

# OGUN DIGICLASS

**CLASS: PRIMARY SCHOOL**

**SUBJECT: ENGLISH STUDIES**

**TOPIC: PUNCTUATION**



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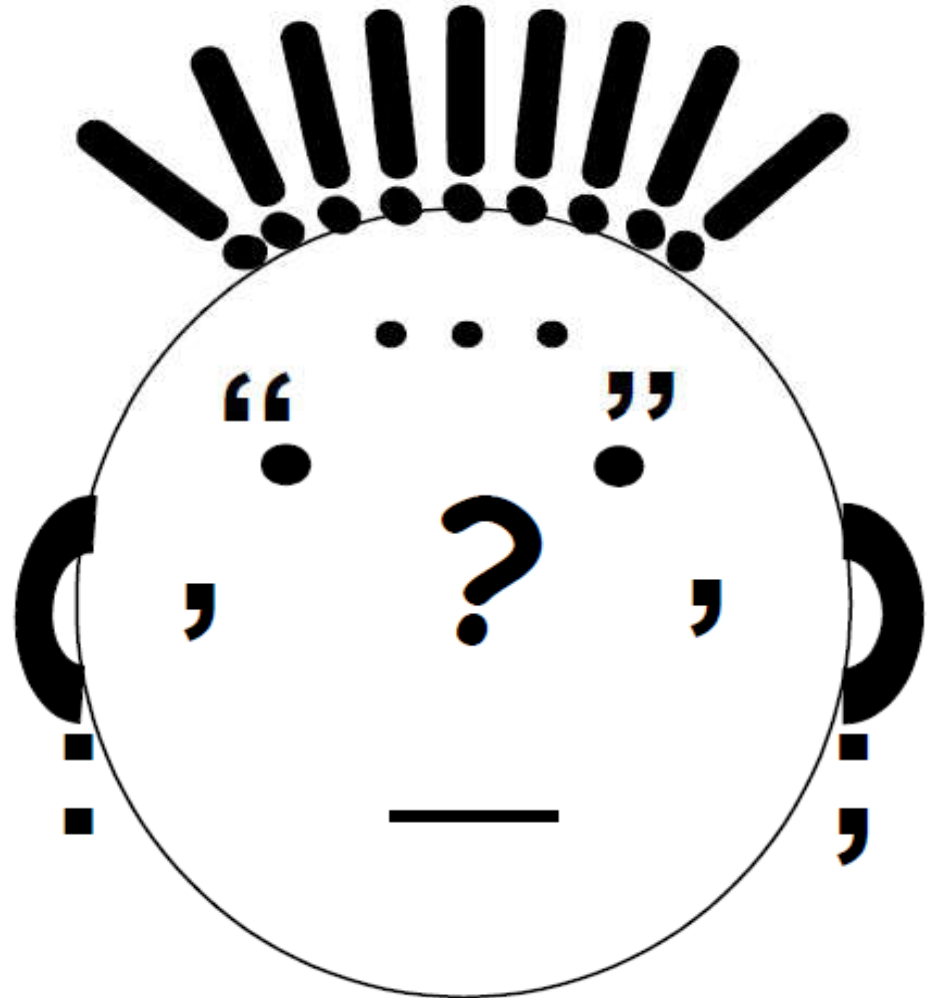
# Learning Objectives

- define the meaning of punctuation.
- identify the different punctuation marks
- make use of capital letter in a sentence correctly
- use the punctuation marks in a sentence correctly.

# Definition

Punctuation is used to create sense, clarity and stress in sentences. It is used to structure and organize your writing.

## Punctuation Face



- There are 14 punctuation marks that are commonly used in English grammar. Examples are
- Full stop, comma, question mark, exclamation mark, colon, semi colon etc. Following their correct usage make your writing easier to read and more appealing.



