



**Inderprastha Engineering College, Ghaziabad, U.P. 201010**  
(Approved by AICTE, Affiliated to Dr.APJAKTU, Lucknow & ISO 9001-2008 Certified Institute)

Ref:IPEC/RO/REGN/2017-18

Dt: 23-05-2017

<b>From : Registrar</b> <b>Through : Director</b>	<b>To : All 2<sup>nd</sup>, 3<sup>rd</sup> &amp; 4<sup>th</sup> year Students</b>
--	---

**Reg : Registration and commencement of classes for Odd Semester session 2017-18**

This is to inform that Registration process for Odd Semester session 2017-18 will start as per following schedule.

Year	Start Date of Fee Deposit	Last date for fee deposit	Date of Registration	Commencement of Classes
II, III & IV Year	01-06-2017	24/07/2017 for 2 <sup>nd</sup> year students & 25/07/2017 for 3 <sup>rd</sup> & 4 <sup>th</sup> year students	24/7/17 for 2 <sup>nd</sup> year students - & 26/7/17 for 3 <sup>rd</sup> & 4 <sup>th</sup> year students.  (Registration will take place during 1 <sup>st</sup> two periods on both dates)	Classes will commence from the 3 <sup>rd</sup> period of 24 <sup>th</sup> July 2017 for 2 <sup>nd</sup> year students & Classes will commence from the 3 <sup>rd</sup> period of 26-07-2017 for 3 <sup>rd</sup> & 4 <sup>th</sup> year students.

\* To avoid rush, students are advised to start depositing fees from 1<sup>st</sup> June '17 onwards. Fees can be deposited either by Demand Draft or through NEFT Transfer. **FEE PAYMENT BY CASH WILL NOT BE ACCEPTED**, For Fees Details and DD / NEFT details, refer Annex-V attached to this Notice.

**\*\*Students who are depositing fees through NEFT transfer are advised to send an e-mail to [ipec.accounts5@gmail.com](mailto:ipec.accounts5@gmail.com) OR [registrar@ipec.org.in](mailto:registrar@ipec.org.in) mentioning the name of the Bank and the Transaction Reference/ID through which the payment has been sent.**

**\*\*\*Students having any problem regarding submission of fees should contact undersigned in advance and get their problems solved. College shall not entertain any fee related issues during registration dates.**

**\*\*\*\*For all students, the date for counting of attendance shall be from the date of commencement of Classes. For better academic results and to avoid loss of attendance the students are advised to register early and attend the class from 3<sup>rd</sup> period onwards on 24<sup>th</sup> July (2<sup>nd</sup> year students) & 26<sup>th</sup> July'17 (3<sup>rd</sup> & 4<sup>th</sup> year students).**

**\*\*\*\* The name of Students who do not register on aforesaid dates will not be included in the roll list for next session 2017-18 and they will not be allowed to attend the classes.**

Contd. on page 2



## PROCESS OF REGISTRATION :

- Step-1. Submit Fees to Accounts either by DD or through NEFT and get the receipt for the same.
- Step-2 Visit college website [www.ipec.org.in](http://www.ipec.org.in) and log on to "IPEC LIVE" using the Admn No. mentioned in the bottom of your college ID Card which is the user ID and PASSWORD.
- Step-3 Click the link "PRINT REGISTRATION FORM" and fill your details online.  
(Please note that if you have not submitted the fees to accounts department, the link will show that "Fees pending for academic session 2017-18". Only after submission of fees you will be able to download your Form)
- Step-4 Take a print out of the registration form after filling the data and submit following documents along with registration form to your **Class Coordinator**.

