GALGOTIAS UNIVERSITY

Management, Medical and Allied Sciences & Liberal Education

STUDENT HANDBOOK

2020-21

EXPERIENCE A GREAT EDUCATION CULTURE AT ONE OF INDIA'S LEADING UNIVERSITIES

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DISCOVER USP's OF GALGOTIAS UNIVERSITY OFFERS

- A university where excellence is nurtured, pursued and celebrated

- Domain-expert faculty, state-of-the-art infrastructure, international quality teaching pedagogies

- Inter-disciplinary studies and interactive learning

- Bridging the gap between academia and industry

- Industry focused teaching programs and cutting-edge research

- Emphasis on critical thinking and reasoning

- Instilling technology awareness, honing practical life skills, & promoting team work,

- Exploring new vistas of knowledge, developing multi-cultural awareness and empathy and also weaving an ethical vision for each student.

- Transforming students into confident leaders, independent thinkers and creative entrepreneurs

- Playing a key role in social outreach program in providing solutions to social problems.

- Project based learning to design practical solutions and research based learning to develop solutions for real life issues.

- Global quality research based education, excellent proven pedagogies, innovative research and industry-driven projects.

- Committed to providing a positive, challenging, and intellectually stimulating learning environment

- Unique combination of theory and practice to hone knowledge and acumen to become leaders who can craft realistic, yet creative solutions

- Providing flexible skills for today's ever-changing environment.

- IOT based smart Laundromat by HAEIR

- 33 student clubs to follow one's passion

- Squash Court, Badminton Court, Snooker & Billiards Room, Table Tennis Room, Carrom Room, Air Hockey & Foot Ball Room, Indoor Golf Room

- Fitness Centre, Yoga, Meditation & Martial Arts Room, Pool Room, Play Station & Xbox Room

- Music Room, Dance Room, TV Lounge, Projection Lounge, Reading Room, Common Lounge, NCC, NSS and Social Outreach

- 15,000 brilliant students from 20 States and 15 Countries.

- 800+ reputed faculty, more than 5000 research papers, 20+ funded project and 100+ patents.

- Top ranked institute in Engineering, Management & Law

- Students placed in Fortune500 Companies, MNCs & leading corporate

- Tie-up with MSME, Govt. of India to establish 'Startups'

- More than 150 Students studying with up to 100% scholarship

- 52 Acres of green Environment

- More than 2 Crores worth of Research projects completed

- 1400 Seater on-campus Hostel that feels like Home

- Training on latest technologies and International Certification Programs by Dept. of Technical training

- More than 200 top Corporate visiting campus for recruitment annually

- GU focus on blended learning base on CBCS

- Galgotias University offer major/minor/dual major/ dual minor program

- Galgotias University focus is on entrepreneurship and skilling

- Record breaking placement at Galgotias is an apt testimony to its focus on upholding the highest academic standards right from selecting top faculty, introducing world-class pedagogical practices to personality development of the students.

Chancellor Message

SUNEEL GALGOTIA

At Galgotias University, we want to ensure that we are providing students with a deeply transformative experience - intellectually, socially and personally - that will prepare them for a life of citizenship and leadership. The focus on 360-degree transformation is because we function as an institution that is committed to excellence at all levels.

Over the years, it has been our deep and rich value system that has made Galgotias University synonymous with quality education. By design, learning at Galgotias University is cross-disciplinary and integrative. Our students experience considerable flexibility, freedom, and independence in their academic programs. Given our domain-expert faculty, state-of-the-art infrastructure, international quality teaching pedagogies, excellent nurturing environment for learning and thinking, Galgotias University is emerging as the institution of choice for students of calibre pursuing higher studies. We constantly endeavour to offer world-class educational facilities and practices, and this has ensured that Galgotias University is the favoured recruitment destination for blue-chip corporates. Students who thrive in our programs are passionate about their subjects. Many are recognized nationally for their scholarship, research, public engagement, and make original and substantial contributions to their disciplines. Our graduates become idea-leaders who drive our global future by advancing discoveries, broadening knowledge, fostering entrepreneurship, protecting and sustaining our natural environment, and developing new technologies. We at Galgotias University believe that our students greatly enhance the intellectual life of the University.Hence we have taken the responsibility for developing and nurturing world-class professionals, by imbuing them with what we call Thinking Quotient. It is our commitment to continuously explore new opportunities, by creating new centres of thinking, learning and growth. We believe that we begin in the classroom with exposure to new ideas, new ways of understanding, and new ways of knowing and then our students embark on a journey of intellectual transformation.

Once again, I welcome you to this seat of learning, and I wish you success as you experience an unparalleled educational journey.

> *"THE WHOLE PURPOSE OF EDUCATION AT GALGOTIAS UNIVERSITY IS TO DEVELOP AND NURTURE BRILLIANT BRAINS WHO'LL SHAPE THE FUTURE OF THE NATION"*

DHRUV GALGOTIA

Welcome to Galgotias University!

Welcome to a collaborative environment that celebrates limitless thought. It is here that we combine rich theory and real-world practice to develop students who go on to become corporate leaders. Galgotias University has the ability to extract the best from the best. We are committed to continually challenge what we do and raise the bar of excellence to be a distinctive premier institution. We also ensure that in today's ever evolving world of business and socio-economic unknowns, our students are prepared to lead and solve complex global problems. Our world-class faculty brings the results of their research into the classroom and encourages the students to apply the learning to real business problems and situations through immersions, projects, and on the job. This unique combination of theory and practice allows our students to hone their knowledge and acumen to become leaders who can craft realistic, yet creative solutions. The curriculum in all of our programs ensure that our students have the flexible skills for today's ever-changing environment, while providing them ample opportunities to focus on their specific career interests. I wish you all the best as you advance towards the path of excellence.

Advisor to Chancellor Message

PROF. (DR.) DEVI SINGH

Dear Students,

Students, I hope you are excited to enter this prestigious University. The Galgotias University believes in developing the overall personality of students, who not only achieve excellence in academics, but become good individuals with understanding & regard for human values, taking pride in culture & heritage, having a sense of differentiating between right and wrong and always yearning for perfection. The University has provided a perfect setting for exceptional young men & women to grow and think about their place in the world.

A salubrious campus, the latest in technology, the best of curriculum and the expertise of academic stalwarts and industry doyens define the contours of Galgotias University. You would certainly find it rewarding as you journey along with us into the realms of higher education. The journey does not end here... for in the years to come, as we traverse the extra mile, we endeavour to make Galgotias University a global reference in the academia and the industry.

I am personally exited to welcome you, and to support your success as a student, as an individual, and as a member of this institution. I am sure you all will make this institution proud.

Wish you all good luck and happy learnng!

PROF. (DR.) PREETI BAJAJ

Education enables a person to face new challenges, achieve progress and lead a successful life. Galgotias University is committed to provide quality education to the diverse community of students in a unique way, like a prism reflecting the manifold shades of an individual in learning and co-curricular activities.

Education at GU not only focuses on academic brilliance but also creates ambiance where plethora of skills are enhanced.

The heart of GU lies in providing a sound education to our students for a holistic learning experience. We have embraced the Outcome Based Education (OBE) and experiential learning system. We are empowering our students to acquire interactive communication skills, technical and employability skills to compete globally. Choice Based Credit System (CBCS), Credit transfer scheme (CTS), 6 months industry internship, innovation & exposure to Entrepreneurship are some of our USPs which have immensely benefited our students. The entrepreneurial culture, imminent industrial personalities on our Board and the assistance to faculty and students for filing patents have helped us to gain a leading position in the region. The vibrant and conducive environment of the institute has always motivated our students to achieve many state and national level awards and recognition in technical, sports and extracurricular activities.

The career prospects at GU are wide-ranging and fulfilling. The analytical, practical and problem-solving skills of our well-trained graduates have helped them to carve a niche in the research and professional area. In addition to hard core technical skills we also imbibe out of box thinking capacity in our students which help them to find effective solutions to various problems which has resulted in filing of patents and many prize-winning projects.

This handbook will give you a compressive idea about all the support system in place for you all. I appeal all the students and their parents to take maximum advantage of all the support system for their overall development.

Pro Vice Chancellor Message

PROF. (DR.) R. VENKATESH BABU

My Dear New Generation,

On behalf of the GU family, I welcome you all to the temple of learning where we believe that ensuring quality in every aspect of teaching and learning ultimately evolves into Excellence in Education.

We understand that each and every one of you is a unique personality. Our trained faculties provide you with a holistic education imparting life skills in addition to the technical and professional knowledge that would provide you an edge over your peers from other institutions. The flexibility of our well designed and structured curriculum caters to the varying needs of different types of learners. The flexible CBCS system encourages you to select courses that would suit your areas of interest and also plan the pace at which you can complete the program. Our tie ups with leading industries and corporate houses will provide you ample opportunities to get your dream job.

Also, GU's Value Added Courses, Certification Programs and additional skill development courses provide you with an opportunity to decide your own career path as a futuristic technocrat, enthusiastic entrepreneur, liberal thinker and a confident leader.

I am sure that you would make the best use of the teaching, learning, research and student support facilities at GU and come out with flying colors.

Wishing you all a bright career and a prosperous future......

PROF. (DR.) P K SHARMA

Dear Friends,

It gives me immense pleasure to bring you all onboard to this journey. Here at galgotias university we aim at nothing but excellence.Excellence is what we strive for. Here we not only believe in the academic development of our students, but also the overall physical, mental, social, psychosocial development of the student so that when you step out of this place, you are not only academically sound but also you are talented enough to be a source of help and inspiration for each and everyone around you. Dear friends ,life will not be a bed of roses for you forever , sometimes there would be moments when you will show immense bouts of strength ,courage ,but sometimes there would be moments of weakness ,moments where you will feel utmost disheartened ,in those moments I assure you dear students that we are always there for you to hold your hand and guide you.

Registrar Message

DR. NITIN KUMAR GAUR

The purpose of education as cited by India Rishis long back is "Lead me fromDarkness to Light" "Lead me from Falsehood to Truth"; and"Lead me from Mortality to Immortality". The logo of Galgotias University signifies the University's objective of combining rigorous academic study and the excitement to bring about a unique learning experience for the students. Red is the color of enthusiasm and energy signifying GalgotiasUniversity's quest for excellence and zeal to inspire the next generation of leaders. Red also symbolizes encouragement and confidence to achieve one'sgoals. The color Yellow stimulates mental process to innovate and encourages openness in communication. That's the focus at Galgotias; to provide a learning environment based on open communication between faculty and students. Blue is the color of trust, dependability, and commitment, the three qualities that actas the source of the credibility earned by Galgotias over the years. Galgotias University, one of the Youngest Leading New generation Private University, hasbeen at the forefront in offering quality Outcome Based education to the next generation,instilling the sprits of Creativity, Innovation, Entrepreneurship, and ValueBased education to its students. With 20 Schools and 150+ Programs, Galgotias truly believes in Skill Based Education, focusing on Multi Disciplinary approaches and Activity Based Learning. The Curriculum, inculcates the Latest industry driven practices for Industry 4.0 and beyond, enabling the students to be industry ready, which is evident from the placement record of the university. Galgotias University had been at the fore front of Education, serving the students from across all states of India as well as International Students from Afghanistan, Africa, Bangladesh and Nepal producing skilled, efficient and confident professionals for the industries in the surrounding areas of Delhi, NCR and the metropolitan cities. The primary objective is to instil a sense of discipline in our students so that they may achieve success in their career in future. We encourage them to participate in various sports as well as cultural activities to nurture their hidden talents in an environment that is conducive to their physical, mental and psychological growth; and help them realize their ambitions through perseverance and smartwork. Various initiatives of the management, relentless persistence of the faculty and over- whelming response of our vivacious students in theextra-curricular activities have yielded positive results.I am sure, this university will keep enlightening young talents in the years to come and our product i.e. our exuberant and dynamic students will keep spreading the rays of their wisdom,knowledge, professionalism and ethics in all walks of life and set new standards for others to follow.With these words, I warmly welcome students to the Galgotias family!!

PROF. (DR.) AVADHESH KUMAR

Dear Students,

The academic year has begun in right earnest and we are well into business both inside and outside the classrooms. I am sure many of you have noticed the changes that are being made at the different Faculties-- not just honing our professional skills but also ensuring that Galgotias University is a better place to study and live.

On the one hand we are having new faculty members for teaching and research; and this is a continual process. Committed to higher standards of excellence, Galgotias University will always look for those with exceptional standing in India and overseas who will be able to motivate students, researchers and fellow colleagues.

On the other hand, we are also in the process of fine tuning students' and campus life by bringing in new leadership who will play a critical role in the holistic development of a youngster's life in our campus. Hostels or dormitories are not just places to retire to bed at the end of the day, they are intended to be places of living and learning where students meet friends from the four corners of India and overseas. Hostels are places to share ideas; to have spirited discussions on national and international affairs; mull over new technologies and entrepreneurship; and doing a little bit of poetry reading, just to mention a few. The list of what can be done in a place of living is literally endless!

Another change that has been brought about has to do with re-engaging our Alumni — a very important part of Galgotias university culture and family. Students do not come to Galgotias University and leave after three, four or five years. Physically they may have left but they will always be a part of the GU family. The Alumnus play a very important role in the career development of students; they are a role model in many instances of cutting edge technologies, start-ups and an integral part of fund raising for academic excellence. My proposed funding for academic and research excellence is fully pegged to support from our alumni.

Also many of you would have noticed that we now have a Director to take care of Corporate Relations, yet another integral part of a student's life at Galgotias University. The idea is to have a strong strategic plan for industry-institute collaboration that sees Galgotias University maintaining a strong and trustworthy relationship with the corporate world. Galgotias University must be in tune with the changing economic and employment trends in the market. Corporate houses play a crucial role in an academic setting which will have to be carefully identified as for instance in technical cooperation, joint research and in the potential for funding different projects in various faculties.

There is another reason for my message: to urge you all to get involved in the changes we are bringing about at Galgotias University. One way you can be part of this process is by constructively interacting with officials and administrators who are working hard to make this campus a better place to study and live. We are here to listen to fresh ideas and perspectives.

Best Wishes

Dean First Year Non-Engineering

PROF. (DR.) A.K. JAIN

Dear students,

It gives me incredible joy to invite all the understudies to Galgotias University. I likewise contact all the exemplary youngsters looking for admission to this college.

Galgotias University had over the years achieved top ranking in India for its global Quality research based education, its excellent proven pedagogies, its teaching/learning approach. Its innovative research and industry-driven projects.

Currently Galgotias University offers more than 170 UG , PG and PhD Programs through 18 different schools.

Classes at the Galgotias University incorporate lectures and tutorials, with seminars, presentations, intensive workshops and field work also used as part of the teaching methods. Through the Flexible credit system, students are better able to take advantage of diverse educational offerings and enhance their thinking quotient while simultaneously pursuing their own primary and secondary academics= interests.

We at Galgotias University are committed to providing a positive, challenging, and academic learning environment, with our amazing curriculum choices, for all students. Our Goal is to provide learning activities which require high levels of critical thinking and reasoning, accompanied by application of learning to real-world situations.

I look forward to another successful academic year. Please stay involved, and call on your Dean for any assistance you may need during this academic year. We are here to help and support you in your academics Journey!

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2.1 About Galgotias University

Galgotias university (established under the UP PVT. Universities Act......), one of the top private universities in India, with state of the art infrastructure, world class teaching learning facilities, internationally acclaimed industry relevant curriculum, eminent team of academicians and cutting edge research shining bright as the temple of learning for more than 16,500 young minds. The technologically advanced holistic education, imparted through ultra modern, student centric teaching pedagogies ensures that our students evolve into futuristic technocrats, enthusiastic Entrepreneurs, creative liberal thinkers and dynamic young leaders capable of leading the way in making India the most advanced self reliant country in the world.

At GU, a place where excellence is nurtured, pursued and celebrated, we are committed to provide a positive, conducive, intellectually stimulating learning environment and a serene academic ambience to create the perfect scenario to prepare the ambitious young generation ready to chase their dreams.

GU is the youngest university in the country to have its programs accredited by the NBA (National Board of Accreditation, New Delhi). The OBE programs designed to make industry ready graduates with the most sought after graduate attributes have ensured that more than 95% of our graduates are placed before their final examinations making GU ranked among the TOP INSTITUTIONS IN INDIA in placements. GU also consistently features in the NIRF rankings of the Government of India and has been constantly climbing up the rankings in the past few years. GU has also been awarded the DQ-ICT Award by the Government of India for TOP RANKING UNIVERSITY in Academics and Global Linkages. Another feather in the cap, is the 5 star rating accorded by the QS-I GAUGE- LEAD.

1.2 Vision Mission of the University

Vision: To be known globally for value-based education, research, creativity and innovation

Mission

- Establish state-of-the-art facilities for world class education and research.
- Collaborate with industry and society to align the curriculum.
- Involve in societal outreach programs to identify concerns and provide sustainable ethical solutions.
- Encourage life-long learning and team-based problem solving through an enabling environment.

2. Academics

2.1 Outcome Based Education (OBE)

GU has designed its programs knowing that the present generation students are more tech savvy, innovative, believe in free world and willing to explore new frontiers of knowledge.GU follows OBE as per international accreditation standards. OBE focuses on Student Centric Learning with clearly defined PEOs, POs, COs, mapping of COs and POs, transparent evaluation based on rubrics and assessment of PO attainment.

2.2 Program Educational Objectives and Program specific outcomes

SCHOOL OF MEDICAL AND ALLIED SCIENCES

Department of Pharmacy

Programme Outcome

PO1 : Pharmacy Knowledge: Possess knowledge and comprehension of the core and basic knowledge associated with the profession of pharmacy, including biomedical sciences; Pharmaceutical sciences; behavioral, social, and administrative Pharmacy sciences, manufacturing practices and sales and marketing.

PO2 : Planning Abilities: Demonstrate effective planning abilities including time management, resource management, delegation skills and organizational skills. Develop and implement plans and organize work to meet deadlines.

PO3 : Problem analysis: Utilize the principles of scientific enquiry, thinking analytically, clearly and critically, while solving problems and making decisions during daily practice. Find, analyze, evaluate and apply information systematically and shall make defensible decisions.

PO4 : Modern tool usage: Learn, select, and apply appropriate methods and procedures, resources, and modern pharmacy-related computing tools with an understanding of the limitations.

PO5 : Leadership skills: Understand and consider the human reaction to change, motivation issues, leadership and team-building when planning changes required for fulfillment of practice, professional and societal responsibilities. Assume participatory roles as responsible citizens or leadership roles when appropriate to facilitate improvement in health and wellbeing.

PO6 : Professional Identity: Understand, analyze and communicate the value of their professional roles in society (e.g. health care professionals, promoters of health, educators, managers, employers, employees).

PO7 : Pharmaceutical Ethics: Honor personal values and apply ethical principles in professional and social contexts. Demonstrate behavior that recognizes cultural and personal variability in values, communication and lifestyles. Use ethical frameworks; apply ethical principles while making decisions and take responsibility for the outcomes associated with the decisions.

PO8 : Communication: Communicate effectively with the pharmacy community and with society, such as, being able to comprehend and write effective reports, make effective presentations and documentation, and give and receive clear instructions.

PO9 : The Pharmacist and society: Apply reasoning informed by the contextual knowledge to assess societal, health, safety and legal issues and the consequent responsibilities relevant to the professional pharmacy practice.

PO10: Environment and sustainability: understand the impact of the professional pharmacy solutions in societal and environmental contexts, demonstrate the knowledge of, and need for sustainable development.

PO11: Life-long learning: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change. Self access and use feedback effectively from others to identify learning needs and to satisfy these needs on an ongoing basis.

PEOs (D.Pharm.)

Program Educational Objectives- PEO's

Students shall be able:

PEO 1: To undertake the responsibilities of Pharmacist with adequate comprehension of health care system.

PEO2: To well versed with the process of maintaining the inventory, marketing and distribution with proper documentation.

PEO3: To reflect as a professional with technical and ethical values, providing services for environment and social awareness.

PEOs (B.Pharm.)

Programme Educational Objectives (PEOs)

Graduates shall

PEO1 : Contribute synergistic and experiential learning as futuristic healthcare professionals and promote research in the field of Pharmacy profession.

PEO2 : Undertake higher education to expand knowledge and demonstrate skills in monitoring National Health Programmes.

PEO3 : Be involved in ethical, progressive and contemporary entrepreneurship.

PEOs (M.Pharm.)

Programme Educational Objectives (PEOs):

Post-Graduate shall be able:

PEO1: To bear strong professional competence in Pharmaceutical Sciences with innovative approaches in R & D.

PEO2: To undertake the responsibilities in health care system with understanding of needs of Industry/ Government organizations.

PEO3: To imbibe unique expertise to develop entrepreneurship and acumen for sustainable development.

Bachelor of Physiotherapy

PEO 1: Engage in evidence-based treatment and collaborate with other professionals in multidisciplinary team.
PEO 2: Take up higher education for career growth and research.
PEO 3: Provide solutions for improving quality of life with effective physiotherapy rehabilitation.
PO1:   Physiotherapy Knowledge.
PO2:   Problem analysis
PO3:   Design/development of solutions
PO4:   Leadership skills
PO5:   Professional Identity
PO6:   Physiotherapy and society
PO7:   Basic medical Knowledge
PO8:   Ethics
PO9:   Individual or team work
PO10:   Communication
PO11:   Physiotherapy Patient evaluation & management
PO12:   Life-long Learning

Master of Physiotherapy

PEO 1: Engage in screening and examination for complex and specific conditions, taking international frameworks and evidence-based practice into account.

PEO 2: Communicate orally and in writing in a professional way with patients and other concerned professionals within a multidisciplinary context.

PEO 3: Have specialized knowledge of an insight in domain-specific health problems.
PO1:   Physiotherapy Knowledge.
PO2:   Problem analysis
PO3:   Design/development of solutions
PO4:   Leadership skills
PO5:   Professional Identity
PO6:   Physiotherapy and society
PO7:   Basic medical Knowledge
PO8:   Ethics
PO9:   Individual or team work
PO10:   Communication
PO11:   Physiotherapy Patient evaluation & management
PO12:   Life-long Learning

SCHOOL OF ARCHITECTURE

Bachelor of Architecture

PEO1: Engage themselves in resilient professional entrepreneurships activities

PEO2: Work in acknowledged industry/ organizations in context of global built environment

PEO3: Pursue higher education and research in the field of architecture and related specializations

PO1: **ARCHITECTURAL KNOWLEDGE:** Interpreted the knowledge of Design parameters, mathematical analysis, construction technology, architectural fundamentals and latest development in various field for the solution of complex architectural design problems.

PO2: **"PROBLEM ANALYSIS:** Identify, formulate, review research literature and analysis of complex architectural problems reaching substantiated conclusions using first principles of basic design, users comfort concerns, climate oriented solutions, and architectural services."

PO3: **DESIGN/DEVELOPMENT OF SOLUTIONS:** Design solutions for complex architectural problems and design system components or processes that meet the specified user and environmental needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental issues.

PO4: **CONDUCT INVESTIGATIONS OF COMPLEX PROBLEMS:** Integrate research-based knowledge and research methods including experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.

PO5: **MODERN TOOL USAGE:** Create, select, and apply appropriate techniques, resources, and modern analytical tools and simulation of complex architectural activities with an understanding of the limitations.

PO6: **THE ARCHITECT AND SOCIETY:** Evaluate contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional architectural practice.

PO7: **ENVIRONMENT AND SUSTAINABILITY:** Elaborate the impact of the professional architectural solutions in societal and environmental contexts, demonstrate the knowledge and need for sustainable development.

PO8: **ETHICS:** Integrate ethical principles and commitment to professional ethics, responsibilities and norms of the architectural practice.

PO9: **INDIVIDUAL AND TEAM WORK:** Function effectively as an individual and as a member or leader in diverse teams and in multidisciplinary settings.

PO10: **COMMUNICATION:** Communicate effectively on complex architectural activities with the architectural and allied community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations and give and receive clear instructions.

PO11: **PROJECT MANAGEMENT AND FINANCE:** Synthesize knowledge and understanding of the architectural and management principles and apply these to one's own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.

PO12: **LIFE-LONG LEARNING:** Relate to the need for and have the preparation and ability to engage in independent and life-long learning in the broadest context of environmental, social, economical, and technological changes.

SCHOOL OF LAW

LLB (Hons.)

PEO1: Graduates will be enriched with comprehensive theoretical and practical knowledge in indigenous as well as foreign legal traditions, lawyering skills, and research to meet the contemporary challenges.

PEO2: Graduates will develop a sense of responsibility to serve the society through their professional skills in advocacy, judicial and other legal services.

PEO3: Graduates will be prepared as lawyers of tomorrow for handling legal issues that are not only restricted to the national boundaries, but also cutting across complex cross-border transactions, by developing legal skills in core areas, such as Civil Laws, Criminal Laws, Corporate Laws and IPR

PEO4: Graduates will be able to develop a base of legal excellence with international and indigenous understanding.

Programme Outcomes (POs)
LLB

PO1: Students will possess the knowledge and understanding of legal theory, Substantive and Procedural laws.

PO2: Students will demonstrate proficiency in critical analysis and legal reasoning.

PO3:   Students will develop proficiency in legal research.
PO4:   Students will demonstrate proficiency in written and oral communication.
PO5:   Students will develop skills to give opinions on legal issues.
PO6:   Students will gain familiarity with the rules of professional ethics towards clients.
PO7:   Students will develop the professional skills of counselling and negotiation needed.

SCHOOL OF AGRICULTURE

BSc Agriculture (Hons.)

PEO1:   Graduates of agriculture shall lead in the agriculture and allied industries during the services and entrepreneurship.

PEO2:   Graduates of agriculture shall effectively identify and design sustainable solution to address responsibilities and Global opportunities.

PEO3:   Graduates of agriculture shall be successful professional careers in agro industries, government organization, educational and research Institutions.

PO1:   Understand and apply the fundamental principles, concepts and methods in key areas of agriculture science and multidisciplinary fields.

PO2:   Understand the importance and judicious use of agricultural technologies and resources for the sustainable growth of human beings in synergy with nature.

PO3:   Understand the professional, ethical and social responsibilities.
PO4:   Enhance the research culture and uphold the scientific integrity and objectivity.
PO5:   Engage in continuous lifelong learning in the context of technological and scientific advancements.
PO6:   Develop the critical thinking with scientific temper weather friendly and entrepreneurial .
PO7:   Communicate the subject effectively to reached out the agriculture sector. Should be update.

SCHOOL OF FINANCE AND COMMERCE

Bachelor of Commerce (Hons)- International Accounting &Finance

PEO1:   Graduates shall exhibit a deeper understanding of the Commerce Discipline and Internationally prevalent Accounting Standards and Financial theories & concepts.

PEO2:   Graduates shall be equipped with necessary techniques, skills and knowledge to pursue further higher studies in professional and academic programs in commerce and Finance

PEO3:   Graduates shall drive entrepreneurship initiatives on their own or within the organization in which they are employed

PO1:   **Accounting and Financial Knowledge:** Apply the knowledge of Accounting and Finance to solve real life business issues.

PO2:   **Financial Reporting and Compliance:** Understand the modalities related to Financial Reporting and compliance with Indian and International Accounting Standards.

PO3:   **Project Management and Finance**: Apply knowledge related to the field of finance in project management as an entrepreneur/a team member/a team leader to manage projects in multidisciplinary environments.

