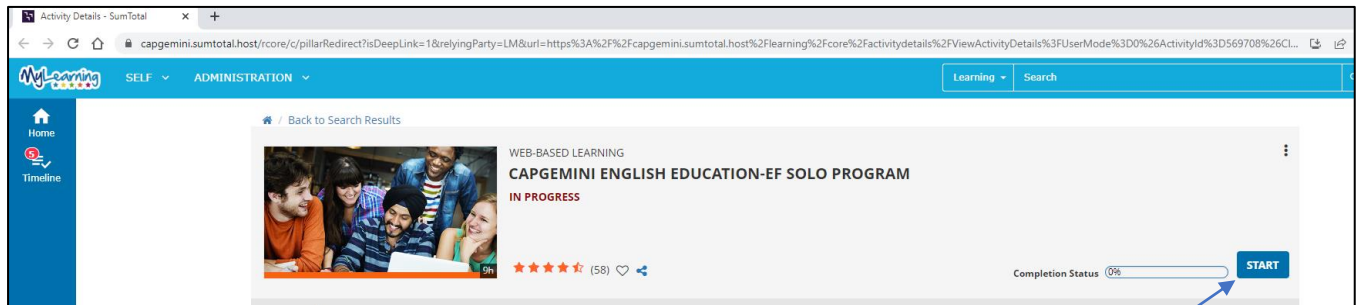


# Welcome to EF solo!!!

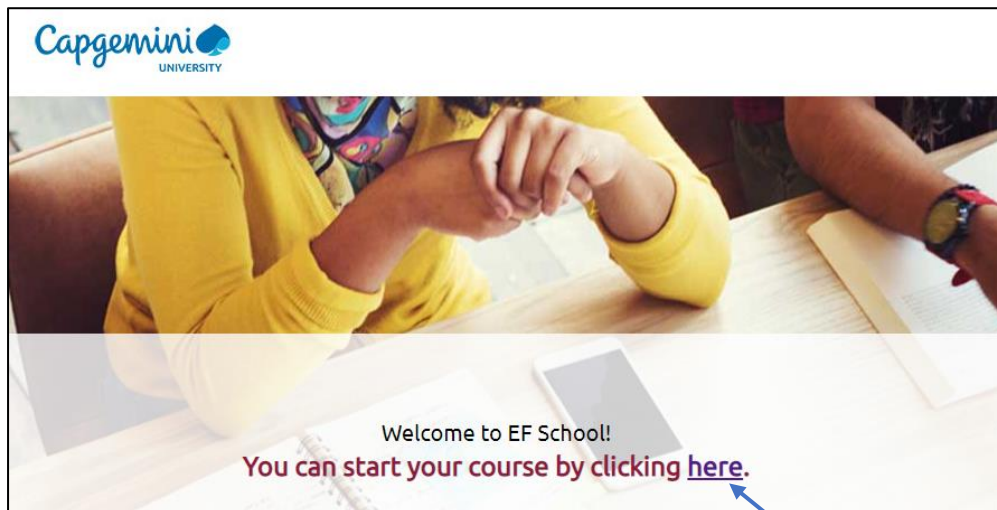
*here is how you login to EF solo for the first time*

**Step 1:** Click on **EF SOLO** to login EF solo



Click on “ Start ” to start your EF SOLO journey

**Step 2:** below page is displayed

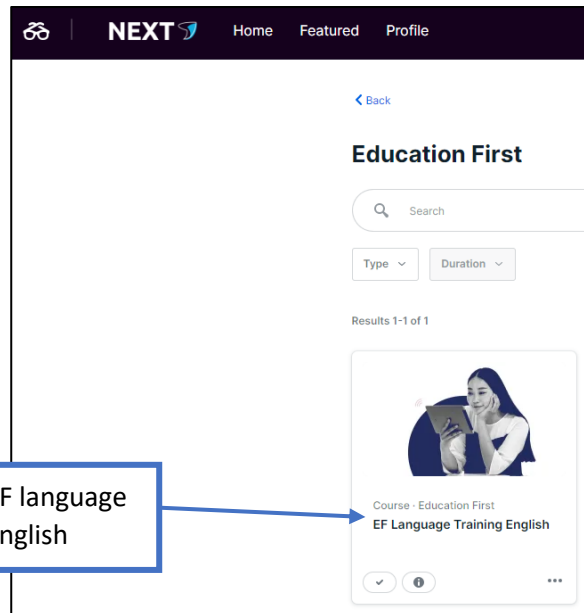


Click on “ here ”

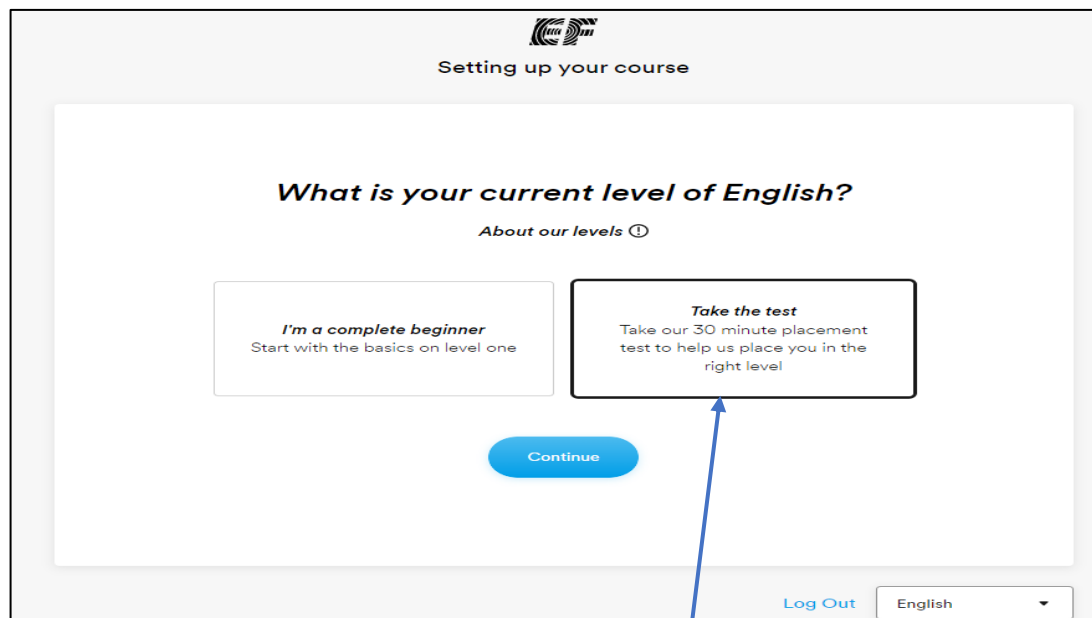
Step 3:

