

## Internship Evaluation & Reporting

Thank you for taking the time to complete this form, this evaluation will be used to assess the student's participation in the internship program.

Supervisors, using the form below please evaluate the student who interned with your organization, institution, or business. You can fill out this form electronically or you can fill it manually but eventually it must be signed and stamped from the company's side.

Please note that part I & III should be completed by the intern, part II should be completed by the direct supervisor in the company.

### Part I. GENERAL INFORMATION – STUDENT'S INPUT

#### **Student Info:**

Student Name: Rawan Ashraf

Student ID #: 43-2692 Faculty/Major:  
MET/CS

Student Mobile No.: +201118387838

#### **Internship Info:**

Company Name: The Egyptian Natural Gas Company  
GASCO

Core Industry/Business: Petroleum company Country: Egypt

Supervisor Name: Lamia samir

Supervisor Job Title: HR vice head

Supervisor Tel. No.: +2 25384500

Supervisor E-mail: Int.relations@gasco.com.eg

Training

Department(s): IT

#### **For Company Verification**

Period of Internship From **(15/08/2021)** to **(15/09/2021)** Internship

nature (Enrollment Status)

☐ Part time Please specify, no. of Days/week: \_\_\_\_\_ hours/day : \_\_\_\_\_

☐ Project base Please specify, no. of Days/week: \_\_\_\_\_ hours/day : \_\_\_\_\_

☒ Full time Please specify, no. of Days/week: 5 hours/day : 8

**Company Stamp**

Workplace:

☐ Organization

☒ Head office

☐ Branch

☐ Office

☐ Factory

☐ Showroom

☐ Studio

☐ Other, please specify: \_\_\_\_\_

How did you obtain your internship?

☐ On My Own

☐ SCAD Office e-mails

☐ Internship & Employment Fair

☐ SCAD Summer Internship Booklet

☐ Faculty Member "Dr. or TA referrals"

☒ Friends/Relatives

- 🏢 Company website:
- 🏢 Social Media
- 🏢 Other, please specify: \_\_\_\_\_

## Part II. EVALUATION AND COMMENTS – DIRECT SUPERVISOR’S INPUT

Please evaluate student's performance by marking the appropriate box:

For each of the following aspects, please mark the box in the rating scale that most closely corresponds to your evaluation of the profile of the student during the internship period. Please also feel free to offer comments and suggestions for changes and improvements in the space provided at the end of the form.

1=Unsatisfactory	2=Below Average	3=Satisfactory	4=Above Average
5=Excellent			

	1	2	3	4	5	NA
<b>Skills &amp; Professional Attributes</b>						
Ability to adapt to change				4		

Analytical skills				4		
Collecting data/ research data skills				4		
Creativity				4		
Follow up skills				4		
Interpersonal skills with peers, supervisors, and clients					5	
Problem solving				4		
Punctuality				4		
Reporting skills				4		
Responsibility and accountability				4		
Stress handling					5	
Taking initiatives					5	
Teamwork					5	
Time management					5	
Other: Eagerness to learn new things				4		
<b>Technical Background</b>						
Technical Knowledge				4		
Compatibility of technical skills with the job				4		
Other:						
<b>Command of Languages</b>						
Arabic						N/A
English				4		
German						N/A
Other:						

1=Unsatisfactory	2=Below Average	3=Satisfactory	4=Above Average
5=Excellent			

1	2	3	4	5	NA
---	---	---	---	---	----

Computer Programs & Databases Please use space below in specifying the program/software used during the internship and evaluate student's performance accordingly						
Coding				4		
Figma				4		

Overall Evaluation of Student's performance and profile					
Unsatisfactory	Improvement needed	Meets expectations	Exceeds expectations	Exceptional	NA
			4		

**General Comments & Recommendations:** (kindly mention intern potentials, areas of further development or technical constraints encountered during the internship period)

Rawan is an exceptional caliber who has always been keen to exceed our expectations and to manage all the obstacles she faces with a problem solver attitude. She has always been eager to learn new things and she has shown great team spirit across the internship duration. We do not see development areas

rather we see a great talent that needs to be nurtured and get involved in bigger projects so she attains her full potential.

	Yes	No	Maybe
Do you think similar candidates would fit in the Organization culture and qualify for job needs?			X

Signature of Supervisor:

Date:

### Part III. INTERNSHIP REPORT – STUDENT’S INPUT

This report has to be prepared by the student, it must be prepared and written in a **computerized** format, submitting the report in hand written format will not be accepted. Kindly refer to the Internship Report writing Guidelines on the GUC intranet – SCAD office folder.  
This report will be reviewed and evaluated from internal faculty members.

Internship Title:-----IT summer intern-----

Company/Organization Name:-----The Egyptian Natural Gas Company (GASCO)-----

**Introduction:** During my 5 years in the GUC, I was always keen to never go through a summer without getting an internship that will let me put what I've learned into practice and provide me a glimpse of what a real-world job is like. I discovered GASCO was giving me all of that and more. In addition, it presented me with a challenge to put what I had learned into practice as well as to conduct research and teach myself new skills that I had not yet studied at the GUC. This put me in a better position as a future developer because we know that a programmer shouldn't rely solely on what they learn in computer science lectures but should also seek knowledge from all over the world.

