

## Team Meeting Report

**Team:** Abdul Shaikh, Becky Williams, Nathan Ortolan, Guthrie Hayward

**Meeting date:** 10/5/2016

***Start time:*** 9:25am

***End time:*** 10:50am

### **Team members in attendance:**

Abdul Shaikh, Nathan Ortolan, Guthrie Hayward, Becky Williams

### **Topics discussed/worked on:**

Team discussed the prospective design of the ERD.

Continue to discuss and add the user stories for the new submissions.

Looked over github files, and added updated user stories.

Edited user stories and project description to match requirements.

Reviewed client's current documentation system.

### **The next scheduled meeting is at:**

***Date:*** 10/06/16

***Time:*** 1:00pm – 2:20pm

### **The information in these minutes is accurate, to the best of my knowledge:**

[each team member attending this meeting is expected to either sign or type their name]

[It will be considered a **serious breach of ethics** if a team meeting form is "signed" by a member who did

Abdul Shaikh, Nathan Ortolan, Guthrie Hayward, Becky Williams