

# NEW YORK RESIDENTIAL LEASE AGREEMENT

1. **THE PARTIES.** This Residential Lease Agreement ("Agreement") is made on the undersigned date by and between:

Landlord

Landlord's Name: landlord pty  
Mailing Address: 561 West 163<sup>rd</sup> st

Tenant

Tenant's Name: Tenant xyz  
Additional Occupants: n/a

2. **PROPERTY.**

- Property Address: 560 W 163<sup>rd</sup> Street
- Residence Type: ☒ Apartment ☐ House ☐ Condo ☐ Other: [DESCRIBE]
- Bedroom(s): 5 Bathroom(s): 2

3. **TERM.** (check one)

☐ - **Standard Lease**

Start Date: 01 September 2024

End Date: 31 August 2025

After the End Date, this Agreement shall: (check one)

- ☐ - Terminate if no renewal or extension is made.
- ☐ - Convert to a month-to-month lease.

☒ - **Month-to-Month Lease**

Start Date: 01 September 2024

Termination Period: 10 Days

4. **RENT.**

- Monthly Rent: \$4500
- Due Date: 15th day of each month.

5. **SECURITY DEPOSIT.** (check one)

☐ - **No Security Deposit.**

☒ - **Security Deposit.**

- Amount: \$4500
- Returning to Tenant: 15 days after lease termination.

6. **LATE FEE.** (check one)

☐ - **No Late Fee.**

☒ - **Late Fee:** (check one)

☒ - Fixed Amount. \$50 for each ☒ occurrence ☐ day rent is late.

☐ - Interest. [#]% per annum.

7. **NSF FEE.** (check one)

☒ - **No NSF Fee.**

☐ - **NSF Fee:** \$[AMOUNT]

8. **EARLY MOVE-IN.** (check one)

☒ - **No Early Move-in.**

☐ - **Early Move-in.**

- Date: [MOVE-IN DATE]

- Prorated Rent. \$[AMOUNT]

9. **PRE-PAYMENT OF RENT.** (check one)

☒ - **No Pre-Payment of Rent is Required.**

☒ - **Pre-Payment of Rent is Required.**

Pre-Payment Amount: \$4500

Pre-Payment Period:

Start Date: 01 August 2024

End Date: 31 August 2024

10. **ACCEPTABLE PAYMENT METHODS.** The Landlord accepts any of the following payment methods from the Tenant: (check all that apply)

☒ - ACH (electronic bank transfer)

☒ - Cash

☒ - Check

☐ - Credit Card

☐ - PayPal (e-mail is: [PAYPAL E-MAIL])

☐ - Venmo (e-mail/username is: [E-MAIL/USERNAME])

☐ - Zelle (e-mail/phone number is: [E-MAIL/PHONE NUMBER])

☐ - Other: [DESCRIBE]

**11. UTILITIES & SERVICES.** The Landlord is responsible for: (check one)

☒ - **No Utilities & Services.**

☐ - **Utilities & Services:** (check all that apply)

- ☐ - Cable (TV)
- ☐ - Gas / Oil / Propane
- ☐ - Electricity
- ☐ - Internet
- ☐ - Landscaping
- ☐ - Water / Sewer
- ☐ - Trash Removal
- ☐ - Other: [DESCRIBE UTILITIES & SERVICES]

**12. FURNITURE.** (check one)

☒ - **Property is Not Furnished.**

☐ - **Property is Furnished:** (check all that apply)

- ☐ - Bathroom(s)
- ☐ - Bedroom(s)
- ☐ - Dining Room
- ☐ - Kitchen
- ☐ - Living Room
- ☐ - Other: [DESCRIBE FURNISHINGS]

**13. APPLIANCES.** (check one)

☒ - **Property Has No Appliances.**

☐ - **Property Has Appliances:** (check all that apply)

- ☐ - Ceiling Fans
- ☐ - Dishwasher
- ☐ - Dryer (for laundry)
- ☐ - Garbage Disposal
- ☐ - Microwave
- ☐ - Refrigerator
- ☐ - Stove / Oven
- ☐ - Washing Machine
- ☐ - Water Heater
- ☐ - Other. [DESCRIBE APPLIANCES]

14. **MOVE-IN INSPECTION.** (check one)

- ☐ - No Move-In Inspection.
- ☒ - Move-In Inspection is Required.

