

COMPANY PROFILE



AL SHAHEEN
HR CONSULTANCY

**AL SHAHEEN ALZAHABI
RESOURCE CONSULTANCY SERVICES**

One Million Ideas One Motto...

INTRODUCTION

DEAR ALL,

A VERY NICE AND WARM WELCOME TO YOU ALL.

Our organization is an assembly of hardworking, experience, dynamic and dedicated professional working to provide quality and superior business solutions. We strongly stand to mediate between the jobs creators and the job seekers. Our commitment, to promote close relationship between the employers and the employees makes our organization one of the best to deal with. We look forward in providing with the best of services to you in days to come.

Thank you for choosing Al Shaheen Alzahabi Resource Consultancy Services as sure you our best of services at all times.

Thanking you!

Al Shaheen Alzahabi Resource Consultancy Services.



COMMERCIAL LICENCE

مركز أبوظبي للأعمال
Abu Dhabi Business Center



دائرة التنمية الاقتصادية
DEPARTMENT OF ECONOMIC DEVELOPMENT



Commercial License

Emerging Economic Establishment

رخصة تجارية

منشأة اقتصادية ناشئة

License No	:	CN-3826428	رقم الرخصة
ADCCI No	:	10015170	عضوية الغرفة
Establishment Card MOHRE	:	1163812	وزارة الموارد البشرية والتوطين بطاقة المنشأة
Establishment Card GDRFA	:	746499	الادارة العامة للإقامة وشئون الأجانب - بطاقة المنشأة
Legal Form	:	Establishment	مؤسسة فردية الشكل القانوني
Trade Name	:	AL SHAHEEN ALZAHABI RESOURCE CONSULTANCY SERVICES	الاسم التجاري
Establishment Date	:	24/11/2020	تاريخ تأسيس المنشأة
Issue Date	:	24/11/2020	تاريخ الإصدار
Expiry Date	:	23/11/2022	تاريخ الانتهاء

الصلة Role	الجنسية Nationality	الملك / الشركاء Owners / Partners	الرمز No.
مالك Owner	الإمارات العربية المتحدة United Arab Emirates	عبدالله على حاج عبدالله غريب الحمادي ABDULLA ALI HAGABDUULA GHAREEB ALHAMMADI	41910173

Commercial Activities :	الأنشطة التجارية
- Human Resources Consultancy	- استشارات الموارد البشرية
Address :	العنوان

: جزيرة أبوظبي، شرق 22، 0 : ~، مبنى، السيد راشد سالم راشد بالجبلاء

(تم تحصيل رسوم خدمات الدفاع المدني)

وثيقة معتمدة وصادرة بدون توقيع أو ختم من دائرة التنمية الاقتصادية - أبوظبي. للتحقق من صحة البيانات الواردة في الرخصة برجاء زيارة الموقع <http://www.ded.abudhabi.ae>
Approved document issued without signature or stamp by the Department of Economic Development - Abu Dhabi. To verify the license kindly visit <http://www.ded.abudhabi.ae>

Official Email :	shafeen2021.ae@gmail.com	البريد الإلكتروني الرسمي :
Official Mobile :	971563688150	رقم التواصل الرسمي :



غرفة أبوظبي
ABU DHABI CHAMBER



<http://ded.abudhabi.ae>



وزارة الداخلية
القيادة العامة للدفاع المدني
MINISTRY OF INTERIOR
GEN. COMMAND OF CIVIL DEFENSE

COMPANY PROFILE

Al Shaheen Alzahabi Resource Consultancy Services. Has redefined the process of global recruitment to a predictably accurate process with defined parameters for matching job skills of potential candidates with the job profiles of international companies. We as an overseas placement agency provide international job for skilled, semi-skilled and un-skilled workers with various corporate giants in the SAUDI ARABIA, QATAR, OMAN, U.A.E, BAHRAIN, KUWAIT, MALAYSIA, AFRICA, ASIA PACIFIC COUNTRIES, EUROPIAN COUNTRIES.

