

ABDUL-MALIK MOHAMED

18 Washington Drive Colorado Park | Mitchells Plain | Cape Town | 7785

+27 76 497 1338 | abdulmalikmohamed360@gmail.com

PERSONAL STATEMENT

I completed a course in the field of Information Technology (IT). I have acquired my qualifications through hard work and dedication. The perseverance I upheld during my period of studying I implemented in my daily lifestyle. This has allowed me to adapt accordingly to any obstacle I encounter. I am a benefit to this company because I am a team player and committed to completing any task at hand as my work ethic is one of my greatest assets.

WORK EXPERIENCE

DALVIES

POSITION: Caterer/Waiter

PERIOD: Feb 2016 – Present (Part Time)

JOB DESCRIPTION:

Working on mobile food preparation stations. Setting up of tables and respected seating arrangements. Décor of venue. Providing excellent wait service to ensure client satisfaction. Delivering of food and beverages to guests and share additional information about the company and what they stand for. Cleaning up after event.

KEY ROLES AND RESPONSIBILITIES:

- Attention to detail
- Teamwork
- Multitasking
- Customer service
- Flexibility & Creativity
- Hand & Eye coordination
- Leadership

SPREEME

POSITION: Caterer/Waiter

PERIOD: December 2018 – Present (Part Time)

JOB DESCRIPTION:

Managing stock equipment. Setting up of venue. Delivering of food and beverages to guests. Cleaning up after event.

KEY ROLES AND RESPONSIBILITIES:

- Attention to detail
- Teamwork
- Multitasking
- Customer service
- Flexibility & Creativity
- Hand & Eye coordination
- Working under pressure

TIME PHOTOGRAPHY

POSITION: Assistant photographer

PERIOD: July 2016 – Present (Part Time)

JOB DESCRIPTION:

The use of photographic equipment to capture events, objects and people. Setting up lights, stands and props. Frequently acting as a second shooter.

KEY ROLES AND RESPONSIBILITIES:

- Choosing and setting up locations
- Promoting the business
- Capturing moments that will last forever
- Editing and retouching images

KHUDAAMUL ISLAAM

POSITION: Events Promotor/Usher

PERIOD: March 2016- 2019

JOB DESCRIPTION:

Responsible for increasing customer acquisition levels. Generating sales prospects. Maintaining promotional stands clean and organized. Providing information to potential customers.

Making sure our audience feel comfortable and are seated in an orderly fashion. Checking tickets. Answering to guest questions, directing audience to rest rooms and refreshment stations. Maintaining the entrance area clean and ejecting audience who are causing trouble.

KEY ROLES AND RESPONSIBILITIES:

- Sales experience
- Strong business sense
- Knowledge of communication techniques
- Ability to work in a public-facing role
- A dynamic, proactive approach and sense of initiative
- Communication and interpersonal skills and a polite, patient manner

QAT MOTORS

POSITION: Workshop Assistant

PERIOD: May 2016 – Present (Part Time)

JOB DESCRIPTION:

Assist with servicing of vehicles. Packing tools and keeping work area clean. Pick up and delivering of vehicles. Pick up of parts needed for cars being serviced.

KEY ROLES AND RESPONSIBILITIES:

- Taking orders
- Completing the task at hand
- Making sure that vehicles are in good condition before releasing of cars

CAPE ARGUS BICYCLE TOUR

POSITION: Route Marshal

PERIOD: 8 March 2020

JOB DESCRIPTION:

To ensure everything is running smoothly. To guide riders, ease their experience, help them avoid any difficulties and help them safely find their way around the course.

KEY ROLES AND RESPONSIBILITIES:

- Direct riders
- Mechanical assistance
- Help maintain equipment
- Friendly guidance

SUNRISE FARM

POSITION: Slaughterer

PERIOD: July 2018 – Present (Part Time)

JOB DESCRIPTION:

Religious mass slaughtering and skinning of sheep.

KEY ROLES AND RESPONSIBILITIES:

- Keeping workplace clean
- Sharpening of equipment
- Working under pressure
- Being compassionate to the animals
- People skills

EDUCATION

LIVINGSTONE HIGH SCHOOL

(2013– 2017)

Secular studies

ACHIEVEMENTS:

Matriculated

MADRASATUL AHLIL QURAAN (MAQ)

(2018-2019)

Memorization of the Quraan.

ACHIEVEMENTS:

- Memorized 3 chapters of the Quraan
- A study of Arabic grammar and morphology
- Translation of Arabic to English

COLLEGE OF CAPE TOWN CRAWFORD CAMPUS

(January - December2020)

Information Technology

ACHIEVEMENTS:

- Completed IT essentials course (ITE)
- Completed the Cisco Certified Network Associate course (CCNA)

PERSONAL AND PROFESSIONAL DEVELOPMENT

- Kyokushin Karate (2005-2013, brown belt)
- Rangers Rugby Club (2007-present, best forward 2011-2012)
- MP Cricket Club Eagles (2011-2015)
- Volunteer work (2016 – present, Masjidul-Wadood, AMR Youth, MP Youth, A2Z Helping Hands)

REFERENCES

- | | | |
|---------------------------|-----------------------------|--------------|
| • Rashieda | <i>Dalvies</i> | 084 566 0087 |
| • Rafeeqah | <i>Spreeme</i> | 083 680 7553 |
| • Thabiet | <i>Time Photography</i> | 081 439 4875 |
| • Amaanullah | <i>Khudaamul Islam</i> | 082 265 0825 |
| • Mustafaa | <i>QAT Motors</i> | 063 684 5072 |
| • Abdul-Latief | <i>Sunrise Farm</i> | 072 791 1199 |
| • Livingstone High School | | 021 671 5986 |
| • Sheikh Mahdi | <i>MAQ</i> | 082 828 0476 |
| • Mr. Zwavel | <i>College of Cape Town</i> | 078 491 8218 |

Information Communication Technology

CISCO Networking Academy: CISCO IT Specialist Course.

FINAL RESULTS – DECEMBER 2020

STUDENT NAME: ABDUL MALIK MOHAMED

STUDENT NO: 142002108

MODULE DESCRIPTION

RESULT

Cisco Certified Network Associate (CCNA):

Introduction to Networking	50 %
Switching, Routing & Wireless Essentials	82 %
Enterprise Networking, Security & Automation	75 %

IT Essentials: PC Hardware & Software

| 74 %

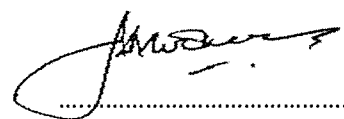
NOTE:

Invitations to the graduation ceremony will only be issued to those students who are competent in all subjects and that all outstanding debt with the college is settled in full.

Congratulations on completing the course and best wishes for an exciting career in ICT.



.....
L. G. Habelgaarn
ICT Programme Manager (Acting)



.....
M. van der Heever
Divisional Head (CISCO & MSITA)



College of Cape Town
Crawford Campus
Private Bag
Athlone 7750
Tel: (021) 696 5133/4/5
Fax: (021) 696 5136