15. **COMMON AREAS.** (check one)

- ☒ - No Common Areas.
- ☐ - Common Areas. [DESCRIBE COMMON AREAS]

16. **PARKING.** (check one)

- ☒ - No Parking Provided.
- ☐ - Parking is Provided. [#] parking spaces are provided with: (check one)
- ☐ - No Fee.
  - ☐ - Fee (describe). [DESCRIBE PARKING FEE]

17. **PETS.** (check one)

- ☒ - No Pets Allowed.
- ☐ - Pets are Allowed.
- Number of Pets: [#]
- Types: [PET TYPES]
- Maximum Weight (per pet): [#] Pounds
- Deposit (for all pets): \$[AMOUNT] ☐ refundable ☐ non-refundable

18. **SUBLETTING.** (check one)

- ☒ - No Subletting Allowed.
- ☐ - Subletting Allowed with the Landlord's Consent.
- ☐ - Subletting Allowed with No Restrictions.

19. **RENTERS INSURANCE.** (check one)

- ☒ - No Renters Insurance Requirement.
- ☐ - Renters Insurance is Required. \$[AMOUNT] is the minimum limit for property damage/loss and liability coverage per occurrence.

20. **SMOKING POLICY.** (check one)

☒ - **No Smoking Allowed.**

☐ - **Smoking is Allowed.**

21. **NOTICES.** If notice is sent by either Party, it shall be sent to:

**Landlord.** (check one)

☐ - The address mentioned in Section 1.

☐ - [LANDLORD'S NOTICE ADDRESS]

**Tenant.** (check one)

☐ - The address of the Property.

☐ - [TENANT'S NOTICE ADDRESS]

22. **ADDITIONAL TERMS & CONDITIONS.** [ADDITIONAL TERMS & CONDITIONS]

23. **DISCLOSURES.** The Landlord agrees to deliver the following to the Tenant: (check all that apply)

☐ - Lead-Based Paint Disclosure

☒ - Protect Your Family From Lead in Your Home - Pamphlet

☐ - Move-In Inspection Checklist

☐ - [ADDITIONAL DISCLOSURE #1]

☐ - [ADDITIONAL DISCLOSURE #2]

☐ - [ADDITIONAL DISCLOSURE #3]

☐ - [ADDITIONAL DISCLOSURE #4]

24. **DEFINITIONS.** The terms mentioned in this Agreement are defined below:

- a.) Abandonment. If the Tenant vacates or abandons the Property for a period of up to seven days without informing the Landlord, the Tenant will be considered in default of this Agreement. If the Landlord believes the Tenant has vacated and abandoned the Property, the Landlord is entitled to inspect the Property by providing 24 hours' notice or the timeframe required under Governing Law, whichever is greater.
- b.) Access. Upon the start of the Early Move-In or the Term, whichever is applicable, the Landlord agrees to provide entry to the Tenant in the form of keys, fobs, cards, or any type of keyless access to the Property and any shared Common Areas. Access to the Property shall be given after successful payment and receipt of the amounts required at the execution of this Agreement (see attached 'Amount Due at Signing').
- c.) Additional Occupants. Also referred to simply as "Occupants," these are individuals who have a legal right to reside on the Property with the Tenant.