PO4:   **IT and Statistical Tools Usage**: Select, and apply appropriate modern management & IT tools, techniques and resources including prediction & modelling to financial & Accounting activities.

PO5:   **The Managers and Society:** Apply the contextual knowledge to assess the issues related to society, health, safety, law, and culture pertaining to business management practices.

PO6:   **Ethics and Professional Integrity** : Imbibe professional ethics related to financial management practices.

PO7:   **Effective Communication and Soft Skills:** Communicate effectively with business community and with society at large.

PO8:   **International Accounting Practices**: Develop and understanding of key international accounting practices and norms

PO9:   **Entrepreneurship** : Explore business problems from an entrepreneurial perspective

PO10:   **Analysis and Interpretation:** Analyze and interpret quantitative and qualitative data for Financial decision making

Bachelor of Commerce (Honours) Financial Markets (with effect from 2020-23 onwards)

PEO1:   Graduates shall exhibit a deeper understanding of the Financial Markets and Services and underlying dynamics of the same

PEO2: Graduates shall be equipped to pursue further higher studies in professional and academic programs in commerce and Finance

PEO3: Graduates shall drive entrepreneurship initiatives on their own or within the organization in which they are employed

PO1: **Accounting and Financial Knowledge:** Apply the knowledge of Accounting and Finance to solve real life business issues.

PO2: **Financial Markets knowledge:** Apply knowledge related to the field of financial markets in investment decision making

PO3: **Exploring Alternate Solutions:** Explore alternate solutions for financial issues and develop systems and processes that meet the specified needs of business with appropriate consideration for social, cultural, economic and financial issues.

PO4: **IT and Statistical Tools Usage:** Select, and apply appropriate modern management & IT tools, techniques and resources including prediction & modelling to financial activities.

PO5: **The Managers and Society**: Apply the contextual knowledge to assess the issues related to society, health, safety, law, and culture pertaining to business management practices.

PO6: **Sustainability, Growth and Development:** Apprehend and visualize the impact of financial decisions in societal and environmental context and demonstrate the knowledge of sustainable growth and development.

PO7: **Ethics and Professional Integrity :** Imbibe professional ethics related to financial management practices.

PO8: **Effective Communication** : Communicate effectively with business community and with society at large.

PO9: **Entrepreneurship :** Explore business problems from an entrepreneurial perspective

PO10: **Leadership and Motivation:** Function effectively as a motivated individual/a member/a leader in diverse business settings

Bachelor of Commerce (Honours) (with effect from 2020-23 onwards)

PEO1: Graduates shall exhibit a deeper understanding of the Commerce Discipline and prevailing Indian Accounting Standards and Cost Concepts

PEO2: Graduates shall be equipped to pursue further higher studies in professional and academic programs in commerce and Finance

PEO3: Graduates shall drive entrepreneurship initiatives on their own or within the organization in which they are employed

PO1: **Accounting and Financial Knowledge :** Apply the knowledge of Accounting and Finance to solve real life business issues.

PO2: **Project Management and Finance**: Apply knowledge related to the field of finance in project management as an entrepreneur/a team member/a team leader to manage projects in multidisciplinary environments.

PO3: **Analysis and Interpretation:** Analyze and interpret financial and non-financial information for Business Decision making

PO4: **Exploring Alternate Solutions:** Explore alternate solutions for financial issues and develop systems and processes that meet the specified needs of business with appropriate consideration for social, cultural, economic and financial issues.

PO5: **IT and Statistical Tools Usage:** Select, and apply appropriate modern management & IT tools, techniques and resources including prediction & modelling to financial activities.

PO6: **The Managers and Society:** Apply the contextual knowledge to assess the issues related to society, health, safety, law, and culture pertaining to business management practices.

PO7: **Sustainability, Growth and Development:** Apprehend and visualize the impact of financial decisions in societal and environmental context and demonstrate the knowledge of sustainable growth and development.

PO9: **Ethics and Professional Integrity:** Imbibe professional ethics related to financial management practices.

PO10: **Effective Communication:** Communicate effectively with business community and with society at large.

PO11: **Entrepreneurship:** Explore business problems from an entrepreneurial perspective

Bachelor of Business Administration (Financial Investment Analysis)

PEO1: Graduates shall be capable of developing an independent and Critical thinking by making a positive contribution to business, trade and industry in the national and global context.

PEO2: Graduates will exhibit a solid foundation to pursue professional careers and take up post graduate level learning opportunities.

PEO3: Graduates would initiate and build upon entrepreneurial ventures or demonstrate entrepreneurship for their employer organizations.

PO1: **Accounting and Financial Knowledge:** Apply the knowledge of Accounting and Finance to solve real business issues.

PO2: **Project Management and Finance:** Apply knowledge related to the field of finance in project management as an entrepreneur/a team member/a team leader to manage projects in multidisciplinary environments.

PO3: **Problem Analysis:** Identify, formulate, and analyze commerce and financial issues reaching validated conclusions based on data.

PO4: **Exploring Alternate Solutions:** Explore alternate solutions for financial issues and develop systems and processes that meet the specified needs of business with appropriate consideration for social, cultural, economic and financial issues.

PO5: IT and Statistical Tools Usage Select, and apply appropriate modern management & IT tools, techniques and resources including prediction & modelling to financial activities.

PO6: **The Managers and Society:** Apply the contextual knowledge to assess the issues related to society, health, safety, law, and culture pertaining to business management practices.

PO7: **Sustainability, Growth and Development:** Apprehend and visualize the impact of financial decisions in societal and environmental context and demonstrate the knowledge of sustainable growth and development.

PO8: **Ethics and Professional Integrity:** Imbibe and commit to professional ethics of financial management practices.

PO9: **Leadership and Motivation**: Function effectively as a motivated individual/a member/a leader in diverse business settings

PO10: **Effective Communication:** Communicate effectively with business community and with society at large.

Master of Commerce

PEO1: The graduates shall exhibit competencies for pursuing higher academic, professional and research qualifications.

PEO2: The Graduates shall demonstrate specialized knowledge of diverse areas of business primarily accounting, finance and taxation and apply the same in real life scenarios.

PEO3: The Graduates shall use modern technology and contemporary tools and techniques of accounting and finance to enable them to become competent academicians and corporate professionals.

PO1: **Accounting and Financial Knowledge:** The students will be ready for employment in functional areas like Accounting, Taxation, Banking, Insurance and Corporate Law.

PO2: **Teaching and Research:** Students will be able to pursue their career in teaching and research.

PO3: **Project Management and Finance:** Develop entrepreneurial ability to apply the knowledge of finance in project management to manage projects in multi – disciplinary environments.

PO4: **Problem Analysis:** Identify, formulate, and analyze commerce and financial issues reaching validated conclusions based on data.

PO5: **Exploring Alternate Solutions:** Explore alternate solutions for financial issues and develop systems and processes that meet the specified needs of business with appropriate consideration for social, cultural, economic and financial issues

PO6: **IT and Statistical Tools Usage:** Students will be able to handle computer-based software in areas of Accounting, Taxation, and Banking

PO7: **The Managers and Society:** Students will be able to handle computer-based software in areas of Accounting, Taxation, and Banking

PO8: **Sustainability, Growth and Development:** Apprehend and visualize the impact of financial decisions in societal and environmental context and demonstrate the knowledge of sustainable growth and development

PO9: **Ethics and Professional Integrity:** Imbibe and commit to professional ethics of financial management practices

PO10: **Leadership and Team Building:** Function effectively as an individual/a member/a leader in diverse business settings

Master of Business Administration (Financial Management)

PEO1: The Graduates will establish themselves as effective finance professionals by solving real problems through use of knowledge and techniques in the critical areas of finance.

PEO2: The Graduates will exhibit the necessary skills for immediate employment as well as for life-long learning and research in advanced areas of finance and business.

PEO3: The Graduates will demonstrate ethical financial governance practices for the sustainability of business enterprise, and ascertain the impact of these decisions on all stakeholders.

PO1: Apply conceptual financial knowledge to solve practical decision-making problems, both individually and as part of teams using techniques such as case analysis, projects and assignments.

PO2: Develop a systematic understanding of finance and its impact on people, businesses and the economy.

PO3: Apply current techniques, skills, and tools necessary for financial practice.

PO4: Identify and analyze a problem, and use the appropriate financial skills for obtaining its solution.

PO5: Demonstrate a critical awareness of market influences, increasing regulation, power of technology and social responsibility on function of finance.

PO6: Demonstrate a critical awareness of current issues (e.g., diversity, sustainability, innovation, knowledge management, etc.) in finance

PO7: Apply knowledge of information technology effectively by scanning, organizing, synthesizing and analyzing financial data in order to abstract meaning from information

PO8: Function effectively on multi-disciplinary teams (Team work).

PO9: Communicate effectively, both in writing and orally (Speaking / Writing skills).

PO10: Recognize and address financial ethical issues and values and apply them in organizational settings. (Professional integrity)

SCHOOL OF BASIC AND APPLIED SCIENCES

B.Sc. (H) Physics

PEO1: Be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2: Graduates shall pursue higher education/research at institute of national and international repute.

PEO3: Effectively address the challenges of the society and undertake the projects for bridging the gap between industry and societal needs.

PO1: Apply the principles and conceptual knowledge of Physics to solve the practical problems in different areas of science and technology.

PO2: Develop the mathematical skills and methods to solve the problems in their core areas and other interdisciplinary subjects.

PO3: Identify, formulate and resolve the emerging challenges based on design, experiment, data interpretation and analysis of results.

PO4: Design a system, component, or methods to meet desired needs within realistic constraints such as environmental, health, safety, manufacturability, andsustainability.

PO5: Develop the skills in using modern tools for design and analysis of scientific and societal problems with an aptitude of life long learning.

PO6: Work in teams on multi-disciplinary projects in research organizations and industries and present the report in a full scientific approach with professional ethics.

PO7: Build up communication skills, both written and oral, to specialized and non-specialized audiences.

PO8: Develop the ability to critically evaluate theories, methods, principles, and applications of pure and applied science in multidisciplinary domain.

M.Sc. Physics

PEO1: Nurture the needs of industries/laboratories related to physics including energy/materials Physics.

PEO2: Demonstrate information literacy skills for acquiring knowledge of Physics, as a physicist/ researcher and also as a life-long learner.

PEO3: Communicate effectively the scientific information and research results in written and oral formats, to both professional scientists and to the public.

PO1: Apply the knowledge of principles and concepts of Physics to practical problems in industry and academia.

PO2: Identify, formulate, research literature, and analyze physical problems to arrive at substantiated conclusions using principles of physical sciences.

PO3: Create, select, and apply appropriate techniques, resources, and modern analytic tools including prediction and modeling of physics with an understanding of the limitations.

PO4:   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional industrial practice.

PO5:   Understand the impact of the physics, and demonstrate the knowledge with sustainable manner and commit to professional ethics and responsibilities and norms of the industrial and scientific community, function effectively as an individual, and as a member or leader in multidisciplinary settings.

PO6:   Communicate effectively by writing reports and presentation with the scientific community and society at large . Be able to comprehend and documentation by giving and receive clear instructions..

PO7:   Demonstrate knowledge and understanding of scientific and management principles and apply these to one's own work, as a member and leader in a team. Manage projects in multidisciplinary environments.

PO8:   Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological and scientific change.

B.Sc (Hons) in Mathematics

PEO1:   The graduates shall be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2:   The graduates shall pursue higher education/research at institute of national and international repute.

PEO3:   The graduate shall effectively address the challenges of the society and undertake the projects for bridging the gap between industry and societal needs.

PO1:   Concept development: Develop the ability to critically evaluate theories, methods, principles, and applications of pure and applied mathematics.

PO2:   Problem analysis: Analysis of complex real-life mathematical problems by using concept, formulation and reaching conclusions by analytical and numerical methods.

PO3:   Mathematical Modelling: Ability to identify and apply mathematical knowledge to model and simulate various complex problems of our society through experiments, analysis and interpretation of data.

PO4:   Diversified Application orientation: Apply knowledge of Mathematics, Optimization Techniques, Statistics and Computing tools to provide effective solutions in various areas.

PO5:   Modern Tool Usage: Develop professional skills required for industry through learning of demandable programming languages and software tools.

PO6:   Communication: Communicate effectively with the scientific community and with society at large. Be able to comprehend, write and communicate effective reports/ documentation.

PO7:   Society and Teamwork: Perform professionally with social, cultural and ethical responsibility as an individual as well as in multifaceted teams with positive attitude.

PO8:   Lifelong Learning: Capable of adapting to new methodologies and constantly upgrading their skills with an attitude towards independent and lifelong learning.

B.Sc (Hons) in Mathematics& Data Science

PEO1:   The graduates shall be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2:   The graduates shall pursue higher education/research at institute of national and international repute.

PEO3:   The graduate shall effectively address the challenges of the society and undertake the projects for bridging the gap between industry and societal needs.

PO1:   Data Science & Artificial Intelligence: Apply knowledge of Mathematics, Computer Sciences and Modern software tools to provide effective solutions in area of enormous applications of Data Science and Artificial Intelligence.

PO2:   Finance & Banking: Demonstrate knowledge of Mathematics, Optimization Techniques, Statistics and Computing tools for providing solution in the domain of economics, finance and banking.

PO3:   Critical Thinking: Develop the ability to critically evaluate theories, methods, principles, and applications of pure and applied science.

PO4:   Modelling & Simulation: Ability to identify and apply mathematical knowledge to model and simulate various complex problems of our society through experiments, analysis and interpretation of data.

PO5:   Modern Tool Usage: Develop professional skills required for industry through learning of demandable programming languages and software tools.

PO6:   Communication: Communicate effectively with the scientific community and with society at large. Be able to comprehend, write and communicate effective reports/ documentation.

PO7:   Society and Teamwork: Perform professionally with social , cultural and ethical responsibility as an individual as well as in multifaceted teams with positive attitude.

PO8:   Lifelong Learning: Capable of adapting to new methodologies and constantly upgrading their skills with an attitude towards independent and lifelong learning.

M. Sc. in Mathematics

PEO1:   The Post Graduates will be successful professionals in Academia, Research, Industry, Government and Entrepreneurship.

PEO2:   The Post Graduates will play important role in research-oriented organizations to enhance the quality for products and processes.

PEO3:   The Post Graduates will be successful team members in an interdisciplinary set up for solving real word problems.

PO1:   Critical thinking: Identify the assumptions that frame our thinking and actions, checking out the degree to which these assumptions are accurate and valid, and looking at our ideas and decisions (intellectual, organizational, and personal) from different perspective.

PO2:   Problem analysis: Analysis of complex real-life mathematical problems by using concept, formulation and reaching conclusions by analytical and numerical methods.

PO3:   Development of concepts:Develop the ability to critically evaluate theories, methods, principles, and applications of pure and applied mathematics.

PO4:   Modern tool usage: Develop professional skills required for industry through learning of demandable mathematics, programming languages and software tools.

PO5:   Communication: Communicate effectively through soft skills, report writing, documentation and effective presentations.

PO6:   Environment and sustainability:Develop contemporary mathematical knowledge to predict the effect of environment changes and contribute to the sustainable development.

PO7:   The society and team work:Apply logical reasoning obtained from the contextual knowledge to perform professionally with social, cultural and ethical responsibility as an individual as well as in multifaceted teams with positive attitude.

PO8:   Lifelong learning:Acquire the ability to engage in independent and life-long learning in the broadest context of socio-technological changes.

B.Sc. (H) Chemistry

PEO1:   The graduates shall be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2:   The graduates shall pursue higher education/research at institute of national and international repute.

PEO3:   The graduate shall effectively address the challenges of the society and undertake the projects for bridging the gap between industry and societal needs.

M.Sc. Chemistry

PEO1:   Nurture the needs of industries/laboratories related to chemistry including pharmaceutical/analytical chemistry.

PEO2:   Demonstrate information literacy skills for acquiring knowledge of chemistry, as a chemist/researcher and also as a life-long learner.

PEO3:   Communicate effectively the scientific information and research results in written and oral formats, to both professional scientists and to the public.

PO1:   Apply the knowledge of organic, inorganic, physical, and analytical chemistry to the solution of complex chemical problems in industry and academia.

PO2:   Identify, formulate, research literature, and analyze chemical problems to arrive at substantiated conclusions using principles of chemical and physical sciences and design solutions for complex chemical synthesis and new reaction pathways with valid conclusions.

PO3:   Create, select, and apply appropriate techniques, resources, and modern analytic tools including prediction and modeling of chemical reactions with an understanding of the limitations.

PO4:   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional industrial practice.

PO5:   Understand the impact of the chemical solutions in societal and environmental contexts, and demonstrate the knowledge with sustainable manner and commit to professional ethics and responsibilities and norms of the industrial and scientific community, function effectively as an individual, and as a member or leader in multidisciplinary settings.

PO6: Communicate effectively with the scientific community and with society at large. Be able to comprehend and write effective reports documentation. Make effective presentations, and give and receive clear instructions.

PO7: Demonstrate knowledge and understanding of scientific and management principles and apply these to one's own work, as a member and leader in a team. Manage projects in multidisciplinary environments.

PO8: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological and scientific change.

M.Sc. Environmental Science

PEO1: Postgraduates shall be nurtured to meet the needs of industries/laboratories related to Environmental Science and other subjects contributing to it

PEO2: Postgraduates shall be equipped with necessary knowledge and skills which would enable them to pursue successful careers in research/academics in institutes of national and international repute

PEO3: Postgraduates shall be able to communicate effectively the scientific information and research results in written and oral formats thereby helping the scientific fraternity as well as the society in general

PO1: Apply the knowledge of chemistry, biology, chemical and civil engineering and architecture to find solution of complex environmental problems in industry and academics

PO2: Identify, formulate research literature and analyze environmental problems to arrive at substantiated conclusions using principles of analytical chemistry, biology and chemical engineering and design solutions for environmental problems with a valid conclusion.

PO3: Create, select, and apply appropriate techniques, resources and modern analytical tools including prediction and modelling of environmental issues with an understanding of the limitations.

PO4: Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional industrial practice.

PO5: Understand the impact of the environmental issues in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.

PO6: Communicate effectively with the scientific community and society at large. Be able to comprehend and write effective reports documentation. Make effective presentations, and give and receive clear instructions.

PO7: Demonstrate knowledge and understanding of scientific and management principles and apply these to one's own work, as a member and leader in a team. Manage projects in multidisciplinary environments.

PO8: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological and scientific change.

B.Sc. (H) Forensic Science

Program Educational Objectives (PEO)

PEO1: The graduates shall be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2: The graduates shall pursue higher education/research at institute of national and international repute.

PEO3: The graduate shall effectively address the challenges of the society and undertake the projects for bridging the gap between industry and societal needs.

Program Outcomes (POs):

PO1: Apply knowledge of basic sciences to the discipline and to provide the solution in the area of forensic sciences

PO2: Employ critical thinking and the scientific knowledge to design, carry out, record and analyze the results of complex forensic problems.

PO3: Create awareness for intricate forensic issues and propagate knowledge for public health and safety, along with the cultural, societal, and environmental considerations.

PO4: Demonstrate the knowledge of forensic science for sustainable development of man, society and environment and provide assistance to the Criminal Justice System and the consequent responsibilities relevant to the society

PO5: Apply ethical principles and commit to professional ethics and responsibilities and norms of the forensic lab professionals or Work proficiently as a member of crime investigating teams

PO6: Proficiently communicate with the forensic community and being able to understand and write effective reports, documentation and make effective presentations.

PO7: Demonstrate knowledge and understanding of the forensic skills and apply these to one's own work, or as a member in a team, to manage projects.

PO8: Develop the ability to critically evaluate theories, methods, principles, and applications of pure and applied science in multidisciplinary domain.

M.Sc. Forensic Science

PEO1: To develop the undergraduate level students with the specific knowledge of handling different types of evidences and their examinations.

PEO2: To develop the laboratory skills in examining different types of digital, biological, physical and chemical evidences found at the crime scene.

PEO3: To prepare the students to compete for employment in the private and government sector (State and Central Forensic Science Labs)

PO1: After Completion of the Course, the students can get an employment in the Government Forensic Science Laboratories either in the State FSLs or in the Central FSLs.

PO2: The students would be equipped with the necessary training and knowledge to work in other firms such as Banks, Insurance Agencies, Detective Agencies, Security Agencies, Pharmaceutical Companies, Chemical Industries, Testing Laboratories and Instrumentation Companies.

PO3: They can also work as independent Forensic Psychologist Cyber Expert, Questioned Document and Fingerprint Experts and give their valuable opinion to the Court of Law.

PO4: They would also become eligible to work in Private Forensic Labs as Crime scene investigators, Questioned Document and Fingerprint examiners and Toxicological, anthropological and Serological analysts .

PO5: They would be equipped with thorough knowledge to clear UGC-NET Examination so that they can pursue a successful career as a researcher.

PO6: Enhance knowledge, in depth understanding and application of forensic science, policing and criminal investigation by teaching and research.

PO7: Students will be able to select, interpret and critically evaluate information from a range of sources that include books, scientific reports, journals, case studies and the internet.

PO8: Develop critical and analytical subject specific skills involving the principles, practices and techniques of specific field of forensic science.

PO9: They can also analyze the legal, ethical, and constitutional tensions between the interests of society, and the rights of individuals in connection with various criminal procedures and contexts.

PO10: Students will be able to recognize the need to engage in lifelong learning through continuing education and research.

B.Sc (Hons) Biochemistry

PEO1 The graduates shall be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2 The graduates shall pursue higher education/research at institute of national and international repute.

PEO3 The graduate shall effectively address the challenges and undertake the projects for bridging the gap between industry and societal needs.

PO1 Apply the principles and conceptual knowledge of basic and applied science to understand and solve the complex biological problems.

PO2 Employ critical thinking and the scientific knowledge to design, carry out, record and analyze the results of biological reactions.

PO3 Create, select and apply appropriate techniques, resources and modern science appropriate consideration for public health and safety.

PO4 Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal issues and the consequent responsibilities relevant to the professional biologist.

PO5 Understand the impact of professional life sciences solutions in communal and environmental contexts and demonstrate knowledge and need for sustainable development.

PO6 Articulate ideas, comprehend and write effective reports, documentation and to communicate effectively with the basic and applied sciences community and with society at large, professionally and ethically.

PO7 Demonstrate knowledge and understanding of science and technical principles to manage projects in multidisciplinary research areas and function effectively as an individual, and as a member or leader in diverse resource teams.

PO8   Seeking stimulation and to exploring numerous opportunities to engage in independent and life-long learning in the broadest context of technological change.

B.Sc (Hons) Biological Science

PEO1   The graduates shall be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2   The graduates shall pursue higher education/research at institute of national and international repute.

PEO3   The graduate shall effectively address the challenges and undertake the projects for bridging the gap between industry and societal needs.

PO1   Apply the principles and conceptual knowledge of basic and applied science to understand and solve the complex biological problems.

PO2   Employ critical thinking and the scientific knowledge to design, carry out, record and analyze the results of biological reactions.

PO3   Create, select and apply appropriate techniques, resources and modern science appropriate consideration for public health and safety.

PO4   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal issues and the consequent responsibilities relevant to the professional biologist.

PO5   Understand the impact of professional life sciences solutions in communal and environmental contexts and demonstrate knowledge and need for sustainable development.

PO6   Articulate ideas, comprehend and write effective reports, documentation and to communicate effectively with the basic and applied sciences community and with society at large, professionally and ethically.

PO7   Demonstrate knowledge and understanding of science and technical principles to manage projects in multidisciplinary research areas and function effectively as an individual, and as a member or leader in diverse resource teams.

PO8   Seeking stimulation and to exploring numerous opportunities to engage in independent and life-long learning in the broadest context of technological change.

B.Sc (Hons) Biomedical Science

PEO1   The graduates shall be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2   The graduates shall pursue higher education/research at institute of national and international repute.

PEO3   The graduate shall effectively address the challenges and undertake the projects for bridging the gap between industry and societal needs.

PO1   Apply the principles and conceptual knowledge of basic and applied science to understand and solve the complex biological problems.

PO2   Employ critical thinking and the scientific knowledge to design, carry out, record and analyze the results of biological reactions.

PO3   Create, select and apply appropriate techniques, resources and modern science appropriate consideration for public health and safety.

PO4   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal issues and the consequent responsibilities relevant to the professional biologist.

PO5   Understand the impact of professional life sciences solutions in communal and environmental contexts and demonstrate knowledge and need for sustainable development.

PO6   Articulate ideas, comprehend and write effective reports, documentation and to communicate effectively with the basic and applied sciences community and with society at large, professionally and ethically.

PO7   Demonstrate knowledge and understanding of science and technical principles to manage projects in multidisciplinary research areas and function effectively as an individual, and as a member or leader in diverse resource teams.

PO8   Seeking stimulation and to exploring numerous opportunities to engage in independent and life-long learning in the broadest context of technological change.

B.Sc (Hons) Botany

PEO1   The graduates shall be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2   The graduates shall pursue higher education/research at institute of national and international repute.

PEO3   The graduate shall effectively address the challenges and undertake the projects for bridging the gap between industry and societal needs.

PO1   Apply the principles and conceptual knowledge of basic and applied science to understand and solve the complex biological problems.

PO2   Employ critical thinking and the scientific knowledge to design, carry out, record and analyze the results of biological reactions.

PO3   Create, select and apply appropriate techniques, resources and modern science appropriate consideration for public health and safety.

PO4   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal issues and the consequent responsibilities relevant to the professional biologist.

PO5   Understand the impact of professional life sciences solutions in communal and environmental contexts and demonstrate knowledge and need for sustainable development.

PO6   Articulate ideas, comprehend and write effective reports, documentation and to communicate effectively with the basic and applied sciences community and with society at large, professionally and ethically.

PO7   Demonstrate knowledge and understanding of science and technical principles to manage projects in multidisciplinary research areas and function effectively as an individual, and as a member or leader in diverse resource teams.

PO8   Seeking stimulation and to exploring numerous opportunities to engage in independent and life-long learning in the broadest context of technological change.

B.Sc General (ZBC)

PEO1   The graduates shall be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2   The graduates shall pursue higher education/research at institute of national and international repute.

PEO3   The graduate shall effectively address the challenges and undertake the projects for bridging the gap between industry and societal needs.

PO1   Apply the principles and conceptual knowledge of basic and applied science to understand and solve the complex biological problems.

PO2   Employ critical thinking and the scientific knowledge to design, carry out, record and analyze the results of biological reactions.

PO3   Create, select and apply appropriate techniques, resources and modern science appropriate consideration for public health and safety.

PO4   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal issues and the consequent responsibilities relevant to the professional biologist.

PO5   Understand the impact of professional life sciences solutions in communal and environmental contexts and demonstrate knowledge and need for sustainable development.

PO6   Articulate ideas, comprehend and write effective reports, documentation and to communicate effectively with the basic and applied sciences community and with society at large, professionally and ethically.

PO7   Demonstrate knowledge and understanding of science and technical principles to manage projects in multidisciplinary research areas and function effectively as an individual, and as a member or leader in diverse resource teams.

PO8   Seeking stimulation and to exploring numerous opportunities to engage in independent and life-long learning in the broadest context of technological change.

B.Sc (Hons) Microbiology

PEO1   The graduates shall be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2   The graduates shall pursue higher education/research at institute of national and international repute.

PEO3   The graduate shall effectively address the challenges and undertake the projects for bridging the gap between industry and societal needs.

PO1   Apply the principles and conceptual knowledge of basic and applied science to understand and solve the complex biological problems.

