



Abdul Qudoos

Curriculum Vitæ (September 22, 2016)

<i>Full Name</i>	Abdul Qudoos
<i>Nationality</i>	Pakistani
<i>Birth</i>	21-04-1982
<i>Residence</i>	Ottostr. 15, 85757 Karlsfeld, Munich
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OBJECTIVE

Detail-oriented dedicated individual with necessary networking and management skills. I am seeking an entry level networking position to apply my technical, administrative and team work proficiency. I am eager to enhance my abilities to troubleshoot problems in computer networking.

EDUCATION

Bachelor of Information Technology <i>IIUI Islamabad, Pakistan</i>	2002-2006
F.Sc (equivalent to A-levels) <i>Board Of Intermediate & Secondary Education, Sargodha, Pakistan</i>	2000-2002
Matriculation (equivalent to O-levels) <i>Board Of Intermediate & Secondary Education, Sargodha, Pakistan</i>	1998-2000

WORK EXPERIENCE

Program Coordinator <i>Meadow Movement for Education Peshawar, Pakistan</i>	2012-2014
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- Human Resource Management
- Manage communications through media relations, social media etc.
- Ensure technology is used correctly for all operations (video conferencing, presentations etc.)

Sales Representative

2009-2012

Al-Hamad Traders Sargodha, Pakistan

- Prospect new clients
- Timely process orders
- Presentation and advertisement

Shift Manager

2006-2009

McDonald's Lahore, Pakistan

- Efficient track of inventories
- Cash handling and labor control
- Customer satisfaction

SKILLS

Technical HTML, CSS, Computer Networking, MS office*Languages* English (proficient), German (basic), Urdu/Hindi, Punjabi (native)*Interests* Networking, Internet, Sales and resource management