- The Tenant agrees to bear all responsibility and liability for the actions made by the Occupants.
- d.) Common Areas. Defined as all areas and facilities outside the specified Property but within the boundary of the real estate in which it is located and described under Section 15 of this Agreement. Such areas are for the use of the Tenant, Occupants, and Guests in accordance with the rules of the Property.
  - e.) Disclosures. The Disclosures mentioned under Section 23, whether they are attached to this Agreement or distributed to the Tenant separately, are accepted, acknowledged, and understood by the Tenant upon their execution of this Agreement.
  - f.) Early Move-In. If the Tenant is permitted an Early Move-In, and any pro-rated rent is required to be paid, such payment must be made by the Tenant at the execution of this Agreement. If applicable and selected in Section 8, this Early Move-In period shall be protected under the same rights as the Term of this Agreement.
  - g.) Furnishings and Appliances. The Tenant understands that the Furnishings and Appliances mentioned herein are under the Landlord's ownership and must be returned in the same condition as at the start of the Term, normal wear and tear excepted.
  - h.) Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the jurisdiction where the Property is located.
  - i.) Guests. Refers to individuals who are not a Tenant or an Occupant but are invited onto the Property on behalf of the Tenant. Guests are permitted to stay on the Property for a period of no more than 48 hours.
  - j.) Late Fee. Refers to a penalty accrued by the Tenant in connection to any Rent payment due to the Landlord. The Late Fee shall accumulate in accordance with the terms mentioned herein and Governing Law, abiding by any statutory grace periods that may exist.
  - k.) Move-In Inspection. A Move-In Inspection, if required under this Agreement or Governing Law, shall be to protect the liability of the Tenant and the Security Deposit. Both Parties must acknowledge the Property's condition at the start and the end of the Term.
  - l.) Notices. The official address used for legal communication between the Landlord and Tenant as mentioned in Section 21.
  - m.) NSF Fee. If a Non-Sufficient Funds (NSF) Fee is mentioned herein, and if it is greater than the amount permitted under Governing Law, the amount under Governing Law shall take precedent. If a Non-Sufficient Funds (NSF) Fee is charged to the Tenant, it shall be due and payable immediately.
  - n.) Parking. Any Parking provided by the Landlord shall be at the Tenant's discretion. The Landlord is not responsible for any damage, property loss, or liability that may occur to the Tenant's vehicle while parked in the described area.
  - o.) Pets. If any property repairs, odor removal, or other maintenance is required due to the Tenant's Pets, the costs shall be deducted from the Pet Fee or Security Deposit with an itemized list disclosed to the Tenant.

- i. Pet Restrictions. Any pet restriction mentioned in this Agreement shall be limited to Federal and State regulations regarding Tenants with special protections and privileges.
  - ii. Protected Animals. Notwithstanding any other provisions of this Agreement, the Tenant may keep a pet that qualifies as a service animal under the Americans with Disabilities Act (ADA) or an emotional support animal under applicable State and Federal laws. Tenants must provide documentation verifying the animal's status as a service animal or emotional support animal upon request.
  - iii. Procedure for Approval. A Tenant seeking to keep a service animal or emotional support animal must notify the Landlord in writing and provide the necessary documentation. The Landlord shall not unreasonably withhold consent for a service animal or emotional support animal based on legitimate documentation.
  - iv. Indemnification. The Tenant agrees to indemnify and hold harmless the Landlord from any claims, damages, liabilities, or expenses arising out of the actions of any Pet allowed on the Property by the Tenant.
- p.) Pre-Payment of Rent. If applicable, the Pre-Payment of Rent is applied to the dates mentioned herein. The Pre-Payment Period cannot be applied to any other timeframe and is non-refundable. Therefore, if the Tenant defaults on the terms of this Agreement and this Agreement is terminated by the Landlord, they shall not be entitled to a refund of the Pre-Payment of Rent.
- q.) Party or Parties. The Landlord and Tenant are each referred to herein as a "Party" and, collectively, as the "Parties."
- r.) Property. The Property is the residential space permitted to be occupied by the Tenant and Occupants as outlined in Section 2.
- s.) Rent. The first payment of Rent shall be due and payable at the execution of this Agreement. All subsequent Rent payments shall be paid on the due date in accordance with the payment instructions set forth under Section 4.
- t.) Renters Insurance. It is strongly recommended that the Tenant secures a Renters Insurance policy to cover personal property, which also includes personal liability for their actions. Unless there is a prohibition imposed by the affordability covenants or other restrictions applicable under Governing Law, if Renters Insurance is required it must be issued by an insurance company that provides the amount mentioned in Section 19.
- i. Proof of Insurance. The Tenant shall provide the Landlord with a copy of the Renters Insurance policy declaration page or a certificate of insurance prior to the commencement of the Term and upon any renewal or change of the policy. The Tenant must also provide proof of insurance within 10 days of any written request by the Landlord as a requirement under this Agreement.
  - ii. Interested Party. In any Renters Insurance policy, the Landlord must be named as an additional interested party.
  - iii. Policy Maintenance. The Tenant agrees to maintain the Renters Insurance policy in full force and effect for the duration of the Term and any renewals thereof. Failure to maintain the required insurance

