ABDUL SATTAR DAYO

Hyderabad, Pakistan
+92 30435 82205
abdulsattardayo44@gmail.com

OBJECTIVE

Motivated and detail-oriented final year Public Administration student with specialization in public policy. Eager to leverage academic knowledge and practical skills in an internship position to contribute to effective public service delivery and organizational efficiency. Adept at analyzing data and collaborating with diverse teams to achieve common goals. Seeking an internship opportunity to gain hands-on experience and develop professional competencies within a reputable organization.

EDUCATION

BS Public Administration | University of Sindh, Jamshoro   **2021 – Present**

- Relevant Coursework:

  Development Economics, Microeconomics, Macroeconomics, Government and Societies in Pakistan, Centralization and Decentralization, Theories of Public Policies, Policy Analysis
- CGPA : 3.6

Intermediate | Govt. Degree College Mirpur Mathelo Dist. Ghotki   **2015 – 2017**

- Courses: Physics, Mathematics, Chemistry and English
- Grade: A

CERTIFICATIONS

Data Analytics in the Public Sector with R Specialization (University of Michigan) | Coursera   **2023**

https://www.coursera.org/abdul-sattar/Data-Analytics-in-public-sector

IBM Data Analytics with Excel and R | Coursera   **2023**

https://coursera.org/abdul-sattar/IBM-Data-Analysis-with-R

Data Analysis with R | Coursera   **2023**

https://www.coursera.org/abdul-sattar/Data-Analysis-with-R

SKILLS

- Strong analytical and critical thinking skills
- Excellent written and verbal communication skills
- Ability to work collaboratively in team settings
- Proficient in Microsoft Office Suite
- Proficient in statistical analysis software (e.g., SPSS, R Studio)

ACTIVITIES

Volunteer, Community Outreach Program: Engaged in community service projects focused on education and poverty alleviation.
Volunteer, Literature Festivals: Ayaz Melo and Hyderabad Literature Festival (HLF)