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| **Question**  **No** | **Marks to be allotted** |
| **1** | **9 to 10 Marks if**:  All five components (hardware, software, data, people, networks) and five functions (input, process, store, output, control) are correctly identified and well explained. Logical structure and academic tone maintained.  **7 to 8.9 Marks if**:  At least four components and four functions are described clearly. Minor gaps or surface-level definitions acceptable.  **5 to 6.9 Marks if**:  Three or fewer components/functions discussed. One or more explanations unclear or incorrect.  **0 to 4.9 Marks if**:  Fails to clearly explain core components and functions. Unstructured or largely irrelevant discussion.  **Deductions**:  -1 mark per missing or incorrect component/function  -0.5 mark for vague explanation  -1 mark for confused structure (e.g., mixing components and functions)  -0.5 to -1 mark for poor grammar that affects clarity |
| **2** | **a)**  **4 to 5 Marks if**:  ……  **2 to 3.9 Marks if**:  ……  **0 to 1.9 Marks if**:  **Deductions**:  -2 marks for ……..  -2 marks for ……….  -1 mark for ………  -1 mark for ……..  b)  **4 to 5 Marks if**:  ……  **2 to 3.9 Marks if**:  ……  **0 to 1.9 Marks if**:  **Deductions**:  -2 marks for ……..  -2 marks for ……….  -1 mark for ………  -1 mark for …….. |