

Internship Evaluation & Reporting

Thank you for taking the time to complete this form, this evaluation will be used to assess the student's participation in the internship program.

Supervisors, using the form below please evaluate the student who interned with your organization, institution, or business. You can fill out this form electronically or you can fill it manually but eventually it must be signed and stamped from the company's side.

Please note that part I & III should be completed by the Intern, part II should be completed by the direct supervisor in the company.

Part I. GENERAL INFORMATION - STUDENT'S INPUT

Student Info:

Student Name: Mohamed Ahmed Aly Soliman GUC Student ID No.: 43-3379
 Faculty: Engineering Major: MET
 Student Mobile No.: 01118228115

Internship Info:

Company Name: Fast Freight International
 Core Industry/Business: transportation and logistic services Country: Egypt
 Supervisor Name: Mayan Abd El Aziz Supervisor Job Title: Quality Manager
 Supervisor Tel. No.: 02-23494913 Supervisor Mobile No.: +2-01000038265
 Supervisor E-mail: mayan@fastfreight-eg.com Training Department(s): IT Department
 Source of internships: (1) SCAD office (2) on my own (3) Referrals from GUC TA/Dr. (4) Recruitment website (5) others:
 Work Place: (1) Organization (2) Head Office (3) Branch (4) Factory (5) Site (6) Others:

Part II. EVALUATION AND COMMENTS - DIRECT SUPERVISOR'S INPUT

Period of Internship (dd/mm/yyyy) (dd/mm/yyyy)
 From: 1/2/2021 To: 1/3/2021
 Internship nature (Enrollment Status)
☐ Part time Please specify, no. of Days per week: _____ hours per day : _____
☒ Full time Please specify, no. of Days per week: 5 days hours per day : 8 hours

Company Stamp



For SCAD internal use only

Serial no.	SCAD Comment	Academic Reviewer Comment	Academic Reviewer Signature
			<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected Reason of rejection: Signature:

Please evaluate student's performance by marking the appropriate box:

For each of the following aspects, please mark the box in the rating scale that most closely corresponds to your evaluation of the profile of the student during the Internship period. Please also feel free to offer comments and suggestions for changes and improvements in the space provided at the end of the form.

1=Unsatisfactory 2=Below Average 3=Satisfactory 4=Above Average 5=Excellent

	1	2	3	4	5	NA
Skills & Professional Attributes						
Ability to adapt to change						
Analytical skills				✓	✓	
Collecting data/ research data skills				✓		
Creativity					✓	
Follow up skills				✓		
Interpersonal skills with peers, supervisors, and clients					✓	
Problem solving					✓	
Punctuality					✓	
Reporting skills					✓	
Responsibility and accountability					✓	
Stress handling				✓		
Taking initiatives				✓		
Teamwork					✓	
Time management				✓		
Other:						
Technical Background						
Technical Knowledge					✓	
Compatibility of technical skills with the job					✓	
Other:						
Command of Languages						
Arabic					✓	
English					✓	
German						✓
Other:						

1=Unsatisfactory 2=Below Average 3=Satisfactory 4=Above Average 5=Excellent

Computer Programs & Databases						
Please use space below in specifying the program/software used during the internship and evaluate student's performance accordingly						
	1	2	3	4	5	NA
HTML						
CSS					✓	
JavaScript					✓	
Bootstrap					✓	
				✓		

Overall Evaluation of Student's					
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Overall Evaluation of Student's performance and profile					
Unsatisfactory	Improvement needed	Meets expectations	Exceeds expectations	Exceptional	NA
				✓	

General Comments & Recommendations: (kindly mention intern potentials, areas of further development or technical constraints encountered during the internship period)

Do you think similar candidates would fit in the Organization culture and qualify for job needs?

Yes



No



Maybe



Student Signature:

Mohamed Soliman

Date:

29/6/2022

Supervisor Signature:

[Signature]

Date:

1/3/2021

Part III. INTERNSHIP REPORT – STUDENT'S INPUT

- This report has to be prepared by the student, it must be prepared and written in a **computerized** format, submitting the report in hand written format will not be accepted.
- Kindly refer to the Internship Report writing Guidelines on the GUC intranet – SCAD office folder.
- This report will be reviewed and evaluated from internal faculty members.