It takes to Degreed ( NEXT platform)

Click on EF language training English




Step 4 It takes to Ef solo page



Click on "Take the Test" and click on Continue


**Step 5** Read the instructions carefully and follow

Welcome, you are about to start the 30-minute EF SET




Reading  
15 mins

+




Listening  
15 mins

=



Total time  
30 minutes

---


- ◆ This test has two sections: reading and listening
- ◆ You will start with a 15-minute reading section.
- ◆ Pace yourself to avoid running out of time.
- ◆ You will not lose points for wrong answers.
- ◆ Once you click "Next" you cannot go back.
- ◆ Take advantage of the  "Full-screen" mode for an optimal test experience. You can always find this icon in the bottom-right corner of your screen.

[Start the reading section](#)

Click on the "reading section"  
and start the test.



**Audio check**  
Please check your audio settings before you start.



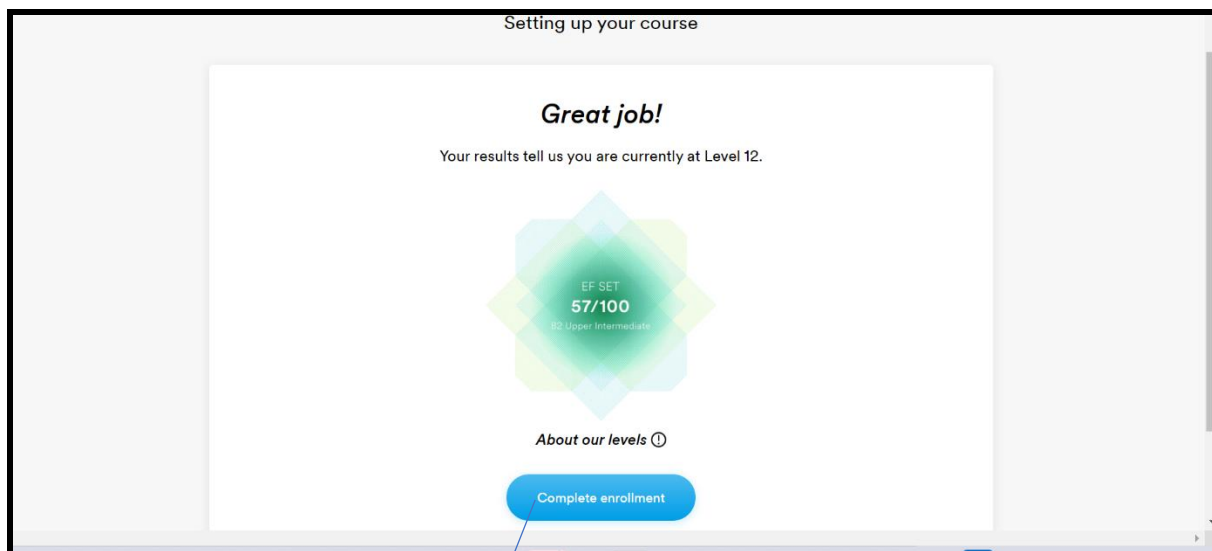
Play

No

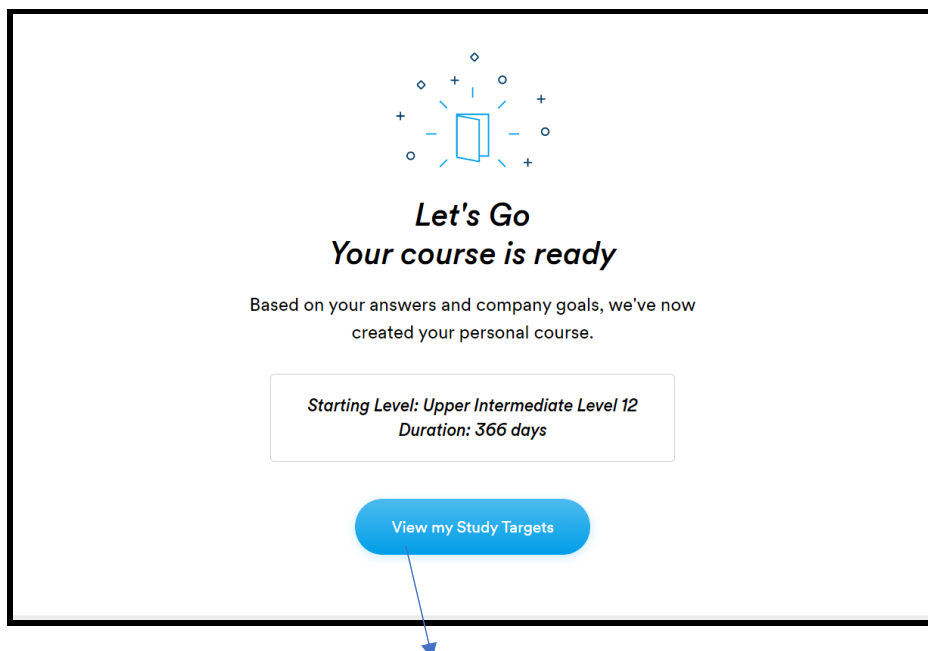
[Yes, continue to test](#)

Click on yes to continue  
the Audio test.