# Capital Letters

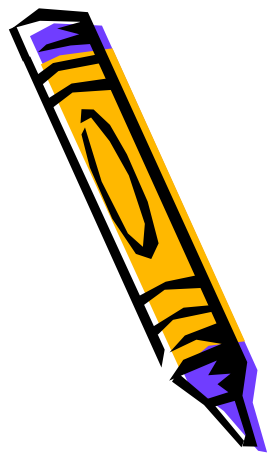
- We need these to begin a new sentence.
- For proper nouns which are the names of people, places, book and film titles.
- Can you think of any proper nouns which need a capital letter?



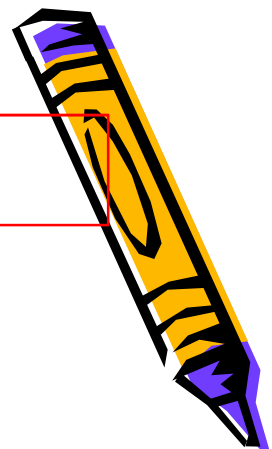
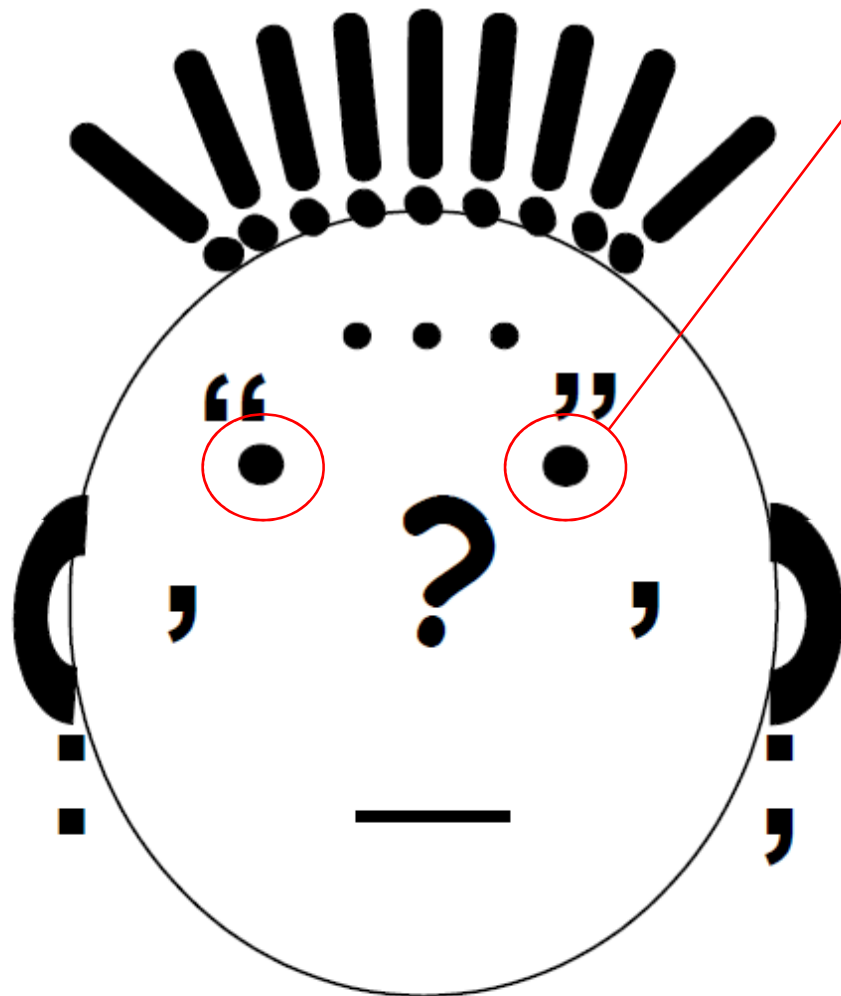
A B C  
D E F G H I J  
K L M N O P  
Q R S T U V  
W X Y Z

# Proper Nouns

- Jolaoso, who lived in Kajola Street, Molusi, had a pet frog who liked to jump in the air. She wrote a book about it called The Leaping Frog.

