

## NEW Admission Checklist for Housing

By signing this form it acknowledges that you received the following information about Lake Ridge Assisted Living Program:

- Website: <https://www.lakeridgesenior.org/>
- Face Book "like us" at Lake Ridge Care Center
- Resident Admission Agreement
- Resident Handbook/Campus Phone Numbers & Address
- Informed Choices for Assisted Living
- Grievance Policy & Complaint Form
- Dementia Disclosure
- Fire Alarm/Fire Drill Policy – Emergency Preparedness
- Senior TV Campus Listings
- What is Pinnacle?
- Wi-Fi Information
- Meal times/Activity Calendar: featuring open dining hours & seating
- Housekeeping Guidelines/Schedule
- Beauty Shop Information: explanation for how billing occurs & acceptance of in-house charging if you use this service
- SECURITY: Apartment Keys/Keyless Entry Information
- TELEPHONE: In House: explanation for how billing occurs & acceptance of in-house charging if you use this service
- Received Auto Pay Form
- Photo Release/Proper Social Media usage
- HCB Attestation: Person Centered Care acknowledgement
- Notice of Privacy Practice
- Homecare Bill of Rights
- Arbitration Agreement
- Room Inspection Form/Damage Deposit Log
- Senior Linkage Information/Verification Code # \_\_\_\_\_

Resident Signature/Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Facility Representative: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use ONLY:

- \_\_\_ Telephone Service Form/Contact Business Office: 763-404-4634
- \_\_\_ Key Receipt Form
- \_\_\_ Summary and terms for Tenant Agreement
- \_\_\_ Welcome Sign/Order Door Plate
- \_\_\_ Apartment Inspection Form Completed
- \_\_\_ Apartment damage deposit received