**Step 6** Complete the test and you will receive the PRETEST Certificate



Note: If you have got less than level 10 then click on "complete enrolment" and start doing the levels so that you get a chance for post-test.



Click on view my study targets and continue to do the course.

Note:

- Every level has around 5 to 6 units
- Each unit has around 5 to 6 lessons to complete
- Each Unit takes 50 to 60 mins to complete
- Takes 6 hrs to complete One level.

General English - Level 12, Unit 1

## Manners and etiquette

Step 1 of 4  
Giving cultural advice to a colleague

[Continue studying](#)

**Not on track**

At your current pace of study, you're **Not on track** to complete your course by the July 29, 2023 end date.

**Overall progress**

Self Study units 0/6

[View detailed progress →](#)

EF

HOME STUDY HELP MY PROFILE

Giving cultural advice to a colleague

Asking someone for a favor

Discussing office etiquette

Expressing sympathy

Goal

**LESSON 1**

## GIVING CULTURAL ADVICE TO A COLLEAGUE

1	Vocabulary	Appropriate behavior	<a href="#">Start</a>
2	Grammar	Adverbs of degree	
3	Expressions	Cultural advice	
4	Final Task	Cultural advice	

The above 4 are the lessons in Unit 1 of level 12.

Start doing all the lessons and complete the units.

You will get this page when all the  
Units are completed in one level



## Step passed

## Lesson passed

Well done! You passed this lesson.

# CONGRATULATIONS!

You have completed the unit



TAKE THE LEVEL TEST NOW

OR

MOVE TO THE NEXT LEVEL →

Note: This depends on the level you  
have scored in the pre-test

## Welcome to the 12-Upper Intermediate Test

The test will determine how well you've understood the language in this level. The test takes about 40 minutes.

The test contains four sections: Grammar, Listening, Vocabulary and Reading. Once you leave each section, you will not be able to return to the previous one.