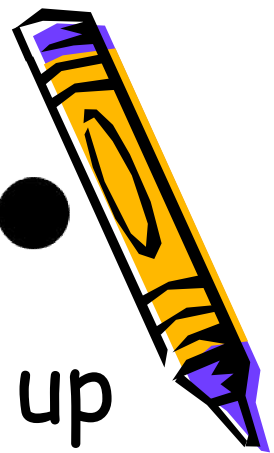


Full stop



# Why do we need full stops? ●

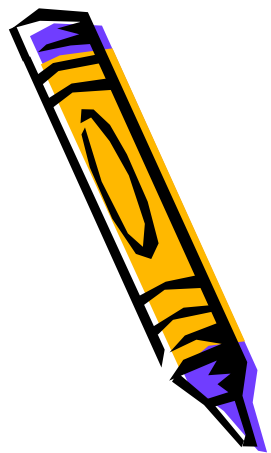
- **Full stops** are needed to divide up sentences so that we know where to pause.
- They are used when we have finished saying one thing, and we are going on to say something else.



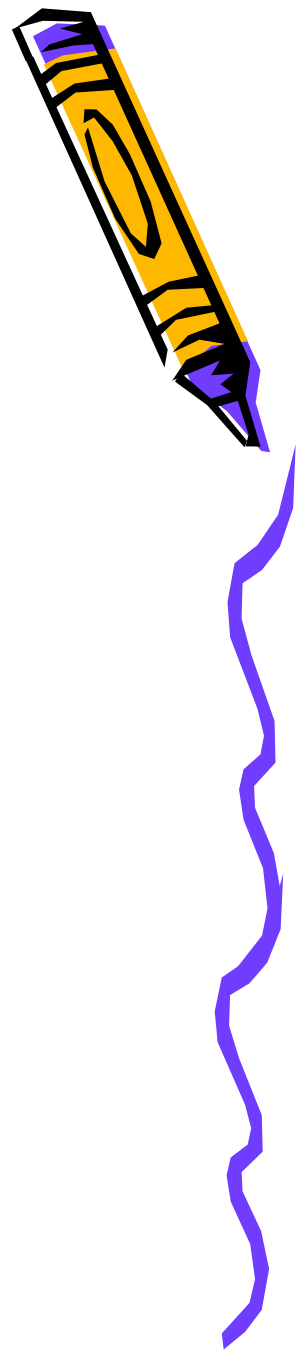


Can you spot where we  
need full stops?

Sola was eating a large cake he  
was getting fed up with it, so he  
decided to give the rest to the  
dog the dog was happy



