

## Internship Evaluation & Reporting

Thank you for taking the time to complete this form, this evaluation will be used to assess the student's participation in the internship program.

Supervisors, using the form below please evaluate the student who interned with your organization, institution, or business. You can fill out this form electronically or you can fill it manually but eventually it must be signed and stamped from the company's side.

Please note that part I & III should be completed by the intern, part II should be completed by the direct supervisor in the company.

### Part I. GENERAL INFORMATION – STUDENT'S INPUT

#### Student Info:

Student Name: Nourhan Salah El-din Bassyouni GUC Student ID No.:43-5139

Faculty: Engineering

Major: Media Engineering Technology

Student Mobile No.: +20 111249707

#### Internship Info:

Company Name: MegaSoft

Core Industry/Business: IT Consulting and Training

Supervisor Name: Ahmad Yasser

Supervisor Job Title: CEO

Supervisor Tel. No.: \_\_\_\_\_ Supervisor Mobile No.: 01222188208

Supervisor E-mail: a-yasser@megasoft.com.eg Training Department(s): Technical

Source of internships: Referral

Work Place: Head office

### Part II. EVALUATION AND COMMENTS – DIRECT SUPERVISOR'S INPUT

Period of Internship (dd/mm/yyyy)

(dd/mm/yyyy)

**From:** 20/04/2021

**To:** 20/07/2021

Internship nature (Enrollment Status)

Part time Please specify, no. of Days per week: \_\_\_\_\_ hours per day : \_\_\_\_\_

☒ Full time Please specify, no. of Days per week: 5 hours per day : 8

#### Company Stamp



#### For SCAD internal use only

Serial no.	SCAD Comment	Academic Reviewer Comment	Academic Reviewer Signature
			<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected Reason of rejection:  Signature:

Please evaluate student's performance by marking the appropriate box:

For each of the following aspects, please mark the box in the rating scale that most closely corresponds to your evaluation of the profile of the student during the internship period. Please also feel free to offer comments and suggestions for changes and improvements in the space provided at the end of the form.

	1=Unsatisfactory	2=Below Average	3=Satisfactory	4=Above Average	5=Excellent	
	1	2	3	4	5	NA
<b>Skills &amp; Professional Attributes</b>						
Ability to adapt to change				<input checked="" type="checkbox"/>		
Analytical skills			<input checked="" type="checkbox"/>			
Collecting data/ research data skills					<input checked="" type="checkbox"/>	
Creativity				<input checked="" type="checkbox"/>		
Follow up skills				<input checked="" type="checkbox"/>		
Interpersonal skills with peers, supervisors, and clients					<input checked="" type="checkbox"/>	
Problem solving				<input checked="" type="checkbox"/>		
Punctuality					<input checked="" type="checkbox"/>	
Reporting skills				<input checked="" type="checkbox"/>		
Responsibility and accountability					<input checked="" type="checkbox"/>	
Stress handling			<input checked="" type="checkbox"/>			
Taking initiatives		<input checked="" type="checkbox"/>				
Teamwork					<input checked="" type="checkbox"/>	
Time management			<input checked="" type="checkbox"/>			
Other:						
<b>Technical Background</b>						
Technical Knowledge			<input checked="" type="checkbox"/>			
Compatibility of technical skills with the job					<input checked="" type="checkbox"/>	
Other:						

Command of Languages						
Arabic					✓	
English					✓	
German			✓			
Other:						

1=Unsatisfactory      2=Below Average      3=Satisfactory      4=Above Average      5=Excellent

	1	2	3	4	5	NA
<b>Computer Programs &amp; Databases</b> Please use space below in specifying the program/software used during the internship and evaluate student's performance accordingly						
Python				<input checked="" type="checkbox"/>		
Django			<input checked="" type="checkbox"/>			

Overall Evaluation of Student's performance and profile					
Unsatisfactory	Improvement needed	Meets expectations	Exceeds expectations	Exceptional	NA
		<input checked="" type="checkbox"/>			

**General Comments & Recommendations:** (kindly mention intern potentials, areas of further development or technical constraints encountered during the internship period)

She was a passionate and dedicated intern. Despite her adequate technical knowledge, she always contributed the every meeting and did her best to learn and improve.

Yes      No      Maybe

Do you think similar candidates would fit in the Organization culture and qualify for job needs?



**Student Signature:**

**Date:**

20/07/2021

**Supervisor Signature:**

**Date:**

20/07/2021

### Part III. INTERNSHIP REPORT – STUDENT’S INPUT

- This report has to be prepared by the student, it must be prepared and written in a **computerized** format, submitting the report in hand written format will not be accepted.
- Kindly refer to the Internship Report writing Guidelines on the GUC intranet – SCAD office folder.
- This report will be reviewed and evaluated from internal faculty members.

**Internship Title:** Software Engineer

**Company / Organization Name:** MegaSoft for IT Consulting and Training

**Introduction:** (Not less than 100 words) (should depict the main purpose of the report, covering the objective out of performing this internship in this industry/company specifically then cover the outline for the report’s structure)

Throughout my three months internship in MegaSoft, I have gained great experience in the real world market. I was introduced to the most professional working environment and I was allowed to develop my skills in many ways, my technical skills, and my communication skills. The company (MegaSoft for IT Consulting and Training) taught me a lot about software solutions development, I was also allowed to learn more about business software solutions. Throughout my first month, we were introduced to python basics and Django basics as it was so beneficial as I was using python in my bachelor project also. The second month was about implementing and project development as I was assigned to develop a website for the company using Django. As for the third month, it was about developing a software tool to digitize business solutions and consulting. All of that has been done under the supervision of professionals to combine the full experience between the learning process and the professional work real life.