PO2   Employ critical thinking and the scientific knowledge to design, carry out, record and analyze the results of biological reactions.

PO3   Create, select and apply appropriate techniques, resources and modern science appropriate consideration for public health and safety.

PO4   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal issues and the consequent responsibilities relevant to the professional biologist.

PO5   Understand the impact of professional life sciences solutions in communal and environmental contexts and demonstrate knowledge and need for sustainable development.

PO6   Articulate ideas, comprehend and write effective reports, documentation and to communicate effectively with the basic and applied sciences community and with society at large, professionally and ethically.

PO7   Demonstrate knowledge and understanding of science and technical principles to manage projects in multidisciplinary research areas and function effectively as an individual, and as a member or leader in diverse resource teams.

PO8   Seeking stimulation and to exploring numerous opportunities to engage in independent and life-long learning in the broadest context of technological change.

B.Sc (Hons) Zoology

PEO1   The graduates shall be successful professionals in Academia, Industry, Government and Entrepreneurship.

PEO2   The graduates shall pursue higher education/research at institute of national and international repute.

PEO3   The graduate shall effectively address the challenges and undertake the projects for bridging the gap between industry and societal needs.

PO1   Apply the principles and conceptual knowledge of basic and applied science to understand and solve the complex biological problems.

PO2   Employ critical thinking and the scientific knowledge to design, carry out, record and analyze the results of biological reactions.

PO3   Create, select and apply appropriate techniques, resources and modern science appropriate consideration for public health and safety.

PO4   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal issues and the consequent responsibilities relevant to the professional biologist.

PO5   Understand the impact of professional life sciences solutions in communal and environmental contexts and demonstrate knowledge and need for sustainable development.

PO6   Articulate ideas, comprehend and write effective reports, documentation and to communicate effectively with the basic and applied sciences community and with society at large, professionally and ethically.

PO7   Demonstrate knowledge and understanding of science and technical principles to manage projects in multidisciplinary research areas and function effectively as an individual, and as a member or leader in diverse resource teams.

PO8   Seeking stimulation and to exploring numerous opportunities to engage in independent and life-long learning in the broadest context of technological change.

M.Sc Biochemistry

PEO1   The graduated young minds will be ignited to understand the world of biology and its science concepts through application based learning.

PEO2   The graduates will be emphasized on applied aspects of advance biological techniques by hands-on training and to inculcate ethics and professional attitude.

PEO3   The graduates will be trained for self-directed learning, recognizing, continuing educational needs in occupying positions in research, industries and related organization.

PO1   Apply knowledge of basic and applied sciences to the solution of complex biochemical conditions.

PO2   Perform experiments and researches, perform analysis and interpret data for complex biochemical conditions.

PO3   Identify, investigate, analyse and generate solutions for biochemical processes.

PO4   Use research-based knowledge together with design of experiments, analysis and interpretation of data, to provide valid conclusions with an understanding of their limitations.

PO5   Create, select and apply appropriate techniques, resources and modern science and research tools within a defined specification that meet specified needs with appropriate consideration for public health and safety.

PO6   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal issues and the consequent responsibilities relevant to the professional biologist.

PO7   Understand the impact of professional life sciences solutions in communal and environmental contexts and demonstrate knowledge and need for sustainable development.

PO8   Execute responsibility professionally and ethically.

PO9   Function effectively as an individual, and as a member or leader in diverse resource teams.

PO10   Articulate ideas, comprehend and write effective reports, documentation and to communicate effectively with the basic and applied sciences community and with society at large.

PO11   Demonstrate knowledge and understanding of science and technical principles to manage projects in multidisciplinary research areas.

PO12   Seeking stimulation and to exploring numerous opportunities to engage in independent and life-long learning in the broadest context of technological change.

M.Sc Biological Science

PEO1   The graduated young minds will be ignited to understand the world of biology and its science concepts through application based learning.

PEO2   The graduates will be emphasized on applied aspects of advance biological techniques by hands-on training and to inculcate ethics and professional attitude.

PEO3   The graduates will be trained for self-directed learning, recognizing, continuing educational needs in occupying positions in research, industries and related organization.

PO1   Apply knowledge of basic and applied sciences to the solution of complex biological conditions.

PO2   Perform experiments and researches, perform analysis and interpret data for complex biological conditions.

PO3   Identify, investigate, analyse and generate solutions for biological processes.

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PO5   Create, select and apply appropriate techniques, resources and modern science and research tools within a defined specification that meet specified needs with appropriate consideration for public health and safety.

PO6   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal issues and the consequent responsibilities relevant to the professional biologist.

PO7   Understand the impact of professional life sciences solutions in communal and environmental contexts and demonstrate knowledge and need for sustainable development.

PO8   Execute responsibility professionally and ethically.

PO9   Function effectively as an individual, and as a member or leader in diverse resource teams.

PO10   Articulate ideas, comprehend and write effective reports, documentation and to communicate effectively with the basic and applied sciences community and with society at large.

PO11   Demonstrate knowledge and understanding of science and technical principles to manage projects in multidisciplinary research areas.

PO12   Seeking stimulation and to exploring numerous opportunities to engage in independent and life-long learning in the broadest context of technological change.

M.Sc Biomedical Science

PEO1   The graduated young minds will be ignited to understand the world of biology and its science concepts through application based learning.

PEO2   The graduates will be emphasized on applied aspects of advance biological techniques by hands-on training and to inculcate ethics and professional attitude.

PEO3   The graduates will be trained for self-directed learning, recognizing, continuing educational needs in occupying positions in research, industries and related organization.

PO1   Apply knowledge of basic and applied sciences to the solution of complex biomedical conditions.

PO2   Perform experiments and researches, perform analysis and interpret data for complex biomedical conditions.

PO3   Identify, investigate, analyse and generate solutions for biomedical processes.

PO4   Use research-based knowledge together with design of experiments, analysis and interpretation of data, to provide valid conclusions with an understanding of their limitations.

PO5   Create, select and apply appropriate techniques, resources and modern science and research tools within a defined specification that meet specified needs with appropriate consideration for public health and safety.

PO6   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal issues and the consequent responsibilities relevant to the professional biologist.

PO7   Understand the impact of professional life sciences solutions in communal and environmental contexts and demonstrate knowledge and need for sustainable development.

PO8   Execute responsibility professionally and ethically.

PO9   Function effectively as an individual, and as a member or leader in diverse resource teams.

PO10   Articulate ideas, comprehend and write effective reports, documentation and to communicate effectively with the basic and applied sciences community and with society at large.

PO11   Demonstrate knowledge and understanding of science and technical principles to manage projects in multidisciplinary research areas.

PO12   Seeking stimulation and to exploring numerous opportunities to engage in independent and life-long learning in the broadest context of technological change.

M.Sc Microbiology

PEO1   The graduated young minds will be ignited to understand the world of biology and its science concepts through application based learning.

PEO2   The graduates will be emphasized on applied aspects of advance biological techniques by hands-on training and to inculcate ethics and professional attitude.

PEO3   The graduates will be trained for self-directed learning, recognizing, continuing educational needs in occupying positions in research, industries and related organization.

PO1   Apply knowledge of basic and applied sciences to the solution of complex microbial conditions.

PO2   Perform experiments and researches, perform analysis and interpret data for complex microbial conditions.

PO3   Identify, investigate, analyse and generate solutions for microbial processes.

PO4   Use research-based knowledge together with design of experiments, analysis and interpretation of data, to provide valid conclusions with an understanding of their limitations.

PO5   Create, select and apply appropriate techniques, resources and modern science and research tools within a defined specification that meet specified needs with appropriate consideration for public health and safety.

PO6   Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal issues and the consequent responsibilities relevant to the professional biologist.

PO7   Understand the impact of professional life sciences solutions in communal and environmental contexts and demonstrate knowledge and need for sustainable development.

PO8   Execute responsibility professionally and ethically.

PO9   Function effectively as an individual, and as a member or leader in diverse resource teams.

PO10   Articulate ideas, comprehend and write effective reports, documentation and to communicate effectively with the basic and applied sciences community and with society at large.

PO11   Demonstrate knowledge and understanding of science and technical principles to manage projects in multidisciplinary research areas.

PO12   Seeking stimulation and to exploring numerous opportunities to engage in independent and life-long learning in the broadest context of technological change.

SCHOOL OF MEDIA AND COMMUNICATION

BA Journalism and Mass Communication

Graduates shall:

PEO 1: Engage in resilient professional entrepreneurial activities to work as acknowledged leaders in media industry.

PEO 2: Work as media professionals with NGOs and Corporate for desired changes in society.

PEO 3: Undertake higher education in media industry and research organisation.

PO1 :   Media knowledge: Identify and interpret the media sources, message, channel and audience.

PO2:   Content Development: Design/produce message/content for Print, Radio, Television, Film, and Multimedia as per the need of audience.

PO3: Conduct investigations of complex problems: Integrate research-based knowledge and research methods including experiments, analysis and interpretation of media content and data, and synthesis of the information to provide valid conclusions.

PO4: Design/development of solutions: Design solutions for complex media and communication problems (print, electronic and new media) with appropriate consideration for human rights, disaster management, data analytics, health communication, cultural, societal, and environmental communication.

PO5: Modern tool usage: Create, select, and apply appropriate techniques and tools to record, edit, share, broadcast/publish and analyse the media content (electronic, print and social media) with an understanding of the limitations.

PO6: Project management and finance: Synthesize knowledge and understanding of the media and communication principles and apply these to one's own work, as a member and leader in a team, to manage core media projects and in multidisciplinary environments.

PO7: Environment and sustainability: Elaborate the impact of the professional media and communication solutions for societal and environmental contexts; demonstrate the media knowledge for promotion of sustainable development.

PO8: Ethics: Integrate ethical principles and commitment to professional ethics, responsibilities and norms of the media practice.

PO9: Individual and team work: Function effectively as an individual and as a member or leader in diverse teams and in multidisciplinary settings.

PO10: Communication: Communicate effectively on complex social, cultural, political and economic issues with the community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations and give and receive clear instructions.

PO11: Life-long learning: Relate to the need for and have the preparation and ability to engage in independent and life-long learning in the broadest context of social, cultural, environmental, economic, and technological changes.

MA Journalism and Mass Communication

Post Graduates will:

PEO 1: Research Aptitude: Engage in resilient professional entrepreneurial activities to work as acknowledged leaders in a team employed in media industry/ organisations in context of communication environment and/or pursue higher education and research in media and related specializations.

PEO 2: Act as self-motivated media professionals and able to develop media entrepreneurship

PO1: Media knowledge: Identify and interpret the media sources, message, channel and audience.

PO2: Problem analysis and Solutions: Design solutions for complex media and communication problems (print, electronic and new media) with appropriate consideration for human rights, disaster management, data analytics, health communication, cultural, societal, and environmental communication.

PO3: Message Designing: Design/produce message/content for Print, Radio, Television, Film, and Multimedia as per the need of audience.

PO4: Modern tool usage: Create, select, and apply appropriate techniques and tools to record, edit, share, broadcast/publish and analyse the media content (electronic, print and social media) with an understanding of the limitations.

PO5: The Media and society: Evaluate contextual knowledge to assess social problems and issues and the consequent responsibilities relevant to the professional media practice.

PO6: Environment and sustainability: Elaborate the impact of the professional media and communication solutions for societal and environmental contexts; demonstrate the media knowledge for promotion of sustainable development.

PO7: Ethics: Integrate ethical principles and commitment to professional ethics, responsibilities and norms of the media practice.

PO8: Individual and team work: Function effectively as an individual and as a member or leader in diverse teams and in multidisciplinary settings.

PO9: Communication: Communicate effectively on complex social, cultural, political and economic issues with the community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations and give and receive clear instructions.

PO10: Project management and finance: Synthesize knowledge and understanding of the media and communication principles and apply these to one's own work, as a member and leader in a team, to manage core media projects and in multidisciplinary environments.

PO11 :   Life-long learning: Relate to the need for and have the preparation and ability to engage in independent and life-long learning in the broadest context of social, cultural, environmental, economic, and technological changes.

SCHOOL OF HOSPITALITY MANAGEMENT

PEO 1:   Undertake global assignments and demonstrate skills and abilities in hospitality services.

PEO 2:   Engage in professional and entrepreneurial activities at leadership roles in hospitality industry.

PEO 3:   Be involved in adopting emerging technologies for creativity and innovation to provide solutions in the field of hospitality and allied services.

PO1:   To apply the knowledge of hospitality fundamentals and departmental specialization for the solution of complex service problems.

PO2:   To identify, formulate and analyze service problems to provide hospitality products and services.

PO3:   To design service components and processes that meets the specified needs of Guests.

PO4:   To create and apply appropriate resources and modern tools for hospitality services.

PO5:   To apply reasoning to assess societal, cultural issues and professional responsibilities.

PO6:   To commit to professional ethics and responsibilities of the hospitality trade practices.

PO7:   To assess the environmental impact of hospitality practices for sustainable development.

PO8:   To function effectively as an individual, and as a member of diverse teams and in multidisciplinary settings.

PO9:   To communicate effectively on service activities with the community and society at large.

PO10:   To recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.

SCHOOL OF LIBERAL EDUCATION

B. A. (H) in Political Science

PEO1:   Graduates will be able to analyse and optimise political concepts in the field of Higher Education and Research.

PEO2   Graduates will develop the ability to work efficiently as leader/team member with a integrated view as Civil Services, researchers, lawyers or media persons.

PEO3   Graduates can explore career in Social activism, active politics or NGOs.

PO1:   Create a strong knowledge base about political affairs
PO2:   Relate to philosophical issues in political affairs
PO3:   Help decode policies and their relevance
PO4:   Explain the impact of political issues on individuals, groups and society
PO5:   Facilitate critical learning, creative thinking and rational analysis
PO6:   Connect theoretical constructs to real issues
PO7:   Engage in intellectual discourses in socio-political affairs
PO8:   Enable to gauge the links between politics and human values
PO9:   Foster intellectual and positive analysis in individual and group activities
PO10:   Discuss current affairs and make assessments

M. A. POLITICAL SCIENCE

PEO1:   Post-Graduates will be able to analyse and optimise political concepts in the field of Research.

PEO2   Post-Graduates will develop the ability to work efficiently as leader/team member with a integrated view as Civil Services, researchers, lawyers or media persons.

PEO3:   Post-Graduates can explore career in Social activism, active politics or NGOs

PO-1: Create a strong knowledge base about political affairs
PO-2: Relate to philosophical issues in political affairs
PO-3: Help decode policies and their relevance
PO-4: Explain the impact of political issues on individuals, groups and society
PO-5: Facilitate critical learning, creative thinking and rational analysis
PO-6: Connect theoretical constructs to pragmatic issues
PO-7: Engage in intellectual discourses in socio-political affairs
PO-8: Enable to gauge the links between politics and human life
PO-9: Foster intellectual and positive analysis in individual and group platforms
PO-10: Ability to relate recent political development in post-truth era

M A SOCIOLOGY

PEO1: Post Graduates will be equipped with, to pursue higher education and Ph D with the insight and capacity to design social welfare projects, working for NGOs, Civil Services.

PEO2: PostGraduates will become innovative learner, independent researcher, team leader, entrepreneur and responsible individual.

PEO3: Post Graduates will be able to use sociological knowledge and skills to engage with local and global communities for the purpose of social justice.

PO1   Understand the basic concepts in Sociology and develop an understanding about macro and micro perspectives in Sociology.

PO2   Comprehend the various features of Indian Society and culture including unity in diversity, Indian social structure and understanding rural, urban and tribal India

PO3   Develop an understanding of various aspects of doing social science research with focus on methodology; making research proposal, doing fieldwork and report writing

PO4   Analyse the critical aspects of Sociology of Development and Planning, the development theories and the Planning system for development.

PO5   Understand the characteristics, social structure, institutions and problems of tribal community in India.

PO6   Instil skills for working with governmental and nongovernmental agencies and organizations

PO7   Understand the philosophical foundations of Sociology and its application

PO8   Become ethical to be a useful part of the civil society and act meaningfully

PO9   Develop ability to apply sociological concepts and theories to the real world and ultimately their everyday lives.

PO10   Enable to think critically and imaginatively about society and social issues.

B.A (H) Applied Psychology

PEO1   Student will be able to complete a successful higher education, be an effective member of civil society.

PEO2   The student will be effectively and meaningfully engaged in helping the mankind by counseling, guidance and develop quality projects in different areas of psychology in India and abroad.

Program Outcomes

- Build capacity to explore the wide array of dimension of human experience
- Capable of accepting the challenges of individual and group life using psychological factors.
- Understand significance and meaning of everyday experience
- Use methodologies that celebrate richness and multidimensionality of human behavior
- Enhance the ability to qualitative/ quantitative measure and interpret the data
- Empower the students in dealing with issues and problems of self and others
- Create a generality of developmental social and other fields and be able to solve issues of self and others
- Enable students for critical thinking
- Apprise with methodological intricacies in research and application.
- Develop open-minded and clear approach toward life, career and diversity

M.A. in Applied Psychology

- PEO-1 Student will be able to complete a successful higher education, be an effective member of civil society.
- PEO-2 The student will be effectively and meaningfully engaged in helping the mankind by counseling, guidance and develop quality projects in different areas of psychology in India and abroad.

Program Outcomes

- To understand the challenges of individual and group life by studying psychological theories.
- Build capacity to explore the wide array of dimension of human experience
- Enable student for resolution of Interpersonal conflict with respect to gender and cultural issues
- Use methodologies that celebrate richness and multidimensionality of human behavior
- Enhance the understanding and application of qualitative/ quantitative measures and interpret the data meaningfully

- Empower the students in handling issues and problems of self and others through counseling skills
- Create and emphasize the understanding of developmental, social, clinical and organizational fields and be able to solve issues relevant for theses contexts
- Enhance students critical thinking with respect to cultural diversity
- Apprise with methodological intricacies in research and application and substantiate their ability to propose projects in these areas
- Develop leadership skills and open-minded approach toward life and career

M.A. English (Cafeteria)

PEO1: Be proficient in English (Literature and Language) to perform various job roles such as a teacher, language expert, critic, editor, etc.

PEO2 Pursue a career in research in English (Literature and Language) and contribute to cultural, linguistic and other developmental agencies in India and abroad

PEO3 Work independently as an expert, educator, researcher, content or creative writer, etc.

PO1 Apply the knowledge of English (Literature and Linguistics) and to use it in both in the past as well as present context.

PO2 Identify, examine, and review literature critically and to reach a substantial conclusion using various literary and linguistic tools.

PO3 Understand and evaluate the contribution of writers in literary and linguistic development.

PO4 Understand the impact of major social, political, cultural, literary movements along with the major linguistic developments to use it to validate a point of view or critical analysis.

PO5 Think critically and develop relevant discourses using research methods.

PO6 Create, select, and apply appropriate language teaching methods and techniques to real-life classroom situation.

PO7 Function effectively as an individual, and as a member or leader in teams, and in multidisciplinary settings.

PO8 Communicate effectively with the multidisciplinary community and with society at large, such as being able to comprehend and write an effective dissertation, academic and research papers and make effective presentations, and give and receive clear instructions.

PO9 Demonstrate knowledge and understanding of literary and linguistic principles and apply these to one's own work, as a member and a leader in a team, to manage projects in multidisciplinary environments.

PO10 Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context.

B.A.(H) Linguistics/ B.A.(H) English

PEO1: Apply the concepts of language and literature to facilitate successful higher education and emerge as an expert whether educator, researcher or practitioner.

PEO2 Successfully pursue career pathways such as teacher, language expert, critic, editor, scholar, etc.

PEO3 Develop quality projects in different areas of English language and literature and contribute toward cultural, linguistic and other developmental agencies in India and abroad.

PO1 Apply the knowledge of English literature and language to critical evaluation of a given a text.

PO2 Identify, examine and review literature critically and to reach to a substantial conclusion using various literary and linguistic tools.

PO3 Understand and evaluate the contribution of writers in literary and linguistic development.

PO4 Understand the impact of major social, political, cultural, literary movements along with the major linguistic developments to use it to validate a point of view

PO5 Empower the students to think critically and develop relevant discourses using research methods.

PO6 Enable the students to relate to environment and its sustainability.

PO7 Apply ethical principles and commit to professional ethics and responsibilities.

PO8 Communicate effectively on complex issues with society at large, such as, being able to comprehend and write effectively reports and design documentation, make effective presentations, and give and receive clear instructions.

PO9 Demonstrate knowledge and understanding of literary and linguistic principles and apply these to one's own work, as a member and a leader in a team, to manage projects in multidisciplinary environments.

PO10 Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context.

Bachelor of Arts – Honours in Sociology

PEO1: Graduates will be equipped with, to pursue higher education with the insight and capacity to design social welfare projects, working for NGOs, Civil Services.

PEO2 Graduates will become innovative learner, independent researcher, team leader, entrepreneur and responsible individual.

PEO3 Graduates will be able to use sociological knowledge and skills to engage with local and global communities for the purpose of social justice.

PO-1 Create a strong knowledge base about social issues and problems

PO-2 Explain sociological theories and current issues

PO-3 Develop a critical understanding of social inequality, stratification, exclusion and mobility

PO-4 Develop ability to have insights about groups and communities of diverse nature

PO-5 Critical and creative thinking about society/ social phenomena

PO-6 Instil skills for working with governmental and nongovernmental agencies and organizations

PO-7 Ability to relate to people's life and develop empathy to work with them with purpose and sustainability

PO-8 Become ethical to be a useful part of the civil society and act meaningfully

PO-9 Inspire and encourage relevant future research and review

PO-10 Relate to social policies and critically analyse their impact on people

MASTER OF SOCIAL WORK

PEO1 Social workers have an obligation to conduct themselves ethically and to engage in ethical decision making. Social workers are knowledgeable about the value and base of the profession, its ethical standards, and relevant law.

PEO2 Social Workers serve as representatives of the profession, its mission, and its core values. They know the profession's history. Social workers commit themselves to the profession's enhancement and to their own professional conduct and growth.

PO1 Identify as a Professional Social Worker

PO2 Apply Ethical Principles

PO3 Apply Critical Thinking

PO4 Engage Diversity in Practice

PO5 Advance Human Rights/ Social and Economic Justice

PO6 Engage Research Informed Practice/Practice Informed Research

PO7 Apply Human Behavior Knowledge

PO8 Engage Policy Practice to Advance Well-Being and Deliver Services

PO9 Evaluate Practice with Individuals, Families, Groups, Organizations, and Communities

PO10 Respond to Practice Contexts, Practice Engagement, Practice Assessment, Practice Assessment, Practice Evaluation

B.A (H) Economics

PEO1 Graduate will be equipped to pursue for higher education and competitive examinations like Indian Economic Services and Civil Services etc.

PEO2 Graduates will drive entrepreneurship initiatives and start-ups.

PEO3 Graduates will be able to serve Public, Private and NGOs to achieve personal enrichment and professional goals.

PO1 Provide systematic knowledge of theory and its practices

PO2 Empower the students relate to economic resource management

PO3 Learning and understanding the various schools of economic thoughts

PO4 Understanding and enhancing the decision making process

PO5 Develop critical and analytical thinking

PO6   Engage in intellectual practices and active participation with practitioners

PO7   Readiness to face and deal with the vocational world

PO8   Understand the symbiotic relationship between economics and environment

PO9   Develop awareness of good practices for sustainable development

PO10   Empower and enhance the understanding of change and growth with a world view

M. A. in Economics
PEOs

1. Graduate will be equipped to pursue for higher education, Teaching, Research and competitive examinations like Indian Economic Services and Civil Services etc.

2. Post graduates will drive entrepreneurship initiatives and start-ups in the fields related to Economics and Finance.

3. Graduates will be able to serve Public, Private and NGOs to achieve personal enrichment and professional goals.

M. A. in Economics
POs

PO1   Develop analytical mind for the learning of theoretical and empirical bases of economics as a field of study

PO2   Extending the empirical and philosophical issues to economic thoughts and practices

PO3   Develop critical thinking and analysis of significant economic issues

PO4   Creating a bridge between theoretical constructs and practices

PO5   Facilitate the pragmatic between school of thoughts and their impact on policies

PO6   Using quantitative analysis and make a preview of their impact on economic policies

PO7   Enhancing quality of life of people and their welfare

PO8   Train the minds for futuristic research and development

PO9   Develop a holistic world view for economic planning and integration

PO10   Ability to relate recent economic development in the reforming and post-truth era

SCHOOL OF BIOSCIENCE AND BIOMEDICAL ENGINEERING

B.Sc Healthcare and Clinical Research

PEO1   Graduates shall conduct the clinical trials, research in healthcare and interdisciplinary field efficiently and ethically.

PEO2   Graduates of clinical research shall excel in higher studies and interdisciplinary research exhibiting global competitiveness.

PEO3   Graduates have a high sense of medical responsibilities and ethical thinking and solve new/unsolved/ unmet medical need.

PO1   Clinical Research Knowledge: Possess knowledge and comprehension of the core and basic knowledge associated with the profession of clinical Research, including regulatory guidelines, Drug Development and Drug safety, Ethical aspects in Clinical Research, Pharmacovigilance and Sponsor, Hospital and Investigator responsibilities in clinical trial, Bioavailability and Bioequivalence studies.

PO2   Planning Abilities: Demonstrate effective planning abilities including time management, resource management, delegation skills and organizational skills. Develop and implementplans and organize work to meetdeadlines.

PO3   Problem analysis: Utilize the principles of Analytical thinking, clearly and critically, while solving problems and making decisions during clinical trials. Find, analyze, evaluate and apply information systematically and making decisions related to clinical trial.

PO4   Modern tool usage: Learn and apply modern and appropriate tools related to clinical research. As example, Drug Designing, Statistical Analytical System (SAS), Clinical Oracle and ARGUS and Pharmacokinetic software's.

PO5   Leadership skills: Understand and consider the human reaction to change, motivation issues, leadership and team-building when planning changes required for fulfillment of practice, professional and societal responsibilities. Assume participatory roles as responsible citizens or leadership roles during the conduct of clinical trial to facilitate improvement in health and wellbeing.

PO6   Professional Identity: Understand, analyze and communicate the value of their professional roles in society (e.g. health care professionals, promoters of health, Clinical Researcher, managers, employers, employees)

PO7   Clinical Research Ethics: Honor human values and apply ethical principles in professional and social contexts. Demonstrate behavior that recognizes cultural and personal variability in values, communication and lifestyles. Use ethical frameworks; apply ethical principles while making decisions during the conduction of clinical trial and selection of the volunteers.

PO8   Communication: Communicate effectively with the Clinical research community (healthcare provider, doctor and patient and write effective reports, make effective presentations and documentation, and give and receive clear instructions.

PO9   The clinical research and society: Apply reasoning informed by the contextual knowledge to assess societal, health, safety and legal issues and the consequent responsibilities relevant to the Clinical Research practice.

PO10   Environment and sustainability: Understand the impact of the Clinical researchsolution in societal and environmental contexts, demonstrate the knowledge of, and need for sustainable development.

PO11   Life-long learning: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change. Self access and use feedback effectively from others to identify learning needs and to satisfy these needs on an ongoing basis.

M.Sc Clinical Research

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B.Sc. Medical Biotechnology

PEO1 Graduates shall conduct the research in biotechnology, healthcare, biomedical science and interdisciplinary field efficiently and ethically.

PEO2 Graduates of medical biotechnology shall excel in higher studies and interdisciplinary research exhibiting global competitiveness.

