CURICULLUM VITAE

PERSONAL INFORMATION

ABDUL-MATINU IBRAHIM

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PROFILE

A data-driven professional with a background in Computer Science and expertise in Power BI, data analytics, and business intelligence. Proficient in data visualization, report development, DAX, Power Query, and SQL. Passionate about leveraging data to drive insights and decision-making. Strong analytical skills, problem-solving abilities, and the ability to work in fast-paced environments.

TECHNICAL SKILLS

- Power BI – Data visualization, DAX, Power Query
- Data Analytics – Data cleaning, transformation, and analysis
- SQL & Database Management – MySQL, data modelling
- Microsoft Excel – Advanced formulas, pivot tables, Power Pivot
- Programming – Basic knowledge of C++, Java, Visual Basic
- Cybersecurity – ISC2 Certified in Cybersecurity
- Microsoft Office 365 – Word, Excel, PowerPoint

WORK EXPERIENCE

Casual Staff – Max Colour Technologies
(April 2023 – May 2023)

- Monitored outstanding payments and identified receivables.

- Investigated historical debt and billing data.

- Used Excel and Power BI to track financial records and trends.

Data Entry & Support – Births and Deaths Registry (Volunteer)

(2018 – Present)

- Performed data entry and record management.

- Assisted in client interviews and documentation.

- Supported database maintenance and reporting.

IT & Research Intern – Savannah Agriculture Research Institute (CSIRI)

(June 2018 – July 2018)

- Assisted in data management and system troubleshooting.

- Provided technical support for office operations.

EDUCATION AND CERTIFICATION

University for Development Studies (Navrongo, Ghana)

- BSc. Computer Science (2016 – 2019)

- Diploma in Computer Science (2014 – 2016)

Ghana-India Kofi Annan Centre of Excellence in ICT (OCT 2024 – DEC 2024)

Certificate in Data Analytics with Power BI

ISC2 Certified in Cybersecurity

AmaliTech Ghana – AWS Cloud Practitioner (FEB 2025-PRESENT)

RESEARCH EXPERIENCE

- **2019, May – July. Final year thesis project – University for Development Studies (Navrongo Campus), Ghana**
    - ✦ Remote Corporate Meeting Administration and Scheduling System

COMPETENCES

- Good listener, good communicator, team player and results oriented
- Computer Proficiency
- Some knowledge in Microsoft office 365
- High level of Honesty, faithful and hardworking
- Innovative, self-motivated and an achiever
- Ability to work with little supervision.
- Flexible, can adapt to challenges at work
- Creative and problem-solving skills.
- Quantity and analytic Skills
- Network Management Skills

REFERENCES

1. Dr. Mahmud Ibrahim (Senior Lecturer, Uuniversity of Cape Coast)
   Email: mibrahim@ucc.edu.gh.com , +233244853797
2. Mr. Mutala Kpambie Issah (Journalist, Ghana Broadcasting Corporation)
   Email: nyofam@gmail.com ,+233246359231
3. Mr.Abdul-Aziz Sayibu (Assistant Registration Officer,Tamale)
    Email: sayibuaziz@gmail.com +233245451069