(FLOW-CHART IS ALSO ATTACHED)

### Documents to be submitted with the registration form:

1. Undertaking of Attendance and Good Conduct (Annexure-1)
2. Anti-ragging undertaking by Student (Annexure-II) \*\*
3. Anti-ragging undertaking by Parent (Annex-III)\*\*
4. Personality Assessment & Development Form (Annex-IV) – only for 3<sup>rd</sup> & 4<sup>th</sup> year students.
5. Copy of Fee Receipt
6. Copy of Result

Format of the annexures mentioned above are available on college website under the link **"REGISTRATION PROCESS FOR EXISTING STUDENTS"**

\*\*\* Regarding Anti Ragging undertaking by student & parent, we have linked the official website of [www.antiragging.in](http://www.antiragging.in) with IPEC Website. Students are advised to go to the home page of website [www.antiragging.in](http://www.antiragging.in) > click download anti-ragging form & fill student details & Parent details. After filling this form successfully, you will receive the Student's Anti Ragging Undertaking and the Parent's Anti Ragging Undertaking in your E-mail. Please print both the undertaking, sign them yourself, request your parents to read the details, request them to sign the undertaking and then submit the same to the college at the time of Registration.

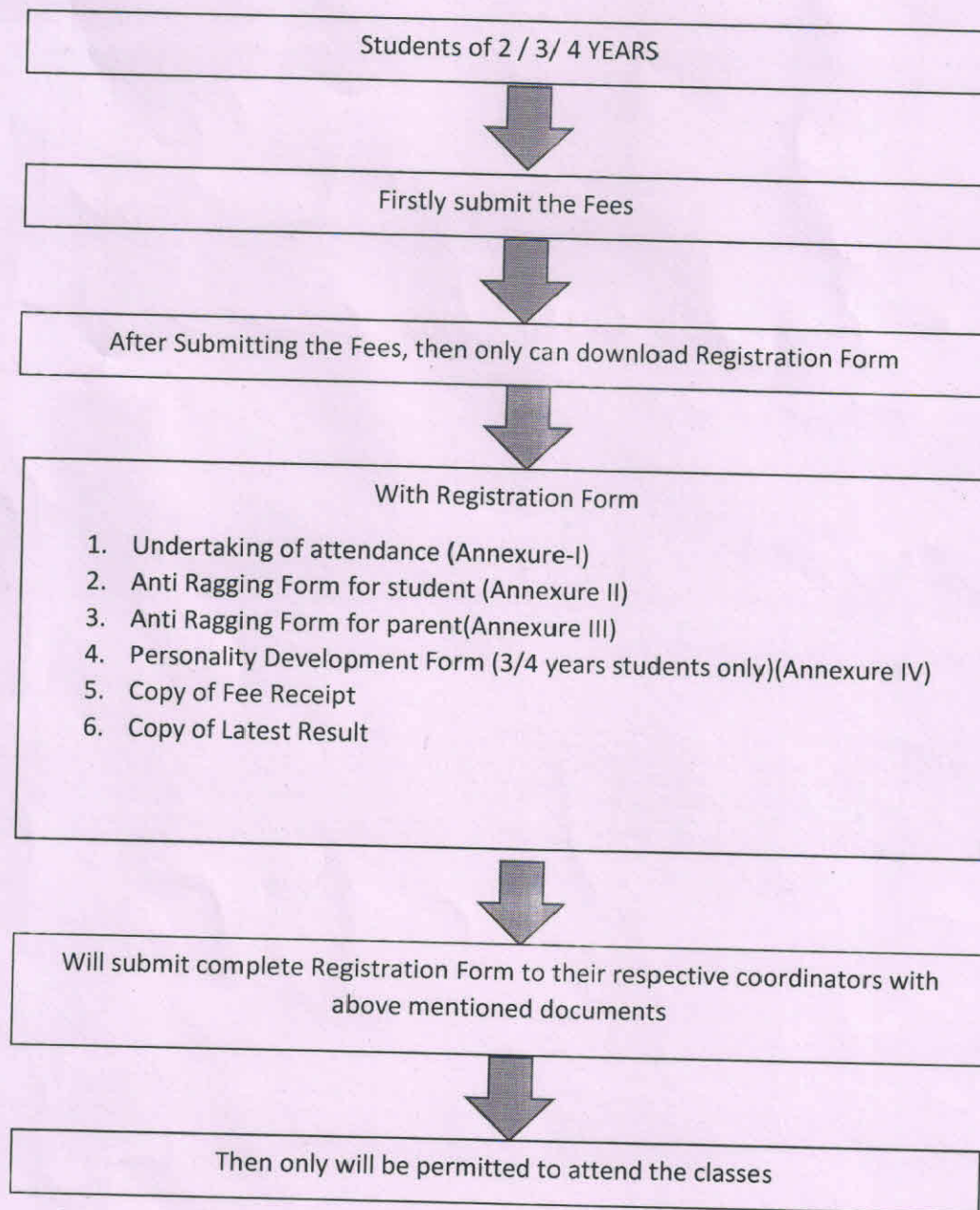
(Important instructions for filling the anti-ragging form : 1. If you do not have an E-mail address, please create one before you fill in the form. 2. If your mother or father or guardian does not have a phone or a mobile phone or email then please give the numbers /email of their friends or relatives or neighbour 3. If you (student) do not have a mobile number, then please give the mobile number of your friend in the college. After filling this form successfully, you will receive the Student's Anti Ragging Undertaking and the Parent's Anti Ragging Undertaking in your E-mail. Please print both the undertaking, sign them yourself, request your parents to read the details, request them to sign the undertaking and then present both at your college at the time of Registration.)