**Grammar**  
20 Questions

**Vocabulary**  
10 Questions

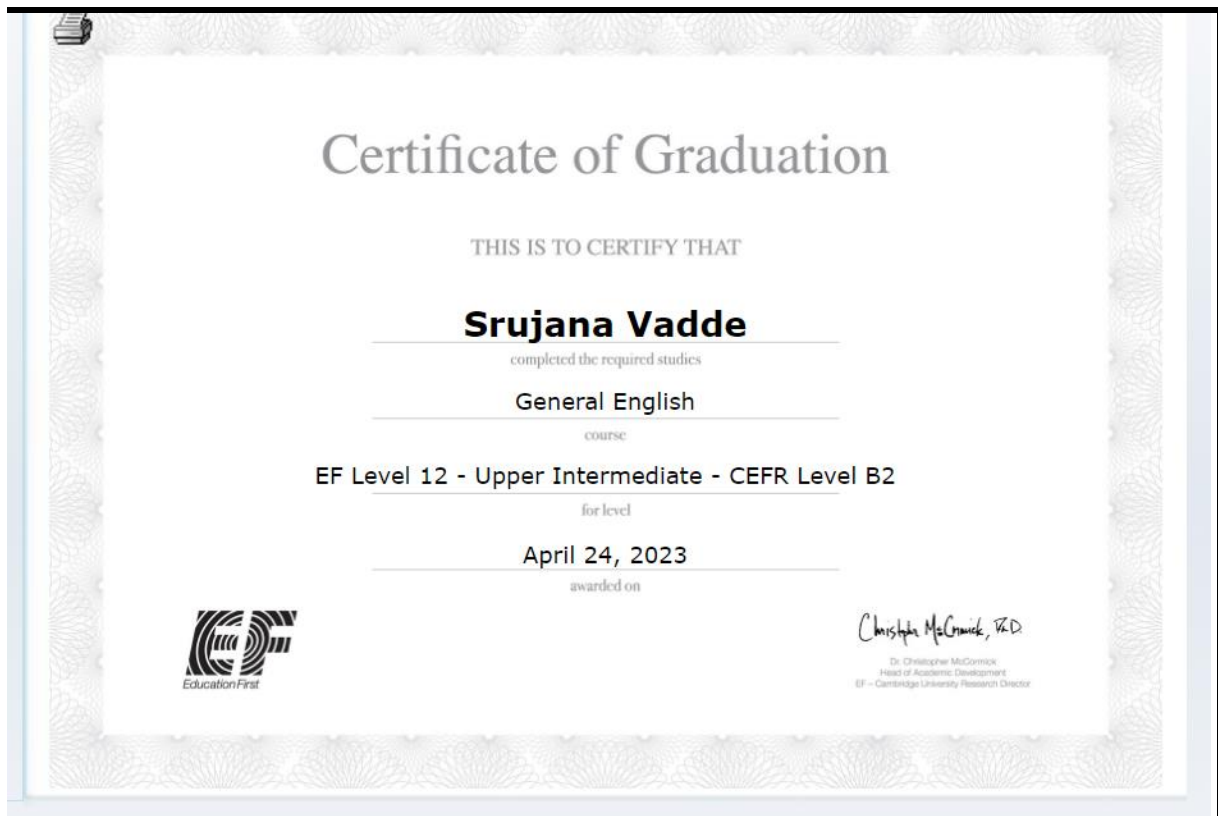
**Reading**  
10 Questions

**Listening**  
10 Questions

Start the Test

Read the Instructions  
and click on start the  
test

### Post-test Certificate

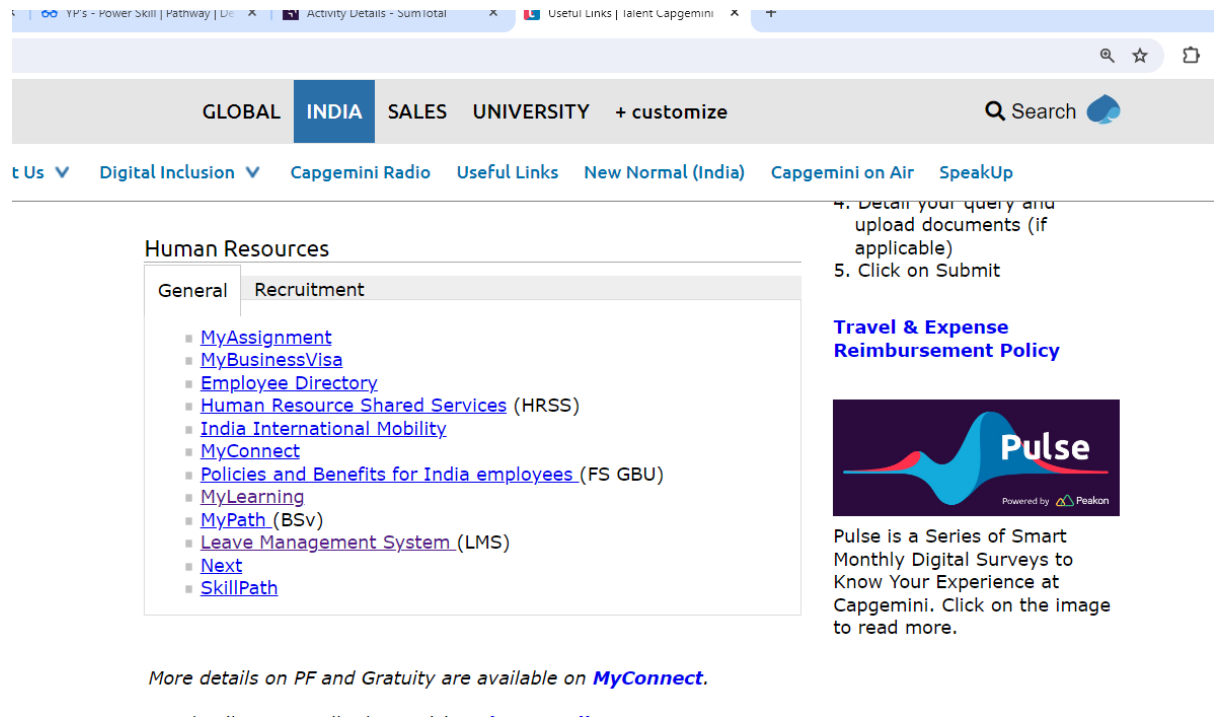


Certificate:

Download the Certificate from MyLearning or take a Screenshot of the Certificate.

