CERTIFICATION PROCESS FOR:

1. **QUALITY MANAGEMENT SYSTEM,**
2. **ENVIRONMENTAL MANAGEMENT SYSTEM,**
3. **SECURITY MANAGEMENT SYSTEM FOR THE SUPPLY CHAIN,**
4. **OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEM,**
5. **INFORMATION SECURITY MANAGEMENT SYSTEM,**
6. **FOOD SAFETY MANAGEMENT SYSTEM AND HACCP,**
7. **ORGANIC FOOD SYSTEM.**

Application	Application for system Certification are submitted to the SUCOFINDO ICS.
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Stage 1 **Preliminary Audit**	To ensure that the Organization's documented system meets the requirements of the selected standard and ensure readiness of Management System Organization prior for a certification audit.
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Stage 2: **Certification Audit**	To ensure that the Organizations management system is implemented effectively and meets to the requirements of the audit standard, Statutory & Regulatory Aspects and scope
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follow-up Audit and Report (If Required)	Should the compliance audit identify a major non conformity, a follow-up audit will be undertaken to ensure the corrective action taken by the Organization is implemented and effective.
↓	
Recommendation Report Review	A report detailing the finding of the audit and recommending the application to be approved is then submitted for review to the Technical Review.
↓	
Certification	If the auditor's recommendation is accept, the Technical Review approves the application for Certification.
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Surveillance Audits	Periodically Surveillance audits are conducted to ensure the certified organization continues to comply to with the requirements of the standard and its own system.
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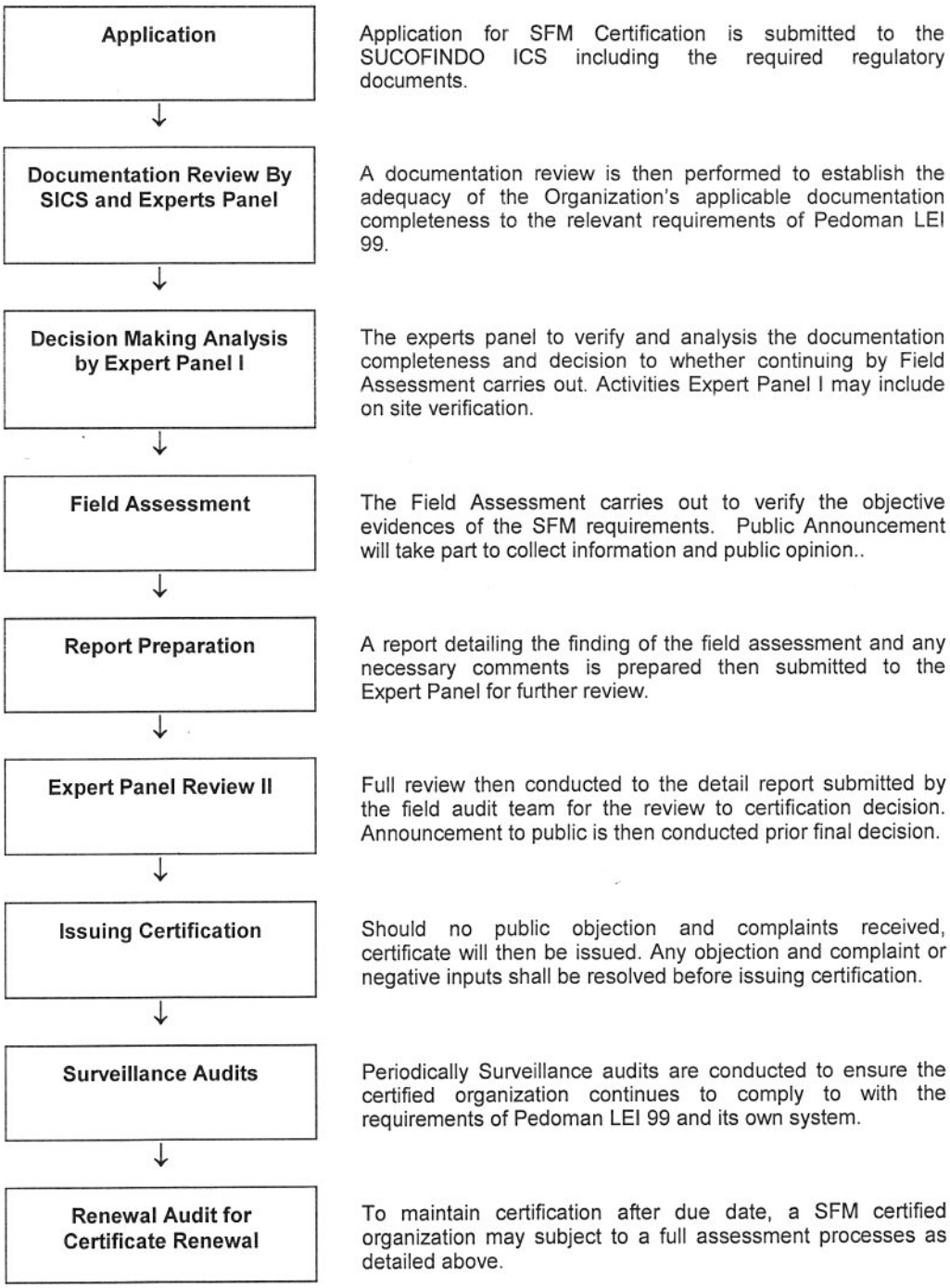
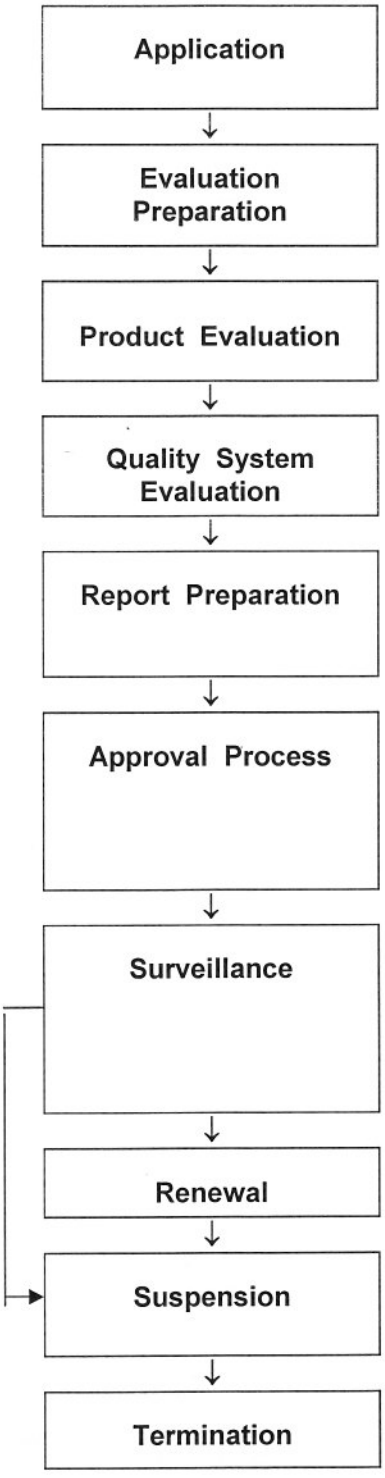
Renewal Audit for Certificate Renewal	To maintain certification, every three (3) years a certified organization's system is subject to a full compliance audit.