# Further Uses of Full Stop



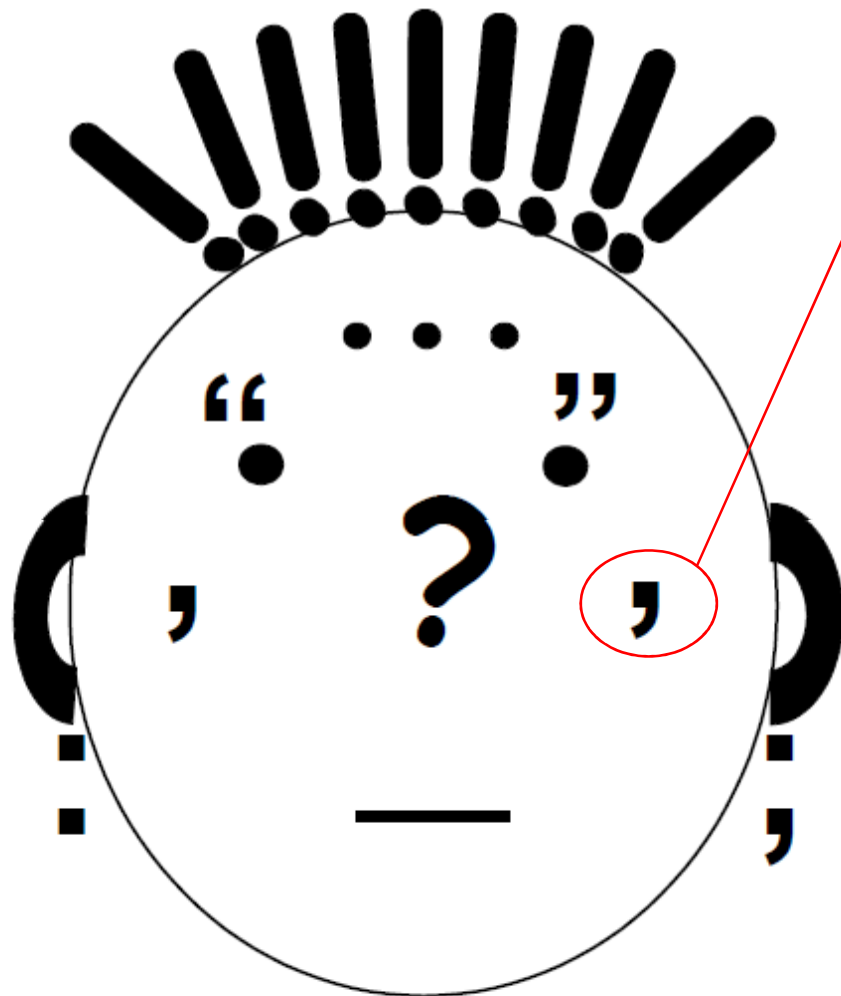
**It is also used in:**

decimal fraction as in 4.5 metres,  
12.2litres

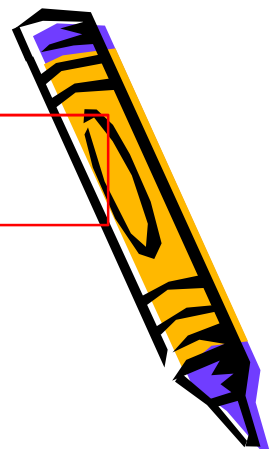
dates as in '31.3.20',

Times as in 3.15 tomorrow afternoon





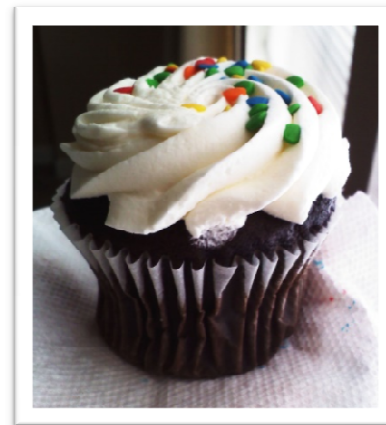
Comma



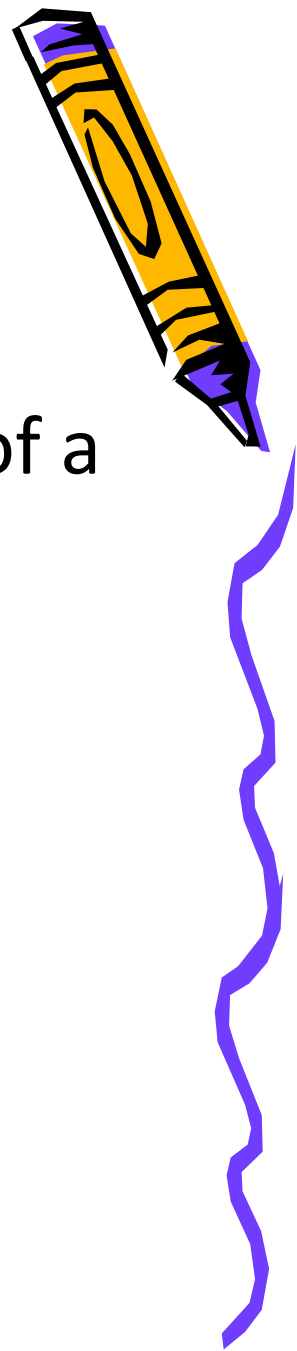
# Commas



- We need commas to separate items in a list.
- She had a plate of rice, a bottle of drink, a cup cake, and oranges for lunch.



