



ABDUL AZIZ ABDUL MANNAN

Web Developer

Contact

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About Me

I am a versatile professional with over a decade of experience in administration, operations, IT, and supply chain management, spanning industries like energy, retail, and hospitality across Bangladesh, the UK, and Saudi Arabia. Recently, I've transitioned into web development, completing the intensive 6-month Programming Hero Web Development Course in 2024. Through this, I've mastered modern tools like React, Node.js, MongoDB, and Tailwind CSS, building 12+ projects that showcase my ability to create efficient, user-focused solutions.

Experience

- Admin & IT Specialist** Jan 2018 - Present
APR Energy
Site: 300MW Pangaon Plant, Dhaka, Bangladesh
 - Oversee scheduling, travel, and supplies; ensure compliance via audits and training.
 - Troubleshoot IT issues, update asset database, and train staff on software.
 - Support cross-departmental projects and maintain records for audits.**Additional Responsibilities:**
 - Manage procurement and supply chain optimization (SCM, Jan 2024 – Present).
 - Schedule maintenance tasks and conduct safety assessments (Operations, Feb 2020 – Dec 2023).
- Admin Coordinator** Sep 2017 – Jan 2018
China Energy Engineering Group Guangdong Power Engineering Co., Ltd. (GPEC)
Site: Ghorashal Unit 4 Repowering Project, Palash, Narsingdi
 - Managed administrative tasks for government contracts and ensured compliance with regulations.
 - Conducted audits, trained staff, and maintained records for government agencies.
 - Collaborated with departments to support contract adherence and resolve issues.
- Operations Manager** May 2014-Feb 2016
J&L Traders LTD
Location: 4a, 70-73 The Mall, London, E15 1XQ, UK
 - Oversaw daily operations to boost efficiency and productivity.
 - Managed budgets, enforced policies, and ensured regulatory compliance.
 - Coordinated with departments to meet organizational goals.
- Supervisor** Oct 2009-Apr 2013
Nando's UK
Location: 225-227 Clink Street, London, SE1 9DG, UK
 - Managed operations, schedules, and resources to ensure a safe work environment.
 - Enforced standards and resolved issues to maintain quality and customer service.
 - Supported team efforts to achieve productivity goals and uphold regulations.
- Computer Technician** May 2008-Aug 2009
Gaming Internet Café
Location: Olaya Street, Riyadh, Saudi Arabia
 - Installed and configured systems, software, and network infrastructure.
 - Troubleshoot and repaired hardware/software issues for efficient operations.
 - Set up and maintained computers and peripherals for customer use.

Technical Skills

- **Web Development:** React, HTML, CSS, JavaScript, Node.js, Express.js, MongoDB, Firebase, Tailwind CSS, DaisyUI
- **Software & Tools:** JD Edwards, VelocityEHS, MS Office (Word, Excel, PowerPoint, OneNote), HRIS
- **IT Proficiency:** Hardware/software troubleshooting, asset database management, cybersecurity basics
- **Certifications:** Health & Safety, Legal Compliance, Cybersecurity, JD Edwards, VelocityEHS

Certifications & Skills

- **APR University Certifications:** Emergency Action Plan, Health & Safety, Electrical Hazard, Lockout Tagout, Waste Management, Cybersecurity, JD Edwards, and more.
- **J&L Traders LTD:** Management Training (6 months, 2014), Supervisor Program (3 months, 2013).

Skills

- Web Development (Full-Stack)
- Health & Safety at Work
- IT Support & Troubleshooting
- Procurement & Supply Chain Management
- HR & Training Coordination

Personal Details

- Date of Birth: May 28, 1987
- Nationality: Bangladeshi
- Permanent Address: Chardashar Bari, Sharishabari, Jamalpur 2050, Bangladesh

Education & Training

- **Programming Hero Web Development Course**
Programming Hero June 2024-Feb 2025
 - 6-month program with 12+ assignments
 - Skills: React, HTML, CSS, Node.js, MongoDB, Express.js, Firebase, Tailwind CSS, DaisyUI
- **AABPS Advanced Diploma in Business Management studies**
Global College London, UK 2014
Major: Business Studies
- **Certificate in IT**
London Victoria College, UK 2012
Major: IT
- **Diploma in sales & marketing management**
Limra College, UK 2010
Major: : Business Studies
- **Higher secondary school certificate examination (HSC)**
Bangladesh international school & college, Riyadh. Saudi Arabia 2008
Major: Science
- **Secondary secondary school certificate examination (SSC)**
Bangladesh international school & college, Riyadh. Saudi Arabia 2005
Major: Science

References

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