

Team Meeting Report

Team: The Bang Show

Meeting date: 11/2/2016

Start time: 9:35

End time: 10:50

Team members in attendance:

Abdul Shaikh, Rebecca Williams, Guthrie Hayward

Topics discussed/worked on:

- Worked on presentation
- Fixed some fields in database.

The next scheduled meeting is at:

Date: 11-5-16

Time: 11:00 am

The information in these minutes is accurate, to the best of my knowledge:

[each team member attending this meeting is expected to either sign or type their name]

[It will be considered a **serious breach of ethics** if a team meeting form is "signed" by a member who did not attend or who does not agree that the information in that report is accurate, to the best of their knowledge.]

Dwight

AM

Guthrie Hayward