

**Temp Campus:** C/o IISER TVM,  
Maruthamala P.O,  
Vithura  
Thiruvananthapuram-695551.  
Kerala, India.  
Tel:0471-2599144,2778019.



**Indian Institute of  
Information Technology  
Kottayam**

(An Autonomous Institute of the Government of India on PPP model)

Regd Office: Karoor, Valavoor P.O,  
Kerala -686635, India  
www.iiitkottayam.ac.in  
GST No: 32AAAAI9154L1ZJ

Date: 10<sup>th</sup> July 2018

**INVITATION TO TENDER**

**No: IIIT-K/PUR/0008/18-19**

**Due Date: 24<sup>th</sup> July 2018 [4PM]**

**Date of opening: 25<sup>th</sup> July 2018 [3 PM]**

Dear Sirs,

**SUB: Supply of Kitchen Items.**

We invite Sealed Tenders for the following items:

Sl #:	Item/ Description
1.	Kitchen Items [S.S] [Detailed specifications attached]  <b>[NOTE: SUCCESSFUL BIDDER SHOULD BE ABLE TO DELIVER/INSTALL THE ITEMS WITHIN 10 DAYS]</b>

Please quote your lowest rate and shortest delivery period as per the following terms. Your offer in sealed cover **SUPERSCRIBING TENDER NUMBER AND DUE DATE** shall reach us on or before the due date and time. All communications & tenders should submit to **Purchase & Stores, IISERTVM, Indoor Stadium, Vithura Campus [Tel:0471-2778019, Email: purchasestores@iisertvm.ac.in]**. Please follow "Instruction to Tenderers" attached.

- EMD** : Rs. 14,000/- in the form of DD or B.G. to be submitted along with the quote. Quote received without EMD will be summarily rejected. [Tender No. and Company name should be scribbled on the back side of DD/BG].
- Payment** : Within 30 days after supply and installation/Net 30 days / LC.  
**No advance payment will be made by IISERTVM.**
- Delivery** : To be delivered at **IIIT-Kottayam, Valavoor P.O, Kottayam** (Free delivery). If import, mention Ex-works/FCA/CIP terms with clear breakup charges.
- Taxes & Duties** : Indicate taxes and duties.
- Discount** : Indicate, if any.
- Delivery Schedule** : Required Immediately. Indicate your schedule
- Validity of quote** : 60 days

Thanking you

Yours Faithfully

Officer-in-Charge  
Purchase & Stores  
Mentor-IISERTVM  
For IIIT-Kottayam

Please see the rear side for other Terms & Conditions

**P.S. (1) CATALOGUE/LEAFLET FEATURING ALL TECHNICAL SPECS/INFORMATION OF THE PRODUCT QUOTED SHALL ACCOMPANY THE OFFER.**

