Internship Evaluation & Reporting

Thank you for taking the time to complete this form, this evaluation will be used to assess the student's participation in the internship program.

Supervisors, using the form below please evaluate the student who interned with your organization, institution, or business. You can fill out this form electronically or you can fill it manually but eventually it must be signed and stamped from the company's side.

Please note that part I & III should be completed by the intern, part II should be completed by the direct supervisor in the company.

Part I. GENERAL INFORMATION – STUDENT'S INPUT

Student Info:

Student Name: Ahmed Ibrahim maher   GUC Student ID No.: 40-5300

Faculty: MET   Major:

CSEN

Student Mobile No.: 01066008119

Internship Info:

Company Name: F.I.G Solutions

Core Industry/Business: Digital transformation   Country: Egypt

Supervisor Name: Ziad Kassab   Supervisor Job Title:

product manager

Supervisor Tel. No.: 0100 3442877   Supervisor Mobile No.: 0100 3442877

Supervisor E-mail: Ziad.Kassab @ fig-mena.com   Training Department(s): Technical

Source of internships: (1) SCAD office (2) on my own (3) Referrals from GUC TA/Dr. (4) Recruitment website (5) others:

Work Place: (1) Organization (2) Head Office (3) Branch (4) Factory (5) Site (6) Others:

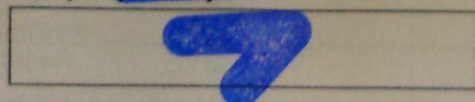## Part II. EVALUATION AND COMMENTS – DIRECT SUPERVISOR'S INPUT

Period of Internship   (dd/mm/yyyy)   (dd/mm/yyyy)

From: 1 / 3 / 2022   To: 1 / 4 / 2022

Internship nature (Enrollment Status)

€ Part time   Please specify, no. of Days per week: _____ hours per day : _____

€ Full time   Please specify, no. of Days per week: 5   hours per day : 8

Company Stamp

FIG SOLUTION

For SCAD internal use only

Serial no.	

SCAD Comment	Academic Reviewer Comment	Academic Reviewer Signature
		☐ Accepted ☐ Rejected Reason of rejection: Signature:

Please evaluate student's performance by marking the appropriate box:

For each of the following aspects, please mark the box in the rating scale that most closely corresponds to your evaluation of the profile of the student during the internship period. Please also feel free to offer comments and suggestions for changes and improvements in the space provided at the end of the form.

1=Unsatisfactory	2=Below Average	3=Satisfactory	4=Above Average	5=Excellent

	1	2	3	4	5	NA
Skills & Professional Attributes						
Ability to adapt to change					✓	
Analytical skills					✓	
Collecting data/ research data skills					✓	
Creativity					✓	
Follow up skills					✓	
Interpersonal skills with peers, supervisors, and clients				✓		
Problem solving					✓	
Punctuality					✓	
Reporting skills				✓		
Responsibility and accountability					✓	
Stress handling					✓	
Taking initiatives					✓	
Teamwork					✓	
Time management				✓		
Other:						
Technical Background					✓	
Technical Knowledge					✓	
Compatibility of technical skills with the job				✓		
Other:						
Command of Languages						
Arabic					✓	
English					✓	
German						✓
Other:						

1=Unsatisfactory	2=Below Average	3=Satisfactory	4=Above Average	5=Excellent

	1	2	3	4	5	NA
Computer Programs & Databases Please use space below in specifying the program/software used during the internship and evaluate student's performance accordingly						
SQL					✓	
Python					✓	
ACL				✓		

Overall Evaluation of Student's performance and profile					
Unsatisfactory	Improvement needed	Meets expectations	Exceeds expectations	Exceptional	NA
				✓	

General Comments & Recommendations: (kindly mention intern potentials, areas of further development or technical constraints encountered during the internship period)

The intern showed an outstanding performance regarding his technical skills, however, he needs to develop or work on his interpersonal and presentation skills.

	Yes	No	Maybe
Do you think similar candidates would fit in the Organization culture and qualify for job needs?	(€)	€	€

Student Signature:
Ahmed Ibrahim

Date:
28/6/2022

Supervisor Signature:
Ziad Kassab
28/6/2022

Date:
28/6/2022

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Part III. INTERNSHIP REPORT – STUDENT'S INPUT

- This report has to be prepared by the student, it must be prepared and written in a **computerized** format, submitting the report in hand written format will not be accepted.
- Kindly refer to the Internship Report writing Guidelines on the GUC intranet – SCAD office folder.
- This report will be reviewed and evaluated from internal faculty members.

Internship Title: Technical officer

Company / Organization Name: FIG Solutions

Introduction: (Not less than 100 words) (should depict the main purpose of the report, covering the objective out of performing this internship in this industry/company specifically then cover the outline for the report's structure)

Company / Organization Description: (Not less than 100 words)

Internship Performed Tasks: (Not less than 100 words)

Internship Evaluation: (Not less than 100 words) (This section should answer the following questions in the form of a paragraph)

What skills do you think that you have gained from the internship? Did the internship meet your expectations? If not, please explain why? How do you think the internship will influence your future career plans? How do you think the internship activities that you carried out are correlated with your studies? Which of the academic courses that you have taken in GUC were the most related to your internship?

Conclusion: (Not less than 100 words) (A summary of key conclusions derived from the internship experience. general observations about the sector in which your internship company/institution operates)

Please rate your satisfaction with the internship experience.
☑ Very satisfied ☐ Somehow satisfied ☐ Neutral ☐ Somehow dissatisfied ☐ Very dissatisfied

Would you recommend this internship to other colleagues?
☑ Yes ☐ No ☐ Maybe

References: (If any external sources are used, provide references for any information quoted)

Appendices: (Upon availability, charts, pictures, etc.)

Disclosure / Confidentiality Agreement

This agreement is to acknowledge that the information provided by any company / organization during the internship is unique to this business and confidential.
Therefore, anyone reading this agreement agrees not to disclose any of the information provided during the internship without notifying & taking the employer's / supervisor's approval.

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FIG Solutions is the sole distributor of Galvanize Software in Egypt.FIG's partners include Microsoft, Oracle ,Cisco,IBM, ACL, Haceb and Nexters. They offer technical, financial, and performance services. Galvanize's Products improve processes like data analysis, audit management, compliance assessment, internal control which allows companies to streamline all aspects of their enviromental, health and safety program.

I worked as a presales technical consultant to provide technical solutions and assistance during the pre-sales process. When I applied to this internship, I had no knowledge or experience with ACL Analytics so I had to take CPE courses to learn scripting and learn about the products. Furthermore, I applied skills and knowledge learned in DB 2 course but with real scenarios.

Overall, this was an eye-opening experience where I learned firsthand how SAAS business runs. Moreover improving my technical skills in areas not previously developed .This was all due to the team great ability to collaborate and teach. FIG solutions really provided a unique experience and would definitely do it again.