- constitutes a breach of this Agreement and may result in termination of tenancy and eviction under local housing laws.
- iv. Landlord's Insurance. Tenant acknowledges that the Landlord's insurance does not cover the Tenant's personal property or liability.
  - v. Subrogation Waiver. The Renters Insurance policy shall include a waiver of subrogation clause in favor of the Landlord, meaning the insurance company of the Renters Insurance cannot seek recovery from the Landlord for any claims paid under the Renters Insurance.
  - vi. Failure to Maintain. If the Tenant fails to obtain and maintain Renters Insurance as required under this Agreement, it shall be considered a violation and result in default of this Agreement.
- u.) Security Deposit. If required, a Security Deposit is paid by the Tenant to the Landlord at the execution of this Agreement under the following terms:
- i. Payment. Payment of the Security Deposit must be made at the execution of this Agreement.
  - ii. Returning to Tenant. The Security Deposit is returned to the Tenant in accordance with the timeframe mentioned or Governing Law, whichever is greater. The timeframe shall start upon the Tenant's delivery and possession of the Property to the Landlord.
  - iii. Receipt. If required under Governing Law or at the Landlord's sole discretion, the Landlord shall provide a receipt for the payment of a Security Deposit which may include the location of where the funds are held.
  - iv. Interest. Unless required under Governing Law, the Security Deposit shall not be placed in an interest-bearing bank account to the benefit of the Tenant.
  - v. Separate Bank Account. If required under Governing Law, the Security Deposit is required to be placed in a separate bank account.
- v.) Smoking Policy. Smoking, under this Agreement, is referred to using a 3rd party device to inhale plant-based or non-plant-based substances. This includes vaping or inhaling of any vapor-like products.
- w.) Term. The Term shall be the period of time the Tenant and any Occupants are permitted to reside on the Property as mentioned in Section 3.
- i. Standard Lease. If a standard lease is selected in Section 3, and the Landlord does not renew this Agreement or allow this Agreement to convert to a month-to-month lease, the Tenant must vacate and deliver possession of the Property by midnight (12:00) local time on the last day of the Term.
  - ii. Month-to-Month Lease. If a month-to-month lease is selected in Section 3, either Party may terminate this Agreement by using the Termination Period mentioned or the minimum required under Governing Law, whichever is greater.
- x.) Utilities & Services. The Tenant is responsible for any Utilities & Services not mentioned in Section 11 as the Landlord's responsibility.
- y.) Violation of this Agreement. If the Tenant violates this Agreement, and more than one individual is named as a Tenant, they shall jointly be liable for all



obligations under this Agreement including but not limited to Rent damage to the Property, outstanding utility bills, and any other non-compliance.

## **25. MISCELLANEOUS TERMS.**

- a.) Rental Amount. The Landlord reserves the right to increase the rent at any time, at their sole discretion, without prior notice or consent from the Tenant. The Tenant agrees to pay any increased rental amount as determined by the Landlord, effective immediately upon notice of such increase. Failure to comply with the adjusted rent shall constitute a breach of this Agreement.
- b.) Active Military.
  - i. Right to Terminate. Under the Servicemembers Civil Relief Act, the Tenant has the right to terminate this Agreement under the following conditions:
    - 1) Permanent Change of Station. If the Tenant's station is moved by 50 miles or more from the Property; or
    - 2) Deployment. If the Tenant is deployed with a military unit for a period of not less than 90 days.
  - ii. Notice. For the Tenant to exercise termination under this section, written notice of termination and a copy of the official orders or a verification signed by the Tenant's commanding officer shall suffice.
  - iii. Termination Effective Date. Under such termination, it shall be made effective 30 days after the first date on which the next rental payment is due after the notice of termination is delivered to the Landlord. No penalties or fees for early termination shall be charged to the Tenant. However, the Tenant is responsible for all Rent payments prior to the termination date.
  - iv. Security Deposit. Upon such termination, the Landlord shall return the amount paid by the Tenant as a Security Deposit in accordance with this Agreement.
- c.) Alterations. The Tenant is not allowed to alter, modify, or change the Property in any manner without the prior written consent of the Landlord.
- d.) Compliance with Local Laws. The Tenant agrees, during the Term, to adhere to all local, State, and Federal laws regarding any ordinances, orders, rules, and regulations.
- e.) Delivery and Possession. To the best of their knowledge, the Landlord declares to deliver possession of the Property in a habitable condition with all utilities and services in working order. This includes being free of any bedbugs, pests, mold, leaks, or repairs needed that could affect the Tenant's living standards.
  - i. Returning to Landlord. Upon the termination of this Agreement, the Tenant is obligated to return the Property in the same or similar condition upon moving out, wear and tear excepted.
- f.) Dispute Resolution. Should a dispute arise from this Agreement, the Parties agree to attempt an amicable resolution. If unresolved, disputes shall be settled by binding arbitration within the Governing Law, following the rules of a mutually agreed-upon arbitration association. The prevailing Party may