**IIIT KOTTAYAM**

# IIIT KOTTAYAM

## INSTRUCTION TO TENDERERS [IMPORTS]:

1. **PRICE:** The price quoted shall be firm. The terms of FOB/EXW/FCA/CIF/CIP etc shall be clearly mentioned.
2. **AGENT & AGENCY COMMISSION:** In case Tenderer is represented by any agent in India, their name and address shall be furnished. The amount of commission included in the price shall be clearly shown in the offer; which will be paid directly to the Indian Agents by purchaser in equivalent Indian Rupees. Incase Indian agents existing and their agency commission is not shown in the Tender, reasons for the same shall be clearly mentioned in Tender. Details of Indian agent's statutory registration shall be stated. If Agency Commission is paid by Principals in foreign currency, the reasons for the same and exemption from Enforcement Directorate in India shall also be provided.
3. **LEAFLET/CATALOGUE:** Tenderer should furnish all necessary leaflet/catalogue etc., of the stores offered by him to enable the Purchaser to evaluate his offer correctly.
4. **MODE OF DESPATCH:** Tenderer shall indicate the mode of dispatch (i.e., Sea/Air-freight/Parcel Post, etc.) depending upon the normal mode of dispatch adopted by him for the type of stores offered for consideration of the Purchaser.
5. **COUNTRY OF ORIGIN:** Tenderer shall indicate in his offer the country of origin of goods offered and the name and address of the manufacture.
6. **INSURANCE:** If insurance of the goods is felt necessary, the same shall be advised by the Tenderer in the offer.
7. **DELIVERY/SHIPMENT:** The time for and date of delivery quoted shall be reasonable/realistic and shall strictly be adhered to incase of placing order on the Tenderer.
8. **MODE AND TERMS OF PAYMENT:** Payment in full (excluding the amount of Agency Commission included in the price payable directly by the Purchaser to the Indian Agents in Indian Rupees) will be made immediately on presentation of the prescribed documents against SIGHT DRAFT or LETTER OF CREDIT or WIRE TRANSFER against shipping documents. **OURS BEING A GOVT OF INDIA EDUCATIONAL INSTITUTE WE ARE UNABLE TO MAKE ANY ADVANCE PAYMENT**
9. **WARRANTY:** Period of warranty and conditions shall be clearly mentioned in the Tender.
10. **GENERAL:** The Tenderer shall also be complied with the following:
  - a. Mention your Banker's name and address.
  - b. Show approximate net and gross weight and dimensions of packages/ cases. If dimensional details are available the same should also be indicated in your offer.
  - c. Furnish list of recommended spares for satisfactory operation for a minimum period of one year if the quote is for Plant & Machinery, Equipments etc.
  - d. Details of any technical service, if required for erection assembly, commissioning and demonstration.
  - e. Conform that the prices quoted are inclusive of all taxes, levies, duties arising in the tenderer's country.
  - f. Samples, if called for, will be sent free of all charges.
  - g. Late tenders and Delayed will not be considered.
  - h. Offers made by Indian Agents on behalf of their Principals, should be supported by the Proforma Invoice of their Principals.
  - i. The authority of person signing the tender, if called for, shall be produced.
  - j. The purchaser reserves the right to accept or reject the lowest or any other offer in whole or in part without assessing any reason.
11. **Tender Opening:** All tenders will be opened at **Indoor Stadium, Vithura Campus**. Authorized representatives with **authorization letters** of the bidders may attend the Tender Opening.

## INSTRUCTION TO TENDERERS [INDIGENOUS]

1. Tenders should be sent in sealed envelopes superscribing the relevant tender no. and the due date of opening. Only one tender should be sent in each envelope.
2. Sales Tax and /or other duties/levies where legally levies and intended to be claimed should be distinctly shown separately in the tender.
3. (a). Your quotation should be valid for a minimum period of 90 days from the date of opening of the Tender. Quotation with firm prices will be preferred.  
(b). Prices are required to be quoted according to the units indicated in the Invitation to Tender. When quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
4. (a) **Preference will be given to those tenders offering supplies from ready stocks. The basis of delivery is at IIIT-K,C/o IISER-TVM, GIFT Campus , Chavadi Mukku, Sreekariyam site free of cost.**  
(b) **Our payment terms are within 30 days of receipt and acceptance of the item at our site.**
5. (a) All available technical literature, catalogues and other data in support of the specifications and details of the items should be furnished along with the offer.  
**Specifications:** Stores offered should strictly conform to our specifications. Deviations, if any should be clearly indicated by the tenderer in their quotation. The tenderer should also indicate the Make/Type number of the stores offered and provide catalogues, technical literature and samples, wherever necessary along with the quotations. Test Certificates wherever necessary should be forwarded along with supplies. Whenever specifically mentioned by us the tenderer could suggest changes to specifications with appropriate reasons for the same.
6. IIIT Kottayam shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall supply the same at the rates quoted.
7. Corrections, if any, in the Quotation must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Quotation must have price for each line item and totaling of the price including taxes and duties should be clearly mentioned.
8. The tenderer should mention the name of his bankers, Sales Tax Registration, PAN number etc in the tender.
9. The authority of the person signing the tender, if called for, should be produced.
10. The stores supplied should be covered with minimum of 1 year warranty from the date of supply, installation and commissioning.
11. Earnest Money Deposit/ Bid Security should be submitted alongwith your quote as mentioned in Invitation for Tender. EMD should be in favour of IIIT Kottayam valid for 90 days