PEO3 Graduates have a high sense of medical responsibilities and ethical thinking and solve new/unsolved/unmet medical need

PO1 Medical Biotechnology Knowledge: Possess knowledge and comprehension of the core and basic knowledge associated with the profession of Medical Biotechnology, including Human Physiology, Bioinstrumentation, Biosafety, Pharmacology and Toxicology, Microbial Technology, Drug Development, Genetic Engineering, Immunotechnology, Medicinal chemistry, Animal Biotechnology, Biomaterials & Tissue Engineering, Industrial Bioprocess Technology, and Molecular Diagnostics & Therapeutics.

PO2 Planning Abilities: Demonstrate effective planning abilities including time management, resource management, delegation skills and organizational skills. Develop and implement plans and organize work to meet deadlines.

PO3 Problem analysis: Utilize the principles of Analytical thinking, clearly and critically, while solving problems and making decisions during research design. Find, analyse, evaluate and apply information systematically and making decisions related to Medical Biotechnology.

PO4 Modern tool usage: Learn and apply modern and appropriate tools related to Medical Biotechnology. As example, Drug Designing, Statistical Analytical System (SAS), Molecular Diagnostics & Therapeutics, Immunotechnology, and Industrial Bioprocess Technology.

PO5 Leadership skills: Understand and consider the human reaction to change, motivation issues, leadership and team-building when planning changes required for fulfilment of practice, professional and societal responsibilities.

PO6 Professional Identity: Understand, analyse and communicate the value of their professional roles in society (e.g. health care professionals, promoters of health, Medical Biotechnologist, managers, employers, employees)

PO7 Medical Biotechnology Ethics: Honour human values and apply ethical principles in research, professional and social contexts. Demonstrate behaviour that recognizes cultural and personal variability in values, communication and lifestyles. Use ethical frameworks; apply ethical principles while making decisions during the conduction of studies related to Medical Biotechnology.

PO8 Communication: Communicate effectively with the Medical & Healthcare community.

PO9 The Medical Biotechnology and society: Apply reasoning informed by the contextual knowledge to assess societal, health, safety and legal issues and the consequent responsibilities relevant to the Medical Biotechnology practices.

PO10 Environment and sustainability: Understand the impact of the Medical Biotechnology solution in societal and environmental contexts, demonstrate the knowledge of, and need for Bio Waste Management.

PO11 Life-long learning: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change. Self-access and use feedback effectively from others to identify learning needs and to satisfy these needs on an ongoing basis.

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B.Sc. Nutrition and Dietetics

PEO1   Graduates shall work as nutritionists and dieticians in various hospitals and health sectors to improve people's health

PEO2   Graduates shall conduct research/ higher studies in Nutrition and Dietetics as well as in the interdisciplinary field to exhibit global competitiveness.

PEO3   Graduates shall possess strong skills in Nutrition and Dietetics and are able to establish their own start-ups.

PO1   Nutrition and Dietetics Knowledge: Possess knowledge and comprehension of the core and basic knowledge associated with the profession of nutrition and dietetics.

PO2   Planning Abilities: Demonstrate effective planning abilities including time management, resource management, delegation skills and organizational skills. Develop and implementplans and organize work to meetdeadlines.

PO3   Problem analysis: Utilize the principles of Analytical thinking, clearly and critically, while solving problems and making decisions during handling patients, Sports person and making food chart for all age groups and also analyze, evaluate and apply information systematically and making decisions related to it.

PO4   Modern tool usage: Learn and apply modern and appropriate practical applicable toolsof a scientific understanding of nutrition.

PO5   Leadership skills: Understand and consider the human reaction to change, motivation issues, leadership and team-building when planning changes required for fulfillment of practice, professional and societal responsibilities. Assume participatory roles as responsible citizens or leadership roles during the conduction of their job to facilitate improvement in health and wellbeing.

PO6   Professional Identity: Understand, analyze and communicate the value of their professional roles in society (e.g. health care professionals, promoters of health, Clinical Researcher, managers, employers, employees)

PO7   Nutrition and Dietetics Ethics: Honor human values and apply ethical principles in professional and social contexts. Demonstrate behavior that recognizes cultural and personal variability in values, communication and lifestyles. Use ethical frameworks; apply ethical principles while making decisions.

PO8   Communication: Communicate effectively with the Nutritional community (healthcare provider, doctor and patient and write effective reports, make effective presentations and documentation, and give and receive clear instructions.

PO9   The Nutrition and Dietetics and society: Apply reasoning informed by the contextual knowledge to assess societal, health, safety and legal issues and the consequent responsibilities relevant to the Nutritional practice.

PO10   Environment and sustainability: Understand the impact of the Nutritionalsolution in societal and environmental contexts, demonstrate the knowledge of, and need for sustainable development.

PO11   Life-long learning: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change. Self access and use feedback effectively from others to identify learning needs and to satisfy these needs on an ongoing basis.

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SCHOOL OF COMPUTING SCIENCE AND ENGINEERING

BCA/Integrated/IOP/Multimedia

PEO1:   Be engaged with leading Global Software Services and Product development companies handling projects in cutting edge technologies.

PEO2:   Engaged in technical or managerial roles at Government firms, Corporates, Start-ups or contribute to the society as successful entrepreneurs.

PEO3:   Undertake higher education, research or academia at institutions of transnational reputation.

PO1   Computing Science knowledge: Apply the knowledge of mathematics, statistics, computing science and information science fundamentals to the solution of complex computer application problems.

PO2   Problem analysis: Identify, formulate, review research literature, and analyze complex computing science problems reaching substantiated conclusions using first principles of mathematics, natural sciences, and computer sciences.

PO3   Design/development of solutions: Design solutions for complex computing problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations.

PO4   Conduct investigations of complex problems: Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.

PO5   Modern tool usage: Create, select, and apply appropriate techniques, resources, and modern computing science and IT tools including prediction and modeling to complex computing activities with an understanding of the limitations.

PO6   IT specialist and society: Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional computing science and information science practice.

PO7   Environment and sustainability: Understand the impact of the professional computing science solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.

PO8   Ethics: Apply ethical principles and commit to professional ethics and responsibilities and norms of the computing science practice.

PO9   Individual and team work: Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.

PO10   Communication: Communicate effectively on complex engineering activities with the IT analyst community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions.

PO11   Project management and finance: Demonstrate knowledge and understanding of the computing science and management principles and apply these to one's own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.

PO12   Life-long learning: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.

DEPARTMENT OF COMPUTER APPLICATION AND INFORMATION SCIENCE

B.Sc Computer Science/MSc. Computer Science/MCA

PEO1   Be engaged with leading Global Software Services and Product development companies handling projects in cutting edge technologies.

PEO2   Engaged in technical or managerial roles at Government firms, Corporates, Start-ups or contribute to the society as successful entrepreneurs.

PEO3   Undertake higher education, research or academia at institutions of transnational reputation.

PO1   Computing Scienceknowledge: Apply the knowledge of mathematics, statistics, computing science and information science fundamentals to the solution of complex computer application problems.

PO2   Problem analysis: Identify, formulate, review research literature, and analyze complex computing science problems reaching substantiated conclusions using first principles of mathematics, natural sciences, and computer sciences.

PO3   Design/development of solutions: Design solutions for complex computing problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations.

PO4   Conduct investigations of complex problems: Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.

PO5   Modern tool usage: Create, select, and apply appropriate techniques, resources, and modern computing science and IT tools including prediction and modeling to complex computing activities with an understanding of the limitations.

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PO12   Life-long learning: Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.

SCHOOL OF BUSINESS

BBA

PEO1   Graduate will grow personally and professionally to be successful in dynamic business environment globally.

PEO2   Graduate will lead with creative, analytical and entrepreneurial skills to help organizations achieve a competitive advantage.

PEO3   Graduate will contribute as socially and ethically responsible citizen or the sustainable development of environment and society at large.

PO1   Apply knowledge of management theories and practices to solve business problems.

PO2   Foster analytical and critical thinking abilities for data-based decision making.

PO3   Ability to develop Value based Leadership ability.

PO4   Ability to understand, analyze and communicate global, economic, legal, and ethical aspects of business.

PO5   Ability to lead themselves and others in the achievement of organizational goals, contributing effectively to a team environment.

PO6   Ability to conduct investigation of complex problems using modern tools and techniques.

PO7   Apply the various forms of business communication, supported by effective use of appropriate technology, logical reasoning, articulation of ideas.

PO8   Apply innovative ideas and knowledge of business project management principles as an entrepreneur/ team member/ team leader to develop and manage projects in multidisciplinary environments.

2.3 Choice Based Credit System

The CBCS provides an opportunity for the students to choose courses from a basket of courses comprising of Basic Sciences, Humanities and Social Sciences, Professional Core, Professional Elective and Open Electives or skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system.

Features of Choice Based Credit System

1. Under CBCS, a student shall register for a minimum of 15 to a maximum of 30 credits in a semester.
2. Choice in Option of registering courses from all offered courses.
3. Option of choosing interdisciplinary courses in the form of electives relevant to their professional career.
4. Choice for Withdrawal of a course after 2 attempts.

5. Choice for dropping a Course once in a Semester within ten instructional days/two weeks.
6. Choice for dropping complete Semester for training/project work within norms.
7. Additional Learning: Certification /Diploma / Post-Diploma from other disciplines.
8. UG students having a higher CGPA (7.0 or more) are permitted to credit a PG level course, in his/her major area of specialization to earn more credits for additional learning (Credit > the minimum required credit for award of degree.
9. Facility of grade improvement for CGPA less than 6.0.

Implementation Process

1. All programs under CBCS follow Semester system.
2. There shall be two semesters (also called Terms) in an academic year, The Odd semester and Even semester.
3. The curriculum of each program contains courses that are grouped into University Core (UC), University Elective (UE), Program Core (PC) and Program Elective(PE).
4. Further courses shall be grouped into fourlevels.
5. Pre, anti, co requisite shall be assigned to thecourses.
6. Course registration process is mandatory to allstudents
7. Exam will be conducted for all offered courses in both the Semesters if required.

Course Prerequisites

1. Some courses may have specific prerequisites to be met before a student can register for the course in the current Semester. Generally, the student is expected to have cleared all the prerequisite courses at the time of Course Registration (course registration and Semester work completion isrequired).

2. Similar to prerequisite, a course may have an anti-requisite and/ or co-requisite. When two courses having almost similar/ same course contents and considered as equivalent are made available to a student to choose, and to prevent students crediting both the courses, the anti-requisite option can beused.

3. Students under CBCS shall be permitted to write a backlog exam of a course within two attempts.If the student fails to clear the course during these attempt, then, he/she has to re-register the course again and clear it during the exam of the sameSemester although Examination shall be conducted in both Semesters, odd and even if the course is offered in both the Semester. (Total number of exam will be maximum 3 in ayear).

4. Further, they have to clear their backlog courses within one year. If the student fails to clear the course(s) within one calendar year time, then, he/she has to reregister the course(s) again and clear it.

5. If the student fails to clear the course during specified duration and wish to withdrawa course then he/she has to register another course as per program scheme from the offered course list given by theprogram.

6. No one can register for exam for the same clear course twice except for the grade improvement.

7. In case a student wants to improve his/her grade point in a course, he/she can improve it only by appearing in the End Semester Examination of the same course as per examination rules.

8. A candidate also has an option to withdraw a course before the End Term examination Maximum two courses can be withdrawn in aSemester.

9. Courses withdrawn shall be shown with a 'W' grade in the semester Grade Sheet and the Consolidated Grade Sheet, but will not be counted for the calculation of SGPA and CGPA of that Semester.

Course Levels

Level-I : General Studies, Basic Science Courses, Basic Engineering /Technology Courses
Level-II : Program Core/ University Elective(UC)
Level-III : Program core /Elective (PE)/ University Elective(UE)
Level-IV : Applied Engineering Courses/ Elective(PE)/
Level-V : Specialized & PG level Diversified Courses electives/ Elective(PE)/

Course Category

University Core (UC)
University Elective(UE)
Program Core(PC)
Program Elective(PE)

2.4 Induction Program Schedule

Date	School responsible for organization	9.20-9.30am	9.30-9.40am	9.40-9.50am	9.50-10:30am	10:30-11:30	11:30 am-1:00 pm	1:00-2:00 pm	2:00-2:45 pm	2:45-3:30 pm
11.09.2020	University	Saraswati Vandana	Opening Remark By CEO	Address by Prof.(Dr.) Devi Singh adviser to Chancellor	Address by Honourable Vice Chancellor	Session on Academic Planning – Dean Academics	Leadership by Dr. Salim	Lunch	Address by Dean Planning & and Dean Student Welfare	Presentation by Student Council

TIME		8:30-9:30 am	10:00-11:00 am	11:00 am-12:00 Noon	12:00-1:00pm	1:00-2:00pm	2:00-3:30pm	3:30-4:30pm
14.09.2020	SBAS	Yoga by Ms. Usha	Address by All Deans	Importance of Communication and Soft Skills by Ms. Shuchi Rastogi	Address by COE	LUNCH	Address by CPDD by Mr. Khushandra Sharma	Introduction to LMS by Mr. Anurag Singh
15.09.2020	SOAG	Yoga by Ms. Usha	Introduction by Dean, SoAg	Guidelines for prevention of sexual harrassment (Dr. Anamika Pandey/Dr. Seema Yadav)	Ice Breaking by Dr Chanda		Glimpses of agriculture and allied subjects for human wellbeing : challenges and opportunities" by Prof. Sas Biswas from FRI Dehradun, UK.	AI w.r.t to basic and applied sciences by Ms. Sofia K. Pillai
16.09.2020	SBBS	Yoga by Ms. Usha +91 89206 28799	Introduction by Dean, SBBS	"Introduction to Clinical Research Dr. Satyajyoti Tiwari" Ph.D. Scholar at Galgotias University	Innovation and Creativity Dr. Meenakshi Sharma		IPR in basic and applied sciences by Dr. Balamurugan	Introduction to Drug Discovery & Development by Dr Gaurav Kumar
17.09.2020	SBAS - Maths	Yoga by Ms. Usha +91 89206 28800	Introduction by Dean, SBAS	Body Language Dr. Shikha Pant	MOOCS Dr. Pinki Chakraborty		NCC session by Ms. Gargi Tyagi (2:00 pm - 2:45 pm) and NSS by Dr. Niranjan Kaushik (2:45 pm - 3:30 pm)	Nobel Laurets in Science - Dr A K Jain
18.09.2020	SBAS - Forensic Science	Yoga by Ms. Usha +91 89206 28801	Latest trends in Forensic Science by Dr. Lalit	Emotional Intelligence by Dr Venu Gopal	Stress Managment by Dr. Kiran Deep Kaur Shaakaya The Yoga And Healing Hive Dehradun Uk		Communication Skills and Aptitude Building by Mr. Dharmendra Kumar	Open Session/Cultural activities by Senior Students Mohit bhatia and Lovlishgupta- Singing. Suchita and Richa Anchoring, Shruti Singh Singing Manas Tandon- Stand up. Ashwini Sudhakaran. lovlish Gupta- Poem Prakshisingh, Jitendra Sharma and Mohit Bhatia for anchoring.

Date	School responsible for organization	9.20-9.30am				Goal Seting	Open Session/Cultural activities
21.09.2020	SoAg	Yoga by Ms. Usha +91 89206 28802	Introduction to B.Sc (H) Agriculture by Dean and PC, SoAg	Soft Skills - SLLL by Dr. Surya Singh		Goal Seting - Dr Salim	Open Session/Cultural activities by Senior Students
22.09.2020	SBAS - Physics	Yoga by Ms. Usha +91 89206 28803	Introduction to programmes in Deptt of Physics	Human Values by Dr. Anis Ahmad	Education 4.0 Dr Atul	Communication Skills and Aptitude Building by Mr. Dharmendra Kumar	Gender Equality by Prof. Aisha Qureshi
23.09.2020	SBAS - Chemistry	Yoga by Ms. Usha +91 89206 28804	Motivational Speech by Mr. Manish	Industry Talk by Mr. Srijan from SAVEER BIOTECH LIMITED Greater Noida	Communication Skills and Aptitude Building by Mr. Dharmendra Kumar	Alumni Talk - 1; 1. Sandip Panda; 2. Gunjan 3. Amisha Saxena	Open Session/Cultural activities by Senior Students (M.Sc and B.Sc (H) Chemistry): 1. NukkadNatak by B.Sc Chem 3rd yr;. 2. Dance performance by: a. Aashi Singh b. Kritika c. Kartikey d. Jyotirmayi Dash e. Apoorva Attri, Himanshi, Garima; Song by Mukul and Shubham Saxena; Poem by Vimal
24.09.2020	SBBS	Yoga by Ms. Usha +91 89206 28805	"Aiming Healthy Aging	"Science and indian culture	Alumni Talk-2	Stress management by Dr. Shika Shrivastava	Interaction with senior students (SBBS/SOAg Students)
25.9.2020	SBAS - Life Sciences	Yoga by Ms. Usha +91 89206 28806	Carrier aspects in Life Sciences	Scientific Communication by Dr. Rajesh Yadav	Motivational Speech by Dr Gopal Krishna Sharma	Interaction with senior students (SBAS Students)	Open Session/Cultural activities by Senior Students of Deptt of Life Sciences - Song, dance, poem, monoact, craft making.

INDUCTION PROGRAM 2020-2021
SCHOOL OF EDUCATION, SCHOOL OF ARCHITECTURE, SCHOOL OF MEDIA, SCHOOL OF HOSPITALITY, SCHOOL OF LIBERAL EDUCATION, UNIVERSITY POLYTECHNIC
1-15 SEPTEMBER 2020
TENTATIVE SCHEDULE OF THE INDUCTION PROGRAM

Date	School responsible for organization	9.20-9.30am	9.30-9.40am	9.40-9.50am	9.50-10:30am	10:30-11:30	11:30 am-1:00 pm	1:00-2:00 pm	2:00-2:45 pm	2:45-3:30 pm
11.09.2020	University	Saraswati Vandana	Opening Remark By CEO	Address by Prof.(Dr.) Devi Singh adviser to Chancellor	Address by Honourable Vice Chancellor	Session on Academic Planning – Dean Academics	Leadership by Dr. Salim	Lunch	Address by Dean Planning & and Dean Student Welfare	Presentation by Student Council

TIME	8:30-9:30	10:00-11:00	11:00-12:00	12:00-1:00pm	1:00-2:00pm	2:00-3:30pm	3:30-4:30pm
02.09.2020	Yoga	Introduction of Deans - Shikha Srivastava	AI and YOU Ms Sofia Pillai	Address by CPDD	Lunch Break	Adress By Prof Devi Singh Sir	Introduction to CBCS / LMS
03.09.2020 Media	Yoga	Presentation by School Dean SMCS + Montage by SMCS (10 minutes)	Exam. Guidelines by COE	Motivational Speech by Dr. Tasha		Short film by alumni of SMCS(4:26 min) Icebreaking Session by (MJMC 2019 students)	Address by Programme Chair (SMCS) Dr. Harish Kumar on Radio Jockeying
04.09.2020 Hospitality	Yoga	Presentation by School Dean SOHT	Importance of Grooming and communication skills by Himanshu Sharma	BODY LANGUAGE- Monalisha Dash		Prof Vikas Singh talk about Academics/ Discipline	Extempore by Mr. Vikas Singh/ Ms. Monalisha
07.09.2020 Architecture	Yoga	Presentation by School Dean SOA	Social Adjustment Skill in the era of COVID-19- Dr Shadab	EDUCATION 4.0 Dr Atul		Dr Apeksha -English as medium of Instruction	Do and Don't for students by Chef Vikas Sharma
08.09.2020 Education	Yoga	Presentation by School Dean SOE SWAYAM AND MOOC Dr.Satyender Gupta	Online Tools for teaching and learning Ms. Navita Malik	Emotional Intelligence Dr.Shrikant Dwivedi		Mental Health and Well being Ms. Deepa Bisht	University Polytechnic: Alumni Session by Er. Anand Dohare under supervision of Prof. K. M. Dixi
09.09.2020 Hospitality	Yoga	Presentation by School Dean of University Polytechnic	Innovation and Creativity	IPR		Career opportunity by Mr. Onkar Mehra/ Ms. Monalisha	Team Work by Mr. Rohit Jaswal
10.09.2020 SoLE	Yoga	Presentation by School Dean SOLE	English as medium of Instruction- Dr Fazil	Human Values – Dr Ambika Prasad		Holistic Development Dr Archana	Goal Setting Dr Salim, Dean SFC
11.09.2020 SoLE	Yoga	Importance of Research in Undergraduate Education- Dr Meenakshi	Concept of one Nation one election- MrShrawn	NSS- Dr Dilip (12:00 to 12:30) NCC - Dr Gargi (12:30 to 1:00)		Non Verbal Communication Dr Ranju	Guest Lecture by Industry Expert on Employability and career options

INDUCTION PROGRAM 2020-2021
SCHOOL OF NURSING AND SCHOOL OF MEDICAL & ALLIED SCIENCES
1-15 SEPTEMBER 2020
TENTATIVE SCHEDULE OF THE INDUCTION PROGRAM

Date	School responsible for organization	9.20-9.30am	9.30-9.40am	9.40-9.50am	9.50-10:30am	10:30-11:30	11:30 am-1:00 pm	1:00-2:00 pm	2:00-2:45 pm	2:45-3:30 pm
11.09.2020	University	Saraswati Vandana	Opening Remark By CEO	Address by Prof.(Dr.) Devi Singh adviser to Chancellor	Address by Honourable Vice Chancellor	Session on Academic Planning – Dean Academics	Leadership by Dr. Salim	Lunch	Address by Dean Planning & and Dean Student Welfare	Presentation by Student Council
14.09.2020	Media	Yoga	Montage by SMCS(10 minutes) + Interactive Session by Col. Gyanendra Pandey	Icebreaking Session by CRs	Career in Media by Guest Speaker		Session on Media Literacy by Dr. A Ram Pandey+ Selfie+Message			Fun Activity
15.09.2020	Education	Yoga	Life Skills Dr. Shri Kant Dwivedi	Academic Integrity Dr. Ishrat Naaz	Online Teaching and Evaluation under Lockdown and Their Efficacy Ms. Navita Malik		Alumni talk + Guest Speaker			Career oppurtunities

TIME	8:30-9:30 am	10:00-11:00 am	11:00 am-12:00 noon	12:00-1:00pm	1:00-2:00pm	2:00-3:30pm	3:30-4:30pm
14.09.2020	Yoga	Adress by CPDD	Adress by COE	Goal Setting Dr Salim Samsheer	Lunch Break	Introduction to CBCS / LMS Dr Anurag	AI In Health care system Ms. Sofia Pillai
15.09.2020	Yoga	Introduction by Dean, SMAS	Importance of communication and soft skills-DEAN SON	Understanding self, self exploration Session by Deepika Khakha Aiims		challenges and opportunities In Nursing By Dean Son	challenges and opportunities IN SMAS, DEAN SMAS
16.09.2020	Yoga	Introduction by Dean, SON	NCC and NSS Dr Gargi/ DR Vijay	ALUMINI -SON		Aspiring mind Assessment Dr Mahialagan	Shilpa SON Human values
17.09.2020	Yoga	Creativity and Innovation - Dr B Priestly Shan	Communication Skills and Aptitude Building	Prevention of sexual harassments DEAN SON		Alumini- SMAS	MOOCS Dr. Pinki Chakraborty
18.09.2020	Yoga	Emotional Intelligence by Dr RVG	Concept of health & Illness Ms. Surbhi verma SON	Body Language Dr Shikha Srivastava		Communicaion Skills and Aptitude Building SMAS	Lifestyle related illnes/ depression - Prof Aishia Qureshi

Date	Yoga					
21.09.2020	Yoga	Clinical experience in All programs in SMAS	Clinical experience in nursing during 4 Years SON	Introduction to NEP in health care NEERJASOOD IGNOU	Communicaion Skills and Aptitude Building SON	Environmental health Ms. Deepika Bajwan Son
22.09.2020	Yoga	Time management DEAN- SON	Stress management Ms SONIA SINGH SON	Code of professional Conduct-SON DEAN	Preventives measures for COVID 19 MS TOWER SHILSHI SON	Ice Breaking Session, Surbhi And Shilpa
23.09.2020	Yoga	Community outreach programs/social enterprises SON/SMAS	Classroom discipline and clinical discipline DEAN SON	Prescribed Uniform for students IN CLASSROOM, CLINICAL, INERNSHIP SON/SMAS	Extracurricular and co-curricular activities SMAS	Introduction research in UG/PG Dr. Minakshi
24.09.2020	Yoga	Innovations in Nursing Ms. Prempati SON	Innovations in SMAS DEAN-SMAS	Guidelines for prevention of sexual harrassment (Dr. Anamika Pandey/Dr. Seema Yadav)	Intoduction Mentor mentee SMAS DEAN	Interaction with senior students SON/SMAS
25.09.2020	Yoga	Medical Waste Disposal & management Riu Raj Verma SMAS	Teaching learning pedagogy/principle of learning Ms. Simrat Kaur Son	Fun And Entertainment Quiz Neha/ Deepika	Gender Equality DEAN SON	Interaction with senior students SON/SMAS

INDUCTION PROGRAM 2020-2021
SCHOOL OF BUSINESS, SCHOOL OF FINANCE & COMMERCE AND SCHOOL OF LAW
1-15 SEPTEMBER 2020
TENTATIVE SCHEDULE OF THE INDUCTION PROGRAM

Date	School responsible for organization	9.20-9.30am	9.30-9.40am	9.40-9.50am	9:50-10:30am	10:30-11:30	11:30 am-1:00 pm	1:00-2:00 pm	2:00-2:45 pm	2:45-3:30 pm
11.09.2020	University	Saraswati Vandana	Opening Remark By CEO	Address by Prof.(Dr.) Devi Singh adviser to Chancellor	Address by Honourable Vice Chancellor	Session on Academic Planning – Dean Academics	Leadership by Dr. Salim	Lunch	Address by Dean Planning & and Dean Student Welfare	Presentation by Student Council

TIME	8:30-9:30	10:00-11:00	11:00-12:00	12:00-1:00pm	1:00-2:00pm	2:00-3:30pm	3:30-4:30pm
02.09.2020 SOL,SFC,SOB	Yoga	Address by Deans SOB SFC and SOL	Address by CPDD	Introduction to CBCS / LMS	Lunch Break	Address of COE	Open Session/Cultural activities by Senior Students Ms. Richa Sharma
03.09.2020 SOB	Yoga	About SOB (Address ByDr. Devi Singh)	Mentoring and Code of Conduct for Students	Alumni Talk		BBA Programme Overview (Prof Jitin Gambhir)	MBA Programme Overview (Prof. Anamika Pandey)

Date	School	Yoga					
04.09.2020	SOB	Yoga	Programme Overview Logistics and Supply Chain Management (Prof. Ashok Kumar)	Programme Overview Aviation Management (Prof. D.K.Pandey)	Marketing (Prof. Mohammed Chand Rashid)	Business Analytics (Prof. Ramarcha Kumar)	Accounting and Finance (Prof. Ferozuddin Khan)
07.09.2020	SOB	Yoga	Human Resources Management (Prof. Mamta Gaur)	Operations Management (Prof. Mritunjay Kumar)	Management of IT and Information Systems (Prof. Sandeep Sharma)	Management Challenges in the Healthcare Sector (Prof. Maharaja Kaul)	The Teaching / Learning Paradigm in a Business School (Prof. Venugopal Ramachandran)
08.09.2020	SFC	Yoga	Goal setting by Prof Dr. Salim Samsher, Dean SFC	Tips to prepare balance sheet by School of SFC	Tricks to sell by School of SFC	Stress management by School of SFC	Finance and IT by SFC
09.09.2020	SFC	Yoga	How to save tax by SFC	Learning using cases by SFC	Time Management by SFC	Develop communication skills by SFC	Group Discussion by SFC
10.09.2020	SFC	Yoga	Develop inter-personal skills by SFC	Importance of co-curricular activities y SFC	The story of Henry Fayol y SFC	Body Language and Communication y SFC	Why study Finance y SFC
11.09.2020	SOL	Yoga	About School of Law by (Prof. Dr. Azim Pathan, Associate Dean, SoL)	Essence of Leadership by (Prof. Dr. Salim Shamsher, Dean, SFC)	Career Opportunities in the field of Law: Alumni talk by (Mr. Pranshu Kaushal, Advocate, Supreme Court of India)	Basics of Lawyering Skills in Legal Industries and Courts by (Mr. Riju Raj Jamwal, Advocate, Supreme Court of India)	Emotional Well Being Prof. Dr. Seema Yadav
14.09.2020	SOL	Yoga	Professional Competency: Moot Court for Budding Lawyers by Mr. Deepak Kaushik (Activities based)	Food for Thought: Digital Library by Mr. Sayan Das	Social Relations and Responsibility of Budding Lawyers: Legal Aid Clinics and Camps by Mr. Niteesh Upadhyay (Activities based)	Opportunities in IPR and Innovation by Mr. Nizam Khan	Media and Relation in Digital Space by Ms. Puja Kumari
15.09.2020	SOL	Yoga	Skilling the skills of Debate by Mr. Nishi Kant Bibhu	Recreational Events & Sports by Dr. Mandeep Kumar	Cultural Events & Committee of SoL by Dr. Prashna Samaddar	Digitalization in Education(Practical Process to adopt MOOC Courses) by Ms.Richa Sinha	Entertainment/ fun by Ms. Richa Sinha

2.5 University Timings

The classes commence at 08:30 AM. Students are expected to be in the classroom by 08:25am The lunch hour is from 12:40 PM. to 01:30 PM. The last class ends at 05:30 PM. Lunch time may be changed; in case a class is engaged during regular lunch time. However, zero period can be embedded in time table if required.