Internship Title: IT Internship

Company / Organization Name: Fast Freight International

Introduction: (Not less than 100 words) (should depict the main purpose of the report, covering the objective out of performing this internship in this industry/company specifically then cover the outline for the report's structure)

Company / Organization Description: (Not less than 100 words)

Internship Performed Tasks: (Not less than 100 words)

Internship Evaluation: (Not less than 100 words) (This section should answer the following questions in the form of a paragraph)

What skills do you think that you have gained from the internship? Did the internship meet your expectations? If not, please explain why? How do you think the internship will influence your future career plans? How do you think the internship activities that you carried out are correlated with your studies? Which of the academic courses that you have taken in GUC were the most related to your internship?

Conclusion: (Not less than 100 words) (A summary of key conclusions derived from the internship experience. general observations about the sector in which your internship company/institution operates)

Please rate your satisfaction with the internship experience.

☒ Very satisfied ☐ Somehow satisfied ☐ Neutral ☐ Somehow dissatisfied ☐ Very dissatisfied

Would you recommend this internship to other colleagues?

☒ Yes ☐ No ☐ Maybe

References: (If any external sources are used, provide references for any information quoted)

Appendices: (Upon availability, charts, pictures, etc.)

Disclosure / Confidentiality Agreement

This agreement is to acknowledge that the information provided by any company / organization during the internship is unique to this business and confidential.

Therefore, anyone reading this agreement agrees not to disclose any of the information provided during the internship without notifying & taking the employer's / supervisor's approval.

This report covers my internship at “Fast Freight International” company. My objective while performing an internship in this company was to get the chance to put my knowledge into actual implementation and get to learn more and fasten my pace in learning and acquiring lots of skills, my aim was to add as much knowledge and experience. Throughout this report I will be talking about the company I worked at, what I did throughout my working days, and what I gained throughout my time working there on the personal, academic and corporate levels, and how it was related to my academic work at university.

One of the most dependable sources of the best logistics and transportation services is Fast Freight International company. Through a professional staff with the knowledge and experience to serve valued clients by offering a hassle-free logistical solution for their shipments, the company offers the clients a wide range of logistics and transportation services. The company's primary line of business is the provision of all-inclusive logistics and transportation solutions, from procurement logistics to delivery. Fast Freight International is happy to have dealt with important Egyptian traders in a variety of fields in order to achieve its fundamental aims of fostering reliable business connections and offering clients high-quality services.

Throughout my work during the internship, I worked on the company's website in terms of adding more functionalities to it, as well as enhance its usability and design. This was very relatable to my studies specially to the ACL course I took earlier in university, through working on the project, I used NodeJs, HTML, CSS and the company's database was based on MongoDB. The website lacked a good design and therefore users were not comfortable using it, and this was the main issue I worked on. Other functionalities we added was the retrieval of relatable data from the database in a user-friendly way on the website, so that more functionalities can be later added. My main focus though, was on the CSS and how to reach the most user-friendly interface.

One of the best skills I learned throughout this internship was how to work in a team with individuals who have more knowledge and experience than me, how to bring the most value to their knowledge and to mine, and how to translate these learnings into tangible results. One new ability was knowing how to conduct appropriate research, gather materials, and be able to grasp knowledge from them.

During this internship I enhanced my web development skills so much, which is actually a field that is very relatable to my studies, and a field that I am very interested in,

My work and personal skills were both positively impacted by the experience. In view of the skills I learned, this internship represents a pivotal point in my life. My abilities in working in a team, thinking outside the box, working in an agile environment has improved significantly. The information I gained in GUC courses like software engineering and ACL genuinely aided my overall corporate experience, and I referred so much to it specially when working with mongoDB, HTML, CSS, and JavaScript. I learned a lot about the field of web development; a sector in the industry that I believe is booming and is important to enhance my skills in this field in the industry of software engineering as this would allow me to know more about my later working opportunities.