Al Shaheen Alzahabi Resource Consultancy Services. Ltd. follows a well-defined process and method. As an international recruitment agency, we cater to the needs of diverse industries like Construction, Hospitality, Engineering, Medical services, Oil & Gas shipping and so on. International companies normally issue a demand letter detailing job spaces, letter of authority empowering source to act as their recruitment consultants in Nepal and to deal with visa and other procedures.

The overseas company also forwards a draft of employment agreement between the employer and employee.



WE SERVE



Construction

Health Care

Operation & Maintenance

Transport & Logistics

Oil & Gas

Manufacturing Industries

Hospitality

Security Guarding

OUR MISSION

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MISSION



VISION



OUR GUARANTEE



OUR VISION

“ TO DELIVER WORLD CLASS PROFESSIONAL REQUIREMENT SOLUTIONS,
TO EMPLOYERS & JOB SEEKERS IN EVERY RANGE OF DISCIPLINE ”

WHY US !!

Overseas Recruitment Process

Al Shaheen Alzahabi Resource Consultancy Services follows a well-defined process and method. As an International recruitment Al Shaheen Alzahabi Resource Consultancy Services follows a well-defined process and method. As an International recruitment agency, we cater to the needs of diverse industries like Construction, Hospitality, Engineering, Medical Services, Oil & Gas Shipping and so on. International companies normally issue a demand letter detailing job spaces, letter of authority empowering sources to act as their recruitment consultants in UAE and to deal with visa and other procedures. The overseas company also forwards a draft of employment agreement between the employer and employee. Al Shaheen Alzahabi Resource Consultancy Services.. then initiates the process of calling for applications from candidates, shortlisting and then calling selected candidates for tests and oral interviews either by the employer or his authorized representative at suitable locations in UAE. Al Shaheen Alzahabi Resource Consultancy Services.. the HR recruitment agency provides logistics support. Sometimes employers abroad delegate responsibilities to Al Shaheen Alzahabi Resource Consultancy.

As an overseas placement agency, we follow a defined process to ensure selection of only the perfect candidate matching the job profile. Industry experts in each field are called upon for interviews and tests jointly carried out with executives in HR specialization at Al Shaheen Alzahabi Resource Consultancy Services. As a manpower recruitment firm, Al Shaheen Alzahabi Resource Consultancy Services. also arranges medical checkup of selected candidates at authorized centers. This is followed by initiating the visa process with the Embassy of the country of the employer, followed by ticketing and immigration processes. Al Shaheen Alzahabi Resource Consultancy. also gives a basic orientation program for chosen candidates prior to leaving UAE, informing them about labour laws of the country of employment, work environment in the company and other information. in the company and other information.

Office Network

We provide easy access to the best talents with a wide spread network of offices located in all the major cities of the country. While our Head office is located at Abu Dhabi, UAE, we have our associate at, Government of UAE, Department of foreign Employment. We also have international associates in neighbouring countries like **India**, **Nepal** and **Bangladesh**. Our wide spread network enables us reach out to the widest audience, meeting all the recruitment needs of any organization.

Our Work Process

We pro-actively tap the market for excellent candidates. Once the candidates have been identified, we conduct in-depth interviews with each individual, and obtain detailed information (on topics such as educational background, experience, job history, career goals, personality traits, compensation etc.).

Our Team & Infrastructure

We are equipped with powerful integrated recruitment technologies and have a team of seasoned expert recruiters. We have all the latest facilities in the areas of communication, frequent transport etc., leading to expedition of the entire process. Additionally, all our recruiters have significant management experience. For most of the posts, they have "been there and seen it all". They understand the job requirement completely and appreciated that it is the human resources that the backbone of an organization's success.

REQUIRED DOCUMENTS

The requirement of document usually varies country to country but principally these types of documents are essential such as;

Demand Letter
Power of Attorney
Service Agreement
Employment Contract
Guarantee Letter

To be able to obtain the approval letter from the Government. The following are, in principle, required for the government formalities and procedures;

Demand Letter

Addressed to authorizing Al Shaheen Alzahabi Resource Consultancy Services. The number of workers required in each catagories with salary, duty hour, food, Accomodation & benifits to workers.