# Usage of Comma in Address

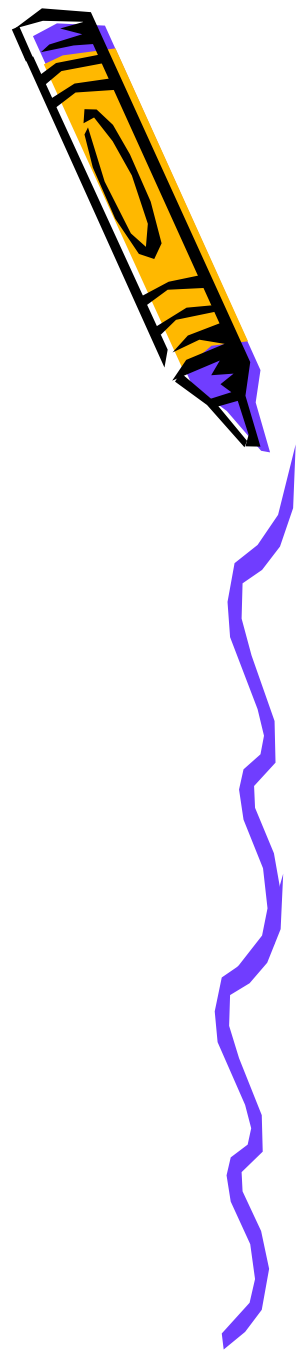
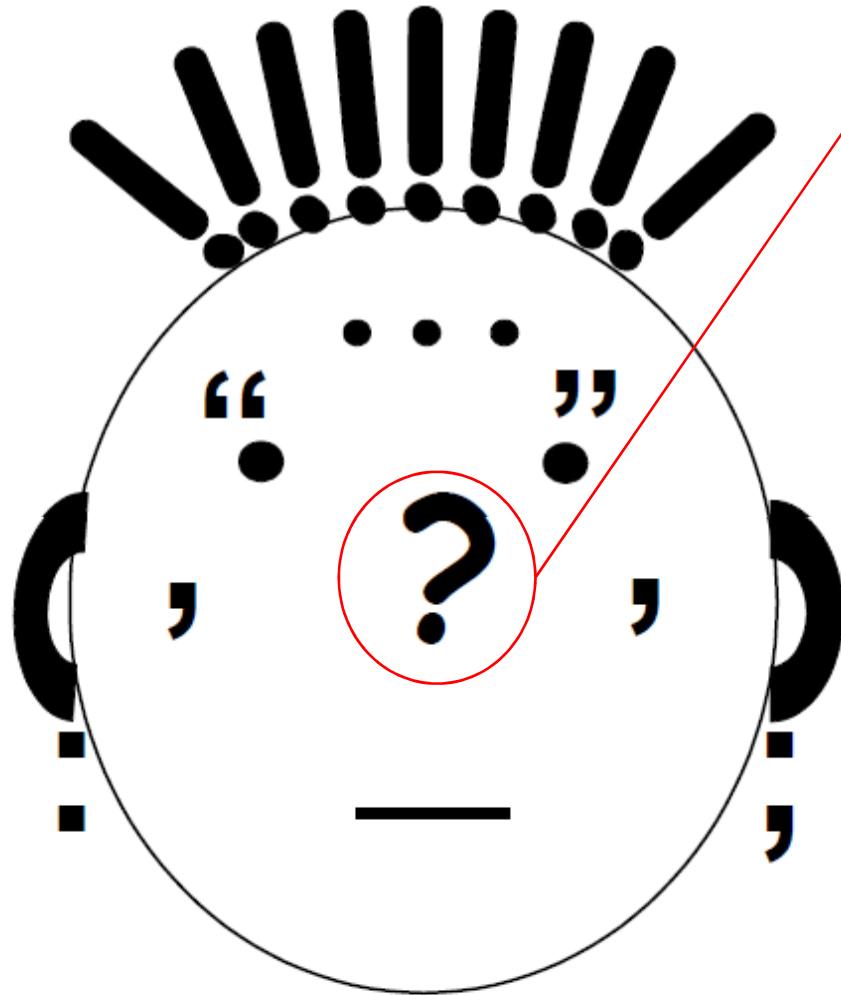


It shows the continuation of the address of a letter:

Bode Ijaye Primary School,  
Ijaye,  
Abeokuta,  
Ogun State.