**Company/Organization Description:** Egyptian Natural Gas Company is a subsidiary of the Egyptian Natural Gas Holding Company, operating in the field of natural gas transmission, distribution and processing. The company was established in March 1997. GASCO operates the gas grid with a total length of 22,000 kilometers. GASCO's mission is managing, operating and developing the gas transmission system to secure gas supplies to the local market, development projects and the export. Managing expansion projects and raising the efficiency of the national natural gas grid and its accessories. Moreover, their mission is to match its counterparts in global markets as an operator of the gas transmission system and gas derivatives recovery plants.

**Internship Performed Tasks:** I interned in the IT department where I collaborated with other interns in a team to work on the tasks that were required throughout the internship. One of my very first tasks was getting familiarized with the company's hierarchy which really aided us later on while conducting other tasks. The following few days we were taken on tours in each of the company's directories starting from the administration department all the way to the main control unit of gas all around Egypt. Following that, I was able to have one on ones with petroleum engineers that explained to me in depth how petroleum is extracted all around Egypt, that was really interesting as I was able to link almost all the theorems they use to the ones I took back in my Physics courses all throughout 1st and 2nd year of university. Moreover, I was able to really use my skills when we as a team were asked to design a prototype for an alternative GUI of the company's main website using Figma. While designing this prototype, the fact that we were previously introduced to the hierarchy of directors and got to see first hand how each department functions as well as the Software Engineering course I took in my 3rd year, really helped. The last task was the closest to my passion, which is web development.

**Internship Evaluation:**(Not less than 100 words) (This section should answer the following questions in the form of a paragraph)

My internship in GASCO was very beneficial in so many ways. I believe that both my technical skills in web developing and prototyping have developed as well as my people skills in terms of knowing how to communicate with a supervisor. I have interned in other companies before, both startups and corporate companies however this was my first internship in a company owned by the government. Moreover, Physics 1, Physics 2 and Physics3 courses I took back in my early days in the GUC really shined in this internship and of course the Software Engineering course gave me an edge with my knowledge of Agile and Figma. This allowed me an insight into a whole new job experience where there are a lot of people in terms of hierarchy and the whole work dynamic. These gains and so much more made this internship meet and even exceed my expectations. Hence, I would definitely recommend this internship to all Engineering students.

[scad@guc.edu.eg](mailto:scad@guc.edu.eg)

New Cairo City - Main Entrance Al Tagamoa Al Khames; Egypt

**Conclusion:** (Not less than 100 words)

GASCO summer internship was a very relevant internship to my studies which is computer science engineering. From my point of view it was a very good experience as an insight to governmental

companies. I think that I may need to explore the IT departments in governmental companies more in the future before deciding if this will be my future career or not. All in all, it was a great experience that I'm grateful for and a good challenge that I needed and learned a lot from. A great way to spend my summer in a very positive and extremely beneficial way.

(A summary of key conclusions derived from the internship experience. general observations about the sector in which your internship company/institution operates)

Please rate your satisfaction with the internship experience.

X Very satisfied      ☐ Somehow satisfied      ☐ Neutral      ☐ Somehow dissatisfied      ☐ Very dissatisfied

Would you recommend this internship to other colleagues?

X Yes      ☐ No      ☐ Maybe

#### References:

**Appendices:** (Upon availability, charts, pictures, etc.)

#### Disclosure /Confidentiality Agreement

This agreement is to acknowledge that the information provided by any company / organization during the internship is unique to this business and confidential.

Therefore, anyone reading this agreement agrees not to disclose any of the information provided during the internship without notifying & taking the employer's / supervisor's approval.

**Student Signature:**

**Date:**

\_\_\_\_\_ Rawan \_\_\_\_\_

\_\_\_\_\_ 20/06/2022 \_\_\_\_\_

**GUC Academic Supervisor Signature: Date:**



\_\_\_\_\_

\_\_\_\_\_



[scad@guc.edu.eg](mailto:scad@guc.edu.eg)


New Cairo City - Main Entrance Al Tagamoa Al Khames; Egypt





**شهادة إتمام برنامج تدريبي**  
**نشرقة الشركة المصرية للغازات الطبيعية (جاسكو) بهنح المندرب**

**روان أشرف شوقي**

**شهادة لإتمامه بنجاح البرنامج التدرربف الذي نفذته الشركة بهنح**  
**التدررب الصنف (الإدارة العامة لتكنولوجيا المعلومات - المركز الرئيسي)**  
**٢٠٢١ / ٩ / ١٥ - ٢٠٢١ / ٨ / ١٥**

  
**أستاذ / ماحط خففة**  
مساعد رؤس الشركة للتقون الإدارية  
والتنمية البشرية

  
Egyptian Natural Gas Co.  
شركة الغاز الطبيعي

  
**أستاذ / احمد جلال**  
مبوعام التنمية البشرية