2.6 Academic Calendar

ACTIVITY CALENDAROF FIRST YEAR FOR THE ACADEMIC YEAR 2020-21 (Fall)

Month	Date	Day	Events
NOV-20	2-19	Mon-Thu	Registration
	4-5	Wed-Thu	iCloud ERP Account Creation & Issue of Official E-mail IDs
	6-Nov-20	Fri	LMS Account Creation
	7-Nov-20	Sat	Microsoft Teams Account Creation
	9-Nov-20	Mon	Commencement of Induction Program & Registration
	14-19	Sat-Thu	Diwali Holidays (Non-Instructional Day)
	20-Nov-20	Fri	Commencement of Classes for Fall 2020-21 (First Year)
	30-Nov-20	Mon	Guru Nanak Birthday (Non-Instructional Day)
DEC-20	1-5	Tue-Sat	Internal Assessment 1
	3-5	Thu-Sat	Quality Circle Meeting-1
	4-5	Fri-Sat	CR Selection
	5-Dec-20	Sat	IPR Workshop, Research Paper Writing Workshop, Design Thinking and Innovation – (Batch wise)
	14-Dec-20	Mon	Provisional Detention List for CAT-1
	14-15	Mon-Tue	Feedback online – 1
	16-Dec-20	Wed	Hall Ticket Generation for Continuous Assessment Test-1
	17-Dec-20	Thu	CR Meeting with the University Authorities, Deans.
	21-27	Mon-Sun	Continuous assessment Test -1
	25-Dec-20	Fri	Christmas (Non-Instructional Day)
	26-27	Sat-Sun	Online Instructional Day
	28-Dec to 01-Jan	Mon-Fri	Winter Break
JAN-21	4-Jan-21	Mon	Display of Answer Sheets / Marks to the Students
	6-Jan-21	Wed	Grievance Handling for Continuous Assessment Test-1
	7-Jan-21	Thu	Result Analysis for Continuous Assessment Test-1 / Remedial Action report Submission
	9-Jan-21	Sat	IPR Workshop, Research Paper Writing Workshop, Design Thinking and Innovation – (Batch wise)
	11-16	Mon-Sat	Internal Assessment -2
	14-Jan-21	Thu	Makar Sankranti (Non-Instructional Day)
	16-Jan-21	Sat	IPR Workshop, Research Paper Writing Workshop, Design Thinking and Innovation – (Batch wise)
	18-20	Mon-Wed	Quality circle meeting-2
	26-Jan-21	Tue	Republic Day (Non-Instructional Day)
	30-Jan-21	Sat	IPR Workshop, Research Paper Writing Workshop, Design Thinking and Innovation – (Batch wise)
	31-Jan-21	Sun	Feedback online – 2

FEB-21	3-5	Wed-Fri	Quality Circle Meeting-3
	3-9	Wed-Tue	Internal Assessment-3
	05-Feb-21	Fri	CR Meeting with the University Authorities, Deans.
	06-Feb-21	Sat	Publish Provisional Detention List for CAT-2, Quality Circle Meeting-3 Report Submission to Dean Academics
	08-Feb-21	Mon	Hall Ticket Generation for Continuous Assessment Test-2
	10-17	Wed-Wed	Continuous Assessment Test - 2
	11-12	Thu-Fri	Feedback online – 3
	13-Feb-21	Sat	IPR Workshop, Research Paper Writing Workshop, Design Thinking and Innovation – (Batch wise)
	18-Feb-21	Thu	Display of Answer Sheets / Marks to the Students
	19-Feb-21	Fri	Grievance Handling for Continuous Assessment Test-2
	20-Feb-21	Sat	Result Analysis for Continuous assessment Test-2 / Remedial Action report Submission; IPR Workshop, Research Paper Writing Workshop, Design Thinking and Innovation – (Batch wise)
	24-Feb-21	Wed	Publish Provisional Detention List for CAT-3
	27-Feb-21	Sat	Hall Ticket Generation for Continuous Assessment Test-3
	26-27	Fri-Sat	Waste Management / Creative arts– Open House Evaluation
MAR-21	1-6	Mon-Sat	Continuous Assessment Test -3 (By respective schools)
	09-Mar-21	Tue	Display of Answer Sheets / Marks to the Students
	10-Mar-21	Wed	Grievance Handling for Continuous Assessment Test-3
	10-Mar-21	Wed	Internal Assessment -4 / Extra turn for pending practical
	11-Mar-21	Thu	Mahashivratri (Non-Instructional Day)
	13-Mar-21	Sat	Last Working Day Publish Final Provisional Detention List for ETE
	20-31	Sat-Wed	ETE Theory Examination
	25-Mar-21	Thu	Post Session audit of all courses Fall Semester
	29-Mar-21	Mon	Holi (Non-Instructional Day)
APR-21	01-Apr-21	Thu	Winter Term Pre-Session audit
	02-Apr-21	Fri	Good Friday (Non-Instructional Day)
	1-7	Thu-Wed	ETE Lab Examination
	08-Apr-21	Thu	Last date for Submission of all Marks to COE Office
	10-Apr-21	Sat	Winter Term Begins

2.7 Schemes for academic Session 2020-24

School of Biosciences and Biomedical Engineering
Link of the Course Book: *https://www.galgotiasuniversity.edu.in/pdfs/SBBE-2020.pdf*

School of Architecture & Design
Link of the Course Book: *https://www.galgotiasuniversity.edu.in/pdfs/SOARCH-CourseBook-2020.pdf*

School of Business
Link of the Course Book: *https://www.galgotiasuniversity.edu.in/pdfs/SOB-2020-new.pdf*

School of Finance & Commerce
Link of the Course Book: *https://www.galgotiasuniversity.edu.in/pdfs/SOF-CourseBook-bachelor-commerce2020.pdf*

School of Basic & Applied Sciences
Link of the Course Book: *https://www.galgotiasuniversity.edu.in/pdfs/Course-Book-SMAS-Final-2020.pdf*

School of Nursing
Link of the Course Book: *https://www.galgotiasuniversity.edu.in/pdfs/SON-CourseBook-B.Sc-2020.pdf*

School of Liberal Education

B.A. (H) Linguistics | B.A. (H) English | M.A. in English | M.A. in Linguistics

M.A. in English Language Teaching | B.A in Applied Psychology | M.A. in Applied Psychology | BA (H) Sociology

Link of the Course Book: https://www.galgotiasuniversity.edu.in/pdfs/SOLE-2020-1.pdf

BA(H) in Economics | BA(H) in Political Science | MA in Political Science | MA in Economics

Link of the Course Book: https://www.galgotiasuniversity.edu.in/pdfs/SOLE-2020-2.pdf

School of Medical & Allied Sciences

Link of the Course Book: **UG-** *https://www.galgotiasuniversity.edu.in/pdfs/SBAS-CourseBook-1-2020.pdf*

PG- https://www.galgotiasuniversity.edu.in/pdfs/SOBAS-CourseBook-2-2020.pdf

School of Hospitality & Tourism

Link of the Course Book: https://www.galgotiasuniversity.edu.in/pdfs/SOH-2020.pdf

School of Media & Communication Studies

Link of the Course Book: https://www.galgotiasuniversity.edu.in/pdfs/SMCS-2020.pdf

School of Education

Link of the Course Book: https://www.galgotiasuniversity.edu.in/pdfs/SOE-CourseBook-B.ed-2020.pdf

School of Agriculture

Link of the Course Book: https://www.galgotiasuniversity.edu.in/pdfs/SAGRI-2020.pdf

School of Law

Link of the Course Book: https://www.galgotiasuniversity.edu.in/pdfs/SOL-CourseBook-2020.pdf

School of Computer Science & Engineering

BCA | MCA | B.Sc. Computer Science |M.Sc. Computer Science

Link of the Course Book: https://www.galgotiasuniversity.edu.in/pdfs/SCSE-CourseBook-4aug2020.pdf

2.8 Slot Based Timetable

Moving from a fixed time table to a flexible timetable. Under this, a student will beable to choose the time he/she wants to attend a theory class/lab.

On every working day, there are 9 periods each of 60 minutes duration called an instructional hour. In each week, there are 45 instructional hours, which are represented by special letters, each associated with one or more instructional hours. For example, 'A1' represents three instruction hours in a week as shown in the table and it constitutes a three hour slot to teach a course which requires three instructional hours. Similarly, B1, C1, F1, A2, B2, C2, E2, F2. all are three instruction hours slots; there are ten single slots each with one instruction hour in the time table, namely D11, D12, D13, D21, D22, D23, TU1, TU2, TU3, TU4, TU5, and TU6. One or more single slots can be used in conjunction with three instructional hours. The duration of lunch time is 60 minutes, and these hours are designated by ES1 to ES5, respectively

TIME TABLE SLOTS (27/10/2020)
Slots for Winter (Even) Term (2020-21)

"Theory/Lab Hours"		8:30am – 9:30am	10:30am -11.30am	11.30am-12.30pm	11.30am - 12.30pm	12:30pm-01:30pm	01.30pm - 2:30pm	2:30pm - 3:30pm	3:30pm - 4:30pm	4:30pm-5.30 pm
MON	Theory	A1	B1	D1	F1	H1	A2	B2	D2	F2
	Lab	L1	L2	L3	L4		L25	L26	L27	L28
TUE	Theory	E1	C1	F1	D1	F2	E2	C2	F2	D2
	Lab	L5	L6	L7	L8		L29	L30	L31	L32
WED	Theory	B1	F1	A1	E1	F1	B2	F2	A2	E2
	Lab	L9	L10	L11	L12		L33	L34	L35	L36
THU	Theory	C1	A1	Career Counselling		G1	C2	A2	Mentor-Mentee	
	Lab	L13	L14	L15	L16		L37	L38	L39	L40
FRI	Theory	D1	C1	E1	B1	G2	D2	C2	E2	B2
	Lab	L17	L18	L19	L20		L41	L42	L43	L44
SAT	Theory	E1	G1	Activity		H2	E2	G2	Activity	
	Lab	L21	L22	L23	L24		L45	L46	L47	L48
A1,A2,B1,B2,C1,C2,D1 &D2- 3 Hrs/Week **G1 & G2- 2Hrs/Week**						**E1,E2,F1 & F2- 4Hrs/Week** **H1 & H2- 1Hr/Week**				

2.9 Email and Password Creation

• IT department creates email-id of new students.
• The email-id consists of (first name.last name plus the year of admission@galgotiasunivesitymail).
  For exampleabc.efg19@galgotiasuniversity.edu.in
• The password assigned initially must be changed on the first login.
• In case the password is forgotten, one has to contact IT department in the computer lab with their ID-Cards.
• Don not share password with anyone.

**For any IT related issues students may contact the GU IT Cell below.**

S.No	Contact Person	Email address	Phone Number
1.	Mr.Pradeep Tiwari	pradeep.tiwary@galgotiasuniversity.edu.in	0120-4806842, 9582575274
2.	Mr.Manjeet Kumar	manjeetkumar@galgotiasuniversity.edu.in	9013892751
3.	Mr.Nitin Kumar	nitinkumar@galgotiasuniversity.edu.in	7530939693

2.10 Online Classroom Processes

Student's online teaching learning platform installation and configuration guideline.

A. Students Account Configuration & Training for Platform (Steps to Login on Microsoft Teams on Web for Students)

A.1 Open https://www.microsoft.com/en-in/microsoft-365/microsoft-teams/group-chat-software on the web.

A.2 Click "Sign In".

A.3 Enter Galgotias Official email id.

A.4 Click "Work or School Account".

A.5 Enter Password. (If you don't know Password or forget password then click Forgot Password).

A.6 Click Next

A.7 After Successful login on Microsoft Office 365. Click on Teams.

A.8 Click "Use the Web App instead".
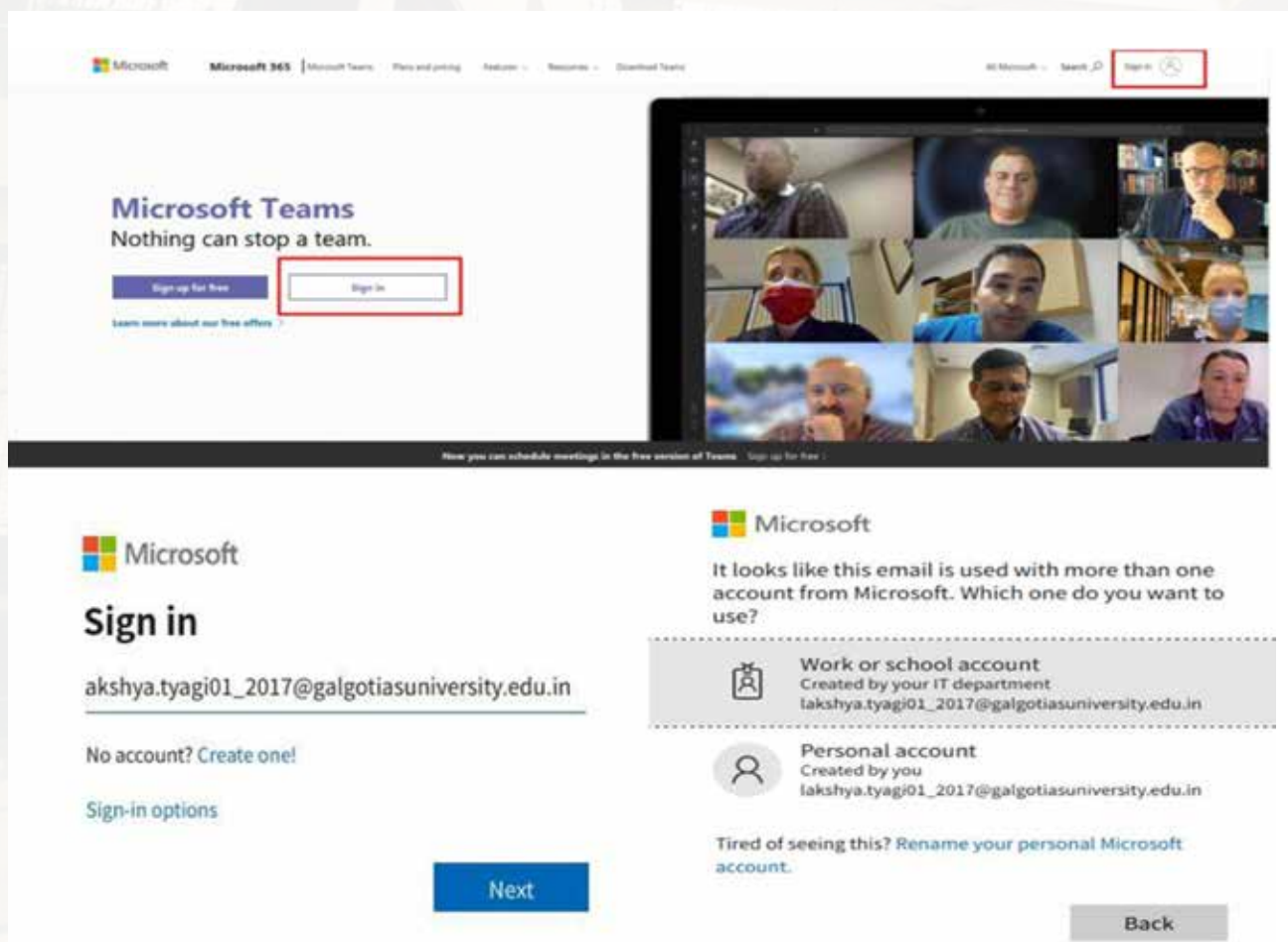
Microsoft

lakshya.tyagi01_2017@galgotiasuniversity.edu.in

More information required

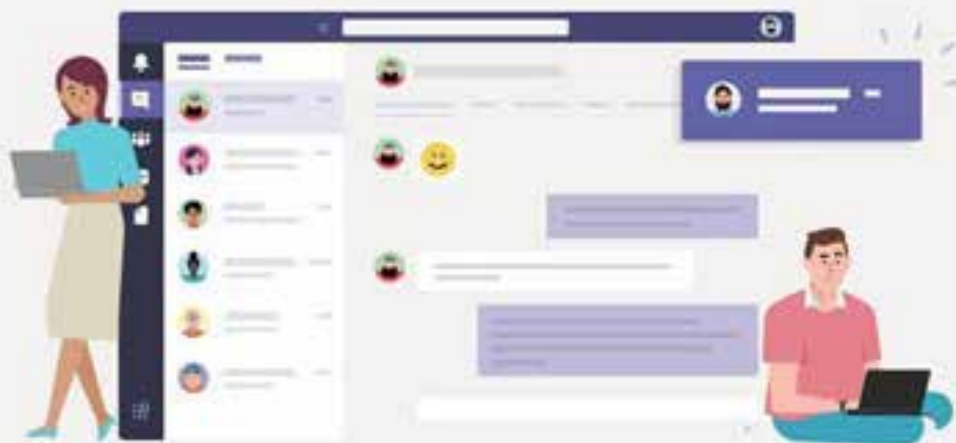Your organization needs more information to keep your account secure

Use a different account

Learn more

Next

Good evening, LAKSHYA TYAGI

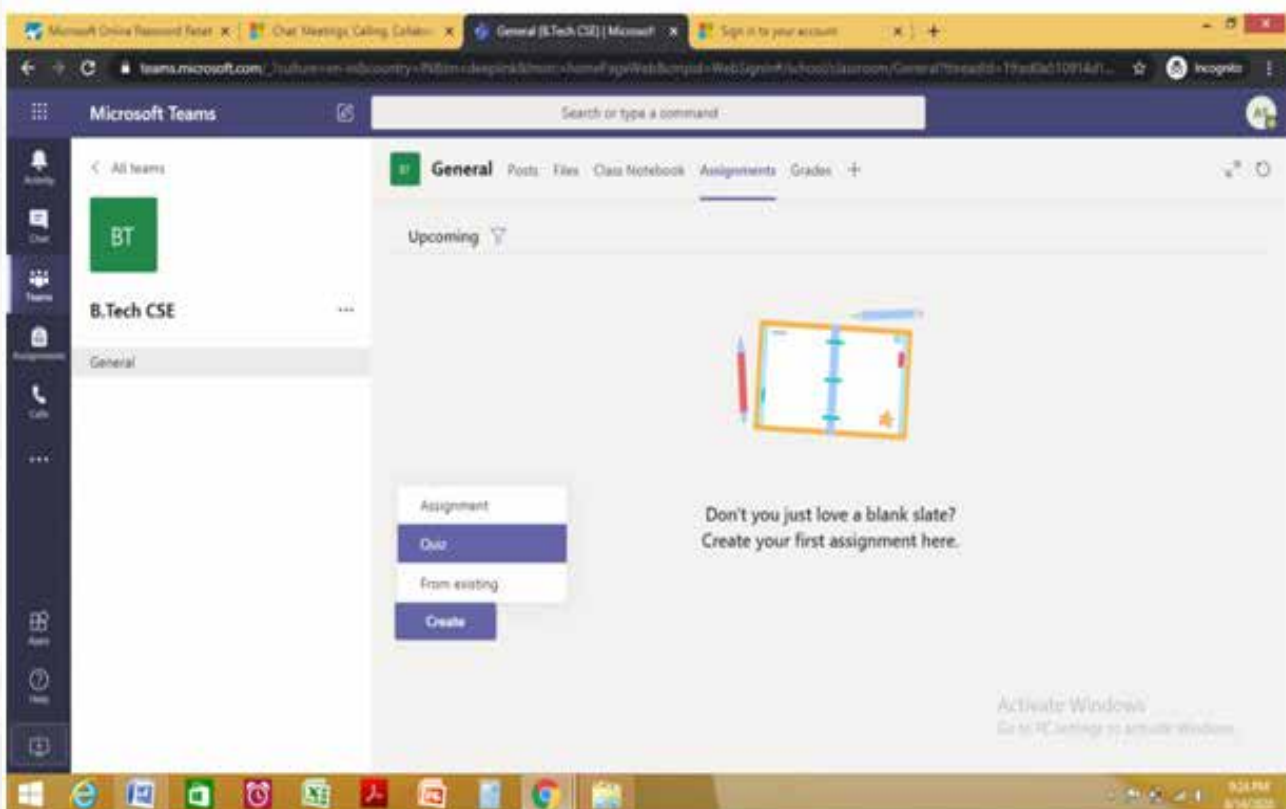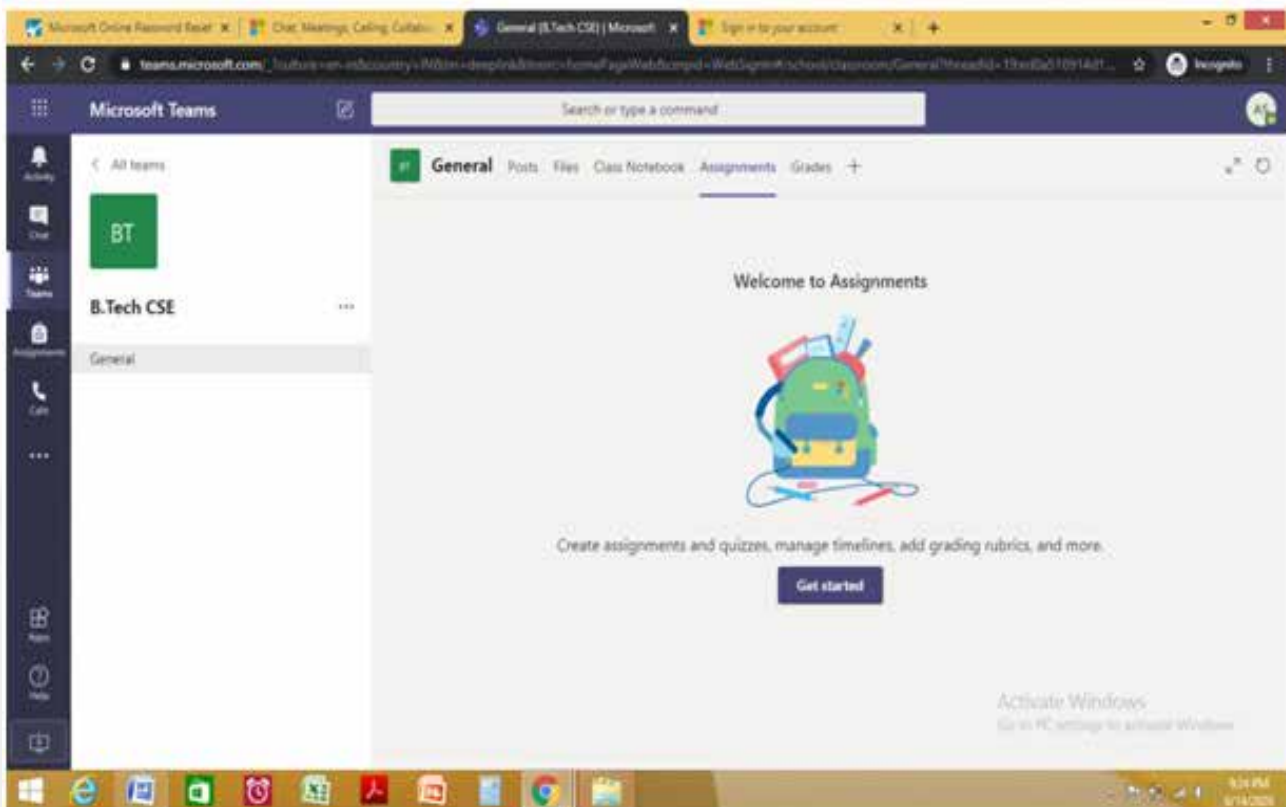Start new   Outlook   OneDrive   Word   Excel   PowerPoint   OneNote   SharePoint   Teams

Microsoft Teams

Download the Teams desktop app
and stay better connected.

Get the Linux app

Use the web app instead

2.11 CourseRegistration

Course Registration is a very important procedural part of the academic system. This procedure ensures that the student's name is on the roll list of each course that he/she wantsto study.No credit is given if the student attends a course for which he/she has not registered and notenrolled. Registration for courses to be taken in a particular term will bed one according to a specified schedule before the end of the previous term. Each student is required to complete the registration formality by indicating the slot-wise choice ofcourses.

The choice of courses must be approved by his/her faculty adviser (FA). Course Registration begins on the inauguralday of every semester. Theregistrationshallconsistof being physically present on the day of registration, reporting to the faculty advisor and confirming the registration already made. Students who have paid the fees and cleared all the previous dues are only permitted toregister.

Further guidelines as mentioned under the CBCS will be applicable.

