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| **Tech Jaala**  Mobile[: +91-1234567890](mailto:sample@gmail.com) Email: [**sample@gmail.com**](mailto:sample@gmail.com) | **RESUME** |

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| **Career Objective** |

A Career in a reputable organization with challenging opportunities for growth and shouldering

responsibilities in any suitable position to prepare for emerging advances with intent to serve the

company Industry.

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| **Work Experience** | |
| ▪ | Having 10 years of experience in **Reputed Company Pvt Ltd** asa **Team member** in |
| **Mortgage inPHL-LDS (loan Data Specialist)** and **Underwriting process in LES** | |

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| **Skills:** |

●Moving files   
●Quick responding on emails and calls.

●Excellent organizational and time management ability.

●Motivational skills, Leadership by setting examples.

●Ability to understand the problems of members in a team. ●Extremely productive in a high volume, high stress environment

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| **Software Awareness** |

•Basics of Computer   
•Programming Languages

: MS-Office and Advanced Excel. : Fun fun fun

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| **Strengths** |

●Good communication skills and ability to take challenges. ●Good Leadership qualities, hardworking and Teamwork. ●Adaptability to any situation & learning capability.

●Working for results with a good plan and timely execution

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| **Academic Profile:** |

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| **Qualification** | **Institution** | **University/ Board** | **Year of**  **Passing** | **Percentage** |
| **B.E** | XYZ College | Bangalore University | 2014 | **73%** |
| **PUC** | ABC PU College | PU Board | 2016 | **89.11%** |
| **SSLC** | High School | KSEEB | 2008 | **88.35%** |

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| **Personal Information** | |
| Date of birth  Permanent Address | : 15/08/1947  : Lorem ipsum dolor sit amet, consectetuer adipiscing elit |

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| **Declaration** |

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge. I understood that my candidature would be cancelled if any information were found to be false or incomplete.

Place: Bengaluru