GUC
الجامعة الألمانية بالقاهرة

SCAD

Internship Evaluation & Reporting

Thank you for taking the time to complete this form, this evaluation will be used to assess the student's participation in the internship program.

Supervisors, using the form below please evaluate the student who interned with your organization, institution, or business. You can fill out this form electronically or you can fill it manually but eventually it must be signed and stamped from the company's side.

Please note that part I & III should be completed by the intern, part II should be completed by the direct supervisor in the company.

Part I. GENERAL INFORMATION – STUDENT'S INPUT

Student Info:

Student Name: Eslam Ehab Elsayed Mohamed   GUC Student ID No.: 43-14708

Faculty: Engineering   Major: MET - Computer Science

Student Mobile No.: +201100022020

Internship Info:

Company Name: Red Sea for supplies

Core Industry/Business: seafood suplies   Country: Hurghada

Supervisor Name: Ali omar   Supervisor Job Title: general manager

Supervisor Tel. No.:   01117073355   Supervisor Mobile No.: 01117073355

Supervisor E-mail: wahibgroup@yahoo.com   Training   Department(s): Information Technology

Source of internships: (1) SCAD office (2) on my own (3) Referrals from GUC TA/Dr. (4) Recruitment website (5) others:

Work Place: (1) Organization (2) Head Office (3) Branch (4) Factory (5) Site (6)Others:

Part II. EVALUATION AND COMMENTS – DIRECT SUPERVISOR'S INPUT

Period of Internship   (dd/mm/yyyy)   (dd/mm/yyyy)
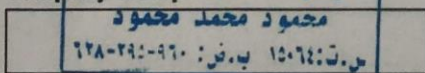
     From: 15/08/2021   To: 30/09/2021

Internship nature (Enrollment Status)

☐   Part time   Please specify, no. of Days per week:_____ hours per day :_____

☑   Full time Please specify, no. of Days per week: 5 Days   hours per day : 7 Hours

Company Stamp

البحر الأحمر للتوريدات
محمود محمد محمود
س.ت: ١٥٠٦٤٠ ب.ض: ٣٢٨-٢٩٤-٩٦٠

For SCAD internal use only

Serial no.	SCAD Comment	Academic Reviewer Comment	Academic Reviewer Signature
			☐ Accepted ☐ Rejected
			Reason of rejection:
			Signature:

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Please evaluate student's performance by marking the appropriate box:

For each of the following aspects, please mark the box in the rating scale that most closely corresponds to your evaluation of the profile of the student during the internship period. Please also feel free to offer comments and suggestions for changes and improvements in the space provided at the end of the form.

| 1=Unsatisfactory | 2=Below Average | 3=Satisfactory | 4=Above Average | 5=Excellent |

	1	2	3	4	5	NA
Skills & Professional Attributes						
Ability to adapt to change					✓	
Analytical skills				✓		
Collecting data/ research data skills					✓	
Creativity				✓		
Follow up skills					✓	
Interpersonal skills with peers, supervisors, and clients					✓	
Problem solving				✓		
Punctuality					✓	
Reporting skills					✓	
Responsibility and accountability					✓	
Stress handling				✓		
Taking initiatives				✓		
Teamwork					✓	
Time management					✓	
Other:						
Technical Background						
Technical Knowledge					✓	
Compatibility of technical skills with the job				✓		
Other:						
Command of Languages						
Arabic					✓	
English					✓	
German						
Other:						

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		1	2	3	4	5	NA
1=Unsatisfactory 2=Below Average 3=Satisfactory 4=Above Average 5=Excellent							
Computer Programs & Databases Please use space below in specifying the program/software used during the internship and evaluate student's performance accordingly						✓	
Windows 10					✓		
Windows Server						✓	
Microsoft Project & Microsoft Excel						✓	
Micros Systems						✓	
Zoom						✓	

Overall Evaluation of Student's performance and profile

Unsatisfactory	Improvement needed	Meets expectations	Exceeds expectations	Exceptional	NA
			✓		

General Comments & Recommendations: (kindly mention intern potentials, areas of further development or technical constraints encountered during the internship period)

Eslam has shown he is a great candidate that has a good potential to learn fast and communicate.

	Yes	No	Maybe
Do you think similar candidates would fit in the Organization culture and qualify for job needs?	✓	☐	☐

Student Signature:
Eslam Ehab

Date:
25 / 1 / 2022

Supervisor Signature:

Date:
23 / 1 / 22

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Part III. INTERNSHIP REPORT – STUDENT'S INPUT

- This report has to be prepared by the student, it must be prepared and written in a **computerized** format, submitting the report in hand written format will not be accepted.
- Kindly refer to the Internship Report writing Guidelines on the GUC intranet – SCAD office folder.
- This report will be reviewed and evaluated from internal faculty members.