## Question 2: How to Set up my NEXT webpage

Step 1 : Goto Talent Page → Useful links→ NEXT

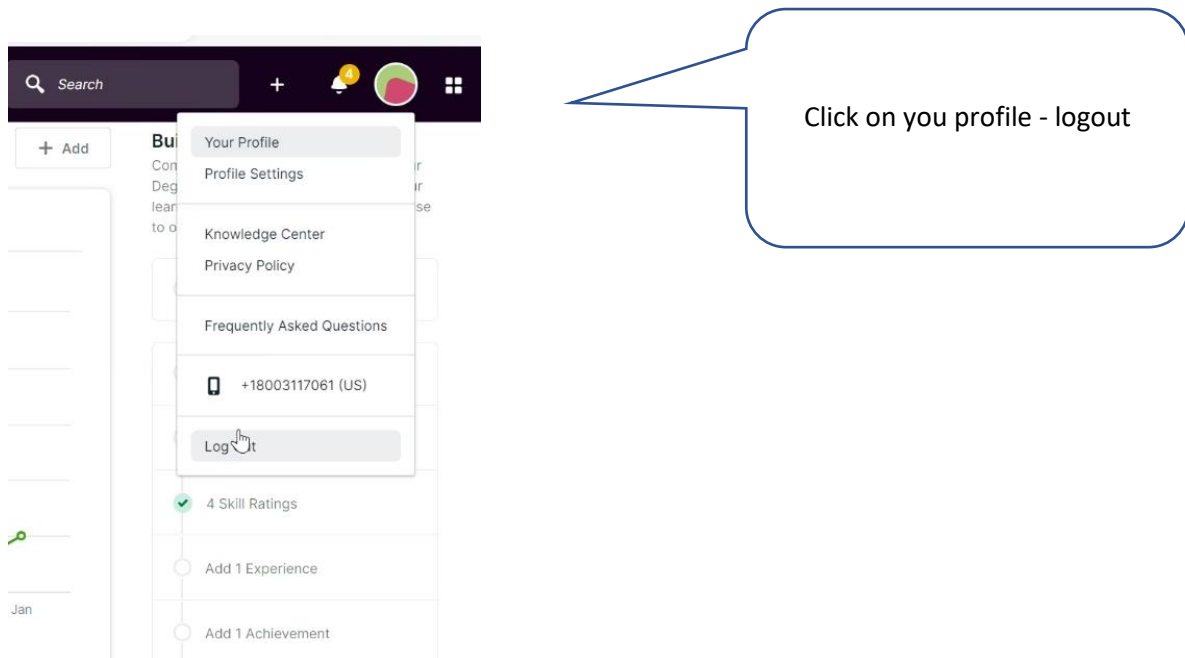


The screenshot shows the Capgemini India Useful Links page. The top navigation bar includes tabs for GLOBAL, INDIA (selected), SALES, and UNIVERSITY, along with a search bar and a '+ customize' link. Below the navigation bar, there are links for 't Us', 'Digital Inclusion', 'Capgemini Radio', 'Useful Links', 'New Normal (India)', 'Capgemini on Air', and 'SpeakUp'. The main content area is titled 'Human Resources' and features a 'Recruitment' tab. Under this tab, a list of links is provided: MyAssignment, MyBusinessVisa, Employee Directory, Human Resource Shared Services (HRSS), India International Mobility, MyConnect, Policies and Benefits for India employees (FS GBU), MyLearning, MyPath (BSv), Leave Management System (LMS), Next, and SkillPath. To the right of the links, there is a section for 'Travel & Expense Reimbursement Policy' and a 'Pulse' survey banner. The banner text states: 'Pulse is a Series of Smart Monthly Digital Surveys to Know Your Experience at Capgemini. Click on the image to read more.' Below the banner, there is a note: 'More details on PF and Gratuity are available on MyConnect.'



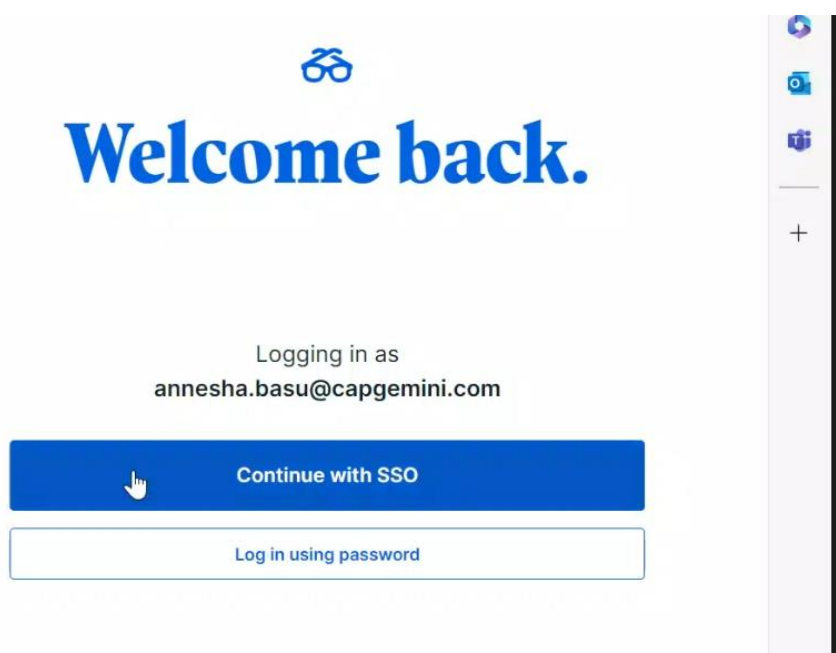
Step 2: Click on **NEXT**

If you get into that page as show below

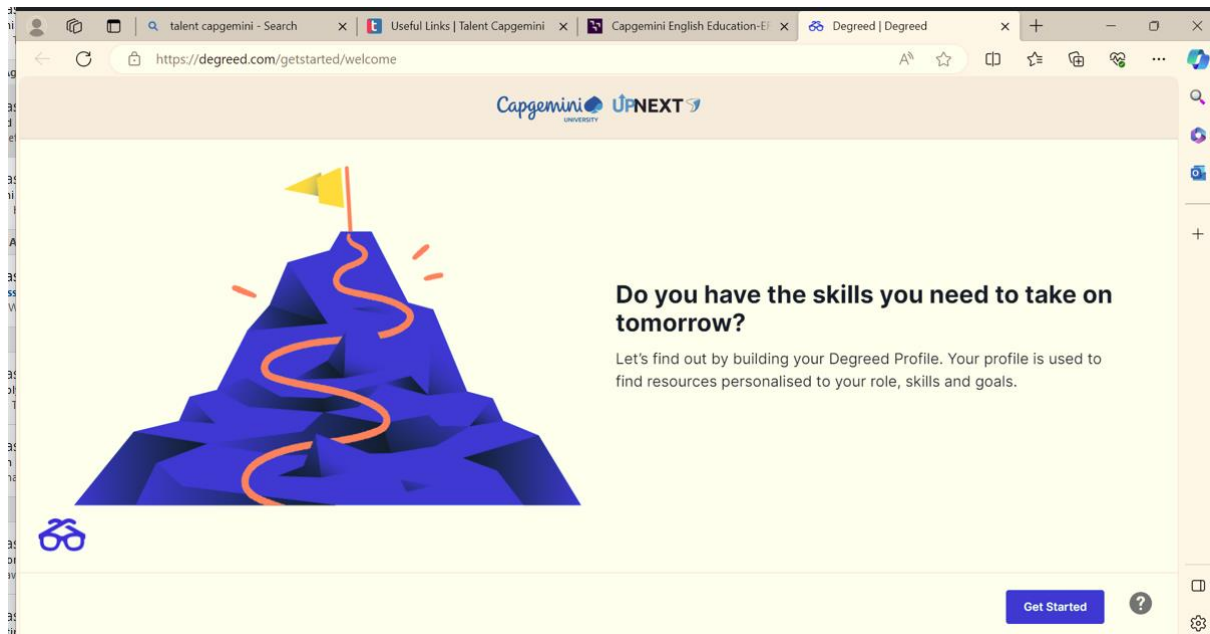


Step 3:

Login using your Capgemini Email id and continue and continue with SSO

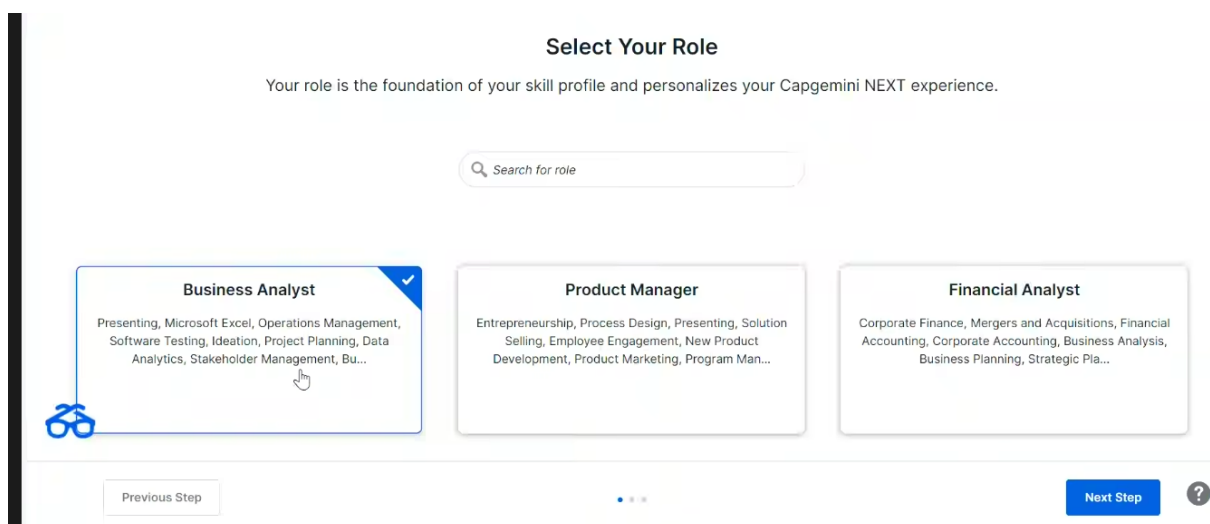


**Question 4: once I login to NEXT I am getting below screen – how do I step my account in NEXT**



Click on get started

**Step 2:**



**Select Business Analyst**

The following skills are recommended for all Business Analyst and will be added to your profile. However, you can click a skill to deselect it and it will not be added to your profile.

Presenting ☒ Microsoft Excel ☐ Operations Management ☒ Software Testing ☒ Ideation ☐ Project Planning

☒ Data Analytics ☐ Stakeholder Management ☒ Business Analysis ☒ Tableau ☒ Agile Development

☐ Budget Management ☐ Data Visualization ☒ Project Management ☒ Business Intelligence ☒ Brainstorming

☒ Agile ☒ Process Management ☒ Project Design ☒ Business Case Analysis

⚠ We recommend keeping your assigned skills selected. The selected skills provide you with role-based learning and resources.



Previous Step

...

Next Step



Select only 5 skill, uncheck rest of them

Skill	Self Rating	Source	Remove
Microsoft Excel		Role Skill	
Ideation		Role Skill	
Data Analytics		Role Skill	
Agile Development		Role Skill	
Brainstorming		Role Skill	

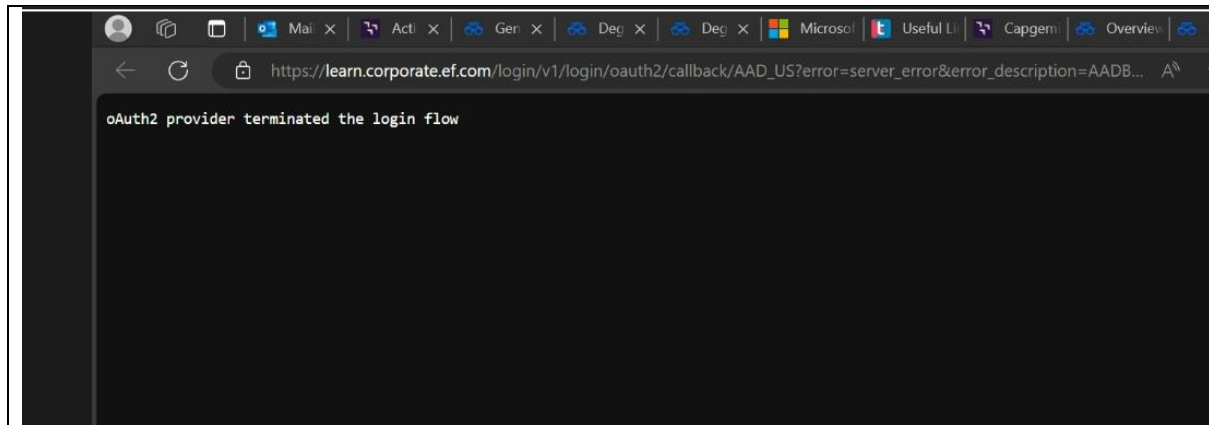
0 of 3 ratings added

Next Step

Click on “+” sign and by default it will at 1 , click on Confirm and continue for all the “+” sign

