



FEDERAL BOARD OF REVENUE  
APPLICATION TO THE REGISTERING/TRANSFERRING AUTHORITY  
FOR SALE/TRANSFER OF IMMOVABLE PROPERTY

( Note : This form can be downloaded from FBR's website at <http://fbr.gov.pk> )

**IT-5**  
(Legal Size)

(For extra sheets)

Sheet  of

**Part-1 Particulars and declaration of the Seller(s)**

2 To : The Registering/Transferring Authority of immovable property:

Date : \_\_\_\_\_

3 Province: \_\_\_\_\_ District: \_\_\_\_\_

4  Tehsil  Town  Housing Authority \_\_\_\_\_

5 I/We want to sell our immovable property to the party(ies) who's particulars are given in Part-2 whereas the particulars of the said immovable property are given in Part-3 below:

Sr.	CNIC/NTN/PP No. of Seller (s)	Name of Seller(s) & Owner(s)	%age Share	Seller Type (*)
1				
2				
3				

**Part-2 Particulars of the Buyer(s)**

Sr.	CNIC/NTN/PP No. of Buyer (s)	Name of Buyer(s)	%age Share	Buyer Type (*)
1				
2				
3				

(\*) Type : O => Owner, A => Attorney (Provide details of all owners and sellers even if the property is sold/purchased through Attorney)

**Part-3 Location & Particulars of the property**

8 Type  Commercial  Residential  Agricultural

9 Status  Building  Flat  Plot  Land

10 Land Size \_\_\_\_\_ Acre(s) \_\_\_\_\_ Kanal(s) \_\_\_\_\_ Marla(s) \_\_\_\_\_ Sarsai(s) \_\_\_\_\_ Sq. Yard \_\_\_\_\_ Sq Ft.

11 Covered Area *In case of Flat & Constructed Land, covered area must be provided* \_\_\_\_\_  Sq. Yards  Sq. Ft.

12 Location Plot / House / Flat / Shop/ Office No. Street / Lane etc. No. Sector / Phase / Mohalla/ Block etc.

13 Khasra/Khewat/Acre/etc. No. Province District/Tehsil/Housing Society

**Part-4 Value of Property & Tax Computation**

(Amounts in Pak Rupees)

14 Date of Purchase/Acquisition by the Current Seller \_\_\_\_\_ Date of Sale/Transfer \_\_\_\_\_

15 Sale Price /Value \_\_\_\_\_

16 Is Capital Gains Tax applicable  Yes  No, because property is sold after two (2) years of purchase

No, because the seller is a Government Department

17 If answer to Sr-16 is Yes, then Withholding Tax Payable @ 0.5% = [ Sr-15 \* 0.5/100 ] \_\_\_\_\_

18 Amount of withholding taxpayable in words \_\_\_\_\_

**Part-5 Declaration by Property Seller/Transferrer**

19 I, \_\_\_\_\_ bearing CNIC No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

as principal seller hereby declare that the particulars given above are correct to the best of my knowledge and that the withholding tax computed at Sr-17 above has been deposited in the NBP/ SBP vide CPR (copy attached);

**Before submitting this form to the Registering/Transferring authority, NBP/SBP is requested to issue a CPR.**

This application is submitted along with other required documents for transfer of the above stated property.

20 CPR No. \_\_\_\_\_

21 Date: \_\_\_\_\_ **Signature of Seller**

22 Note : NBP/SBP shall attach this application with the CPR to be sent to the Regional Tax Office concerned

**Part-6 (FOR OFFICIAL USE OF REGISTRATION/TRANSFERRING AUTHORITY)**

23 Transfer registered at Sr. No. \_\_\_\_\_, vide Registration No. \_\_\_\_\_ of the Financial Year \_\_\_\_\_  
on (date) \_\_\_\_\_ by ensuring that an amount of Rs. \_\_\_\_\_ has been paid by the seller as  
withholding tax u/s 236C of the Income Tax Ordinance 2001 vide Bank CPR No referred above. Copy duly signed and  
stamped has been placed in the official record and one copy sent to the Regional Tax Office concerned.

24 **Official Seal of the Authority** **Signature of Registration Authority**

Distribution : 1) Original for Registering/Transferring authority 2) Seller 3) Buyer 4) Concerned Regional Tax Office of FBR