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HIGHER AND FURTHER EDUCATION  
OPPORTUNITIES & PERSPECTIVES

**HOPES-LEB Scholarship program for Master and Bachelor studies  
funded by the European Union in Lebanon  
Sponsorship agreement for Lebanese & Refugees from Syria  
Academic year 2020-2021**

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Reference: **HOPES -LEB**

**BENEFICIARY FULL NAME:** .....

**DATE AND PLACE OF BIRTH:** .....

The project **HOPES-LEB (Higher and Further Education Opportunities and Perspectives for Syrians and vulnerable youth in Lebanon)**, funded by the European Union, through the EU Regional Trust Fund in response to the Syrian Crisis, the 'EU Madad Fund' and implemented by the German Academic Exchange Service (DAAD), Campus France and Nuffic, is pleased to inform you that on the basis of your academic results, your proven vulnerability and your highly motivated profile you have been granted a scholarship for the BA/MA..... study programme

at the ..... (Institution/university).

The total duration of the study programme is ..... /semester.....Year(s).

During the academic year **2020-2021** you will be enrolled at the ..... year of BA/MA.....level.

The following conditions and rules apply for the HOPES-LEB scholarship programme and have to be respected:

1. Your sponsorship is only for the academic year 2020-2021 (October 2020 until September 2021) and it ends in the month where you finish your studies by passing the last exams.  
Please be aware that you are obliged to inform the HOPES-LEB team about the above end date of your studies and exams.
2. The sponsorship is tenable only for the institution/university and study programme indicated above. It is therefore not transferable to any other institution or university and any other subject/programme of study without prior approval by HOPES-LEB.
3. You are expected to abide by the rules and regulations of your institution or university. Any breach of these regulations or dishonesty or misbehaviour towards university or HOPES-LEB staff will result in the prompt termination of your scholarship.
4. You will not at the same time apply for, or receive scholarship funds from another agency, person or organization without informing HOPES-LEB team. Failure to do so will result in immediate withdrawal of your scholarship.
5. Repeated absence from classes without valid justification, lack of effort, or misbehaviour will lead to the termination of your scholarship. In the case of poor performance in year-end examinations, HOPES-LEB will also withdraw your scholarship. Note that you are bound to attend 70% of your courses during the academic year 2020-2021. HOPES-LEB education officers are entitled to visit you and check your attendance during the regular study period.
6. Should your academic performance be below an acceptable standard, HOPES-LEB has the right to insist on your transfer to a more suitable study programme, which may be of a shorter duration, or to take any other appropriate action as a condition for the continuation of your scholarship.

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7. You are required to consult and propose to HOPES-LEB plans with regard to the semester holidays. You are expected to undertake constructive activities related to your studies, such as community work, internship or additional courses. Should you plan to travel abroad you have to inform HOPES-LEB at least two weeks in advance in writing.
8. You are not expected to apply for any resettlement programme implemented by UNHCR or other institutions during the term of this agreement or this will lead to a termination of the scholarship.
9. In case of an unforeseen closure of the institution or university you are studying at, allowances will be continued up to a maximum of 3 months, during which you should undertake activities relevant to your course study.
10. Your annual entitlement under this scholarship covers the following
  - Tuition fees for the obligatory courses of the study programme indicated above
  - Living allowance for basic education-related expenses, such as books and transportation amounting to the equivalent of 150 Euro/month paid in Lebanese Pound (LBP) according to the exchange rate applied by the cash card provider (see below no. 11)
11. HOPES-LEB reserves the right to adjust the amount to be paid as monthly allowance according to the situation on the money market.
12. Financial support for the purchase of study equipment, research/field allowances and thesis allowances might be granted if funds are available and need can be proven. To benefit from this opportunity a special application procedure will have to be followed.
13. The living allowances will be paid to you monthly and made available on your personal Cash Card which can be used exclusively at Automated Teller Machines ("ATMs") in the country. Please note that advance payments cannot be made. Should the situation not allow for applying this procedure anymore, you will be informed on the alternative approach adopted.
14. It is the aim of the HOPES-LEB Programme to assist you to complete your studies successfully. The HOPES-LEB education officers and team are ready to support you with advice and – when necessary – take action during the course of your studies. Inform the responsible Education Officer on all important issues relevant to your studies and personal situation. Please announce immediately any change of address or contact data, especially email and telephone.
15. We would like to build a lasting partnership with you. Therefore, an alumni network shall be created. In order to stay in touch with you and to be able to adjust all alumni activities to your needs, we kindly request that:
  - a. After your graduation, you have to complete and send us the specific questionnaire for the former HOPES-LEB scholarship holders within one month, including a copy of your graduation certificate.
  - b. Inform us of when and where you obtained employment and in what position.
  - c. Inform us and where available the HOPES-LEB Student committees of your contact address (and any changes of it) for a period of at least two years.
17. For the students who have to submit a thesis for the academic year 2020-2021, they must fulfil the following conditions:
  - a. Submit a thesis proposal and a clear timetable signed by your supervisor to the HOPES-LEB education officers.
  - b. Provide HOPES-LEB team with a quarterly report explaining the progress you have made and an evaluation from your supervisor in which he confirms that you are progressing well with the thesis work. Your progress should match with the timetable which you submitted at the initial phase.