2.12   Guidelines for Practical Courses

A conducive learning environment in the laboratory is essential and the students are advised to follow the following guidelines:

1. Listen carefully to the faculty at all times, as the students may be working with dangerous materials or equipment. Accidents resulting in injuries can occur if directions are not strictly followed.
2. Eating, drinking or chewing gum while experiments are underway are strictly forbidden. Students should conduct themselves in a responsible and cautious manner at all times. At, no time should anyone in the lab engage in behaviour such as pushing, running, jumping or other risky behaviour.
3. No loose clothing should be worn in the laboratory as these will be difficult to manage and these may come into contact with flames or chemicals. Full sleeves should be rolled up, and hair tied back. Lab coats must be worn at all times in the laboratory.
4. Students should familiarise themselves with the location of the safety equipment which may be available, including the fire extinguisher and the eyewash station. They should also be aware of the location of the emergency exit.
5. In the event of an evacuation follow the instructions given. In the absence of instructions, follow the evacuation process.
6. All books and belongings must be left at the desk, away from the lab station. Only the materials required to complete and record the experiment instructions, (e.g. pencils or graph paper, etc.) should be brought into the laboratory.
7. All equipment's should be handled carefully to prevent breakage or damage and harm to self. Students should clean their lab stations before departing. Students should report any accident, no matter how small or big, to the faculty without any delay.
8. Any wilful damage caused to equipment in the laboratory will result in disciplinary action against the students at fault.

2.12.1 Class Representatives

In every class,2 class representatives (one gentleman CR and one lady LR) will be selected to represent the students.

Duties of CR and LR are to ensure discipline in the respective class.

• To convey difficulties (academic & non-academic) to class teacher or Program chair.
• To convey the information to all the students given by the teachers.
• To maintain cleanliness in the respective class.
• To motivate the students for participation in the various activities.
• Maintain decorum during departmental, or college programs.

2.13 Attendance

A student is expected to maintain full attendance in all courses.

However a minimum attendance of 75% is mandatory for a student to be eligible to appear for the ESE. (End Semester Examination)

Students who do not meet the requirement of 75% attendance shall be detained in that course of the school. Dean of the school will have the right to recommend removal of their names from such list based on the leave and OD forms collected earlier. Any claim by a student who has not obtained prior consent of the Dean concerned for absence and having attendance below 75% will not be accepted at a later date and such claims will be rejected by the Dean of the School.

The Examination Committee may relax the attendance in the following circumstances

i) Personal reasons / Family situations.

ii) Prolonged Hospitalization.

iii) Other serious unavoidable circumstance(s) – to be explained in writing with proofs.

The School Dean may permit the student to write the ETE with the approval of the Competent Authorities, after reviewing the justification submitted by the student for absenteeism. Names of students who are allowed relaxation from the minimum 75% attendance criteria will be displayed on the School notice board before the commencement of ETE for informational purposes only. List of students who are detained from writing exams in each course will be forwarded by the Competent Authority to the respective schools to inform the students at least a day before the commencement of ETE on the next day following the last instructional day.

2.14 Detention

1. The student must be absolutely regular in his/her attendance for theory and practicalclasses.In case the students attendance is less than75% in the theory lectures and practicals separately, he / she will not be considered to be eligible to appear for the ETE. In case of any genuine reason, the student or his/her guardian must inform in writing to the authorities of the University about the reason of absence, inadvance.
2. The student must be present for all the Continuous Assessment Examinations (CAT), Tutorial Sheets, home assignments, quiz, & seminars (IA)etc.
3. The student should complete allthetermworksuchas journals, drawing sheets, workshops or any other home assignments as perschedule.
4. The student and parent should specially note that if the student having attendance less than 75% in any course including audit course & not completed 100% term work to the entire satisfaction of the Dean of the School, he/she shall be detained and will not be allowed to appear for the End Term Examination (ETE). In such cases he/she has to re-register for the courses whenever it isoffered.
5. Monthly detention list will be displayed on the respective School noticeboard.
6. If student want to participate in any cocurricular /extra/co-curricular activities in/outside of the campus, he/she has to approve the leave from the Program Chair in advance. However, in such case he has to maintain 75%attendance.

2.15 Change of Program

Change of Program is permitted in first year only.

The student shall submit an application in the prescribed format to the respective School Dean.

The student must have 6 CGPA to apply for change of program.

Steps for submitting application:

Applications for Change of Programme will be available in the Registrar's Office after declaration of 1st year results. The respective Deans of School will prepare a list of students who have applied for Change of Discipline on the basis of CGPA, for those who have passed without any back paper / debarred papers. After change of branch the number of students in the branch(es) shall neither increase over the approved intake nor will it decrease below 75% of intake approved. Applications along with the merit list shall be forwarded to the registrar's office within a week of the declaration of results.

Change of program is not permitted after start of 3rd semester classes. No application after the above dates shall be entertained. Students should continue to attend the classes in the existing programme, till the change of programme is approved by the competent authority. The change in program will be allowed on merit basis if the seats are available, eligibility conditions are fulfilled by the students and the provisions in Rules & Regulations of the University.

2.16 Minimum and Maximum Credit Limit

In order to prevent students accumulating backlogs/ arrear courses, students under CBCS having more arrears are brought under the following conditions. Also, to plan as lowerpace, it is necessary to restrict the credits a student registers in a termin relationtohis/her performance in previousterm.

1. It is compulsory to Re-register the Pending / Dropped/ Detained/ Withdrawn courses first, before registering new courses, during subsequent course registration(s). Hence, the total credits available for registering the courses will be30.
2. Maximum 30 and minimum 15 will be Credits Limit for New Course Registration in eachterm.
3. Minimum credit limit for the course registration will not be applicable, who wish to drop a complete term OR last term courseregistration.
4. Minimum credit limit for the course registration will also not be applicable for the fast achievers.

Adding/ Dropping Ofcourses

1. Thestudentalsowillhaveoptiontodropacoursewithin10instructionaldays/2week of start of the term, if he feels that the course is difficult and he wishes to register the same in nextterm
2. Astudenthastore-registerfortheDROPPEDcoursewhenthecourseisofferedagain by the program. The candidate may choose the same or an alternate course as per programscheme.
3. Choice for dropping complete term within norms (maximum duration of degree will notchange)

Additional Learning – Certification / Diploma /Post-Diploma

1. Students, who wish to take addition courses from other discipline, will have option to opt elective courses of the other discipline (Multidisciplinarycourse).
2. Students will get separate Post-Diploma (12 Courses) / Diploma (8 Courses) / Certification (4 Courses) for additional specializationcourses.
3. Additional courses may be in the form of audit orcredit.
4. Additional courses will not be considered for calculation of SGPA or CGPA.

2.17 Opting PG Course

1. Undergraduate students having a CGPA of 7 or more are eligible to register for a Post Graduate level course (from the courses offered list decided by the program), in his/her major area of specialization (or related discipline) based on termcredits.
2. Students will get certification and credits for additional Post Graduate levelcourses.
3. Additional Post Graduate level courses will not be considered for calculation ofSGPA or CGPA.

Credit Transfer Scheme (CTS)

Policy for CTS with other Institutions

1. Credit Transfer Scheme is a student exchange program amongst Institutions. If a Student having CGPA >= 8.25 can attend one complete semester in esteemed other institution/ industry /university
2. Students will get an exposure of different academic environments in leading instates of national repute. Chance to study with peers from other institutions will be a morale booster and helps in their personality development. In this scheme students may opt for any one Institute and study one semester over there.
3. Students shall follow all the undertaking, notification and guidelines given fromtime to time.
4. All interested students can apply for any one semester in prescribed format within stipulated time
5. Student has to do course mappings and calculation of total credits with the opted Institute under the guidance of Faculty Advisor and Head.
6. Mapping sheet duly signed by student and Faculty Advisor to be attached with application.
7. After scrutinizing application, students shall be called for an Interview
8. Based on the performance in the interview he/she may be allowed for the scheme.
9. If the other institute allows, he/she can register for one semester. If the student is not able to register all the courses available in the semester of parent institution, he is allowed to register in the Summer Term.
10. Student needs to bear the difference in fee of the selected institute.
11. After completion of one semester, the result from their institute is sought and credits shall be transferred as per mapping.

2.18 Dual Major Scheme

1. The hierarchy of certification from the lowest to highest shall be Additional learning
    (Audit/ Credit)
    Honors/ Minor
    Major
    Degree
2. Fees for 5th year (9th and 10th Term) shall be as per fees for that batch from their first year. The students under scholarship also have to pay full fees as open category students for the fifth year.
3. Honors and Minor is to be allowed within 4 years of graduation.
4. Candidates willing to opt for the Dual Major may do so at the beginning of the 3rd term and this option is to be closed after the 4thterm under normal circumstances. The applications are to be routed by respective faculty advisors through the Deans of the School.
5. The School Deans shall ensure that no core subjects are omitted while considering the Dual Major. The prerequisite issues havebeen considered in all schemes, if any.
6. The possibility of having a Dual Major as a part time programme and a Dual Major concurrent with the original Major is always there and recommended for consideration in the long run. However, since this is a new system, so presently it is proposed to implement the scheme only with an additional one-year.
7. The Committee comprising of University authorities and Deans of both the Schools, Controller of examinations and faculty advisor as ex officio shall decide the final subject and scrutinize the applications to finalize, display and convey the names of the shortlisted candidates and shall handle issues, if any, during commencement of the scheme.
8. It is proposed to prepare a superset of all the additional offerings in the fifth year for each branch, to define the Major of that Branch. Certain subjects should be mandatory and some have to be optional. It is proposed to augment the Superset with additional Minor subjects, with the possibility to opt for Minor and Dual Major in the same discipline.
9. No prerequisite required for entry level to enroll for Dual Major.
10. Withdrawal from the Dual major scheme after the final year is allowed. And in case withdrawal is in between the 9th /10th term, then the student shall be given a certificate of additional learning.
11. Candidates selected for the Dual Major scheme will be required to complete / earn the credit requirements of equivalences and non-equivalences and acquire 5.25 as minimum CGPA to complete the Dual Major, considering all subjects of all five-year terms, as defined by the academic committee and 5.25 as minimum for first Major, up to the point of its award. In case the student is unable to complete 5.25 CGPA for first Major until the end of the fourth year or later as applicable, She/he can continue for Dual Major and simultaneously enroll for additional subjects towards improvement, to get the first Major. His Dual Major shall be on hold (withheld) until he completes fulfilment of first Major.
12. The proposed Scheme of Dual Major has been implemented from 2019-20 5th term students (2017-18 admission batch)
13. From the 5th year, there shall be two advisors to such students; one from the parent School and the other from the School wherein he/she wishes to get the Dual Major.
14. The examination fees shall be as applicable for that particular year, as notified by concerned authorities.
15. The promotion rules applicable to such candidates shall be as for the other students in case of CBCS.
16. The parent School will prepare the documents clearly, identifying the equivalences and non-equivalences in the form of courses and credits and shall update the same time to time as and when required.
17. On the completion of corresponding courses and earning credits thereof and after acquiring minimum 5.25 CGPA, the candidate will be declared eligible for getting the Dual Major in the appropriate discipline.
18. The additional Major shall not be construed as an additional Degree in that Subject. However, it allows the student certain benefits, particularly those related to career or placements.

2.19 Library

With the fast-growing collection, both in digital and print form using the state-of-the-art facilities, the Library is contributing to the University's mission of becoming a world class Institute. The collection of the Library is rich and diverse, especially in terms of the breadth and depth of coverage. Collection encompasses subjects in Communication Technology, Computer Science, Electronics, Information Technology, Medical and Allied Sciences, Humanities, Social Sciences law and related areas. This collection includes books, e-books; digital books research journals, e- databases, conference proceedings, project reports, CDs etc. The library has committed itself to provide

the best possible core collection. Its collection development policy is formulated keeping in view of the University's mission statement and strategic plan in mind. It is linked very closely to the general and specific programs of the university and is in conformity with the information needs of the user population.

The libraries at the university are regularly upgraded with the introduction of latest books, journals, and information in various areas which are primarily relevant for academic and research growth of students and faculty members. The library advisory committee keeps track of development by making recommendations to enhance the available stock with relevant material.

- E-Content
- News Paper Corner
- Competitive Exam Books
- Back Volumes
- Thesis
- Biography
- Magazines
- Journals
- Koha
- Sodhganga
- E Sodh Sindhu
- iThenticate

2.19.1 Library Rules and Regulations

1. All the students/scholars entering the library shall deposit their bags and other belongings at the entrance and sign in the register at the checkpoint. Only notebooks and the library books to be returned will be allowed inside. The students are advised not to leave any valuables at the check point. The library is not responsible for any loss of personal belongings. All files, books and notebooks must be presented to the guard at the checkpoint for inspection while leaving the library.
2. Identity Card is compulsory for getting access to the library.
3. The books will be issued to the students for two weeks and for a month to the research scholars and faculty members.
4. The library reserves the right to call back any issued book/item at any time.
5. Books removed from the shelves by students, if not required for reference, should be kept on the table nearest to them. Students should not try to shelve the books themselves. A book misplaced is a book lost.
6. Readers should not deface, mark, cut, mutilate or damage library resources in any way. If anyone is found doing so, he will be charged the full replacement cost of the resource. Books borrowed should be protected from rain, dust and insects etc.
7. The students who want to return the books issued in their names are advised to wait until the books are shown as cancelled against their names.
8. In case a book is lost the users/students will be required either to replace the book by the latest edition or to deposit double the cost of the book along with the fine for the delayed return.
9. There will be a fine of Rs.3/- per book per day for the delayed return.
10. Students are advised not to get books issued to others in their names
11. Conversation and discussion disturb the library ambience. Therefore, all are requested to maintain dignified silence.
12. All users are requested to keep their mobiles switched off or in silent mode in the library.
13. Beverages and eatables are not allowed inside the library.
14. No visitor or guest is permitted to use the library without the prior permission of the competent authority. He/she is required to produce a proper introduction letter from the concerned institution/organization to which he/she is attached.

2.19.2 Digital Library

GU has a well-equipped digital library consisting of numerous PC nodes / laptops, with IBM INTEL Core based servers connected on a high-speed Gigabit Ethernet Fibre Optic/UTP based network in a distributed Windows and Linux environment. All these nodes have access to the Internet through a 100 MBPS leased line. Application software like MS Project, SPSS, SQL Server, is extensively used. Facilities for scanning & printing include high speed laser jet network printers are available in the library.

It is fully automated with integrated software LIBMAN and has utilized Information Technology extensively to ensure that resources are accessible from anywhere at any time. Services such as Web OPAC for checking online availability and reserving online, remote access to e-resources and databases makes the library user friendly.

It has a Multimedia section to access NPTEL video lectures on various subjects and topics. It provides a conducive environment for intellectual inquiry by providing user-focused services to obtain and evaluate scholarly information and knowledge. The University library is in proper coordination with the departmental libraries for effective library services to the faculty members, research scholars and students.

2.19.3 Electronic Databases & Online Journals

1. PROQUEST covers all business disciplines, including marketing, management, accounting, finance and economics. Additional full text, non-journal content includes marketer search reports, industry reports, country reports, company profiles and SWOT analyses.
2. IEEE for Engineering sciences includes Journals, Conference proceedings &Standards.
3. SPRINGER covers all the disciplines of applied sciences, engineering sciences, medical & allied sciences. It includes journal articles, books and reference works.
4. ACM Digital Library covers the fields of computing and information technology. The fulltext database includes the complete collection of ACM's publications, including journals, conference proceedings, magazines, newsletters, and multimedia titles.
5. ASCE E-Journals package includes 33 journals, more than 7,000 papers per year of all the areas of civil engineering research and practice.
6. ASME E-Journals package includes research articles and conference proceedings covering all the areas of mechanical engineering.
7. BENTHAM Science Pharmacy Collection includes pharmaceutical, biomedical and medical research journal articles.
8. MANUPATRA is a legal research database for law. It covers case studies of Supreme Court & 21 high courts, case laws of other courts (Federal Court, Lahore, Nagpur, Oudh, Peshawar, Privy Council, Rangoon & Sindh High Court) and other technical literature.
9. WEST LAW contains an ever-expanding collection of case laws that is updated daily. Alongside Indian case laws, Westlaw India also includes case law materials from the UK, EU, United States and other Commonwealth jurisdictions.
10. HEIN ONLINE is a premier online research product with more than 100 million pages of legal history available in an online, fully-searchable, image-based format. It bridges the gap in legal history by providing comprehensive coverage from inception of more than 1,800 law and law-related periodicals.
11. AIR is a legal research database for law. It covers case studies of Supreme Court & high courts, case laws of other courts etc.
12. DELNET Databases offers access to nearly 1.75 crore records of books, periodicals, articles, thesis & Dissertations and other databases. Besides this, it also provides Inter library Loan & document delivery Services to all its member libraries.
13. KNIMBUS provides an online platform for scholarly communication providing access to cutting edge scholarly content to the researchers with the recent developments in their respective fields and tools to share knowledge with peers globally.
14. TURNITIN is a leading academic plagiarism checking technology for teachers and students. Online plagiarism detection, grammar check grading tools, etc.

2.20 Mentor-Mentee Process

Galgotias University has introduced the Teacher-guardian scheme. This scheme imparts personal touch to theentire teaching-learning process. A group of 20-25 students areallotted to a dedicated and senior teacher. The teacher works as amentor for these 20-25 students. The problems faced by studentscoming from distant places are taken care of by respectiveTeacher-Guardian (TG). TG regularly monitors the attendanceand performance of their wards. All students are encouraged by the teacher guardian to improve upon their performance. The mutual interactions between the teacher guardian and the students in the meetings help the students to overcome their academic and non-academic difficulties. Such informal meetings are held every fortnight or as and when needed. All the parents are requested to assess the student mobile app. In addition to this; parentsare also requested to keep themselves in touch with Teacher-Guardian through e-mail and telephonic communications.Parents should also keep themselves updated of happenings oncampus by visiting University website.

3. Examination

As mandated by the OBE, for evaluation of student Performance, GU follows Continuous Assessment with the following components. Each Course will have Internal Assessment (IA), Continuous Assessment Test (CAT) and End Term Examination (ETE)

Component of a course	Examinations		Weightage
Lectures/Tutorials	Continuous Assessment Examination (CAT)	Average of CAT-1 CAT-2 & CAT-3	30%
	Internal Assessment(IA)	1. Course based- e.g. Activity based learning quiz platform mode on GATE pattern questions (Moodle/LMS) 2. Course based-- e.g. Activity based learning based on Mini models 3. Score in AMCAT/Cocube Tests- Marks Scored by student in each test to be equally distributed/mapped for each subject by School Head and benchmarking to be done. 4 Participation Co-curricular Activities/ Outside campus participation(Rubric attached) 5 Participation in Extra-curricular Activities/Hackathons 6 Course Based-Activity based learning based on Simulation or experiments on software etc 7 Attendance 8 Discipline / other activities which brings laurels to the university, not included in IA1-IA8	20% (Best of four)
	End Semester		50%
Laboratory Practical Work (Through continuous assessment, each experiment shall have 10 marks and average shall be internal.) **Total Marks = Total marks optioned from all Experiment**	Laboratory Practical Work (LPW)*		100%

3.1 Grading System

A student who was awarded "F" grade in a core course has to repeat it compulsorily when it is offered next and until a passing grade is obtained.

For the elective courses in which 'F' grade has been obtained, the student may take the same course or any other course fromthe same category.

Further, 'F' grades secured in any course stay permanently on the grade card. The weight age of these grades is not counted in the calculation of the CGPA, however, these are counted in the calculation of the SGPA.

Grading Point Table		
S. No.	LETTER GRADE	GRADE POINT
1	O (Outstanding)	10
2	A+ (Excellent)	9
3	A (Very Good)	8
4	B+ (Good)	7
5	B (Above Average)	6
6	C (Average)	5
7	P (Pass)	4
8	F (Fail)	0
9	Ab (Absent)	0
10	DE (Debarred)	0
11	WH (withheld)	0

The Semester Grade Point Average

The performance of a student in a semester is indicated by a number called SGPA. The SGPA is the weighted average of the grade points obtained in all the courses registered by the student during the termexam.

Where,
$$SGPA = \frac{\sum_{i=1}^{n} C_i P_i}{\sum_{i=1}^{n} C_i}$$

C_i=The number of credits earned in the ith course of a term for which SGPA is to be calculated. P_i=Grade point earned in the ith course i =1, 2,…….., n represent the number of courses in which a student is registered in the concerned termexam. The SGPA is calculated to three decimal places.

3.1.1 Calculation of Cumulative Grade point Average(CGPA)

An up-to-date assessment of the overall performance of a student from the time of his first registration is obtained by calculating a number called CGPA, which is the weighted average of the grade points obtained in all the courses in prescribed terms for the UG/PG Programs. CGPA for a student of undergraduate/postgraduate Programs shall be calculated only when the grade point (minimum up to pass marks) of all the semester examinations are available.

$$CGPA = \frac{\sum_{j=1}^{m} C_j P_j}{\sum_{j=1}^{m} C_j}$$

Where, C_j =The number of credits earned in the jth subject up to the term for which CGPA is to becalculated.

P_j =Grade point earned in the jth course. A grade point less than 4 in a undergraduate subject shall not be taken into consideration for calculation of CGPA. Further a grade point less than 6 in a postgraduate course shall not be taken into consideration for calculation of CGPA

j =1,2,… , m represent the number of courses in which a student is registered up to the term for which the CGPA is to be calculated.

The CGPA is also calculated to two decimal places.

3.2 Transparency in Examination

In case of any written representation / grievance received from the students regarding the question papers and answer sheet after the exam, within three working days after completion of the particular examination, the same shall be considered by the Examinations Grievance Committee constituted by the Vice Chancellor. The Vice Chancellor shall take appropriate decision on there commendations of the Examinations Grievance Committee, before the declaration of result(s) of the said examination. An open-house will be conducted to listen the student's issues related to examination etc.

3.3 Promotion Rules

Year Progression	Minimum Requirement for progress
I to II Year	60% of total credits from (Semester I and Semester II)
II to III Year	Total Credits of First Year + (60% of total credits of Semester III + IV)
III Year to IV Year	Total sum of Credits required to progress equals to Total Credits of First Year + Second year + (60% of total credits from Semester V + VI)

i) For Non-Engineering Courses, Credits may change, but formula remains the same

ii) While minimum CGPA requirement in UG Program in first 2 years is not mandatory, a student should have a minimum CGPA of 4.5 to progress from 3rd year to final year in addition to meeting the credit requirement. For 3year programs, the same will be applicable after 1st Year. The same will apply to PG Course after first year onwards.

3.4 Vacation Exam Rules and Regulations

Failure /absent students shall get the benefit of vacation semester examinations. It shall be compulsory for all the students to appear for the end semester examination. An examineewhodoesnotpass after appearingin the endsemesterexaminationshallbeeligible to reappear at the Vacation Semester examination. First vacation examination will be extension of end semester examination and later on examination will be considered as an attempt.

1. Vacation examination will be conducted only for failed and absent students.
2. ForthefailurestudentsremedialclassesareconductedintheUniversity.
3. Failed students of End term Exam should fill form of Vacation exam on the notified date and time.
4. Vacation Time-Table and Answer sheet showing schedule is made available on University website.
5. The Vacation / Summer Term Examination will be conducted similar to the End Semester Examination.
6. Answer sheets will be shown to the student on the notified date and time only. Students will not been tertained beyond that date and time for any Grievances related to marks awarded in Vacation /Summer TermExamination.
7. Any Grievances reported within stipulated period shall be addressed by the GrievanceCell.
8. Student's Grievances are handled by subject experts.
9. Result will be published on the university website; students are responsible for seeing their result. Grade card can be viewed / downloadedfrom UniversityERP.

3.5 Summer Term Rules and Regulation

Summer Term

Summer Term will be at an accelerated pace and will be at double the rate of normal semestere.g. one credit of course shall require two hours/week so that the total contact hours are maintainedsameasinnormalsemester. Duringsummerterm,studentsmustattendallclasses.If student's attendance is less than 90% in any course/tutorial then he/she will not be permitted to takethesummertermexaminationofthatcourse.The grade card of the summer term examination will be reflected with the name "Summer Term Examination". The rules for summer term areas follows.

1. Summer term, is only for theory (L) category courses and not for audit courses and practical category courses.
2. It has been made mandatory for students to take summer term if failed in any courses after two attempts
3. Only those students who have been detained for few courses in First and Second term can register.
4. Students shall be allowed to register for maximum four courses. Those students who are willing to join the summer term will have to submit the "Willingness to join" in the prescribedformat.
5. The students who register for the Summer Term will have to sign an undertaking to revoke (cancel) the CAT/IA marks secured by them in their regular/earlier attempt in the same subject/s. Thus, once student submit the undertaking stating that " My all previous internal marks of the subject registered for the summer term will be cancelled" then the students shall not seek restoration of the CAT/IA (internal)marks.
6. Once registered, students will not be allowed to withdraw from a summerterm.
7. The summer term is not applicable to those courses which are not registered in perviousterms.

Summer term is a special semester and students cannot demand it as a matter of right. It is mandatory for students to appear for regular examination for all subjects in regular term as summer term may not be offered for all subjects. Minimum batch size to be required and offering this semester cannot be treated asprecedence.

3.6 Awards and Honors

Awards

In recognition Galgotias University has instituted many prizes, medals etc. to the students their excellent performance in various fields. Meritorious students will be awarded for excellent performance in Academics, sports, cultural & extra -curricular activities, debates, etc.

Gold Medals:

The University shall award Gold Medal to the topper in each Program for Undergraduate and Postgraduate as per the university rules and regulations.

Silver Medals:

The University shall award a silver medal to the second topper in each Program for Undergraduate and Postgraduate as per the university rules and regulations.

Bronze Medals:

The University shall award a Bronze medal to the Third topper in each Program for Undergraduate and Postgraduate as per the university rules and regulations.

3.6.1 Eligibility for Medals:

1. The students completing all the courses of the Undergraduate/ Postgraduate Programs in one attempt and having at least 75 % attendance shall be considered to be eligible for the abovemedals.
2. If the topper student does not fulfill the above requirements, the medal shall be awarded to the next student in merit.
3. In case the students are having tie, it shall be broken by considering the CGPA of the students. In case of a tie in CGPA, it shall be broken by considering the candidate's performance on the basis of SGPA of previous two semesters. If, however, the tie still exists, then considering the SGPA of previous four semesters and soon.

The University shall announce the Awards/Medal at least 20 days before the date of convocation day.

The above Medals shall be awarded to the notified candidates on the convocation day.

3.6.2 ChancellorTrophy:

Two Students (one male and one female) with outstanding performance in academics, extra-curricular and co-curricular activities would be awarded " The Chancellor Trophy" for "Best Outgoing Students of the Year"

S.No	CRITERIA	Marks 100
1	Curricular (CGPA) ---20	20
2	Co Curricular Activity---30 • Participation In o University/University Level o NIT,IITLevel • AwardsReceived • PatentFiled	30
3	Extra Curricular Activity—30 • Participation In o University/University Level NSS, SPORTS, NGO o NIT,IITLevel • Awards	30
4	Placement ---10	10
5	Career Path—10	10

3.6.3 Toppers Award

Two Merit Scholarships (as mentioned in point.no. 7 below) , one each of value of Rs. 5000/- and Rs. 2500/- along with Letter of Appreciation shall be awarded to the first –two topper students of each section of various branches of the Undergraduate Engineering Programs as per detail given below: -

1. First and second rank holders, in each section of class, based on the combined merit list of semester I & semester II examinations.
2. First and second rank holders, in each section of the program based on the combined merit list of semester III & semester IV examinations.
3. First and second rank holders, in each section of the program based on thecombined merit list of semester V & semester VI examinations.
4. First and second rank holders, in each section of the program based on the combined merit list of semester VII & semester VIII examinations.
5. The eligibility conditions for Award of Medal shall be applicable for the above toppers' awards.
6. The toppers awards shall be distributed in each year by the competent authority in a well-organized function in which the recipients of awards as well as their parents shall participate.
7. If the strength of the section is 2-9 then one award will be given, and if the strength is 10-29 then two awards will be given.

