Checkpoint Meeting Minutes

Group Identifier: | 10 |

Date of Meeting: | 19 | 01 | 2017 |

Attendance Register:

Name	Present
Filip	X
Sabrina	X
Abdullah	X
Stephen	X
Jakwan	X

If present mark with (X), approved absence (A), otherwise leave blank

Progress review of last week

Name	Task Description	Task Status
Filip	Research project requirements	O
Filip	Research possible technological solutions	O/C
Filip	Customers + Authentication class diagrams	C
Sabrina	WhatsApp group administration	C
Sabrina	Vehicle Records class diagram	C
Sabrina	Research possible technological solutions	O/C
Stephen	Research project requirements	O
Stephen	Specialist Repairs class diagram	O/C
Stephen	Research possible technological solutions	O/C
Abdullah	Research project requirements	O
Abdullah	Parts Records class diagram	C
Abdullah	Research possible technological solutions	O/C
Jakwan	Research project requirements	O
Jakwan	Repairs/bookings class diagram	C
Jakwan	Research possible technological solutions	O/C

Max three rows per group member. Task status: (C) completed (O) ongoing (X) no report

Plan for next week

Name	Task Description	Task Status
Filip	Integration of model layer class diagrams	N
Filip	Finalising architectural decisions	O
Filip	Repository setup	N
Sabrina	Integration of model layer class diagrams	N
Sabrina	Finalising architectural decisions	O
Sabrina	Repository setup	N
Stephen	Integration of model layer class diagrams	N
Stephen	Finalising architectural decisions	O
Stephen	Repository setup	N
Abdullah	Integration of model layer class diagrams	N
Abdullah	Finalising architectural decisions	O
Abdullah	Repository setup	N
Jakwan	Integration of model layer class diagrams	N
Jakwan	Finalising architectural decisions	O
Jakwan	Repository setup	N

Plus continuation of all 'ongoing' tasks from this week.
Max three rows per group member. Task status: (N) new (O) ongoing (X) no report

Other Issues and Risks

As of yet, no regular meeting times were agreed on (from next week, we will be meeting on Mondays at 14:00).

Requirements unclear on what role does a mechanic play in the system – there are vague references to this entity being a subclass of an employee, however no other information about employees was provided. Please clarify what is a mechanic's role, and whether they are a type of system user, or employed by the garage but managed by the administrative staff who are the system users.