## **STAINLESS STEEL KITCHEN ITEMS**

### **IIIT-Kottayam**

<b>Sl No</b>	<b>Items</b>	<b>Quantity</b>
1	2 Sink Unit – Large ( For Vegetable washing)	01
2	Kitchen Trolley with under shelves	03
3	3 Shelf Pot Storage Rack	02
4	5 Shelf Storage Rack	02
5	Working Table – with under shelf and backsplash	03
6	Granite Top Table	01
7	Work Table with Sink and Black Splash	02
8	Pre-Rinse Table with shower nozzle	01
9	Three Sink Table	01
10	Pot Wash Sink	01
11	Bain Marie	02
12	Spacer Table	04
13	Backpack Storage Rack	06

#### **Detailed Specifications**

- 1) 2 Sink Unit - Large (For vegetable washing)  
Dimensions (mm): 1500 X 750 X 850 + 150 (backsplash)

16 gauge Stainless steel construction. The design must minimize welds to the extent possible. Large sink size of 600 X 600 mm and 45mm depth. High quality faucet(s) with water saving features of reputed make to be supplied along with the sink (may or may not be attached to the sink depending on the design). Raised rolled edges are desirable to prevent overflow.

- 2) Kitchen Trolley with 2 under shelves  
Dimensions (mm): 900 X 600 X 900

Shelves made of single sheet of 18 gauge stainless steel. Legs and supports as per the SS specification given separately. Non-marking castor wheels of minimum diameter 100mm with brakes on the rear wheels for parking the trolley. The trolley should support at least 150 Kgs and should have rubber/plastic bumpers at the extremities to prevent collision damage.

- 3) 3 Shelf Pot Storage Rack  
Dimensions (mm): 1200 X 600 X 1500

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Sturdy SS construction rated up to 1000 Kgs. Slotted shelves to be made with heavy duty SS tubing/wire with sufficient cross and running beams. Legs and other supports as per SS specifications given separately.

- 4) 5 Shelf Storage Rack  
Dimensions (mm): 1200 X 450 X 1800

Shelves made of 18 gauge stainless steel with cross and running beams for strength. Legs and supports as per the SS specification given separately.

- 5) Working table - with under shelf and back splash  
Dimensions (mm): 1500 X 600 X 850 (Shelf at 150, Backsplash height of 150)

Table top plus backsplash and under shelf to be made from a single seamless sheet of stainless steel (SS specifications given separately). Sound dampeners/deadeners to be provided below the worktop. Cross and running beams to be provided for the worktop so as to create a sturdy, flat, heavy duty working surface. Similar supports for the under shelf for strength. Tabletop should be rated to support at least 300 Kg weight, evenly distributed. Under shelf should support at least 250 Kgs.

- 6) Granite Top Table  
Dimensions (mm): 1500 X 600 X 850

Table top to be made from single piece of diana green/ruby red polished granite slab of minimum 25mm thickness. Frame and supports to be made from stainless steel with legs and supports as per the SS specifications given separately.

- 7) Work table with sink and back splash  
Dimensions (mm): 1500 X 750 X 850 + 150 (backsplash)

Table top and under shelf to be made from a single seamless sheet of stainless steel (SS specifications given separately). Sound dampeners/deadeners to be provided below the worktop. Cross and running beams to be provided for the worktop so as to create a sturdy, flat, heavy duty working surface. Similar supports for the under shelf for strength.

- 8) Pre-Rinse table with shower nozzle  
Dimensions (mm): 1800 X 750 X 850 + 150 (backsplash)

16 gauge Stainless steel construction. The design must minimize welds to the extent possible. Two Large sinks of size of 600 X 600 mm and 45mm depth. High quality faucet(s) and shower nozzle with flexible tube with water saving features of reputed make to be supplied along with the sink (may or may not be

  
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attached to the sink depending on the design). Raised rolled edges are desirable to prevent overflow.

9) Three sink table

Dimensions (mm): 1800 X 750 X 850 + 150 (backsplash)

16 gauge Stainless steel construction. The design must minimize welds to the extent possible. Three Large sinks of size of approximately 600 X 600 mm and 45mm depth. High quality faucet(s) with water saving features of reputed make to be supplied along with the sink (may or may not be attached to the sink depending on the design). Raised rolled edges are desirable to prevent overflow.