Question mark

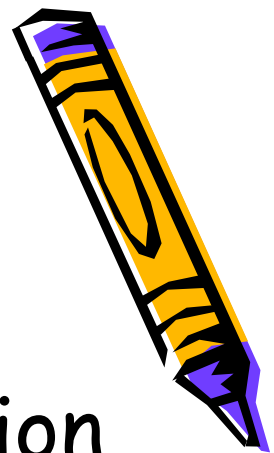


# Question marks

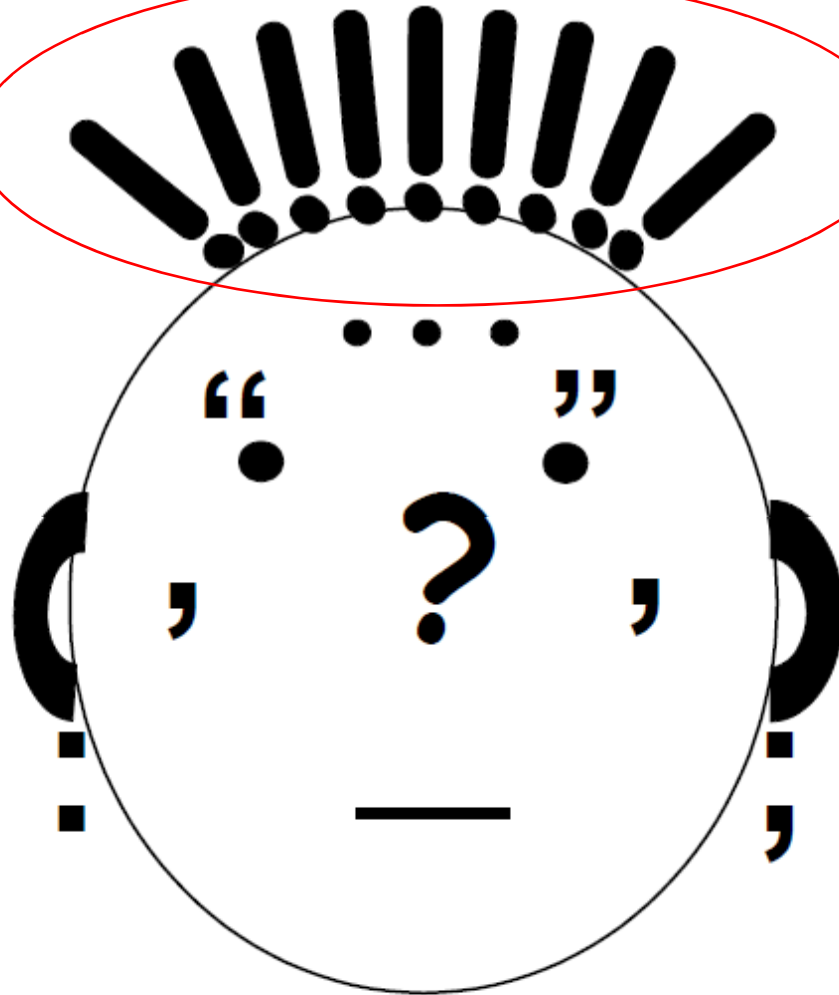
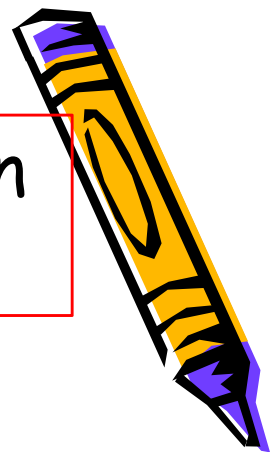
We use **question marks** when a question is asked.

Can you all hear me?