**Company / Organization Description:** (Not less than 100 words)

MegaSoft, for IT consulting and Training, is an Egyptian company that aims to redirect companies on their right path, as it aims to train companies’ managers to manage their companies in the most useful, and successful way. It also studies the whole companies documents as to find the drop is in which department and be able to overcome that drop. As for the training part, the company also has an academic part as they offers courses that can help manage companies, like COBIT 2019 which I had the chance to attend and have more information about the company’s real market. Although this is an Egyptian company, it also has customers from many companies in the middle east, and this is a proof of how professional the company is.

**Internship Performed Tasks:** (Not less than 100 words)

Throughout my first month, I was introduced through sessions about python basics to develop our skills, and then we were given sessions about Django that were very beneficial as our instructors were very helpful, they went through deep details about Django, with an assignment at the end of each session to asses our amount of understanding, we were also shown the professional working life and how they handle all the team work and their tasks. During the second month we were introduced to real projects, as I was given the assignment to develop a website for the company using Django, with the participation of other interns, under the supervision of our instructors, a list has been made for us with all the project requirements to assure developing the website in the best form. As for the third month, another assignment has been assigned to us, which was developing a software tool to be implemented in the website based on the COBIT2019 toolkit (Designing an Information and Technology Governance Solution), the toolkit (using python) was based on taking an evaluation from managers for their companies (one company at a time) for all its departments ( IT, HR,...) and based on a database that we created (taken from the COBIT2019 design guide toolkit) we were allowed to generate outputs that shows which department needs to be assisted and revised. Moreover, in the third month, we were also introduced to IBM OpenPages, and we were assigned to do a presentation (as a team of interns) to our

professionals to explain its architecture and our degree of understanding it, whenever we were missing anything out, professionals were there to redirect us to the right path.

**Internship Evaluation:** (Not less than 100 words) (This section should answer the following questions in the form of a paragraph)

What skills do you think that you have gained from the internship? Did the internship meet your expectations? If not, please explain why? How do you think the internship will influence your future career plans? How do you think the internship activities that you carried out are correlated with your studies? Which of the academic courses that you have taken in GUC were the most related to your internship?

Throughout my three months journey at MegaSoft, I have developed my software skills and specially my python skills. I have learnt a lot about Django from the sessions, assignments, as well as the project we were assigned to. I have also had the chance to attend a COBIT2019 course to be able to implement a tool for designing an Information and Technology Governance Solution. I was also able to learn and study the IBM OpenPages, study its uses and its architecture. Our Instructors were extremely helpful and patient, the allowed us to ask any questions, and also the taught us how to search and explore. They also taught us how to work on multiple tasks with other interns, as team work has been playing a very important role throughout this internship. And I can not forget to mention my gratitude for being a GUC student as many courses played an important role throughout this internship like: CS1(Python), CS2 and CS3 (problem solving), CS4 which taught me how to implement a full project with other team members with multiple milestones. Also ACL 7<sup>th</sup> semester, which taught us implementing a frontend and a backend and having a list of requirements that needs to be achieved, Moreover, my bachelor project under the supervision of doctor Hassan Soubra, he taught me how to learn, search for answers, he always directs me in the right way and let me explore and find a solution and an answer to my question.

**Conclusion:** (Not less than 100 words) (A summary of key conclusions derived from the internship experience. general observations about the sector in which your internship company/institution operates)

Throughout my journey at MegaSoft I learned a lot of things, most importantly how to deal with real working environment, and how to be beneficial in a group work, how to overcome our challenges and search for solutions with the help of our supervisors. Moreover, I had the chance to improve my python skills so much, learn about Django and develop a full functional website. In addition to this, I had the chance to learn about many beneficial things for the first time, like COBIT2019, which helped us to implement a simple tool which is based on the COBIT2019 design and toolkit, and also have the chance to understand what is IBM OpenPages and its architecture. This was once of a lifetime opportunity, that taught me how to deal in the most professional way and I think it made me ready for the real working life. In the end, I would like to thank all my instructors, supervisors, and the CEO eng. Ahmad Yasser for having the patience and passion to let us learn.

Please rate your satisfaction with the internship experience.

☒ Very satisfied    ☐ Somehow satisfied    ☐ Neutral    ☐ Somehow dissatisfied    ☐ Very dissatisfied

Would you recommend this internship to other colleagues?

☒ Yes    ☐ No    ☐ Maybe

**References:** (If any external sources are used, provide references for any information quoted)

**Appendices:** (Upon availability, charts, pictures, etc.)

### **Disclosure / Confidentiality Agreement**

This agreement is to acknowledge that the information provided by any company / organization during the internship is unique to this business and confidential.

Therefore, anyone reading this agreement agrees not to disclose any of the information provided during the internship without notifying & taking the employer's / supervisor's approval.