SUSTAINABLE FOREST MANAGEMENT SYSTEM CERTIFICATION PROCESS (LEI)



PRODUCT CERTIFICATION PROCESS



Formal application made on Application Form and submitted to the Sucofindo ICS together with **Applicant's** information and related documents and fees.

Evaluation Team is then formed to study the adequacy of the applicant's documented system to the certification requirements and prepare for Product and Factory Evaluation.

Design and product evaluation, testing and report preparation

Inspection conducted to examine qc plan adequacy, test equipment adequacy and calibration and record keeping

A certification report is submitted, by the Certification Personnel to the Review Panel for formal approval

The Review Panel decides the granting, maintaining, extending, suspending or withdrawing of certification, on the basis of the information presented in the Certification/Surveillance Report.

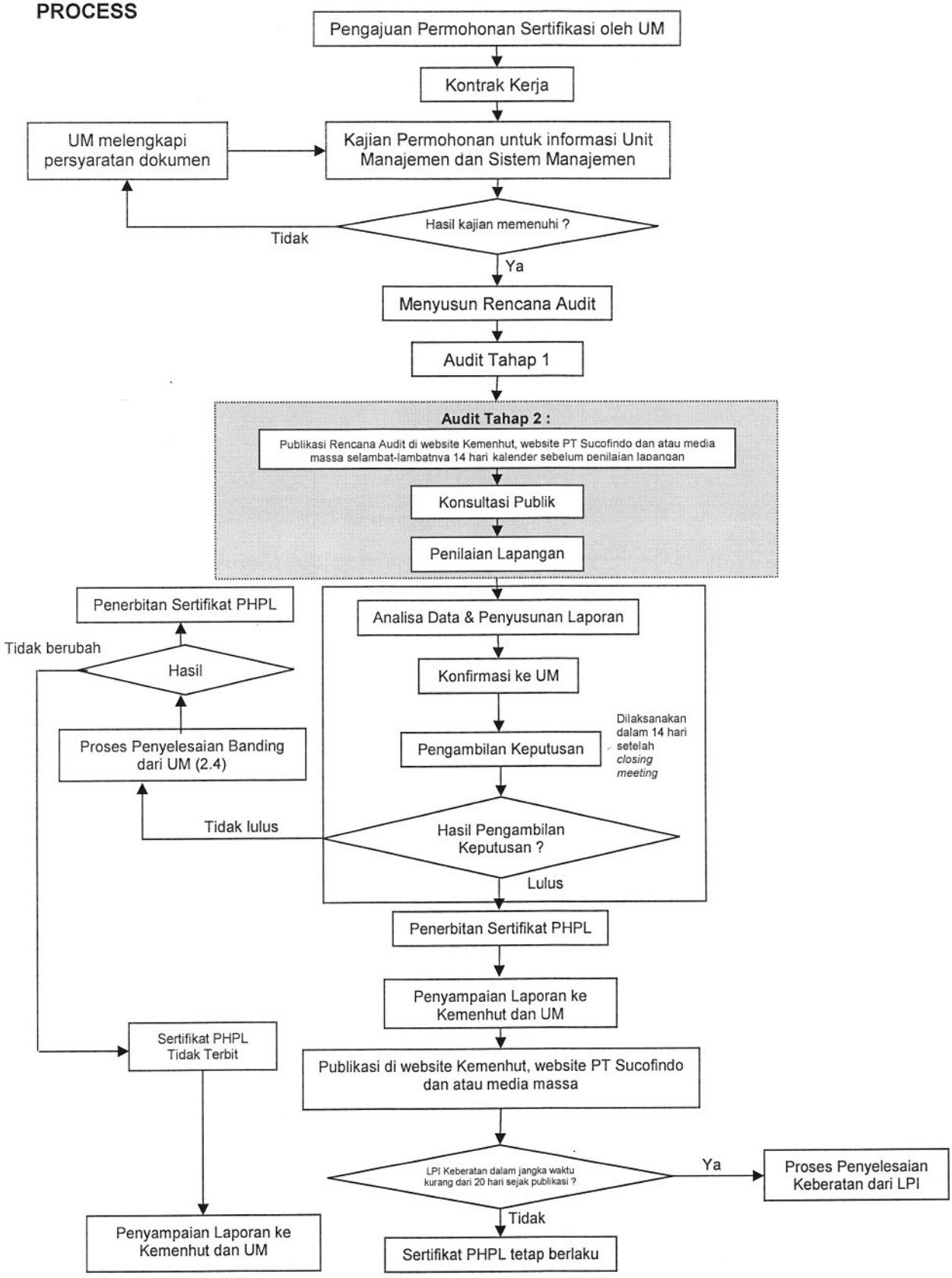
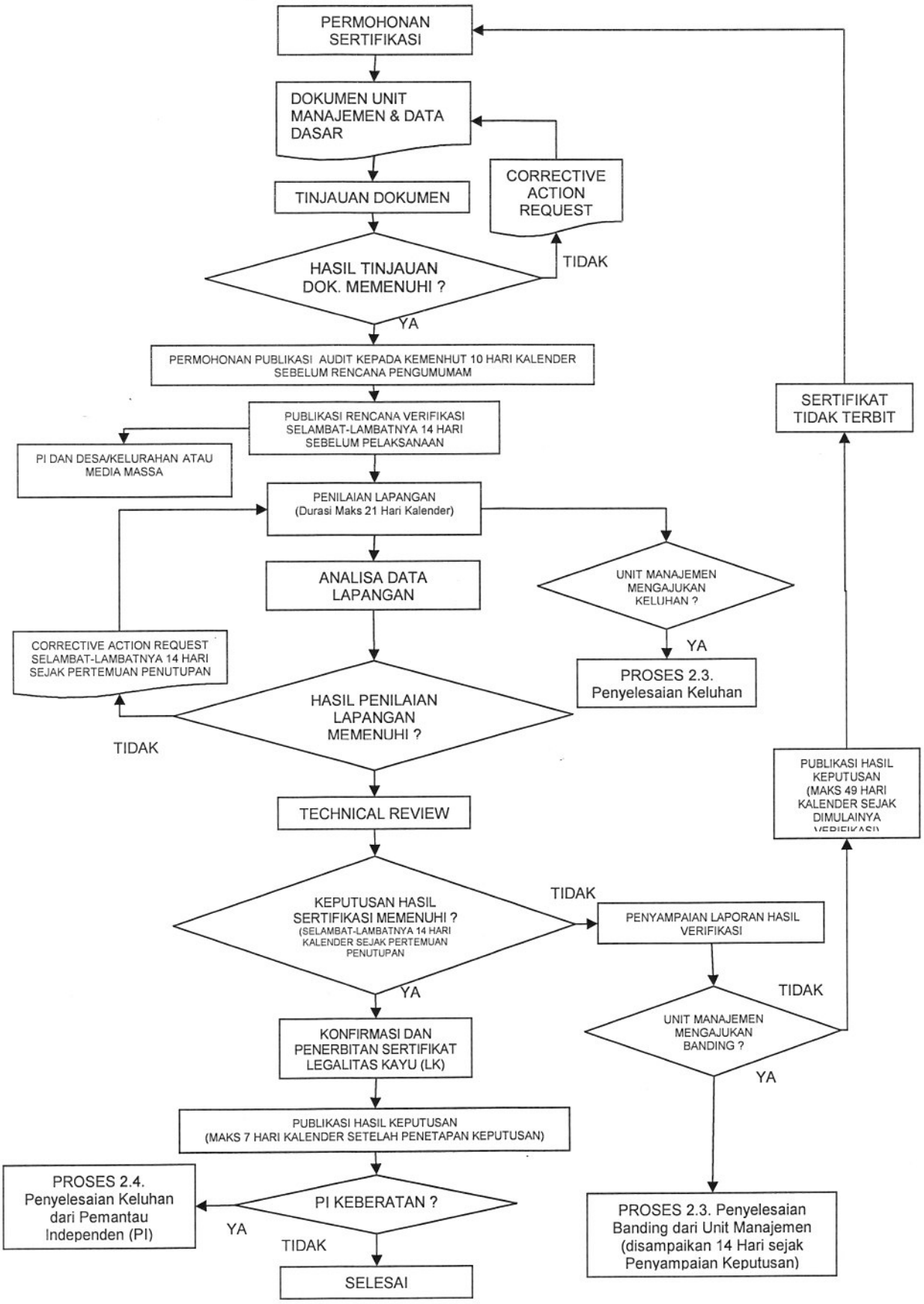
- Planned inspection and re-tests conducted to monitor continuous compliance.
- Retest of samples selected from production or open market
- All changes made by the supplier which effect the conformity of the product will be studied by the certification personnel

Approval for renewal on satisfactory inspection reports

Recommendation for suspension made at the request of applicant or for temporary non-compliance of certification requirements.

Recommendations for termination made at the request of applicant or non-compliance of certification requirements.

SUSTAINABLE PRODUCTION FOREST MANAGEMENT/PHPL CERTIFICATION PROCESS



Verification of Timber Legality Certification Process