



FEDERAL BOARD OF REVENUE
APPLICATION TO THE REGISTERING/TRANSFERRING AUTHORITY
FOR SALE/TRANSFER OF IMMOVABLE PROPERTY
(Note: This form can be downloaded from FBR's website at <http://fbr.gov.pk>)

IT-5
(Legal Size)

(For extra sheets)

Sheet of

1 **Part-1 Particulars and declaration of the Seller(s)**

2 To: The Registering/Transferring Authority of immovable property:

Date: _____

3 Province: _____ District: _____

4 ☐ Tehsil ☐ Town ☐ Housing Authority _____

5 I/We want to sell our immovable property to the party(ies) who's particulars are given in Part-2 whereas the particulars of the said immovable property are given in Part-3 below:

Sr.	CNIC/NTN/PP No. of Seller (s)	Name of Seller(s) & Owner(s)	%age Share	Seller Type (*)
1				
2				
3				

6 **Part-2 Particulars of the Buyer(s)**

Sr.	CNIC/NTN/PP No. of Buyer (s)	Name of Buyer(s)	%age Share	Buyer Type (*)
1				
2				
3				

(*) Type: O => Owner, A => Attorney (Provide details of all owners and sellers even if the property is sold/purchased through Attorney)

7 **Part-3 Location & Particulars of the property**

8 Type ☐ Commercial ☐ Residential ☐ Agricultural

9 Status ☐ Building ☐ Flat ☐ Plot ☐ Land

10 Land Size _____ Acre(s) _____ Kanal(s) _____ Marla(s) _____ Sarsai(s) _____ Sq. Yard _____ Sq Ft.

11 Covered Area *In case of Flat & Constructed Land, covered area must be provided* _____ ☐ Sq. Yards ☐ Sq. Ft.

12 Location _____
Plot / House / Flat / Shop/ Office No. _____ Street / Lane etc. No. _____ Sector / Phase / Mohalla/ Block etc. _____

13 _____
Khasra/Khewat/Acre/etc. No. _____ Province _____ District/Tehsil/Housing Society _____

8 **Part-4 Value of Property & Tax Computation**

(Amounts in Pak Rupees)

14 Date of Purchase/Acquisition by the Current Seller _____ Date of Sale/Transfer _____

15 Sale Price /Value _____

16 Is Capital Gains Tax applicable ☐ Yes ☐ No, because property is sold after two (2) years of purchase
☐ No, because the seller is a Government Department

17 If answer to Sr-16 is Yes, then Withholding Tax Payable @ 0.5% = [Sr-15 * 0.5/100] _____

18 Amount of withholding taxpayable in words _____

9 **Part-5 Declaration by Property Seller/Transferrer**

19 I, _____ bearing CNIC No.

as principal seller hereby declare that the particulars given above are correct to the best of my knowledge and that the withholding tax computed at Sr-17 above has been deposited in the NBP/ SBP vide CPR (copy attached);

Before submitting this form to the Registering/Transferring authority, NBP/SBP is requested to issue a CPR.

This application is submitted along with other required documents for transfer of the above stated property.

20 CPR No.

21 Date: _____ **Signature of Seller**

22 Note: NBP/SBP shall attach this application with the CPR to be sent to the Regional Tax Office concerned

10 **Part-6 (FOR OFFICIAL USE OF REGISTRATION/TRANSFERRING AUTHORITY)**

23 Transfer registered at Sr. No. _____, vide Registration No. _____ of the Financial Year _____

on (date) _____ by ensuring that an amount of Rs. _____ has been paid by the seller as withholding tax u/s 236C of the Income Tax Ordinance 2001 vide Bank CPR No referred above. Copy duly signed and stamped has been placed in the official record and one copy sent to the Regional Tax Office concerned.

24 **Official Seal of the Authority** **Signature of Registration Authority**

Distribution: 1) Original for Registering/Transferring authority 2) Seller 3) Buyer 4) Concerned Regional Tax Office of FBR