Power of Attorney

Al Shaheen Alzahabi Resource Consultancy Services. Abu Dhabi, UAE.

Service Agreement

Employing Company should provide us service agreement between company and recruitment agency.

Employment Contract

One copy each signed and sealed by the employer & employee.

Guarantee Letter

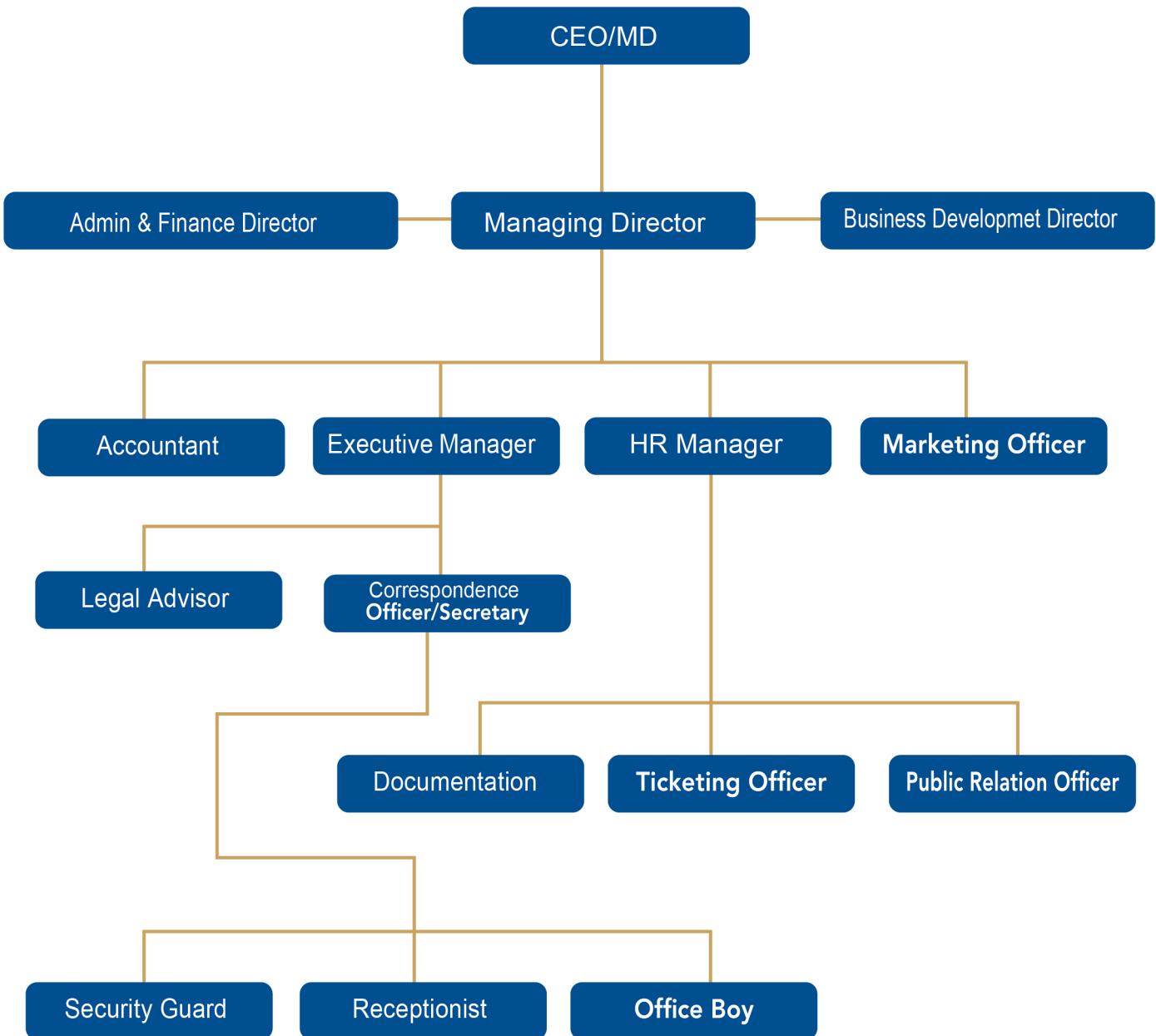
Signed and stamped copy by the employer company should be mention that not to be deploy to other countries for work purpose. For the UAE

Following additional Documents are essential for UAE only.