*MBansal*  
(REGISTRAR)

Cc to: Dean - Academics  
ALL HODs- Acad  
PS to Director – for uploading on college portal.  
Accounts Department

*for all*  
*Bansal*

## Process of Registration for Existing students for Session 2017-18





The Director

IPEC-GZB

(Through: HOD)

**Sub: Undertaking for Attendance for Session 2016-17**

I..... s/o .....and R/o .....  
 am the students of .....(Branch) / Course in .....Semester, Roll  
 No..... (ID No.....) of IPEC GZB would like to UNDERTAKE that I shall abide by the University norms of Attendance which is  
 reproduced below:

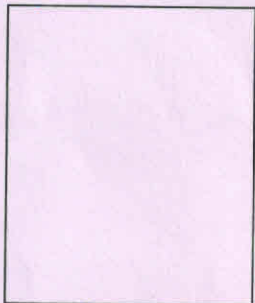
**3. Attendance :**

3.1 Every students is required to attend all the lectures, tutorials, practicals and other prescribed curricular and co-curricular activities. The attendance can be condoned upto 25% on medical grounds or for other genuine reasons beyond the control of students.

3.2 A further relaxation of attendance upto 15% for a student can be given by Head of Institution / College provided that he / she has been absent with prior permission of the Head of the Institution / College for the reasons acceptable to him.

3.3 No student will be allowed to appear in the end semester examination if he / she does not satisfy the overall average attendance requirements of Clause Nos. 3.1, and 3.2 and such candidate(s) shall be treated as having failed and will be further governed by clause No.4.2 & 4.3.

3.4 The attendance shall be counted from the date of admission in the college or start of academic session whichever is later.



Photograph of the Student

.....  
 Signature of the Student

.....  
 Parents Phone No:

.....  
 Name of the Student

Date :

.....  
 Signature of the HOD

Date:

(TO BE SUBMITTED AS PER THE GUIDELINES MENTIONED IN REGISTRATION NOTICE)

ANNEX-II

Anti Ragging undertaking by the student

I..... s/o .....and R/o.....  
....., student of B.Tech.....(Branch)in .....Semester,  
Roll No.....of IPEC, GZB have received a copy of the AICTE Regulations dated 01.07.2009 on curbing the  
Menace of Ragging in Higher Educational Institutions, (hereinafter called "Regulation") carefully read and fully  
understood the provisions contained in the said regulations.

- 2) I have, in particular, pursued **Clause 4** of the Regulation and am aware as to what constitutes ragging.
- 3) I have also, in particular, pursued **Clause 5(3)** and **Clause 8(4) (a)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - (a) I will not indulge in any behavior or act that may be constituted as ragging under Clause 4 of the Regulations.
  - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of the Regulations.
- 5) I hereby solemnly affirm that, if found guilty of ragging, I am liable for punishment according to clause 8(4) (a) of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year

Photograph of  
the Student

Photograph of  
the Parent

\_\_\_\_\_  
Signature of Student.

