

# Group 15 Meeting 25/11/15

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Author: jap30

Attendees: James Peagram - jap30, Lewis Rossiter - ler14, Freddie Simmons - frs13, Sam Hyde - sah54, Simon Scott - sis22, Jack Reed - jar52, Darren White - daw48

Location: Hugh Owen Library

Circulation: cs-group-15, project manger

New Business:

1. Sam needs to improve his Microsoft Word skills.
2. Freddie - Visual Paradigm file still has “evaluation copy” watermarks all over it, needs to be fixed.
3. Logo is complete, banner will be improved
4. Visual Paradigm file needs to be seriously changed (points given to Freddie)

AOB:

1. Freddie was 1.5 Hours late