

Date: 15th Feb 2024

Ref. No: AL-OL-2024/03

INTERNSHIP OFFER LETTER

Abhimanyu Singh

ID No.- 2000950100002

Computer Science & Engineering Dept., Mahatma Gandhi

Mission's College of Engineering & Technology, Noida

abhi.ankit.12@gmail.com

Dear **Abhimanyu Singh**,

We are pleased to offer you an internship opportunity at **AcadLog Private Limited** ("The Company"), Patna. If you accept our offer, your internship shall commence on **01-03-2024** and continue until **31-05-2024**.

During the period of your internship, you will get a stipend of Rs. **5,000/-** per month. You will not be under the direct payroll of the Company, and therefore, you will not be receiving any of the employee benefits, including, but not limited to, health insurance, vacation, or sick-pay that the Company offers to its permanent employees.

For this internship, you have been assigned as "**Intern**", but you are not limited to engineering activities and innovation. You would be working on Project related to "**Digital Education Platform and its Application**" for a tenure of 3 months. Your job responsibilities will be assigned to you by the management from time to time.

Your reporting location will be our **Patna** office and your work will be in **Hybrid mode** as per project requirement. The Company may, at its sole discretion, assign you to any other office or location of the Company or any of its affiliates.

It is understood that your internship is voluntary and treated as 'at-will'. Further, please note that your internship will be subject to the correctness of all the information and necessary documents you furnish. In the event, it is found that any such material information furnished by you, whether verbally or in writing, at any time, is incorrect, misrepresented or fabricated, the Company shall have the right to terminate your internship without any notice or compensation.

During your internship tenure, you will be governed by the company's policies and any other agreement that you may execute with the company from time to time.

During your internship, you may have access to confidential, proprietary, and/or trade secret information belonging to the Company. All of this information shall be kept strictly confidential, and you shall not use it for your own purposes or disclose it to anyone outside the Company. Upon conclusion of the internship, you shall immediately return to the Company all of its property, equipment, and documents provided to you during the term of your internship.



During the term of your internship, you may create work reports, summaries, synopsis, and projections, among others, for the Company, and all such work that is reduced to fixed form or is otherwise capable of any intellectual property protection will be the absolute property of the Company. You agree not to make claims over the same and to further do all acts, deeds, or things as the Company may desire to enable the Company to have such rights over the works and/or the work products.

If the above terms and conditions are acceptable to you, Please sign and return the duplicate copy of this letter as a token of your acceptance and arrange to report for work on the date mentioned above, failing which this offer shall automatically stand canceled without any further information to you.

You are required to submit the enumerated documents at the time of joining:

- 3 passport size color photographs
- Photocopies of PAN Card and address proof.
- All Original Educational documents

For any questions or clarifications regarding this offer and others, Please contact Mr. Ayush Aryan at info@acadlog.com.

We wish you a bright and successful future and look forward to a mutually fruitful association.

For AcadLog Digital Private Limited



Director



Confirmation and Acceptance

I, **Abhimanyu Singh**, hereby accept to be a part of AcadLog Private Limited and will abide by the Code of Conduct, policies, guidelines and the terms/conditions as set forth in this letter.

.....

Name:

Date: