

ISMAIL BHAZHA H

FACILITY SUPERVISOR

Accomplished and results-oriented Civil Engineer with over 5 years of experience in the construction sector across KSA and India.

To obtain a challenging position as a **Civil Maintenance Engineer / Facility Supervisor** where I can apply my expertise in **building maintenance, project supervision, and facility management** to ensure safe, efficient, and cost-effective operations.



ROLES&RESPONSIBILITIES

- **Oversee daily maintenance operations** of civil infrastructure, including buildings, plumbing, masonry, carpentry, and finishing works.
- **Plan and execute preventive maintenance schedules** to reduce equipment downtime and avoid recurring civil issues.
- **Inspect sites regularly** to identify defects, leakage, cracks, or structural wear — and ensure timely corrective action.
- Sending enquiries to the sub-contractors.
- **Handle emergency maintenance works**, such as leakage, structural repairs, or electrical shortfalls, with quick turnaround.
- Finalization of tender bid by keeping overhead and profit as per Management decision and preparation of Final draft for tender submission.
- Preparation of variation bills.
- Attending progress meetings & variation meetings.
- Prepare the payment certificates.
- Negotiation with sub-contractors.
- Prepare the monthly payment application.
- Prepares engineering documents by Construction specifications, plan and schedules.
- Responsible for study of BOQ as per specifications and taking out quantities from drawing.
- Maintain a database with comparison sheet for covering all items that might appear in project BOQ's and material forecasting for ensuring continuity in execution of work.

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✉ hyderalibasha@gmail.com

✂ KEYSKILLS

PLAN SWIFT

AUTOCADD

MS OFFICE SUITE

TECHNICAL DRAWINGS

COSTING & ESTIMATION

PROJECT PRE-PLANNING

PROJECT MANAGEMENT

VENDOR MANAGEMENT


FEASIBILITY REPORTS

DOCUMENTATION & REPORTING

 **TEAM BUILD CONSTRUCTIONS | INDIA**
FACILITY SUPERVISOR
JULY 2024 – PRESENT

Job Responsibilities:

- Supervised day-to-day maintenance operations across multi-building facilities (commercial & residential).
- Developed preventive maintenance schedules, reducing breakdown incidents by 30%.
- Managed AMC contracts, vendor negotiations, and ensured on-time project completion.
- Conducted regular site inspections and ensured adherence to safety and building codes.
- Prepared maintenance budgets, cost estimates, and material requisitions.
- Oversaw repair and renovation of residential and commercial sites.
- Managed material procurement, subcontractor coordination, and work quality inspection.
- Assisted in structural repair, waterproofing, and finishing works.
- Maintained daily reports, BOQs, and verified vendor bills.
- Implemented safety and housekeeping standards across all ongoing maintenance sites.

 **Abdul Ali Al Ajmi .Co, Riyadh**
QUANTITY SURVEYOR
JUNE 2022 – JULY 2024

PROJECT HANDLED:

Ministry of Road Authority – Infrastructure (Maintenance work)

Job Responsibilities:

- Supervise daily maintenance of electrical, plumbing, HVAC, and building systems. Schedule preventive maintenance and ensure timely repairs.
- Manage and assign work to facility staff, technicians, and cleaners.
- Managed tender documents, bills of quantity, invoices, and site management
- Coordinating and submitting tender queries to consultants or clients for project measurements
- Led site management activities, including coordinating teams and overseeing project timelines
- Contributed to effective property development and infrastructure planning.
- Coordinate with external service providers for specialized work.
- Performing quantity take-offs from tender drawings in accordance with standard methods of measurement

- Preparation of Bills of Quantities (BOQ) in accordance with standard methods of measurement based on tender documents.
- Arranging complete tender documents for submission based on tender requirements.
- Manage the valuation of work done and handle claims and variations.
- Preparing interim and final valuations, variations and claims of the construction site.
- Maintaining accurate records and documentation of all project-related costs and financial transactions

 **TRINITY CONTRACTING COMPANY | CHENNAI | INDIA**
SITE ENGINEER
MAY 2021 – APRIL 2022

Job Responsibilities:

- Responsible for technical and feasibility studies including site investigations
- Drawing up blueprints using computer aided design (cad) packages
- liaising with clients and a variety of professionals including architects and subcontractors
- Undertaking material and equipment purchases and deliveries
- Ensuring the project complies with legal requirements, especially health and safety
- Checking Structural & Architects drawing.
- Checking of Column Shoe marking, Plinth Beam Marking, Brickwork marking.

 **ALFA CONSULTANT COMPANY | INDIA**
QUALITY CONTROLLER
JULY 2017 – APRIL 2021

Job Responsibilities:

- Analyze and modify the civil construction Drawings based on the construction requirements
- To calculate the Earthwork Quantities from existing plan, elevation or heights as per contract requirements
- To calculate the structure Quantities of concrete and steel as per approved shop drawing.
- Managed design consulting and supervision for residential, commercial, and mosque projects, ensuring quality standards, timely delivery, and strict safety compliance.
- Supervised on-site work, ensuring adherence to approved drawings, contract documents, and technical specifications.
- Ensured quality execution of construction, maintaining design integrity and material standards. To prepare or calculate the daily progress Quantities of ongoing activities based on the design limits.
- Collaborated with architects, subcontractors, engineers, and clients to ensure effective communication.

- Reviewed and provided recommendations on construction methods, drawings, and documentation. Deal with consultant for approval of Quantities and Drawing to explain the methods and calculation procedure.
- Accomplished the structure of a G+4 Utility building with a basement area and constructed cable trenches, spanning 750 meters within the campus.
- Ensured quality control, measured installations, and negotiated subcontractor agreements.
- Oversaw external drainage, retaining walls, and paving, while promoting.

EDUCATION:

2017–BACHELOR OF ENGINEERING–CIVIL

Anna University | India

CERTIFICATION:

2014–DIPLOMA IN CIVIL ENGINEERING

Board of Technical Education | India

PERSONAL INFO:

Nationality	: Indian
DOB	: 13-12-1993
Gender	: Male
Civil Status	: Married
Languages	: English, Tamil, Malayalam, Arabic, Hindi