

Internship Evaluation & Reporting

Thank you for taking the time to complete this form, this evaluation will be used to assess the student's participation in the internship program.

Supervisors, using the form below please evaluate the student who interned with your organization, institution, or business. You can fill out this form electronically or you can fill it manually but eventually it must be signed and stamped from the company's side.

Please note that part I & III should be completed by the intern, part II should be completed by the direct supervisor in the company.

Part I. GENERAL INFORMATION - STUDENT'S INPUT

Student Info:

Student Name: Salma ElSayed GUC Student ID No.: 43-6801

Faculty: MET Major: CSEN

Student Mobile No.: 01061192080

Internship Info:

Company Name: GUC

Core Industry/Business: _____ Country: _____

Supervisor Name: Horat Buckler Supervisor Job Title: Assoc. Prof

Supervisor Tel. No.: _____ Supervisor Mobile No.: _____

Supervisor E-mail: horat.buckler@guc.edu.eg Training Department(s): CS

Source of internships: (1) SCAD office (2) on my own (3) Referrals from GUC TA/Dr. (4) Recruitment website (5) others:

Work Place: (1) Organization (2) Head Office (3) Branch (4) Factory (5) Site (6) Others:

Part II. EVALUATION AND COMMENTS - DIRECT SUPERVISOR'S INPUT

Period of Internship (dd/mm/yyyy)
From: 8/8/2021 To: 8/10/2021

Internship nature (Enrollment Status)
☒ Part time Please specify, no. of Days per week: 4 hours per day: 5
☒ Full time Please specify, no. of Days per week: _____ hours per day: _____

Company Stamp

Horat Buckler

For SCAD internal use only

Serial no.	SCAD Comment	Academic Reviewer Comment	Academic Reviewer Signature
			<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected Reason of rejection: Signature:

Please evaluate student's performance by marking the appropriate box:

For each of the following aspects, please mark the box in the rating scale that most closely corresponds to your evaluation of the profile of the student during the internship period. Please also feel free to offer comments and suggestions for changes and improvements in the space provided at the end of the form.

1=Unsatisfactory	2=Below Average	3=Satisfactory	4=Above Average	5=Excellent
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	1	2	3	4	5	NA
Skills & Professional Attributes						
Ability to adapt to change						
Analytical skills						
Collecting data/ research data skills						
Creativity						
Follow up skills						
Interpersonal skills with peers, supervisors, and clients						
Problem solving						
Punctuality						
Reporting skills						
Responsibility and accountability						
Stress handling						
Taking initiatives						
Teamwork						
Time management						
Other:						
Technical Background						
Technical Knowledge						
Compatibility of technical skills with the job						
Other:						
Command of Languages						
Arabic						
English						
German						
Other:						

1=Unsatisfactory	2=Below Average	3=Satisfactory	4=Above Average	5=Excellent
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	1	2	3	4	5	NA
Computer Programs & Databases Please use space below in specifying the program/software used during the internship and evaluate student's performance accordingly						
MS SQL Server						
ASP.NET						
HTML/CSS						

Overall Evaluation of Student's performance and profile					
Unsatisfactory	Improvement needed	Meets expectations	Exceeds expectations	Exceptional	NA
		<input checked="" type="checkbox"/>			

General Comments & Recommendations: (kindly mention intern potentials, areas of further development or technical constraints encountered during the internship period)

Yes ☒ No ☐ Maybe ☐

Do you think similar candidates would fit in the Organization culture and qualify for job needs?

Student Signature:

Sahar El Sayed

Date:

29/6/2022

Supervisor Signature:

[Signature]

Date:

7/6/2022

Part III. INTERNSHIP REPORT – STUDENT’S INPUT

- This report has to be prepared by the student, it must be prepared and written in a **computerized** format, submitting the report in hand written format will not be accepted.
- Kindly refer to the Internship Report writing Guidelines on the GUC intranet – SCAD office folder.
- This report will be reviewed and evaluated from internal faculty members.

Internship Title: Reachout

Company / Organization Name: GUC

Introduction:

In this report, I will be detailing the internship I did in terms of where it was conducted, the general idea of the project, the tasks involved in the internship, the experiences I gained and how they relate to my major and finally my general assessment of the internship. The internship lasted for 2 months starting 1st of August 2021 and ending by the end of September (summer holiday 2021) and was performed at the GUC. The internship's purpose was to collect requirements, design, do market research and implement a medical supply broker system to enable hospitals and medical healthcare providers to purchase supplies online.

Company / Organization Description:

The internship was conducted at the GUC under the supervision of Dr Mervat AbuElkheir. I was working with a team. The project was an idea that our team had and we pitched the idea to Dr Mervat to start working on it and get her guidance and help in the process. The first meeting was conducted on campus to discuss the outline of the project. Afterwards, the work was structured as sprints each being one week long with weekly online meetings with Dr Mervat for follow-up. We also had frequent team meetings (stand-up meetings) to track progress and plan the coming steps in our work.

Internship Performed Tasks:

The first phase was market research and collecting requirements. This included creating surveys to ask manufacturers and healthcare providing institutions about their current systems and their expectations from a new system. I worked with my team on creating the questions and collecting contacts of possible stakeholders that we may gain information from. We collected our results and brainstormed to get concrete requirements and design the system. The next phase was creating the database which we did over a few iterations to ensure all requirements are correctly satisfied and there are not redundancies and the provider used was MS SQL Server. During the later phases of DB design, we also started prototyping. After the initial design with the requirements, DB and layout were set, we started working on the implementation which used ASP.NET with C# to create the backend and HTML/CSS to create the frontend.

Internship Evaluation:

The internship helped me develop a lot of skills in the business aspect of the industry. For instance, we had to understand different types of contracts and legal requirements related to the field of medical supplies. I also learned about the concept of market research and how it is conducted as we had to use interviews and surveys. It also involved planning and system design and scheduling which are all essential skills. Furthermore, designing a database and a system layout was a challenge that helped further my software engineering skills. This enhanced what I studied in Databases I, software Engineering, management and I later found it reflected in the content of ITPM course during the 10th semester.

Conclusion:

I found this internship a horizon broadening experience. And when working with Dr Mervat AbuElkheir, I learned a lot from her experience and advice which she provided during our meetings. I think this opportunity is very good for gaining insights on how software products are developed starting from an idea and how they integrate into and can improve real world present business models. It also helps build core team and organizational skills. We were interested in resuming our work later (after the internship ended) since we found the project we built quite promising and could be used as a live application.

Please rate your satisfaction with the internship experience.

☒ Very satisfied ☐ Somehow satisfied ☐ Neutral ☐ Somehow dissatisfied ☐ Very dissatisfied

Would you recommend this internship to other colleagues?

☒ Yes ☐ No ☐ Maybe

References: (If any external sources are used, provide references for any information quoted)

Appendices: (Upon availability, charts, pictures, etc.)

Disclosure / Confidentiality Agreement

This agreement is to acknowledge that the information provided by any company / organization during the internship is unique to this business and confidential.

Therefore, anyone reading this agreement agrees not to disclose any of the information provided during the internship without notifying & taking the employer's / supervisor's approval.