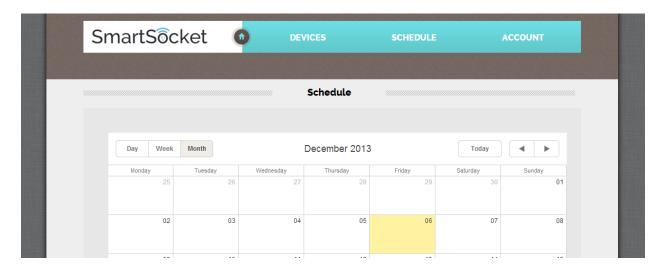
# **Scheduling**

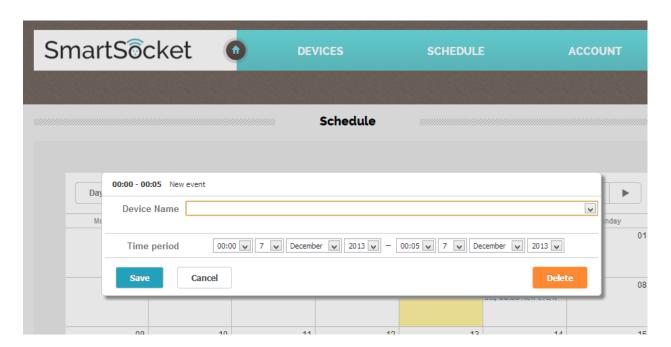
- 1. Adding an event
- 2. Editing an event
- 3. Deleting an event
- 4. Getting the event to your device

### **Adding an Event**

In order to add a scheduled event we must navigate to the <u>Schedule</u> page. You can do this by clicking on the *Schedule* link in the navbar. Once clicked you will see a page like the one below.

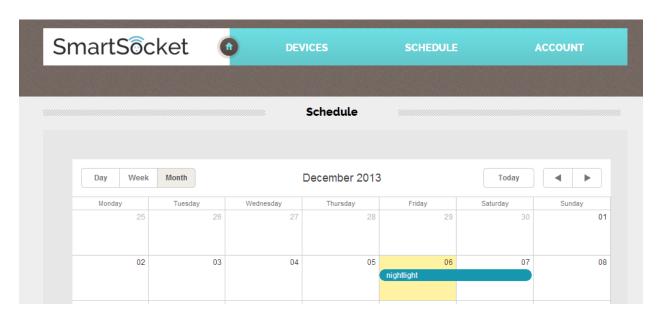


The yellowed date represent todays date. In this view you can set a schedule by double clicking on any day. Once you do this a popup box will appear as shown below.



In this window you can select which device you want to create a schedule event for in the *Device Name* dropdown. Once this is selected the time period you want to event to run for can be set by using the corresponding dropdown below. You can set the time which is represented in the dropdown in 5 second increments of a <u>24-hour clock</u>. In order to save your newly created event click the <u>Save</u> button.

Congratulations you have scheduled your first device event. You should be able to see it on the calendar as seen below.



<sup>\*\*</sup>Important note: In order to select a device from the dropdown you must have added the device to your account first.

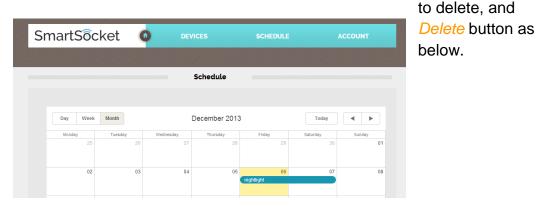
### **Editing an Event**

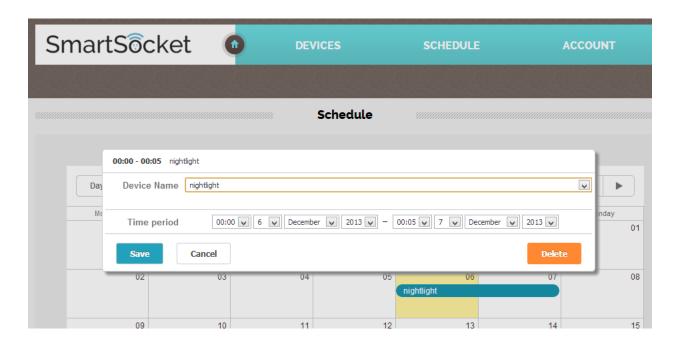
Editing an event follows the same exact process as creating one. You just need to edit your selections. In order to view the process see the above <u>section</u>.

#### **Deleting an Event**

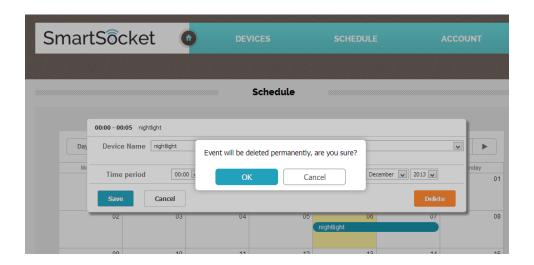
In order to delete an event you must go to the <u>Schedule</u> page, double click on the event

you wish click the seen



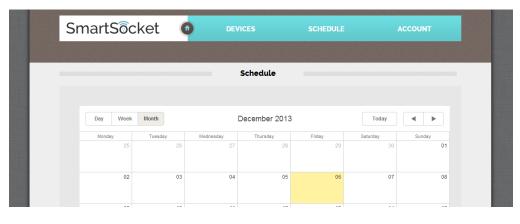


The page will then make sure you are sure you want to delete the selected event as shown with the confirmation below.



Clicking OK will delete the event and you should no longer see the event as seen in the image

below.



## **Getting the event to your device**

You do not need to do anything in order to get the device onto your SmartSocket™. As long as the socket has an active internet connection and can connect to your network, then it will actively search to make sure the schedule has not changed. If it has, then it will download the new schedule and immediately use it.