### Question 5:

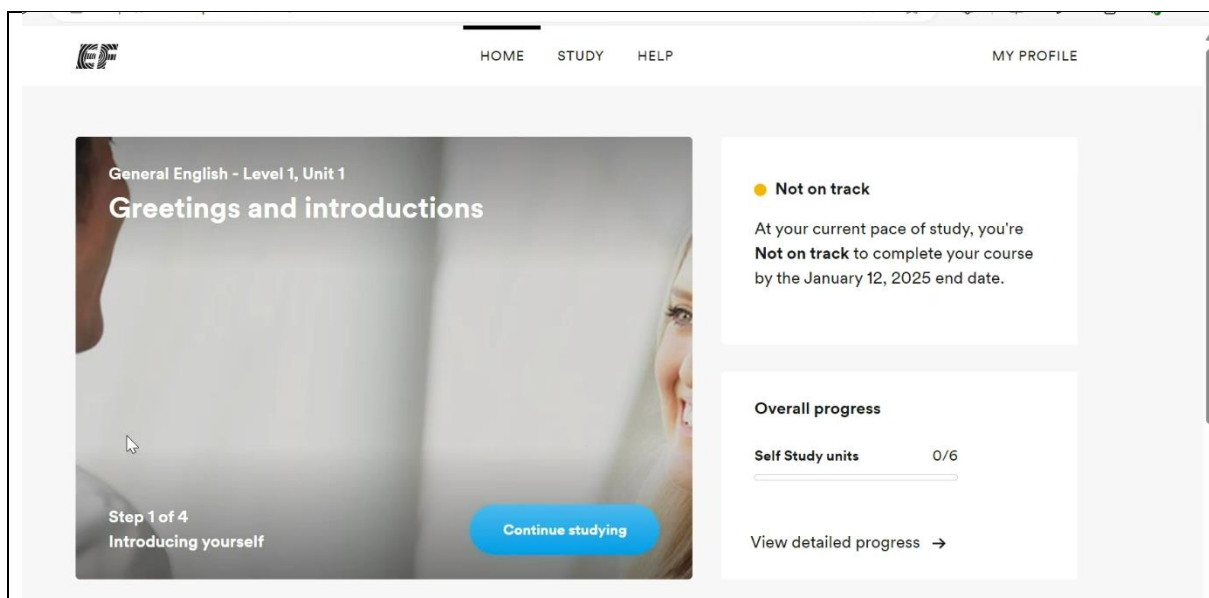
what to do if you get error as “ oAuth2 provider terminated ” as show in below screen shot.



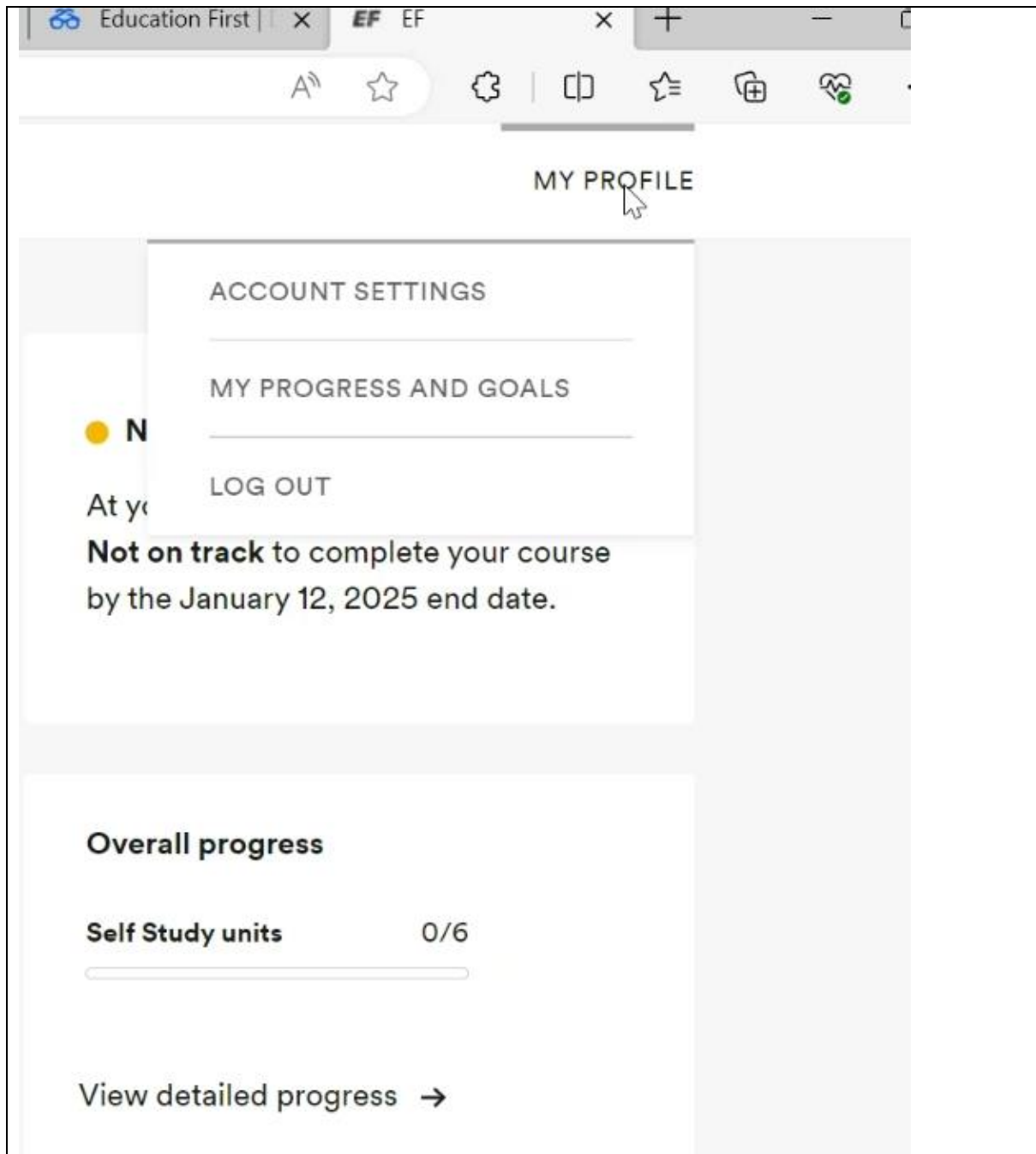
Solution : Please log off and login again after 24 hours or 48 hours,

