Abdul Moeiz Khan

IT Support & Technical Troubleshooting Specialist

IT Support Specialist with expertise in system administration and web design, plus basic cybersecurity knowledge. Skilled in deploying IT systems, troubleshooting issues, and optimizing performance to enhance operational efficiency.

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EDUCATION

Bachelor's in Information Technology
Faculty of Engineering and Technology (University Of Sindh)
01/2021 - Present

Certified Computer Operations Professional
STEVTA,Karachi
12/2019 - 12/2020   Pecentage = 78%

Intermediate (Pre-Engineering)
Worker Intermediate College, Kotri
2017 - 2019   Percentage = 79%

Matriculation (General Science)
City Grammar High School, Kotri
2017   Percentage = 72%

Web Designing and Development
Comstech Academy, Hyderabad
2020 - 2021
Course
- 6 Months Short Course

WORK EXPERIENCE

IT Support Specialist
Haleon Pakistan Ltd, Jamshoro
01/2024 - 01/2024   *Jamshoro, Pakistan*
Sandoz Nagar, Petaro Road, Jamshoro, Sindh, 76100, Pakistan.

Achievements/Tasks
- Deployed and configured 200+ laptops and printers, enhancing system efficiency.
- Delivered remote and onsite support to 200+ employees with a 95% resolution rate.
- Improved IT support processes, reducing response time by 20%.

Intern - Web Designing and Development
Geekistan Software House, Hyderabad
04/2021 - 06/2021   *Hyderabad, Pakistan*

Achievements/Tasks
- Gained practical experience in web design and development using HTML, CSS, JavaScript, jQuery, and Bootstrap.

SKILLS

Skill   IT Support & Troubleshooting

Web Design (HTML, CSS, JavaScript, jQuery, Bootstrap)

Network Architecture & Troubleshooting

System Deployment & Configuration

Printer & Driver Installation   MS Office Suite

Remote Desktop Tools & IT Helpdesk Software

Basic Database Management

CERTIFICATES

Introduction to Cybersecurity Tools & Cyber Attacks, IBM (Coursera)
Verify Certificate = https://coursera.org/verify/8BGUL7VUS79U

Cybersecurity Roles, Processes & Operating System Security, IBM (Coursera)
Verify Certificate = https://coursera.org/verify/CBJLLW6TZD6Z

Cyber Threat Intelligence, IBM (Coursera)
Verify Certificate = https://coursera.org/verify/CQ7A5ZPG8RSS

Network Security & Database Vulnerabilities, IBM (Coursera)
Verify Certificate = https://coursera.org/verify/BVHD22N79GJS

Penetration Testing, Incident Response and Forensics, IBM (Coursera)
Verify Certificate = https://coursera.org/verify/E7W43G88YTBT

Cybersecurity Compliance Framework & System Administration, IBM (Coursera)
Verify Certificate = https://coursera.org/verif y/THEKDQ7C44Z5

LANGUAGES

English   ● ● ● ○ ○

Urdu   ● ● ● ● ○

Sindhi   ● ● ○ ○ ○

INTERESTS

Technology trends   Problem solving   CyberSecurity

Networking   Community service   Continuous learning