Name \_\_\_\_\_



(TO BE SUBMITTED AS PER THE GUIDELINES MENTIONED IN REGISTRATION NOTICE)

**ANNEX-III**

**Anti Ragging undertaking by the parent/guardian**

I, \_\_\_\_\_ (father/mother/guardian) of \_\_\_\_\_ student of B.Tech.....(Branch)in .....Semester, Roll No.....of IPEC, GZB having been admitted to IPEC, Ghaziabad have received a copy of the AICTE Regulations dated 01.07.2009 on curbing the Menace of Ragging in Higher Educational Institutions, (hereinafter called "Regulation") carefully read and fully understood the provisions contained in the said regulations.

- 2) I have, in particular, pursued **Clause 4** of the Regulation and am aware as to what constitutes ragging.
- 3) I have also, in particular, pursued **Clause 5(4) and Clause 8(4) (a)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - (a) My ward will not indulge in any behavior or act that may be constituted as ragging under **Clause 4** of the Regulations.
  - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under **Clause 4** of the Regulations.
- 5) I hereby solemnly affirm that, if found guilty of ragging, my ward is liable for punishment according to **clause 8(4) (a)** of the Regulations, **without prejudice to any other criminal action that may be taken** against me under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year



Photo of Parent

\_\_\_\_\_  
Signature of Parent/Guardian  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Mob./Tel.No. \_\_\_\_\_

Inderprastha Engineering College, Ghaziabad

**Undertaking by student and Parent  
Personality Assessment and Development**

I, Mr/Ms.....bearing University Roll No.....student of V/VII  
Semester do hereby agree, accept, undertake and abide by the following terms:

1. To remit the "Personality Assessment and Development" charge of Rs.....  
(in words.....)
2. I understand and agree that industry endorsed Assessment Test would be conducted and according to the scores derived from the tests, the training would be arranged by the Institute only after the payment is made.
3. I understand and agree that these charges are purely towards Assistance in Personality Assessment and Development for upgrading my skill-set to boost chances for gainful employment.
4. That the Feedback reports given by the Assessment and Training companies would be shared with the parents/guardian henceforth.
5. This Development charge is for the "Assistance" being provided by the Institute for making students employable and does not in any way confer any right to demand placement from the College authorities.
6. I understand and agree to pay all Assessment and Development charges applicable as per the schedule informed to me.
7. I understand and agree that failure to pay the said charge as per the schedule shall mean breach of agreement, hence college authorities have the right to stall/stop any Assessment/Training process, and I shall not hold the college responsible for any of the inconvenience or delay caused thereof.
8. I also undertake that these charges are Non-Refundable and in no point of time under any circumstances, would be refunded.

Signed :

Counter Signed:

.....  
Signature of the student

.....  
Signature of Parent/Guardian

Address:

Mobile No.



**ANNEX-V**

**Inderprastha Engineering College, Ghaziabad, U.P. 201011**  
(Approved by AICTE, Affiliated to Dr.APJAKTU,Lucknow & ISO 9001-2008 Certified Institute)

The fees applicable for 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> year session 2017-18 are as under:-

Sl No	Particulars	2 <sup>nd</sup> year (Rs)	3 <sup>rd</sup> year (Rs)	4 <sup>th</sup> year (Rs)
1	Registration Charges	1,000.00	1,000.00	1,000.00
2	*Academic Fees	96,000.00	96,000.00	96,000.00
3	University Fees	6,500.00	6,500.00	6,500.00
5	Personality Assessment & Development charges.	Nil	3,500.00	5,000.00
6	Health Insurance	550.00	550.00	550.00
	<b>Total</b>	<b>1,04,050.00</b>	<b>1,07,550.00</b>	<b>1,09,050.00</b>

\*Academic Fee is (Provisional) under revision by Hon'ble Fee Fixation committee for the session 2017-18

Note : 1. Fee to be paid by Demand Draft in favour of "INDERPRASTHA ENGINEERING COLLEGE" payable at New Delhi.

2. Fee can be also paid through NEFT transfer.

**NEFT details are as under :-**

**Name : INDERPRASTHA ENGINEERING COLLEGE**

**Bank Name : AXIS BANK LTD**

**Address : G-12-A, Vikas Puri, New Delhi**

**Account No. 911010066633749**

**RTGSW/ IFSC CODE : UTIB0000079**