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Failure to comply with these requests will lead to the termination of the scholarship.

If you accept this offer of sponsorship and the conditions specified above, please sign below and return one copy of this agreement to the HOPES-LEB office in Beirut.

I, the undersigned, have read and understood the above conditions attached to the scholarship. I agree to accept them and to abide by them.

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
Beneficiary (full name and signature)

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
HOPES-LEB Officer  
Full name and signature

**For more information on HOPES-LEB:** [www.hopes-madad.org](http://www.hopes-madad.org) | [lebanon@hopes-madad.org](mailto:lebanon@hopes-madad.org)

**More Information about the EU Regional Trust Fund in response to the Syrian crisis, the EU Madad Fund:** The HOPES-LEB project is funded by the European Union, through the EU Regional Trust Fund in Response to the Syrian Crisis, the 'EU Madad Fund'. The EU Madad Fund was established in 2014 in order to allow for a coordinated response to the Syrian crisis and to provide Syrian refugees and host communities in the countries neighbouring Syria with the needed support. To date, the EU Madad Fund has mobilised 2.2 billion Euro for projects in the spheres of education, livelihood, health, protection and water management. Find out more: [https://ec.europa.eu/trustfund-syria-region/content/home\\_en](https://ec.europa.eu/trustfund-syria-region/content/home_en)

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## ANNEX TO THE STUDENT SPONSORSHIP AGREEMENT

Please find in this annex specific information regarding the requirements for studying within the HOPES-LEB Programme additional to the Student Sponsorship Agreement, as well as all necessary contact information for reaching the HOPES-LEB team. Should you have further questions or require clarification, please contact us.

### Requirements for HOPES-LEB scholars:

#### 1. Documentation

All HOPES-LEB scholars must hold valid personal documentation. Documents that have expired must be renewed or replaced. If you are unsure whether your documents are valid, please check with us.

#### 2. Submission of Results & Communication

HOPES-LEB scholarship holders must submit the transcript for each academic semester promptly after the beginning of the new semester. Failure to submit these records may result in the interruption or even termination of your scholarship.

HOPES-LEB scholarship holders must also report any communication from the university or institution that affects their studies.

You have to inform us in time (at least two months in advance) on the foreseeable termination of your studies (incl. the date of your defense, if applicable).

Withholding such information will have consequences.

Please provide us with a copy of your BA or MA certificate and the final transcript immediately after your graduation.

#### 3. Allowances/Finances

- a. HOPES-LEB scholarship holders will receive their allowance through personal Cash Cards which can be used exclusively at Automated Teller Machines ("ATMs") in the country.
- b. All invoices for official payments related to your studies must be submitted on time in order to ensure payment. Penalties for overdue or late payments will be the responsibility of the HOPES-LEB scholarship holders.
- c. There is no possibility for receiving any advance payments.
- d. It is the responsibility of the individual scholarship holder to appropriately manage his/her budget.
- e. Please be aware of specific regulations regarding accommodation at your institution, such as date of payments and advance payments/deposits.
- f. Your allowance can only be paid until the month in which you will terminate your studies officially by passing the last exam or defending your thesis.

#### 4. Academic requirements

- a. HOPES-LEB scholarship holders are requested study full-time and conform to the according workload of their study programmes. Part-time studies or a reduction of the workload is not permitted.
- b. Double majors are not permitted.
- c. HOPES-LEB scholarship holders must obtain a good GPA. Those with a low GPA will receive a warning. Near-failing or failing grades may result in suspension.
- d. HOPES-LEB scholarship holders must be aware of the proper rules of conduct at their university or institution. Please familiarize yourself with these rules and adhere to them. Breaches might have severe consequences.

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## 5. Voluntary community work

We expect that you devote part of your time to voluntary work on an average of 120 hours per year. Should you be engaged or like to engage in such work, please inform the Education Officers who can help you find constructive activities.

## 6. Contact information

Please take note of the following contact information for your local HOPES-LEB education officers:

*Emails: [Scholarships@hopes-madad.org](mailto:Scholarships@hopes-madad.org)*

*(Mon till Thursday, 10:00am-3pm)*

*Mobile n.: +961 70 934 186/ +961 81 850 493*

I have read and understood these additional requirements

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
Beneficiary full name and signature

**For more information on HOPES-LEB:** [www.hopes-madad.org](http://www.hopes-madad.org) | [lebanon@hopes-madad.org](mailto:lebanon@hopes-madad.org)

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