

Team Meeting Report

Team: The Bang Show

Meeting date: 10-6-16

Start time: 1:00

End time: 2:20

Team members in attendance:

Nathan, Guthrie, Abdul, Beckay

Topics discussed/worked on:

- Completed Iteration plan - 1
- Email confirmation from client received.
- EPD for database.

The next scheduled meeting is at:

Date: 10-12-16

Time: 3:00 pm

The information in these minutes is accurate, to the best of my knowledge:

[each team member attending this meeting is expected to either sign or type their name]

[It will be considered a **serious breach of ethics** if a team meeting form is "signed" by a member who did not attend or who does not agree that the information in that report is accurate, to the best of their knowledge.]

Twilvain
Nathan *Beckay*