4. Student Support System

4.1 Placement Assistance

Many MNCs and Indian corporates have been recruiting hugely at the best Indian campuses. Galgotias University students enjoy a record breaking 85% placement including bulk hiring recruiters Cognizant, Infosys, Wipro, Tech Mahindra and TCS. The students of CSE program had 98% recruitment – an achievement that exemplifies job-readiness of the programs' pass outs. Year after year, leading corporates like Vodafone, Aditya Birla Group, Airtel, Citibank, HCL, Amazon, Vivo Mobile,N.I.I.T, Oppo Mobile and others recruit Galgotias University students for their all-round skills and leadership qualities.

The record breaking placement at Galgotias is an apt testimony to its focus on upholding the highest academic standards right from selecting eminent faculty, introducing world-class pedagogical practices to personality development of the students. The School of Lifelong Learning at Galgotias University grooms students to effortlessly face the challenges of corporate world and also to become a better human being. Students are trained to work as a team, think on their feet, improve presentation and communication skills and build a positive attitude. This all-round grooming multiplies their chances to get recruited by top corporates in campus placements.

Contact	
Revert for any query or suggestions at	placements@galgotiasuniversity.edu.in
Contact for placements:	Ms. Manisha Chaudhry-Director CPDD
Email:	director_cpdd@galgotiasuniversity.edu.in
Phone:	0120-4513804 / 8800611003
For admission related queries:	0120-4370000, +91-9810162221, +91 9582847072

4.1.1 Campus to Corporate

Campus to Corporate - The whole session is how students make a transition from college life to corporate climate and to help them deal with a range of new challenges in an accountable, professional and credible manner. The session focuses on

• Making the students realize the difference between campuslife (being managed) and CorporateCulture (managing yourself).
• Self Reliant
• Professionalism at work

During this session the activity – Job Fair is a simulation exercise which is conducted for the sixth semester students to train them holistically for the interview process. Various class room sessions are conducted on group discussion, resume writing and personal interviews to ensure that students are trained on all aspects.
As per the design of the activity, class is divided into groups and each group represents an established name in the industry. In the session on resume writing, trainer discusses the do's and don'ts of resume writing with the students on the basis of which students prepare their resumes, which is revised as per the trainer's suggestions.

A workshop - "APPLE IT", derived from the concept of '7 habits of Highly Effective people' by Stephen Covey, is conducted in the classroom to help students understand HR psychology and objective behind various questions asked in an interview. With this workshop, trainers aim to ensure that students develop an understanding of what should and should not be said in an interview. Mock interviews are conducted in the class room and students are given feedback based on their performances.

On the day of the job fair, each team is divided into 2 groups. One half of the groups behave like an interviewing panel and the other half gets interviewed by the other groups. After a successful interview, the interview panel issues an offer-letter to the candidate. Should a candidate procure three such offer-letters, he/she is eligible to go for another round of the interview with the trainers. Once all the interviewees have been interviewed, they swap places with the interviewers, and the procedure is repeated.

4.1.2 Placement Policy

1. All the students, interested to appear for placement drives (on/off Campus) must be registered with Career Planning & Development Division (CPDD).
2. This is the responsibility of student to ensure that his/her data entered with CPDD office is correct (all marks & percentage, backlog, Email ID, Contact No. etc).
3. Before appearing for any placement drive, all the students need to ensure that they are meeting the required eligibility criteria of the company. If it is found that the student has given false information about his/her marks or backlog at the time of Campus Recruitment, it will be considered as a LEVEL 3 offence and the student will be awarded three black dots. Moreover, the offer letter(s), if any, received by him/her would stand cancelled.
4. All announcements regarding CPDD activities, schedules and other day to day notices will be sent via email to student placement coordinators, circulation of these notices among respective mail groups will be considered as an official means of communication between CPDD and the students. The students are advised to check their email and placement groups frequently for all CPDD related updates.
5. CPDD publishes the list of eligible students or opens registration form before any placement drive. It is mandatory for all the eligible/registered students to attend the drive, and skipping the drive without prior written information will be considered as a LEVEL 1 offence and student will be awarded one black dot.
6. Usage of cell phones/laptops, ringing of cell phones, talking or walking out during the PPT is prohibited.
7. Students are advised to strictly follow the schedule of the placement drives; students reporting late will be sent back and will not be allowed to attend the drive.
8. Students are advised to be present at seminar Hall/Auditorium during the announcement of shortlisting for the next round, failing to do the same without prior information; the student will not be considered for the next round.
9. Once the student has attended the first round and is shortlisted for further rounds, he/she is advised to appear for all the remaining rounds of recruitment process. Students found unavailable from the venue without prior information and permission will be considered as LEVEL 2 offence and will be awarded two black dots.
10. Students are advised to maintain the highest level of decorum and discipline during on/off campus placement activities, if any student is found causing indiscipline or misbehaving with Company staff/CPDD staff/student coordinators/participating students; he/she will be treated as a defaulter and black dot/s will be awarded according to level of misconduct.
11. In case a student gets one black-dot as punishment by the CPDD and the same student gets one more black-dot for any other disciplinary action, then in this case, the number of black-dots will be added for that particular student which will be two black-dots.
12. Black dots will not be removed in any case, even if the student has faced the punishment. Black dots will always be carried forward.
13. Students are advised to follow below mentioned dress code before attending any recruitment drive; students not found in proper dress code will not be allowed to attend the drive.

Dress Code	
Boys	Girls
Sky Blue Shirt	Sky Blue Shirt/Kurtas
Black trouser	Black trouser/bottoms/skirt
Black tie	Black blazer/Summer suit/business suit
Black blazer/Summer suit/business suit	Black formal leather shoes/ bellies/ black socks
Black formal leather shoes/black socks	Black Belt
Black Belt	Tied hair

Explanation of Black dots

Level of offence	Black Dot Award	Result
LEVEL 1	Black Dot 1 (*)	Warning
LEVEL 2	Black Dot 2 (**)	Debarred from next 2 companies.
LEVEL 3	Black Dot 3 (***)	Debarred from next 3 companies..
LEVEL 4	Black Dot 4 (****)	Debarred from placements for the entire session.

Any concern or query regarding placement process can be asked from CPDD office ensuring a formal channel of communication and grievance redressal via email addresses provided below.

The same information can also be obtained by visiting CPDD office.

Name	Email-ID
Ms. Manisha Chaudhry – Director CPDD	director_cpdd@galgotiasuniversity.edu.in
Mr. Manish Pant	manish.pant@galgotiasuniversity.edu.in
Mr. Khushandra Sharma	k.sharma@galgotiasuniversity.edu.in
Ms. Rachna Agnihotri	rachna.agnihotri@galgotiasuniversity.edu.in
Ms. Renu Malik	Renu.malik@galgotiasuniversity.edu.in
Ms. Illa Singh	Illa.singh@galgotiasuniversity.edu.in
Ms. Prathana Singh	prathana.singh@galgotiasuniversity.edu.in

4.2 Student Councils and Clubs

Vision : Promote fellowship, share India's rich cultural diversity and promote brotherhood.

Mission: Inform, inspire and connect students on a platform where they can exchange knowledge, build awareness, generate interest and receive recognition.

4.2.1 Administrative Committee

Administrative Committee is the main governing body for all student clubs at Galgotias University. The purpose of Administrative Committee is to register student clubs, assist clubs with events and activities, promote student interaction and involvement and also to allot funds to the registered clubs.

STUDENT COUNCIL TEAM

Ashutosh Singh
General Secretary
ashutosh_singhg@
galgotiasuniversity.edu.in

Gautam Arya
Chief Secretary
gautam.arya01_2017@
galgotiasuniversity.edu.in

Harsh Chandani
Joint Secretary
harsh.chandani01_2017@
galgotiasuniversity.edu.in

Sneha Sakshi
Vice Secretary
Sneha.sakshi01_2017@
galgotiasuniversity.edu.in

Kartik Saxena
Reagent Secretary
kartik.saxena01_2017@
galgotiasuniversity.edu.in

Tanmay Shukla
Deputy Reagent secretary
tanmay.shukla01_2017@
galgotiasuniversity.edu.in

4.2.2 GU Unifest

University Fest derives its essence from the very qualities it hopes to exemplify-Creativity. Excellence and talent among its participants and organizers alike. It hosts a variety of cultural events broadly split up into performing arts, Literary arts and Fine arts along with a variety of fun informal events for students to showcase their skills.

The inter-college cultural festival organized by the university is called 'Galgotias Unifest'. The enthusiasm of the students led to the birth of Galgotias Unifest,a cultural festival which received huge participation witnessing 80 events, participation from around 40 colleges and a footfall of more than 15000 viewers.The success continued from then on and received an equally overwhelming response. "Galgotias Unifest" is an intra-college festival

4.2.3 Major Students' Clubs & Societies

- Galgotias Studio D - The Dance Club
- Galgotias Note Veda - The Music club
- Galgotias Scintillations - The Fashion Club
- Galgotias The Fine arts club
- Sports Society
- Technical Society
- Galgotias The Creative club
- Galgotias Mechelites: Motorsports Club
- Galgotias Multicultural Business Scholar Club
- Verve
- Literary Society
- Galgotias Youth Parliament-NIRMAAN
- Galgotias Humans Of Galgotias - Every Story Matters
- Galgotias Grace Club

- Cultural Society
- Galgotias The Actor's Hub-Dramatics Club
- Galgotias Spic Macay Club
- Galgotias CamCircle - The Photography Club
- Galgotias Sports Society
- Galgotias Gaming Club - F.R.A.G.
- Galgotias Quizita Mavens - Quiz Club
- Management Society
- Galgotias GU Management Club
- The Humanity Saviours - They Do What They Can Do.
- Lingo Freaks - The Literary club
- Story Society
- Galgotias APES Club

4.2.4 Entrepreneurship Cell (E-Cell)

At E-CELL Galgotias University, we challenge our students to dream things that never were and ask, "Why not?" Many of the GU graduates create ventures in a quest to change the world. The E CELL provides unrivalled support to our students transform their ideas into successful startups. We invite all emerging entrepreneurs who are not averse to risk, who live comfortably with ambiguity, and have the courage and conviction to realize their vision for the future. In other words, we launch the people who launch.

Being in beginning phase of our CELL we have successfully hosted three events:

1. Turning Crisis into Opportunity & Student Entrepreneurship with Nagaraja (Naga) Prakasam.
2. "The Social Call : Talk Series on Social Entrepreneurship with Wasudev Mishra on his journey of Silaigram.
3. "Stage -1 : Startup Idea" Panel discussion with Student Entrepreneurs and Experienced Professors of Galgotias University.

4.2.5 University Center of Research and Development

University has a well-established ecosystem for entrepreneurship. Course in entrepreneurship is embedded in the curriculum. GU has created a suitable environment for Research and Innovation by enrolling and creating alluring human assets, stepping up to the plate for creation and scattering of information and setting up best in class infrastructure. Galgotias University is enriched with a large pool of talented faculty members and students. The students have proven their spirit by participating and winning prizes at national level Hackathons.

To meet the expectations of the stakeholders and expand the innovation ecosystem, the University started E-Cell in 2017, which has been nurturing the ideas of students to make viable industry products. In addition, the E-Cell; a catalyst of change, incorporates and spreads awareness about Government policies by interfacing with the government bodies to incubate the student ideas.

The details are as under:

1. HRD (Human Resource Development): The University initiates dynamic and energetic youthful staff alongside recognized specialists at senior level   to guide and channelize the undergraduate and researchers. The

undergraduates are inspired by arranging meetings, workshops and lectures on incubations and startups. Employees are given on duty leave and financial assistance to attend activities outside the University, in India and abroad. Financial assistance is given to workers and JRFs/SRFs/Research Associates to urge them to seek PhD programs.

2. Seed funding is given for research projects to students, research scholars and faculty members.

3. Galgotias University works to build maximum international exposure into each program, so as to prepare students more extensively and to think globally for which GU regularly invites eminent experts including Nobel Laureates Prof. Mohammed Yunus for lectures, Visiting and Emeritus International Faculty, has accorded honorary degrees and positions to academic and industry leaders, and encourages external co guides for PhD research scholars. Galgotias University has MOUs and tie-ups with several of the world's top universities. The driving vision at Galgotias University is to rapidly evolve into a centre of international education excellence. GU has an International Research & Collaboration Cell to facilitate collaborations with international Universities /Institutes / Organizations of repute. Galgotias University continually develops strategic international partnerships with QS rank universities / reputed institutions of higher learning across the globe.

4. GU-IPR Cell Protection and Commercialization of Intellectual Property: Galgotias University is amongst top 10 university/Institutes for patent filing in the year 2018-19.A dedicated IPR Cell housing a patent team to provide free IPR services to all the students, researcher scholars and faculty members; the University bears all costs, besides providing incentives to the inventors.

5. The university has set up an Innovation cell to safeguard the intellectual property rights and add value to national Intellectual property. The Institute recognizes the need for and desirability of encouraging the broad utilization of the results of research carried out by scholars/ students having creativity and acknowledges the importance of the patent system in bringing innovative findings to practical application. The innovative findings often give rise to patentable inventions even though the research was conducted for the primary purpose of gaining new knowledge. Mostly these are simple applications based on the needs of society.

Support from R &D

Following support is provided to students and faculty

• Patent drafting workshop
• Patent attorney support
• Project mentoring committee for guidance
• Seed Funding
• Encouragement to participate in competitions
• Social Innovation awareness
• Business plan preparation based on innovation.

GU-Incubation Centre

The GU incubation centre was inaugurated by Mr.SuneelGalgotia, Hon'ble Chancellor, GU on 05/01/2020. Presently 5 startups are being mentored in the incubation centre housed in Block – D.

Incubation Process:

• Pre-Incubation support
• Business idea preparation and validation.
• Signing of MoU with Incubator
• Support for Product development/improvement
• Training and networking
• Loan assistance from Banks/Seed money, Legal and IPR support, Product marketing and commercialization support.
• Technology exhibition, awareness camp and entrepreneurial development plan.
• Support after graduation from the incubator.
• Management capacity development programme

Professional Societies:

The University has been affiliated to many professional bodies like IEEE, ASHRAE, ASCE etc. Students are encouraged to have membership of these professional societies. The purpose of forming various chapters is to keep the students updated about the new challenges in the changing scenario of the technical education. Various professional chapters organize programs like personality development, quiz, and short term course etc on a regular basis.

4.2.6 6 Sports Facilities

• The university has excellent infrastructure in terms of sports, cultural, mental and physical wellness. The university has state-of-the-art indoor and outdoor sports facilities for physical fitness like Basketball courts, Badminton courts, Volleyball courts, Football ground, Hockey ground, Cricket ground, Table-Tennis room,indoor games room, indoor badminton court etc.

• At GU, we understand that Mental fitness is very essential for a balanced Emotional Quotient (EQ).

• GU has a world class gymnasium and also MMA club and Equestrian Club.

• University has its own teams for Cricket, Football, Hockey, Volleyball, Badminton, Table Tennis and other sports. The sports wing of the university annually hosts the inter University/Institutes & intra-schools' sports event,

• University sponsors and facilitates students for participating in State/National/International sports events. The teams represent the university at various District/State/National/International level and have to their credit many awards over the years.

4.3 Hostel

4.3.1 Guidelines On Hostel Accommodation

The internal administration and discipline of the hostels shall be vested in Dean Students Welfare who will work under the guidance of hostel management committee. The Dean, Students Welfare shall be assisted by the Warden(s). The Warden(s) shall be appointed as per the rules & regulations of the University. The hostel management committee, or any other body or an individual assigned with the duties of managing affairs of hostel(s) shall ensure compliance of the relevant provisions of Act, Statutes, Ordinances, Regulations and Guidelines issued by the University from time to time.

4.3.2 Terms& Conditions of Hostel Accommodation

1. The supervision and control of the students in the hostel shall be vested in the Warden who will carry out the day to day function under the guidance of the Dean, Students Welfare/ Chief Proctor.
2. At the time of occupying the hostel accommodation, the allottee shall be given furniture according to the prescribed list. Demand for additional furniture will not be entertained.
3. At the time of occupying the hostel accommodation, the allottee shall be required to sign the inventory of furniture and other items provided. He/she shall be personally responsible for the custody of the same.
4. Tampering with fittings and fixtures in the hostel will be treated as wilful damage to the University property and those found guilty may be held liable to compensate the loss as may be determined by the University.
5. Allotment will be offered to a bonafide student to be occupied for the duration specified at the time of allotment.
6. Allotment of accommodation shall not confer on the allottee any rights of tenancy of the premises and the University shall have every right to have the accommodation vacated in the event of the breach of regulations by the allottee or on the expiry of the period of allotment.
7. Any student who is found to have presented false information or forged documents to University at the time of allotment or subsequently will be liable to disciplinary action and cancellation of accommodation.
8. The University shall have the right to shift an allottee from one room to another and also to reorganize the hostel in the best interest of the University.
9. The University reserves the right to take disciplinary action including cancellation of the allotment of accommodation in the hostel for violation of the rules of living in the hostel.

10. No student is allowed to take away personal belongings from the hostel premises without proper permission.
11. Students should not create ill-will or intolerance on religious or communal grounds.
12. No student shall be permitted to carry out/undertake any private professional or business/commercial activities in the Hostel.
13. The accommodation in the hostel is meant for the student from the date of admission till the last day of the academic session. However, the students can be permitted by the Vice Chancellor to stay in hostel on the recommendations of the Dean for the specified reasons and for the period of summer semester or completion of any other academic activity subject to the laid down conditions.
14. Hostel room cannot be sublet. The students will not be permitted to change their rooms without approval of the warden. Failure to vacate the hostel by the due date will render the students liable to disciplinary action or fine as may be notified from time to time by the University, and the action to vacate the hostel shall be initiated.
15. The students shall sign the inventory of the fittings, equipments and other items provided to him/her at the time of occupation of the hostel room. No demand for additional furniture will be entertained. He/She shall be personally responsible for the safe custody of the furniture, fittings & fixtures. Student shall have to make good any loss/ damage by paying for the cost. In case the student is not identified, collective penalty would be imposed, if necessary. Any vandalism/wilful damage to hostel property will be severely dealt with and students found indulging in such acts will face disciplinary action, as per the University rules & regulations.
16. It shall be responsibility of the students to keep their rooms, corridors, staircase, bathrooms and surroundings clean and tidy at all times failing which they will be asked to vacate the hostel. No posters are allowed to be pasted in hostel premises.
17. The students can be permitted to visit their local guardians on week-ends and holidays announced by the University and stay out after obtaining special written permission and Gate Pass from their warden. However, such permission will be granted to female students only when they are accompanied by the persons authorized by their parents/guardians. No student is allowed to go out of the campus and the hostel on week days after the timings as notified from time to time.
18. Any application for withdrawal from hostel shall have written concurrence of their parents/guardians.
19. Guests/visitors are not permitted to enter the hostel and visit students in their rooms. Parents/Local guardians, however, can be allowed to visit them only in the cafeteria/visitor's rooms between 6.00 P.M. to 8.00 P.M.on working days and between 10am to 8 pm on holidays.
20. Visitors other than parents/guardian can be allowed in special circumstances, with the prior permission of hostel wardens. The University reserves the right to deny entry into the hostel to visitor(s), if considered necessary in the interest of peace and order.
21. No visitor shall be allowed to stay overnight in the hostel room.
22. The students shall switch off the lights, fans before they leave the room.
23. Personal electrical appliances like air conditioners, air coolers, fridge, heater and kettles & irons in the rooms are not permitted.
24. The warden or his/her nominees are empowered to inspect the rooms to ascertain the students' presence or other activities.
25. The students are personally responsible for the security of their rooms and their belongings. They shall lock their rooms properly before leaving. The University shall not be responsible for any loss of their private or other property and police investigation or FIR in such cases is not permissible, without the permission of Warden.
26. Duplicate keys of each room shall be kept in safe custody of hostel warden.
27. Service complaint, if any, pertaining to the maintenance shall be registered with the warden, as per the procedure laid down.
28. The students must not indulge in any act of intimidation, any brawl/fight or violence or drunken or riotous behaviour. Smoking, use of narcotics, possession and consumption of alcoholic beverages or gambling in any form in hostel are strictly prohibited. Defaulters shall be required to vacate the hostel and face disciplinary action.
29. The students are not allowed to remove magazines or newspapers or any other property from the common room, dining hall, visitor's room or any other room of the hostels.
30. Cooking of food in the rooms is strictly prohibited.
31. The students shall maintain decorum in the common room. They will observe notified meal timings. Students are required to visit dining rooms in formal dress.
32. Ragging in any form is illegal and strictly prohibited within the premises of the University, hostels as well as in public transport system. Any individual or collective act or practice of ragging constitute gross indiscipline and shall attract disciplinary action as per Anti Ragging Regulations.
33. The hostel area shall in no case be used as venue of protests and agitations or for any other illegal activities.
34. Male and female students shall not be permitted to visit each others' hostel.

35. The students before proceeding on leave or vacating their rooms after their winter semester shall hand over all items provided to him/her along with the keys to the hostel authorities along with the inventory duly signed by the warden or his/her authorized representative so that necessary annual repair and stock taking is done. In case of loss of keys, the actual cost of replacement of complete lock shall be recovered from the students.

36. Whenever students move out from the hostel with baggage during vacations or on authorized leave sanctioned by their respective Program Chair/Dean of Schools, they shall get the application for out pass signed by their Program Chair/Dean and for obtaining their gate pass for their personal belongings from their wardens. Such moves will only be through the authorized gates.

37. Hanging of clothes at a place other than specified for the purpose such as windowsills, balcony etc. is not permitted.

38. All the students shall possess and wear valid hostel Identity Card at all times. In case the Identity Card is lost, duplicate Identity Card will be issued by the warden against payment of the prescribed cost.

39. The students shall permanently display in their rooms the latest mobile numbers/contact address of their parents/guardian

39. The University reserves the right to close any or all hostels Suo moto. Notwithstanding anything stated in these guidelines, for any unforeseen issues arising, or not covered by these guidelines or in the event of differences of interpretation, the Vice Chancellor's decision shall be final.

4.3.3 Eligibility Conditions

Subject to the other eligibility conditions as may be laid down by the University from time to time, the student:

1. Shall be a bonafide student of the University, pursuing a full-time program.
2. Should not have availed of hostel facility for a program of the same level earlier.
3. In case of senior students, should have passed the examination in the last academic year and have no back paper(s).

Criteria For Allotment Of Hostel Accommodation To The Students

The criteria for allotment of hostel accommodation to the students shall be laid down by the University with the approval of the Vice Chancellor.

4.3.4 Grievance Redressal Mechanism for Students

All grievances relating to hostel shall be referred to the Dean Student Welfare through the warden. The student can also register their complaints through the Galgotias University online grievance portal.

4.3.5 Leave Procedures

A student must apply for grant of leave through proper procedure. Each leave form must be first approved by the Mentor and then it is to be signed by the Program Chair. The Dean's office will forward the approved leave forms to the office of the Dean- Student Welfare.

4.4 Common Services

For the convenience of the students, the University offers cafeteria facilities. The cafeteria offers refreshments and meals at nominal rates fixed by the University authorities. It is open during University hours and it provides a variety of eatables to the students. Non-vegetarian food is not served in the hostel and cafeteria.

• PHOTOCOPY & STATIONERY

Stationery stores are provided on the ground floor of each block for necessary stationery items. Facilities for photocopy, Printing and binding for the convenience of the students are also available there.

• MEDICAL FACILITY

A well equipped medical room on campus is run by a qualified doctor and nurses. The university ambulance van is available for use in case of medical emergencies.

• PARKING

All vehicles are required to be parked in the parking lot designated for students. However, the students shall be personally responsible for the safety of their vehicles and gadgets.

• ATM

GU has three ATMCounters within the campus, two located at the main entrance Caters to the basic financial transactional needs of the students. PayTm ATM counter is located in the ground floor of A block.

To open the bank account student may obtain bonafid e certificate from registrar office by submitting the prescribed form signed by the respective School Deans.

4.5 Uttar Pradesh State scholarship guideline

All Students of General, OBC, SC and Minority Categories with Uttar Pradesh Domicile are hereby informed that UP Govt. Post Matric Scholarship forms are available on website: www.scholarship.up.gov.in

Students eligible for Scholarship are required to take following steps:

1. Fill Online Application.
2. Take a printout (Not the Final Print) for verification.
3. Get the verification done from the office of Registrar.
4. After verification submit the online form, take the Final Printout and submit the Hard Copy along with all the Documents in the office of Registrar.

Required Documents:

1. 10th Marksheet
2. 12th Marksheet (60% marks compulsory)
3. Graduation Marksheet, if applicable
4. Last year Marksheet for Scholarship Renewal case (Both Semesters)
5. Income Certificate issued by Tehsildar (less than 2.00 Lac)
6. Online Verification of Income Certificate
7. Caste Certificate (not required for GEN & Minority Cate.) issued by Tehsildar
8. Online Verification of Caste Certificate
9. Domicile Certificate issued by Tehsildar
10. Online Verification of Domicile Certificate
11. Copy of Aadhaar Card (Compulsory) Linked with your Mobile No.
12. Fee Payment Slip of Session 2020-2021
13. Gap Certificate (If Applicable)
14. Scanned copy of Photograph
15. Three Affidavits (obtained from Notary)
16. Copy of I Card
17. Copy of Bank Passbook (GB Nagar)
18. Copy of Aadhaar Card (Father & Mother)

For any other clarification kindly contact the Registrar Office, A-Block Room No. 336.

Please not the following:

* Name printed on the 10th Marksheet and Aadhaar Card should be same.

* Phone Number should be linked with Aadhaar Card.

1. Check your programme duration and year of study carefully.
2. Self Name and Father's Name should exactly tally in all the documents attached and the form filled including the Aadhar card.
3. The Certificate numbers filled in the form in the appropriate columns of Application form should be carefully filled and tally with the Income Certificate/Domicile Certificate/Caste Certificate issued by U.P. Govt. and available on Internet.
4. Bank A/C No. IFSC Code and Bank Name filled in the Application form in the appropriate columns should be carefully filled to tally with the A/C No. reflected in Pass Book.
5. In case of any variation/discrepancies, form will be rejected.

4.6 Guidelines for Parents

All the parents are requested to be in contact with the program chair of your ward to know their performance etc.

All the parents must use the icloud APP in their android phone and login with student admission number and the password will be student date of birth DD/MM/YYYY or the password set by student, this will help you to monitor the student calss attendance and other progress.

Important Contact Numbers		
Admission Office	0120–4370000 , +91 9582847072 , 9810162221	admissions@galgotiasuniversity.edu.in
CEO	0120-48068	ceo@galgotiasuniversity.edu.in
Vice-Chancellor	0120–4806862	vc@galgotiasuniversity.edu.in
Placement Cell	0120-4513804	director_cpdd@galgotiasuniversity.edu.in
Registrar Office	0120–4806806	registrar@galgotiasuniversity.edu.in
Dy Registrar	9890908604	chanda.sinhababu@galgotiasuniversity.edu.in
Dean Student Welfare	8588895415	dsw@galgotiasuniversity.edu.in
Dean Academics	0120–4806805 / 8086304720	deanacademics@galgotiasuniversity.edu.in
Dean Planning and Chief Proctor	0120–4806808	dean.planning@galgotiasuniversity.edu.in
Controller of Examination office	0120-4806837	coe@galgotiasuniversity.edu.in
Dean First Year Engineering	0120-4806815	dean.firstyearengg@galgotiasuniversity.edu.in
Police (Local Police officer)	8595902523	
Yatharth Hospital	8800447777	
Kailash Hospital	01202327799	

4.7 Wi–Fi

The entire GU campus is wi-fi enabled. Students will have to register and get the credentials for accessing the internet on campus.