10) Pot Wash Sink

Dimensions (mm): 1200 X 750 X 850 + 150 (backsplash)

16 gauge Stainless steel construction. The design must minimize welds to the extent possible. Single large sink that covers the area of the tabletop with 600 mm depth. High quality faucet(s) and shower nozzle with flexible tube with water saving features of reputed make to be supplied along with the sink (may or may not be attached to the sink depending on the design). Raised rolled edges are desirable to prevent overflow

11) Bain Marie (7 Container) with heated cupboard and tray slider

Dimensions (mm): 2550 X 650 X 850

Electric hot Bain Marie to hold seven 1/1 GN pans with tray slider. Top surface made of 16 Gauge 304 SS. Frames and support as per SS specifications given separately. Water tank, under shelves etc made of 18 gauge 304 SS. Side panels of 20 gauge 304 SS (matt finish). Tray rail made with 16 gauge 304 SS pipes. Electric heater with thermostat controls and built in protection against damage due to overheating when the tank is empty. Easy access to the electrics and electronics is required. The space below to have a heated cupboard for food storage. Separate heating controls and elements for the cupboard. The cupboard should also be all SS construction with proper insulation for energy efficiency.

12) Spacer Table (for Bain Marie)

Dimensions (mm): 1200 X 650 X 850

Table top to be made from a single seamless sheet of stainless steel (SS specifications given separately). Sound dampeners/ deadeners to be provided below the tabletop. Sufficient cross and running beams to be provided for the table top. Legs and supports as per the SS specifications given separately. Front panel to match the texture and look of the Bain Maries for which specifications are given elsewhere. Tray slider to match the Bain Marie

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### 13) Backpack Storage Rack

Dimensions (mm): 1200 X 450 X 1800

Shelves made of 18 gauge stainless steel with cross and running beams for strength. Legs and supports as per the SS specification given separately.

#### Appendix: Stainless steel specs

Specifications of stainless steel to be included as part of the tender conditions are

- High quality, food grade 304 series or 316 series stainless steel to be used for all SS fabricated items.
- Two Faucets for each sink to be attached to the respective tables/Sinks itself and not wall mounted.
- All worktops and other directly used flat surfaces including sinks to be made from heavy duty 16 gauge, 304 series or 316 series stainless steel
- Other flat surfaces like under shelves, back splashes, trolley shelves, sinks etc to be made from heavy duty 18 or 16 gauge stainless steel. Side panels etc may be made from 22 gauge stainless steel with matching finish.
- Table legs, rack legs etc to be made from 16 gauge stainless steel tubular/non-tubular sections (circular or square sections) or from machine formed 16 gauge SS. Legs to be tipped with nylon bullet feet except for trolleys and carts. Height adjustment provision (up to 25mm) in the bullet feet desirable.
- Matte finish is preferred except in instances where the usage requires smooth finish for the stainless steel.
- All racks, shelves, worktops, stoves etc to have adequate bracings, support rods etc to guarantee fail-proof performance under heavy use.
- SS TIG welding to be used for all SS fabricated items.
- The vendor must give a written undertaking mentioning the grade and type of stainless steel used as well as the type of welds employed etc. for each item.
- The vendor should give a written undertaking to replace any item within five years in case of rusting, bending under normal use and failure of welds, joints etc.
- All visible welds to be ground smooth and polished to a matching finish
- The exposed edges of tabletops, shelves etc should all have flat turndown/'C'-section of at least 4 cm
- All edges to be smooth and free from burrs

  
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## Appendix: General conditions

General tender conditions to be included as part of the usual tender conditions issued by IISER TVM

- Detailed CAD drawings of all fabricated items have to be provided along with the quote.
- The vendor to whom the tender is awarded is to commence fabrication only after getting the drawings cleared by the authorities.
- Installation charges must be included in the quote.
- Civil and electrical works are not in the scope of the vendor. However, the selected vendor must visit the site prior to fabrication and provide all necessary details of the electrical, civil and plumbing requirements of the items that will be supplied.
- All electrical equipment should work with standard 230V, 50Hz single phase or 400 V, 50 Hz three phase power supply available in India
- Unit prices of individual items have to be listed in the quote. IIT-Kottayam may choose to procure different items in the same tender from several suppliers depending on the price and specifications.