Authorization Letter/Counselor Letter, Company Registration (CR) Copy, Visia Slip (Bank Slip)

Note: Documents should be duly sealed by the Ministry of Foreign Affairs, Chamber of Commerce or concerned Government Authority & UAE Embassy of the respective country.

WHY US !!



CATAGORIES WE PROVIDE

Civil/Architecture

Mason (Plaster, Block)

Mason (Tiles)

Rod Binder (Steel Fixer)

Shuttering Carpenter

Plumbing (Pipe Fitting Sanitary Work)

Aluminium Fabrication

Gypsum Ceiling

Labour



Electrical

General Electrician (House Wiring)

Electrical Line Maintenance (Industrial)

AC & Refrigeration

Motor Welding

Mechanical

Automobile (Diesel & Petrol)

Auto Electrician

Machinist (Turner)

Industrial Pipe Fitting

Steel Fabrication

Scaffolders

Security

Residential / Private Security

Official / Bank Security

Industrial Security

CATAGORIES WE PROVIDE

Welding
Normal Welding (Arc & Gas)
Welding 1G to 4G
Welding 6G
Welding TIG
Welding MIG
Welding Gas



Heavy Equipments / Drivers
Operators - Dozer, Fork lift,
Roller, Payloader, Back Hoe
Operators - Crane
(Mobile/Crawler/Hydraulic)
Heavy Drivers - (Trailer/Drump/Truck)
Light Drivers -
(Bus/Van/Car/Light Vehicles)
Mechanics -
(Heavy/Light Equipments Under Chassis)
Tyreman
Denters
Painters
Moulders
Helpers

Administration
Project Manager
Public Relation Manager
Chartered Accountants
Accountant/Cashier
Secretary/Executives
Clerk/Typist/Receptionist
Sales Personnel/Store Keeper
Computer Operator

CATAGORIES WE PROVIDE

Hotel & Hospitality

Western, Italian, Chinese food production
(Cooking and preservation)
Food & Beverage Service (Waiter, Bartender)
Front Office Management
(Receptionist call operator)
Room Boy/Laundry Man/Cleaners



Agriculture & Plantation

Farming
Livestock
Fishery
Poultry
Bee Keeping
Floriculture



Denting & Painting

Sand Blasting
Building Painting
Industrial Painting



Supermarkets/Hypermarkets

Sales Supervisor
Salesmen/Salesgirl
Check out Cashiers
Trolley Boys
Shelves Rack Organizers
Store Keepers
Cleaners
Loading/Unloading Helper
Merchandiser



Cleaning & Housekeeping

Office Boy
Cleaner (Hospital, School,
Mosque, Office etc.
Housekeeper
Care Giver

CATAGORIES WE PROVIDE

Power/Gas/Water
Treatment Pro Chemical Plants
(Exclusive Category)
Engineers
Technicians
Operators
Chemist & Analysts



Medical/Paramedical
Consultants
Surgical
Nurses
Technicians



Manufacturing & Production
Electronic Production
Plastic & Rubber Production
Furniture (Wooden & Metal)
Mechanical Spare Parts



Garments & Textiles
Patron Maker
Cutting Master
Production Manager
Supervisor
Tailors
Checker/Helper



OUR VALUED CLIENTS



Dussmann Group

FENCE
INTERNATIONAL L.L.C.



السلیمان
الدولية ذمم



Al Ali Construction
& Development

GINCO
GROUP OF COMPANIES

AKI AL KHAYYAT
INVESTMENTS

ADNEC Abu Dhabi National Exhibition Centre



Quality for good Health



مجموعة الفنار للغاز
AL FANAR GAS GROUP



RAK HOSPITAL

RHOLDINGS



PARADISE
GROUP | 樂天餐飲集團

جلفار
Galfar



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