

SL. NO.	SECTION	PARTICULARS	DOCUMENTS REQUIRED
	<b><u>INCOME TAX APPEALS</u></b>		
1	FORM - 35 - FILING	FIRST APPEAL PREPARATION & FILING	ASSESSMENT ORDER + APPEAL CHALLAN + APPEAL PRE-DEPOSIT CHALLAN + DEMAND NOTICE U/S 156 + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY
2	FORM - 35 - SUBSEQUENT WRITTEN SUBMISSIONS	FIRST APPEAL SUBSEQUENT WRITTEN SUBMISSION	FORM-35 + ASSESSMENT ORDER + APPEAL CHALLAN + APPEAL PRE-DEPOSIT CHALLAN + DEMAND NOTICE U/S 156 + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY
3	FORM - 35 - FILING WITH WRITTEN SUBMISSIONS	FIRST APPEAL PREPARATION INCLUDING WRITTEN SUBMISSION & FILING	ASSESSMENT ORDER + APPEAL CHALLAN + APPEAL PRE-DEPOSIT CHALLAN + DEMAND NOTICE U/S 156 + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY
4	FORM - 36 - FILING	SECOND APPEAL PREPARATION & FILING	FIRST APPEAL ORDER + APPEAL CHALLAN + APPEAL PRE-DEPOSIT + ASSESSMENT ORDER + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY & FIRST APPELLATE AUTHORITY
5	FORM - 36 - SUBSEQUENT WRITTEN SUBMISSIONS	SECOND APPEAL SUBSEQUENT WRITTEN SUBMISSION	FORM-36 + FIRST APPEAL ORDER + APPEAL CHALLAN + APPEAL PRE-DEPOSIT + ASSESSMENT ORDER + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY & FIRST APPELLATE AUTHORITY
6	FORM - 36 - FILING WITH WRITTEN SUBMISSIONS	SECOND APPEAL PREPARATION INCLUDING WRITTEN SUBMISSION & FILING	FIRST APPEAL ORDER + APPEAL CHALLAN + APPEAL PRE-DEPOSIT + ASSESSMENT ORDER + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY & FIRST APPELLATE AUTHORITY
	<b><u>GST APPEAL</u></b>		
1	FORM - APL-01 - FILING	FIRST APPEAL PREPARATION & FILING	ORDER IN ORIGINAL + DEMAND CUM SHOW CAUSE NOTICE + PRE-DEPOSIT CHALLAN + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY
2	FORM - APL-01 - SUBSEQUENT WRITTEN SUBMISSIONS	FIRST APPEAL SUBSEQUENT WRITTEN SUBMISSION	FORM APL-01 + ORDER IN ORIGINAL + DEMAND CUM SHOW CAUSE NOTICE + PRE-DEPOSIT CHALLAN + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY
3	FORM - APL-01 - FILING WITH WRITTEN SUBMISSIONS	FIRST APPEAL PREPARATION INCLUDING WRITTEN SUBMISSION & FILING	ORDER IN ORIGINAL + DEMAND CUM SHOW CAUSE NOTICE + PRE-DEPOSIT CHALLAN + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY
4	FORM - APL-05 - FILING	SECOND APPEAL PREPARATION & FILING	ORDER IN APPEAL + ORDER IN ORIGINAL + DEMAND CUM SHOW CAUSE NOTICE + PRE-DEPOSIT CHALLAN + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY + FIRST APPEAL AUTHORITY
5	FORM - APL-05 - SUBSEQUENT WRITTEN SUBMISSIONS	SECOND APPEAL SUBSEQUENT WRITTEN SUBMISSION	FORM APL-05 + ORDER IN APPEAL + ORDER IN ORIGINAL + DEMAND CUM SHOW CAUSE NOTICE + PRE-DEPOSIT CHALLAN + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY + FIRST APPEAL AUTHORITY
6	FORM - APL-05 - FILING WITH WRITTEN SUBMISSIONS	SECOND APPEAL PREPARATION INCLUDING WRITTEN SUBMISSION & FILING	ORDER IN APPEAL + ORDER IN ORIGINAL + DEMAND CUM SHOW CAUSE NOTICE + PRE-DEPOSIT CHALLAN + OTHER RELEVANT DOCUMENTS INCLUDING REPLIES SUBMITTED BEFORE ADJUDICATING AUTHORITY + FIRST APPEAL AUTHORITY