recover reasonable attorneys' fees. This Agreement is governed by the Governing Law with the jurisdiction for any court process to be of the Landlord's preference in such area.

- g.) Equal Housing. If the Tenant possesses any mental or physical impairment, the Landlord shall provide reasonable modifications to the Property unless the modifications would be too difficult or expensive for the Landlord to provide. Any impairments of the Tenant are encouraged to be provided and presented to the Landlord in writing to seek the most appropriate solution for providing modifications to the Property.
- h.) Indemnification. The Tenant agrees to indemnify and hold the Landlord harmless against all losses, damages, liabilities, claims, and expenses (including attorneys' fees) incurred by the Landlord arising out of or related to the Tenant's use or occupancy of the Property, except to the extent caused by the gross negligence or willful misconduct of the Landlord. This indemnification shall survive the termination of this Agreement.
- i.) Maintenance. Any maintenance required to maintain the Property's condition of habitability shall be the Tenant's responsibility, indefinitely.
- j.) Occupancy. Within 48 hours of the Tenant's occupancy of the Property, they accept that the Property is in working order and in a habitable condition.
- k.) Right of Entry. The Landlord shall have the right to enter the Property, in accordance with Governing law or by providing 24 hours' notice, whichever is greater, for the following reasons:
  - i. Maintenance and repairs;
  - ii. Inspections.
  - iii. Property showings.
  - iv. Lease violations.
  - v. Emergencies.
  - vi. Per local, State, or Federal laws.
- l.) Right of Quiet Enjoyment. Both Parties shall have the right to quiet enjoyment of the Property, which shall not be infringed upon.
  - i. Tenant's Right. The Tenant has the right to enjoy the Property without disruptive interference from the Landlord or other tenants. Any other disturbance outside the Landlord's power to mitigate shall be the responsibility of the Tenant to report to the appropriate authorities and cooperate with the Landlord in any reasonable measures to resolve the issue.
  - ii. Landlord's Right. The Landlord and any other surrounding tenants have the right to enjoy the Property without disruptive interference by the Tenant. A violation of this section by the Tenant shall be considered a breach of this Agreement.
- m.) Sale of Property. Upon the sale of the Property, the Landlord shall forward the new owner's contact information, and this Agreement shall be assigned to the Landlord accordingly. This Agreement shall continue in the event of a sale.
- n.) Severability. If any provision of this Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Agreement nor the application of the provision to other

persons, entities, or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.

- o.) Subletting. If subletting is allowed, the Tenant acknowledges that any subtenants must follow the rules, responsibilities, and obligations under this Agreement and cannot occupy the Property longer than the Term. The Tenant accepts that any damage to the Property or any efforts to remove a subtenant shall be their sole responsibility. Furthermore, if a subtenant refuses to vacate the Property at the end of the Term, the Tenant shall be responsible for removing the subtenant and any loss of Rent of the Landlord.
  - i. Subletting Allowed with the Landlord's Consent. If this option is selected in Section 18, the Landlord must grant consent for each subtenant allowed on the Property. Therefore, if the Landlord's consent is granted for a specific subtenant, it does not automatically extend to additional subtenants.