### Question 6:

What to do if I get screen as shown below instead of login to Ef solo test



Solution : Click on My profile → My Progress and Goals → my test and results  
→ take placement test



## Your Study Targets



Self Study



Tests & results

0/6 Self Study units completed



### General English units

0/6 completed

Level 1, Unit 1

Greetings and  
introductions

Not yet started

## Your Study Targets



Self Study



Tests & results



Take Placement Test

Click on  
placement test  
and take the test

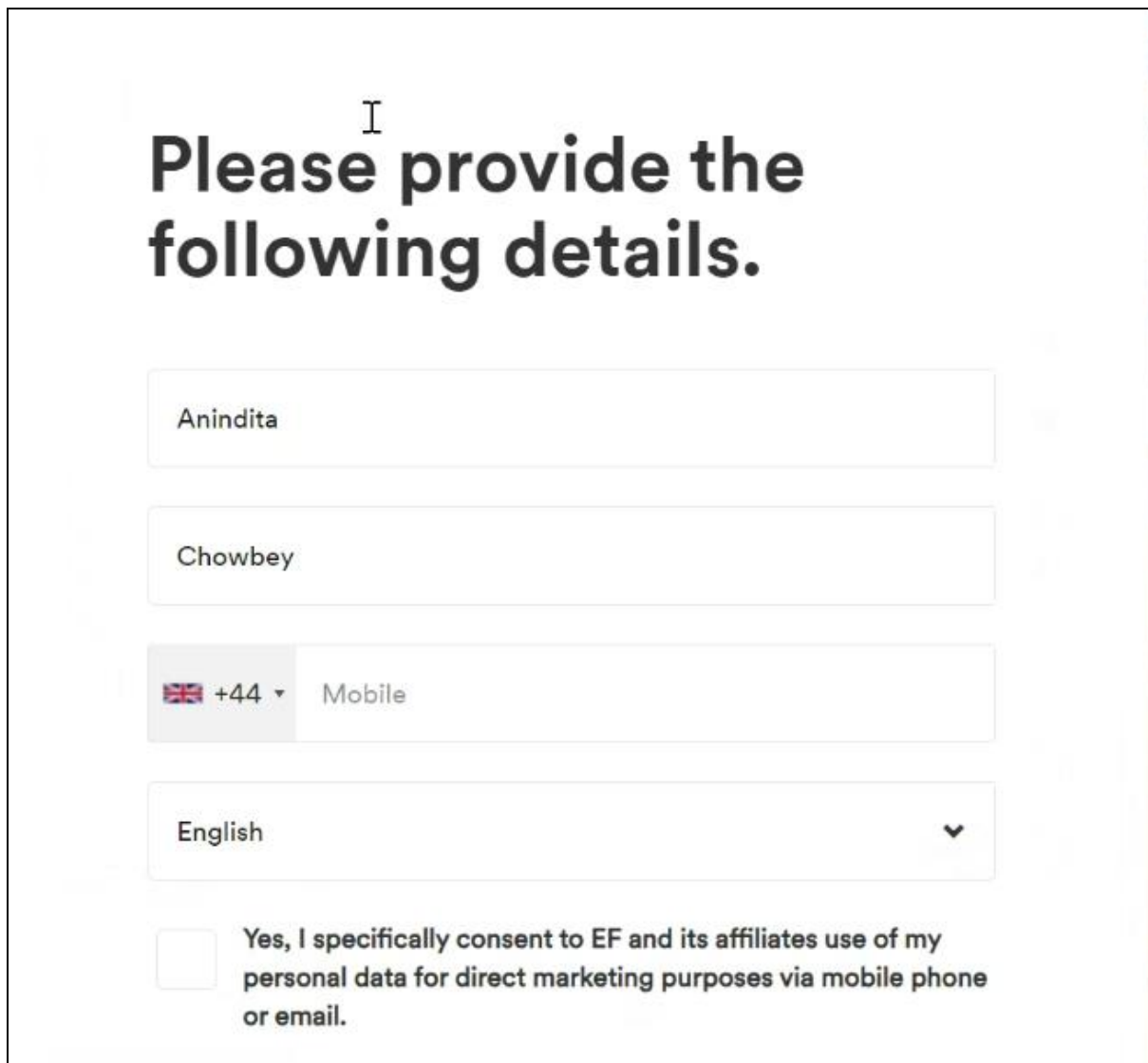
### Tests & results

You don't have any test results yet. Once you take your first test, you will see the results here.

### Question 6:

When you login to Ef solo you get page on register , is it normal

Solution : its absolutely okey, when you get the screen as sow in below

A screenshot of a registration form. At the top, the text "Please provide the following details." is displayed in a large, bold, black font. Below this, there are four input fields. The first field contains the text "Anindita". The second field contains the text "Chowbey". The third field is for a phone number, showing a flag icon, the code "+44", and the word "Mobile". The fourth field is a dropdown menu showing "English" with a downward arrow. At the bottom, there is a checkbox that is currently unchecked, followed by the text "Yes, I specifically consent to EF and its affiliates use of my personal data for direct marketing purposes via mobile phone or email."

Enter your name and last name, Select the preferred language as English and check both the check box and continue,

It will take you to Test page.

**Question 7:**

While taking test, my system for stuck, or frozen or internet when down or I got Zero or No result

Solution: Participants who faced above issues are allowed to take the retest, please follow solution provided for Question 5 and take the placement test.