Internship Title: IT Trainee/Data Analyst---

Company / Organization Name: Red Sea for Supplies--

Introduction:

My name is Eslam Ehab Elsayed, a 43- MET Engineering student at the GUC and I will be sharing my 7-week experience in being part of the Red Sea for supplies IT team. This report will cover all fields of work I had been training on in the information technology department at Red Sea for supplies. Starting off, I am grateful I had the opportunity to be part of this outstanding It team, which had an impact on both my communication skills and legit work experience.

Company / Organization Description: (Not less than 100 words)

Wahib Group is an institution based in the Red Sea, it was first found in 1980. The institution first started with asingle clothing store, importing clothes from neighboring countries. Nowadays, Wahib Group has evolved tointo a leading clothingentity in the Red Sea, importing materials worldwide and having its own nationalmanufactory, having over 15 clothing stores located in Hurghada, Sahl-Hasheesh, and having their store at Hurghada's main international airport now. Wahib Group also own one of the leading national firms for seafood supplies, They own 5 major seafood restaurants in the Red Sea, "El-Sammak", El-Halaga, and Star Fish (3branches) located in ElGouna, Hurghada, Sahl-hasheesh. Wahib Group also own sea food Supplies Firm (Red Sea for Supplies), which provides sea food supplies for most of the hotels in the RedSea, a few in South Sinai, in addition to their restaurants of course.

Internship Performed Tasks:

In this internship period, I was lucky to have been given the opportunity to train with an exceptional team of IT members and data analysts. This has helped me grasp how companies technically handle and analyze their data; which was tightly related to what I have learned in my Data Engineering course on campus.
I often used to train from the IT department's office in the company, or else meetings were held online.
I was first introduced to how they collected data of previous, active, upcoming orders. This helps provide them insights into what products are selling most and in which part of the country, which other products/meals are barely selling relative to others, etc.
The point of sale (POS) system which is a reliable system for restaurants used to help us during our data collecting phase.
I was introduced to POS which was used to present to us metrices like how often an extra product was requested, most popular orders/dishes, and the average billing per customer.
I used to carry out some of the data visualization techniques I have learned in the DE course for both the companys tier A customers(hotels) besides the most selling products using both line and pie charts.
This had been carried out to help us with quality control and customer segmentation for the company.

Internship Evaluation:

I believe this internship period was very productive, and has helped me develop a lot of skills, getting me involved in practical field of work, improving both my communication and time managment skills, besides ofcourse my technical data analysis skills.
This internship has infact exceeded my expectations and has helped me consider more aspects when applying for a job.

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It has also expanded my view of where I want to excel after graduation. What I have learned in campus needed in some way to be practices in a real working environment, and I believe the data engineering and visualization skills I have gained in my DE course helped me a lot in this internship.

What skills do you think that you have gained from the internship? Did the internship meet your expectations? If not, please explain why? How do you think the internship will influence your future career plans? How do you think the internship activities that you carried out are correlated with your studies? Which of the academic courses that you have taken in GUC were the most related to your internship?

Conclusion:

Overall, I am very delighted I had the chance to spend almost a couple of months with a super helpful and supporting team, that had included me in many areas of their work, setting up a loving and productive environment.

At the end of the day, this internship had helped me develop my data analysis and cisualization techniques in a real work environment. Furthermore this internship had also helped me make new collagues.

This internship made me learn a lot about data engineering and how such analysis and virtualization of data, keeping track of every order and transaction, studying different payment gateways, and how all of them could be integrated to help with quality control and segmentation of the company's customers. This experience has helped me stand on solid grounds on what I am actually good at and what needs further work.

Please rate your satisfaction with the internship experience.
🔘 Very satisfied   ☐ Somehow satisfied   ☐ Neutral   ☐ Somehow dissatisfied   ☐ Very dissatisfied

Would you recommend this internship to other colleagues?
☑ Yes   ☐ No   ☐ Maybe

References: (If any external sources are used, provide references for any information quoted)

Appendices: (Upon availability, charts, pictures, etc.)

Disclosure / Confidentiality Agreement

This agreement is to acknowledge that the information provided by any company / organization during the internship is unique to this business and confidential.

Therefore, anyone reading this agreement agrees not to disclose any of the information provided during the internship without notifying & taking the employer's / supervisor's approval.

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