## **26. DEFAULT.**

- a.) Tenant's Default. A default by the Tenant shall occur if the Tenant fails to pay Rent or any other payment required by this Agreement the day after it is due, including any grace periods provided under Governing Law. Default shall also occur if the Tenant violates any other term or condition of this Agreement and fails to cure such violation within 5 days after receiving written notice of the violation from the Landlord, or the notice period as required under Governing Law, whichever is greater. Upon default, the Landlord may exercise any remedy available under this Agreement or Governing Law including but not limited to the termination of this Agreement, repossession of the Property, and initiation of legal proceedings to recover unpaid Rent and other claimed damages.
- b.) Landlord's Default. A default by the Landlord shall occur if the Landlord fails to perform any of its obligations under this Agreement, and such failure continues for 10 days after the Tenant gives the Landlord written notice of such failure. Upon default, the Tenant may exercise any remedy available under this Agreement or applicable law including but not limited to the right to terminate this Agreement, deduct the cost of repairs from future rent payments, and seek damages or specific performance through legal action.
- c.) Notice of Default. Any notice required under this section shall be given in writing and shall be deemed sufficiently given if delivered in person or sent by registered or certified mail, return receipt requested, to the other Party at the address set forth in this Agreement or to such other address as either Party may have provided by written notice.

## **27. PROHIBITED ACTIONS.**

- a.) Assignment. The Tenant has no rights to assign this Agreement to any other party unless written approval has been granted by the Landlord. The Landlord is prohibited from assigning this Agreement unless there is a change of Property ownership.

- b.) Hazardous Materials. The Tenant agrees not to possess, store, or use any items or substances with flammable or explosive characteristics on the Property including, but not limited to, gasoline, compressed gases, kerosene, motor oil, fireworks, or any other substances deemed ignitable or hazardous.
- c.) Illegal Activity. The Tenant agrees to comply with all applicable laws, ordinances, and regulations. The Tenant, their Guests, and any other Occupant shall not engage in any illegal activities anywhere on the Property including, but not limited to, the leased Property, Common Areas, Parking, and surrounding property. This prohibition extends to all illegal activities including, but not limited to, the manufacture, sale, distribution, use, or possession of illegal substances, theft, and violent behavior. Any violation of this clause constitutes a material breach of this Agreement and grounds for immediate termination of tenancy and eviction. Additionally, the Tenant shall be held liable for any damages resulting from such illegal activities including, but not limited to, repairs, legal fees, loss of rent, and any other expenses incurred by the Landlord due to the Tenant's illegal activities.
- d.) Residential Use Only. The Tenant agrees to use the Property for residential purposes only. The Landlord must grant written approval if the Tenant uses the Property for any other purpose.
- e.) Waterbeds. The Tenant is prohibited from using any type of bed, mattress, or sleeping aid containing any type of liquid that could cause excessive damage to the Property.

28. **ENTIRE AGREEMENT**. This Agreement constitutes the entire understanding between the Parties with regard to the subjects herein. It includes any attachments or addenda and supersedes all prior negotiations, understandings, and agreements among the Parties. Both Landlord and Tenant hereby acknowledge and agree to be bound by the terms and conditions set forth until the expiration or earlier termination of the Term.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first above written. Each Party warrants that they have the legal authority to enter into this Agreement and have done so as their free act and deed.

**Landlord's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Print Name:** \_\_\_\_\_

**Tenant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Print Name:** \_\_\_\_\_

**Tenant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Print Name:** \_\_\_\_\_

## AMOUNT DUE AT SIGNING

First (1<sup>st</sup>) Month's Rent: \$4500 (section 4)

Security Deposit: \$4500 (section 5)

Early Move-in (Proration Amount): \$[AMOUNT] (section 8)

Pre-Payment of Rent: \$[AMOUNT] (section 9)

Parking Fee: \$[AMOUNT] (section 16)

Pet Deposit: \$[AMOUNT] (section 17)

**Total Amount Due: \$9000**

# NEW YORK LEASE DISCLOSURES

**1.) Allergen Hazards Disclosure** (NYC only) – Must be completed and signed with the attached [Local 55 Brochure](#):

## LEASE/COMMENCEMENT OF OCCUPANCY NOTICE FOR INDOOR ALLERGEN HAZARDS

1. The owner of this building is required, under New York City Administrative Code section 27-2017.1 et seq., to make an annual inspection for indoor allergen hazards (such as mold, mice, rats, and cockroaches) in your apartment and the common areas of the building. The owner must also inspect if you inform him or her that there is a condition in your apartment that is likely to cause an indoor allergen hazard, or you request an inspection, or the Department has issued a violation requiring correction of an indoor allergen hazard for your apartment. If there is an indoor allergen hazard in your apartment, the owner is required to fix it, using the safe work practices that are provided in the law. The owner must also provide new Tenants with a pamphlet containing information about indoor allergen hazards.

