CSC106

Group Norms and Team Contract

Group Member Names: Alex Bergeron & Jacob Hyun

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

 Consensus

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

 Outside meetings can be scheduled around our school schedule and frequency will be at least once a week in person.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

We will work on the assignments together and do most parts of the assignment together, unless we decide that we can do certain parts separately.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We will use github repo to share code that we worked on, text messages for updates, and we will ensure participation by texting when we are working on the project and after we worked on it.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Some meetings can be done on zoom and others can be done in the library or study rooms.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

We can both do the SCRUM meeting notes and the agenda 50-50

Promptness (What do you expect and how will you handle lateness?)

We expect to have a finished and working project couple days before the due date to go over it and polish it.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

We will just maintain a mutual respect and listen to each other's comments and feedback.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

If one does not follow the rules and is purposefully isn't doing their assignment we will let the professor know when the time comes to say who did what and the effort put in.

You may add additional norms here.