Internet and Computer Ethics: Student should not

1. Intercept private e-mail, steal credit information.

2. Use internet for display of pornographic material.

3. Use internet for plagiarism (misuse) of research material.

4. Use internet for improper Commercial/Personal use.

5. Steal copyright and credit for intellectual property.

6. Use a Computer to defame others.

7. Use a Computer to bear false witness.

8. Use other people's Computer resources without authorization. Students should

   • Think about the social consequences of the program you write.

   • Use a computer in ways that show consideration and respect.

5. Discipline

5.1 Regulations on Maintenance of Discipline Among Students

1. GUseeks to maintain an environment that promotes academic excellence

2. GU seeks to promote a community that is free from violence, threats and intimidation; that is respectful of the rights, opportunities and welfare of students, faculty, staff, and guests of the University and that does not threaten the physical or mental health or safety of members of the University community.

3. GU is dedicated to responsible stewardship of its resources and to protecting its property and resources from theft, damage, destruction or misuse.

4. The University supports and is guided by government laws while also setting its own standards of conduct for its academic community.

5. The University is dedicated to the rational and orderly resolution of conflict.

6. Every student enrolled in the University shouldabide by the rules and regulations of the University

7. At the time of admission, every student shall be required to sign a declaration that he/she submits himself to the disciplinary jurisdiction of the Vice Chancellor and other authorities of the University, vested with the authority to exercise discipline under the acts, the Statutes, the Ordinances, the Regulations and guidelines that have been framed therein by the University.

5.2 Safety Procedures

Introduction

This mandate enforces the safe and effective use of laboratory by following the safety procedures and do's and don'ts.

The process outlines the various types of precautions to be taken and rules to be followed by the students and faculty while using the laboratory.

Laboratory Safety Guidelines

The students and faculty should comply with the following safety guidelines at all times, categorized as below.

- Personal Safety
- General Laboratory Safety
- Electrical Safety
- Chemical Safety
- Mechanical Safety

The laboratory in-charge and laboratory assistants should ensure that the following guidelines for safety are strictly adhered by all users of the laboratory.

a. Personal Safety

- As every Student should know the Emergency Contact Number to be called in case of an emergency situation in the laboratory. The emergency contact number is displayed on the notice board in the laboratory.
- Carelessness in handling lab equipment should be strictly avoided.
- Performing unauthorized experiments is not be allowed and shall result in punishment and/or loss of lab privileges.
- No user will be allowed to work alone in a laboratory.
- Safety glasses and masks should be used whenever working with hazardous materials and/or equipment.
- Gloves should be used when using any hazardous or toxic agent.
- Safe clothing should be used while working with machines and shoes should be worn when working near machinery.
- No equipment should be used without proper training or approval from the laboratory in-charge.

- Persons with long hair should tie their hair to avoid entanglement in the machinery.
- All accidents, no matter how minor, should be reported to the laboratory in-charge immediately.
- The location of all safety equipments (e.g. eyewash, fire extinguisher, fire blanket, safety showers, spill kit, etc.,) should be shown and how to use them, should be explained.

b. General Laboratory Safety

- The aisles should be kept clear.
- The unobstructed access to all exits, fire extinguishers, electrical panels, emergency showers, and eyewashes should be maintained at all times.
- Corridors should not be used for storage or work areas.
- All ignition sources should be turned off and the doors should be locked while leaving the lab unattended.
- Heavy items should not be stored above table height. Any overhead storage of supplies on top of cabinets should be limited to lightweight items only. A 36"diameter area around all fire sprinkler heads must be kept clear at all times.
- Spills should be cleaned up immediately.
- Care should be exercised while lifting heavy objects. Unnecessary bending, twisting, and reaching out should be avoided.

c. Electrical Safety

- Electrical equipment must be Ground Fault Circuit Interrupter (GFCI)-Protected (i.e. "grounded") when used near any water source. If water or fluid is spilled in or around electrical equipment, the circuit breaker should be shut off first and then the equipment should be unplugged before cleaning up the spill.
- A 36" unobstructed access to all electrical panels should be maintained.
- Use of extension cords should be avoided whenever possible and if still required, heavy-duty chord that is electrically grounded, with own fuse, and installed safely should be used. Extension cords should not go under the doors, across aisles, be hung from the ceiling, or plugged into other extension cords.

d. Mechanical Safety

- When using compressed air, only approved nozzles should be used and the air should never be directed towards any person.
- Guards on machinery must be in place during operation.
- Care should be exercised when working with or near hydraulically or pneumatically-driven equipments. Sudden or unexpected motion can cause serious injury.
- Care should be exercised while using gear machinery.
- Lubricants should be used carefully and laboratory area should be cleaned to avoid slippage or falling.

e. Chemical Safety

- All chemicals should be clearly and currently labeled with the substance name, concentration, date and name of the individual responsible.
- All chemical storage rules must be observed at all times. All chemicals must remain closed until used.
- All pressurized containers (e.g. gas cylinders) should be moved and installed only by staff personnel.
- All gas cylinders should be secured with two welded chain links and should be labeled to show nature of ingredients and degree of hazard.
- Volatile and flammable compounds should be used only in a fume hood. Procedure that produces aerosols should be performed in a hood to prevent inhalation of hazardous material. The fan should be on at all times when using a fume hood. Fume hoods should not be used for storage.
- Clean up of large spills should not be performed by students. Laboratory in charge should supervise such clean ups with laboratory assistants.

5.3 Disciplinary Offences

CATEGORY – I

Disciplinary offences in this category shall be reviewed as acts of serious breach of discipline. The University has a Zero tolerance policy regarding these acts. Indulging in or participating in any of the following activities shall lead to permanent rustication from the university including the hostel.

1. **THEFT, PROPERTY DAMAGE, AND VANDALISM:** Theft, property damage, and vandalism include theft or embezzlement of, damage to, destruction of, unauthorized possession of, or wrongful sale or gift of property.

2. **DISRUPTIVE BEHAVIOR:** Disruptive behavior means willfully disrupting University events; participating in a campus demonstration that disrupts the normal operations of the University and infringes on the rights of other individuals; leading or inciting others to disrupt scheduled or normal activities of the university; engaging in intentional obstruction that interferes with freedom of movement, either pedestrian or vehicular, on campus; using sound amplification equipment on campus without authorisation; or making or causing noise, regardless of the means, that disturbs authorised University activities or functions.

3. **RIOTING:** Rioting means engaging in, or inciting others to engage in, harmful or destructive behavior in the context of an assembly of persons disturbing the peace on campus, in areas proximal to campus, or in any location when the riot occurs in connection with, or in response to, a University-sponsored event. Rioting includes, but is not limited to, such conduct as using or threatening violence to others, damaging or destroying property, impeding or impairing fire or other emergency services, or refusing the direction of an authorised person.

4. **PARTICIPATING IN OR INSTIGATING STRIKES:** Instigating strikes or taking part in a strike in the campus will warrant disciplinary action.

5. Associating /liasoning with external political / antisocial /criminal elements with the intention to disrupt the scheduled activities of the University is strictly prohibited.

6. Impersonation in examinations.

7. Use/Possession of Firearms/Weapons on campus, or bringing an outsider who carries firearms/ Weapons.

8. Misbehaviour while on internship or summer training.

9. RAGGING of any kind.

10. Forging of Hall Tickets, Tampering with Results, Falsification of Attendance.

CATEGORY II

The following acts of indiscipline shall be punishable with suspension, and rustication from the hostel, imposition of a fine, placement on conduct, probation for a specified period, debarred from taking a University examination for one or more year.

1. **SCHOLASTIC DISHONESTY:** Scholastic dishonesty means plagiarising; cheating on assignments or examinations; engaging in unauthorised collaboration on academic work; taking, acquiring, or using test materials without faculty permission; submitting false or incomplete records of academic achievement; acting alone or in cooperation with another to falsify records or to obtain dishonestly grades, honors, awards, or professional endorsement; altering, forging, or misusing a university academic record; or fabricating or falsifying data, research procedures, or data analysis.

2. **DISRUPTIVE CLASSROOM CONDUCT:** Disruptive classroom conduct means engaging in behavior that substantially or repeatedly interrupts either the instructor's ability to teach or student learning.

3. **FALSIFICATION:** Falsification means willfully providing university offices or officials with false, misleading, or incomplete information; forging or altering official university records or documents or conspiring with or inducing others to forge or alter university records or documents; misusing, altering, forging, falsifying, or transferring to another person university-issued identification; or intentionally making a false report of a bomb, fire, natural disaster, or other emergency to a University official or an emergency service agency.

4. **REFUSAL TO IDENTIFY AND COMPLY:** Refusal to identify and comply means willfully refusing to or falsely identifying one's self or willfully failing to comply with a proper order or summons when requested by an authorised University official.

5. **ATTEMPT TO INJURE OR DEFRAUD:** Attempt to injure or defraud means making, forging, printing, reproducing, copying, or altering any record, document, writing, or identification used or maintained by the University when done with intent to injure, defraud, or misinform.

6. **DISORDERLY CONDUCT:** Conduct means engaging in conduct that incites or threatens to incite an assault or breach of the peace; breaching the peace; obstructing or disrupting teaching, research, administrative, or public service functions; or obstructing or disrupting disciplinary procedures or authorised university activities. It also includes misbehaving with lady faculty, students & staff.

7. **UNAUTHORISED USE OF UNIVERSITY FACILITIES AND SERVICES:** Unauthorised use of University facilities and services means wrongfully using University properties or facilities; misusing, altering, or damaging fire-fighting equipment, safety devices, or other emergency equipment or interfering with the performance of those specifically charged to carry out emergency services; or acting to obtain fraudulently-through deceit, unauthorised procedures, bad cheques, or misrepresentation-goods, quarters, services, or funds from University departments or student organisations or individuals acting in their behalf.

8. Smoking, use of narcotics, possession and consumption of alcoholic beverages or gambling

5.4 Penalties for Breach of Discipline

Without prejudice to the generality of the powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as deemed appropriate, the Vice-Chancellor, may in the exercise of the powers aforesaid, award one or more of the following punishments:

1. Expulsion from the University, as the case may be, in which case he shall not be re-admitted to the University.
2. Rustication for a stated period, in which case he/she shall not be allowed to attend the classes in the university, till expiry of the period of rustication; or
3. Imposition of a fine of a specified amount of money; or
4. Placement on conduct probation for a specified period.
5. Debarred from taking a University examination or examinations for one or more years.
6. Cancellation of the result of the examinations or examination for which the student has already appeared.
7. Withholding the issue of grade card/ degree in case the student has disciplinary proceedings against him/ her.

The disciplinary offences from I to II will warrant any of the above penalties as upon the recommendation of the disciplinary committee

5.5 Responsibility for Maintenance of Discipline

1. The Dean/head of a department/constituent unit/centre, the authorities of the University Hostels and Security shall take immediate action, on any information of the occurrence of act of indiscipline, misbehaviour or misconduct and will inform the Dean Students Welfare.

2. The Dean Students Welfare may also suo moto enquire into any incident of, indiscipline, misconduct and misbehaviour and make a report to the Vice Chancellor of the identity of those who are involved in the incident and about the nature of the incident. He may, if considered necessary, associate the chief Proctor in the matter.

3. The Dean Students Welfare and/or the chief Proctor may communicate with the guardian/ parents of the students, if considered necessary in the matter requiring their assistance.

4. The Dean, Students Welfare, after investigating the matter, shall submit an initial report to the Vice Chancellor establishing the identity of the students involved in the acts of gross indiscipline, misbehaviour and misconduct. He will refer the matter to the students disciplinary committee, with the approval of Vice Chancellor.

5. If the Dean Students Welfare, considers necessary, with the approval of Vice Chancellor may suspend the involved students, till the report of the disciplinary committee is received & considered by Vice Chancellor & final decision is taken.

5.6 Disciplinary Authorities and Their Powers

All powers for maintenance and enforcement of discipline among the students and taking disciplinary action against the students of the University shall vest in the Vice Chancellor.

The Vice Chancellor may delegate all or any such of his/her powers, as he deems proper, to such other officer(s) and authorities of the University as he/she may specify on his/her behalf.

5.6.1 University Disciplinary Committee

Member of University Disciplinary Committee are as under

1. Prof. (Dr) B. Mohapatra Dean SEECE - Chairperson
2. Prof. (Dr) Avadhesh Kumar–Chief Proctor

3. Prof. (Dr) P K S Nain -Member
4. Prof. (Dr) Sushma Majumdar–Assistant DSW
5. Prof. (Dr) Ajay Shankar Singh - Member
6. Dean of Concerned School–Member
7. Prof. (Dr) A.K. Jain- DSW (Member Secretory)

5.6.2 Functions of The Disciplinary Committee

The Disciplinary Committee shall perform the following functions:

1. To consider matters concerning maintenance of discipline among the students in the University.

2. To enquire into the acts of indiscipline or misconduct committed by a student or students whenever such cases are referred to it and to submit their findings, conclusion and recommendations for the quantum of punishment under the provision of these Regulations to the Vice Chancellor or the person authorized by the Vice Chancellor.

3. To supervise, monitor and ensure that discipline is maintained in the campus.

4. To take preventive and precautionary steps such as issue of notices, warnings, instructions etc. as the case may be, for the purpose of forestalling acts of individual or collective, indiscipline, misconduct ragging etc.

5. To maintain liaison with the police authorities and the concerned departments of the Government, neighbouring institutions and the concerned authorities of the University regarding maintenance of law and order in the University.

6. To perform such other functions as may be assigned to it by the Vice Chancellor from time to time.

The decision in each case shall be conveyed by the Dean, Students Welfare after the approval of recommendations by the Vice Chancellor communicating the penalty or penalties, if any, imposed on a student or students.

5.7 Appeals and Review

1. The students aggrieved by the decision of the Vice Chancellor may refer an appeal to the Chancellor for review within 30 days of the date of communication of the decision, who will consider the appeal adhering to the principles of natural justice.

2. The Chancellor, if satisfied that the matter should be reviewed, may refer the appeal back to Vice Chancellor/ Student Discipline Committee. The decision taken by the Chancellor on the appeal shall be final.

Minor Offences, Procedures For Handling

1. Minor offence will be such, which prima-facie is not serious but cannot be ignored.

2. The students will earn Recorded Warning (RW-I) for first minor offence. The RW-I will be recorded at the level of Dean and informed to the student. RW-I warning record will be kept in student's personal file.

3. Three RWs i.e. RW-I, RW-II and RW-III (for similar or dissimilar) minor offences against a student will indicate that the student is habitual in creating/indulging in indiscipline and it will be treated as major offence and reported by the Dean to the Dean Students Welfare for further action as per the regulations.

4. The minor offence shall be assessed and reported to the Dean by any of the following: -
   a. Faculty/Programme Chair
   b. Technical Support staff/non-teaching staff
   c. Bus in-charge through registrar office
   d. Security in-charge
   e. Any other Branch Officer of the University

3. Dean concerned/Head of Department will decide whether it is a minor offence or a major offence. If he/she considers it major offence, he will report to Dean Students Welfare. If it is considered as minor offence, he/she will take action as laid down above.

4. The concerned Schools/units will maintain the records of Minor Offences and Warning Records (RW-I, RW-II, RW-III)

5.8 Student Grievance Redressal Policy

Galgotias University has created a mechanism for redressal of students' grievances related to academic and non-academic matters, such as assessment, victimization, attendance, charging of fees, conducting of examinations, harassment by colleague students or teachers etc.

5.8.1 Objectives of Grievance Redressal Committee

The purpose of the grievance redressal committees is to ensure a speedy response to and accountability of all concerned to the students of Galgotias University.

The objectives of the Grievance Redressal Committee are as under:

1. Maintaining harmonious student – Student and faculty –Student relationship.
2. Creating an environment in which students can freely express their grievances without fear of discrimination or victimization.
3. Counseling students to refrain provoking of their fellow students against faculty and staff of the University.
4. Although the anti-ragging committees are in place, the student may if he/she so wishes bring to the notice any incident of ragging through these committee which shall ensure speedy action and protection of the student.

Ragging in any form is strictly prohibited in and outside the University and should be brought to the notice of the university authorities immediately.

5.8.2 Jurisdiction of the Committee

The committee shall deal with the student grievances received in writing about any of the following:

*   Academic Matters – Issues related to marks, grade cards and other examination related matters, Transfer Certificate etc.
*   Financial Matters – relating to dues and payments
*   Administration Matters – Infrastructure related, food, sanitation, transport or victimization Harassment and Ragging

5.8.3 Grievance Redressal Committee

The Vice Chancellor of the university has constituted two levels of Grievance Redressal committees:

i)   School Level/Department Level Grievance Redressal Committee
ii) The University Level Grievance Redressal Committee

 The composition of the School Level/Department Level Grievance Redressal Committee is as under:

*   Program chair/Head of Department – chairman
*   Two senior faculty members including one lady faculty member - Member
*   The concerned faculty mentor - Member
*   One administrative staff member- Member

The composition of the University level Grievance Redressal committee is as under:

*   Pro Vice Chancellor – Chairman
*   Dean Student Welfare – Member
*   Chief Proctor – Member
*   Dean of the Concerned school/s /Department – Member
*   Program Chair /s of the concerned schools– Member
*   Concerned faculty mentor - Member
*   Registrar – Member Secretary

Both these committees will deal with all grievances related to academics and administration. In addition, the University level committee will also entertain the appeal filed against the decision of the student against the School/department Level Grievance Redressal Committee.

5.8.4 Procedure for Redressal of Grievance

An aggrieved student shall first submit his complaint in writing to his/her mentor who shall resolve the grievance with two days. In case the mentor is not able to resolve the grievance, he shall forward it to the chairperson of the School/Departmental Level Grievance Committee.

The chairperson of the School/Departmental Committee shall convene a meeting of the committee within 2 days of receiving the complaint from the faculty mentor or from the aggrieved student in case he/she applies directly to the committee.

The chairperson shall attempt to resolve the grievance within a week of the receipt of the complaint and action taken report from the mentor.

If the student is not satisfied with the solution of the school/department level committee, he/she shall appeal to the University level committee giving the reasons for his/her dissatisfaction with the decision within a week of receipt of the decision of the school/department level committee.

The chairperson of the University level redressal committee shall convene a meeting of the committee with 2 days of receiving the complaint . The University level committee shall verify the facts and shall either endorse the decision of the school level committee or shall issue and appropriate order within a week of receipt of the grievance .

If the student is not satisfied with the decision of the redressal offered by the University Level Grievance Redressal Committee he /she can submit an appeal to the Vice Chancellor within a week of the receipt of decision with all relevant details.

The Vice Chancellor shall review the decision and pass an appropriate order. The Vice Chancellor, if needed may recommend, necessary corrective action as he/she may deem fit , to ensure avoidance of recurrence of similar grievance at the University, and the necessary changes shall be made in the rules of the University.

By all means, a fair hearing shall be given to all parties at all levels/committees . The form for submission of grievance is attached with this document.

The law of natural justice shall be observed and a fair hearing to the complainant and concerned persons shall be given at all levels. The relevant provisions of the Act/Regulations shall be kept in mind while passing an order on the grievance at any level , and no order shall be passed in contradiction of the same.

Residual Provisions

Notwithstanding anything stated in these Regulations, for any unforeseen issues arising, or not covered by these regulations or in the event of differences of interpretation, the Vice Chancellor may take a decision, with the approval of the Chancellor.

5.9 Anti-Ragging Policy

As per the orders of the Hon'ble Supreme Court of India, Uttar Pradesh Prohibition of Ragging in Educational Institutions Act, 2010 and UGC Regulations and Guidelines, Galgotias University has instituted stringent anti-ragging measures to root out ragging in all its forms and has made provisions for strict punishments to defaulters.

Ragging has ruined countless innocent lives and careers. In order to eradicate it, Hon'ble Supreme Court in Civil Appeal No. 887 of 2009, passed the judgement wherein guidelines were issued for setting up of a Central Crisis Hotline and Anti-Ragging database.

In accordance with the orders, UGC (University Grants Commission), Govt. of India has developed the web portal.

The portal contains

1. Undertaking confirmed by each student and his/her parents or guardians, which will then be stored electronically and will contain the details of each student.

2. Record of registered complaints received and the status of the action taken.

The aim of the portal is to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country. This will be achieved by preventing its occurrence and punishing those who indulge in ragging, in accordance with the Supreme Court Regulations, it is mandatory for all student and parents to register on this portal through the link below

https://www.antiragging.in/Site/Affidavits_Registration.aspx 5.9.1 Anti-Ragging committee

5.9.1 Anti-Ragging committee

Galgotias Univeresity Anti Ragging Committee (Academic Year 2020-2021)

No.	Name	Mobile No.	Designation	Email Ids	Designation
01	Mr. L,YSuhas	9454417564	DM, Gautham Budh Nagar	dmgbn@nic.in	District Magistrate
02	Mr. Neeraj Kr. Pandey	9410417523	DIOS, Gautham Budh Nagar	diosgbn@gmail.com	DIOS
03	Prof. A. K. Jain	8588895415	Dean, Student Welfare	arvind.jain@galgotiasuniversity.edu.in dsw@galgotiasuniversity.edu.in	Chairman
04	Prof. Avadhesh Kumar	9810680041	Chief Proctor	avadheshkumar@galgotiasuniversity.edu.in	Member
05	Prof. Susmita Majumdar	9711678039	Associate Dean, Student Welfare	susmita.majumdar@galgotiasuniversity.edu.in	Member
06	Prof. M Maniraj	9582474395	Dean SOME	Dean.some@galgotiasuniversity.edu.in	Member
07	Prof. MunishSabarwal	9927500592	Dean SCSE	dean.scse@galgotiasuniversity.edu.in	Member
08	Prof. Satyendra Gupta	9899696608	Dean SOE	satyendra.gupta@galgotiasuniversity.edu.in	Member
09	Prof. Atul Setya	8090615551	Dean SOA	atul.setya@galgotiasuniversity.edu.in	Member
10	Prof. P. K. Sharma	9415187002	Dean SMAS	dean.sam@galgotiasuniversity.edu.in	Member
11	Prof. Saleem Shamsher	9822329039	Dean SOFC	dean.sofc@galgotiasuniversity.edu.in	Member
12	Prof. AshiaQureshi	9818976661	Dean SON	dean.son@galgotiasuniversity.edu.in	Member
13	Prof. Onkar Nath	9811113228	Dean SOH	Dean.soh@galgotiasuniversity.edu.in	Member
14	Prof. Pawan K Nain	9013562611	Prof SOME	pawan.nain@galgotiasuniversity.edu.in	Member
	Prof. P. Mahapatra	9810890457	Dean SEECE	dean.seece@galgotiasuniversity.edu.in	
15	Prof. Sansar Singh Chauhan	9818472276	Prof & Dean B.Tech 1st Year	sansar.chauhan@galgotiasuniversity.edu.in	Member
16	Prof. A.Ram Pandey	9911893074	Dean SMCS	Dean.smcs@galgotiasuniversity.edu.in	Member
17	Prof. Anamika Pandey	9953206737	Prof SOB	anamika.pandey@galgotiasuniversity.edu.in	Member
18	Ms. Ritu Bhargav	9873234785	Dean SLLL	ritu.bhargva@galgotiasuniversity.edu.in	Member
19	Prof. Prashant Johri	9811387370	Prof SCSE	prashant.johri@galgotiasuniversity.edu.in	Member
20	Mr. K. M Dixit(Principal)	9412279670	University Polytechnic	km.dixit@galgotiasuniversity.edu.in	Member
21	Prof. Shikha Srivastwa	9910802560	Dean SOLE	dean.shss@galgotiasuniversity.edu.in	Member
22	Mr. Dharmendra Arora	9971365653	Deputy Registrar	dharmender.arora@galgotiasuniversity.edu.in	Member
23	Ms Nikita Singh	8700160459	Student	18021020097	Member
24	Mr Price Sharma	9999469802	Student	19SBAS2010016	Member
25	Mr GuruDutt Sharma	9999176078	Parent		Member
26	Mr Saikatdey	9233867117	Parent		Member
27	Dr.PreetyPriyadarshi		NGO Member	Srujan (NGO)	Member

5.9.2 Anti-Ragging Monitoring Cell

S.No	Name	Mobile No	Designation	Email Ids	Designation
1	Dr. Prashant Johri	9811387370	Prof. SCSE	prasnant.johri@galgotiasuniversity.edu.in	Chairman
2	Dr. MeenakshiPundir	9911020219	Prof. SBAS	meenakshi.pundir@galgotiasuniversity.edu.in	Member
3	Mr. Subhash Yadav	9350727135	ERP administrator	subhash.yadav@galgotiasuniversity.edu.in	Member

5.9.3 Punishment for Participation in/Or abetment of ragging

1. Cancellation of admission.
2. Suspension from attending classes.
3. Withholding/withdrawing scholarship/fellowship and other benefits.
4. Debarring from appearing in any test/examination or other evaluation process.
5. Withholding results.
6. Debarring from representing the University in any national or international meet, tournament, youth festival, etc.
7. Suspension/expulsion from the hostel.
8. Rustication from the University for periods varying from 1 to 4 semesters or equivalent period.
9. Expulsion from the University and consequent debarring from admission to any otherinstitution.

5.10 Internal Complaint Cell

Prof. Anamika Pandey, Chairperson
Mobile No. 9953206737
Email ID. gucpsh@galgotiasuniversity.edu.in

S.No.	Name	Designation	Mobile	Role
Nominated				
1	Prof. Anamika Pandey	Professor, SOB	9953206737	Chairperson
2	Prof. Aradhana Dutt Johari	Professor, SBAS	9711301327	Member
3	Prof. Seema Yadav	Professor, SOL	9990048429	Member
4	Mr. Mukesh Kumar	Asst. Registrar	9868621695	Member (Non Teaching)
5	Mr. Dharmendra Button	Dy. Registrar	9953744304	Member (Non Teaching)
6	Dr. PreetyPriyadarshi	Srujan(NGO)		Non Govt. Organization
Elected				
7	Mr. Mahipal Singh Sankhla	SBAS		Research Scholar Member
8	Ms. Jaya Gupta	SBAS		PG Student Member
9	Ms. Aditi Singh	School of Law		UG Student Member

Process for lodging a complaint of Sexual Harassment

5.11 Students' Feedback

Student feedback on teaching learning and other related activities are conducted periodically. A mechanism for follow – up action on student's feedback is in place. All these efforts are for taking appropriate corrective and preventive measures for upgrading the existing system and improving the quality of teaching –learning process.

UNDERTAKING FORM

Name (In Block Letters):...

Father's Name:...

Mother's Name:..

Programme:..

Admission No:...

Father's Mobile No.:.. Mother's Mobile No.:...

Father's Email Id:...

Mother's Email Id:...

The rules and regulations given in the student Handbook have been explained to me and I have understood all instructions.

I agree to adhere to all academic and disciplinary guidelines and rules of the university, and I understand that deviations/violations of the rules if any, on my part will warrant appropriate actions as per the rules of Galgotias University.

Name of Student   *Name of Parents*

Signature   *Signature*