

Asfaw N. Beyene

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Professional Summary

Dynamic data analyst and administrative support professional with over 5 years of experience leveraging data tools and software to optimize business processes. Highly skilled in SQL, Power BI, Excel, SSRS and SSIS. Known for developing impactful dashboards, automating workflows, and improving performance through insightful analysis and streamlined processes.

Professional Experience

Data Analytics Fellow – TechMAP Program

Montgomery College | Oct 2024 -June 2025

- ✓ Completed a two-semester, hands-on fellowship covering Python, SQL Server, Excel, and Power BI.
- ✓ Designed and presented dashboards in Power BI and Excel for industry professionals, highlighting KPIs and trends.
- ✓ Built Excel reports with pivot tables, slicers, and formulas to visualize complex data.
- ✓ Queried, cleaned, and integrated data using T-SQL for reporting and analysis.
- ✓ Developed Python scripts with Pandas, NumPy, and Matplotlib for data wrangling and automation.
- ✓ Delivered capstone projects simulating real-world analysis and decision-making.
- ✓ Presented findings in peer and client-style sessions to communicate insights clearly to non-technical audiences.

Borger Management, Inc, Washington, DC

Leasing Professional

March 2024 – Present

- ✓ Tracked leasing metrics across 190+ units, including occupancy, conversion rates, and time-on-market.
- ✓ Built weekly Excel dashboards (pivot tables, charts) to visualize retention trends and forecast vacancies.
- ✓ Audited lease data for compliance, cutting entry errors by 10% in six months.
- ✓ Analyzed marketing performance to identify top lead sources, boosting qualified traffic by 16%.
- ✓ Created reports on rent collection and delinquency, enabling early action and reducing delinquencies by 12%.
- ✓ Supported rent optimization by comparing market and internal data, increasing pricing efficiency by 7%.

BARO TECHNOLOGIES

SQL Server Database Administrator (Trainee)

Sept 2023 to April 2024

- Completed 6-month hands-on bootcamp covering SQL Server installation, configuration, security, HA/DR, performance tuning, SSRS, and SSIS.
- Executed lab-based database migrations and disaster recovery scenarios, achieving simulated uptime of 98%.
- Automated maintenance tasks using SQL Agent Jobs, reducing routine workload by 80%.
- Built SSRS reports and SSIS ETL packages to streamline data flow and reporting accuracy.
- Managed Azure SQL environments, including provisioning, performance monitoring, and geo-replication setup.
- Took 10+ Udemy courses to reinforce and deepen knowledge in database management, T-SQL, and Azure administration.

Human Resource Officer

Plan International Ethiopia | Nov 2013 – Jul 2014

- Managed HR operations for 50+ staff, led recruitment of 10+ employees, and coordinated performance evaluations.
- Maintained compliance records and supported employee relations.

HR & Admin Coordinator

Save the Children International Ethiopia | May 2012 – Nov 2013

- Supported 60–70 field staff, led hiring of 100+ emergency project staff, and managed benefit programs for 100+ employees.
- Oversaw performance reviews, orientation, and employee development efforts (including tuition support).
- Acted as HR lead in leadership meetings and ensured labor law compliance.

Admin Officer

CARE International Ethiopia | Mar 2011 – Apr 2012

- Handled HR operations for 2 regional offices (50–70 staff each), coordinated hiring and benefits, and resolved staff issues.
- Acted as the HR focal point in field-level leadership meetings, advising on labor law compliance and employee relations.

Admin Officer

CARE International Ethiopia, Addis Ababa | Mar 2011 – Apr 2012

- Supported HR administration for 2 regional offices with 50–70 staff each, managing attendance tracking, employee files, and onboarding logistics.

- Coordinated employee benefit programs, organized recruitment logistics, and served as a liaison for employee grievance resolution.
- Assisted management with compliance-related documentation and HR policy implementation.

Education & Training

- **Data Analytics - TechMAP** | Montgomery College
 - **SQL Database Administration Trainee** | April 2024
 - **Bachelor's degree in business management** | Jimma University, Ethiopia (Equivalent to U.S. BBA by ECE)
 - **Microsoft Certifications:**
 - **Certified Azure Fundamentals Certification** | May 2023 |
 - **Certified Azure Database Administrator Associate** | January 2024 |
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Professional Development

- **Leadership Beyond Boundary ToT** | Center for Creative Leadership, Addis Ababa
- **HR Management Training** | Plan International, Ethiopia
- **Budget Management Workshop** | Save the Children International
- **Transition and Change Management** | Save the Children UK