Have you washed  
your hands today?



Exclamation  
mark

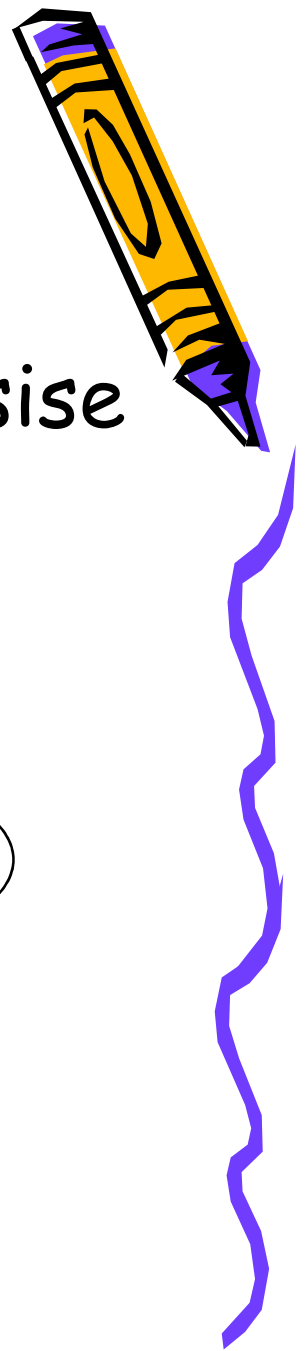




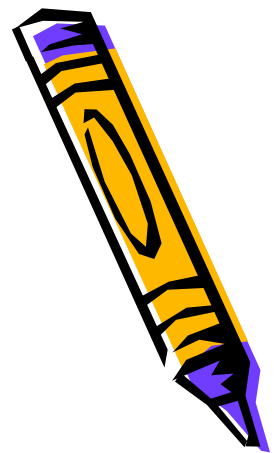
# Exclamation marks!

Exclamation marks are used to emphasise meaning. It could be to :

- Give a word more strength e.g. smile!
- Show someone is shouting
- Add a sense of urgency e.g.  
*Let me out of here!*



# CHECK PUNCTUATION.

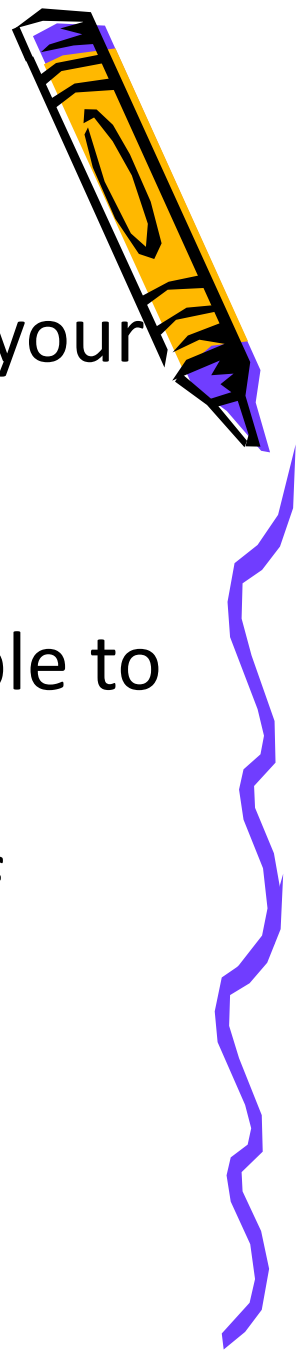


- You will all have a punctuation check list.
- Use it every time you do a piece of writing.

C . , ? “ ” !



# Importance of Punctuation Marks



- It allows you to express yourself better in your writing.
- Punctuation marks will also make your sentences clearer and more understandable to the reader.
- It helps us distinguished between types of sentences.
- It helps clear the ground for you.



Who is calling Joe?

Who is calling, Joe?

# Assignment



Punctuate appropriately:

1. what caused the global lock down
2. if I were you he said I would refuse to go
3. what a beautiful governor we have in ogun state