2. The owner of this building is also required, prior to your occupancy as a new Tenant, to fix all visible mold and pest infestations in the apartment, as well as any underlying defects, like leaks, using the safe work practices provided in the law. If the owner provides carpeting or furniture, he or she must thoroughly clean and vacuum it prior to occupancy. This notice must be signed by the owner or his or her representative, and state that he or she has complied with these requirements.

I, the Landlord (owner or representative name in print), certify that I have complied with the requirements of the New York City Administrative Code section 27-2017.5 by removing all visible mold and pest infestations and any underlying defects, and where applicable, cleaning and vacuuming any carpeting and furniture that I have provided to the Tenant. I have performed the required work using the safe work practices provided in the law.

**2.) Bedbug Disclosure** (NYC only) – (check all that apply)

- ☐ - There is no history of any bedbug infestation within the past year in the building or in any apartment.
- ☐ - During the past year the building had a bedbug infestation history that has been the subject of eradication measures. The location of the infestation was on the [WHICH FLOOR(S)] floor(s).
- ☐ - During the past year the building had a bedbug infestation history on the [WHICH FLOOR(S)] floor(s) and it has not been the subject of eradication measures.

☐ - During the past year the apartment had a bedbug infestation history and eradication measures were employed.

☐ - During the past year the apartment had a bedbug infestation history and eradication measures were not employed.

☐ - Other: [DESCRIBE]

**3.) Copy of Signed Lease** (conditional) – For rent-stabilized Tenants, the Landlord must provide a signed copy of this Agreement within 30 days of tenancy.

**4.) Flood History Disclosure & Risk Notice** (check one)

☐ - The Property is NOT located in a FEMA designated floodplain and have NOT experienced any flood damage due to a natural flood event.

☐ - The Property has experienced flood damage or are within a FEMA designated floodplain: (check all that apply)

☐ - The Property is located in a FEMA designated floodplain.

☐ - The Property is located in a special flood hazard area.

☐ - The Property is located in a moderate risk flood hazard area.

☐ - The Property has previously experienced flood damage due to a natural flood event.

**NOTICE: Flood insurance is available to renters through the Federal Emergency Management Agency's (FEMA's) National Flood Insurance Program (NFIP) to cover your personal property and contents in the event of a flood. A standard renter's insurance policy does not typically cover flood damage. You are encouraged to examine your policy to determine whether you are covered.**

**5.) Lead-Based Paint Disclosure & EPA Pamphlet** (conditional) – If the residence was constructed before January 1, 1978, the disclosure must be completed and signed.

**6.) Security Deposit Receipt** (conditional) – If the Landlord accepts a security deposit, the name and location of the financial institution where the money was deposited must be disclosed to the Tenant in writing.

**7.) Sprinkler Disclosure** – (check one)

☐ - There is NO maintained and operative sprinkler system in the Property.

☐ - There is a maintained and operative sprinkler system in the Property. The last date it was maintained and inspected was on [DATE].

**8.) Stove Knob Covers** (NYC only) (conditional) – If the Tenant has children under six years old, the Tenant must complete the following: (check one)

- ☐ - Yes, I want stove knob covers or replacement stove knob covers for my stove, and I have a child under age six residing in my apartment.
- ☐ - Yes, I want stove knob covers or replacement stove knob covers for my stove, even though I do not have a child under age six residing in my apartment.
- ☐ - No, I DO NOT want stove knob covers for my stove, even though I have a child under age six residing in my apartment.
- ☐ - No, I DO NOT want stove knob covers for my stove. There is no child under age six residing in my apartment.
- ☐ - No, I DO NOT want stove knob covers for my stove because I have them already.