

GUIDANCE SHEET FOR APPLICANTS INTENDING TO WORK IN THE USA Visa

Classes: H, L and O

ON THE DAY OF INTERVIEW:

Please make sure that you report 15 minutes before your scheduled reporting time if your interview is scheduled at New Delhi, Chennai or Kolkata. Interviews scheduled at Hyderabad Consulate will have to report one hour before your scheduled reporting time. The approximate wait time after the initial processing is likely to exceed one hour.

SUPPORTING DOCUMENTS REQUIRED FOR THE INTERVIEW:

National of foreign countries may be required to pay an Issuance Fee. To check the availability as well as the issuance fee amount, log on to www.travel.state.gov/visa/reciprocity/index. The fee if any needs to be paid via demand draft in INR at the prevailing Consular rate of exchange.

Note: Mention your Name and Passport number on the reverse side of the demand draft.

Principal Applicant

1. Current & old Passports, original green visa fee receipt issued by HDFC bank, CEAC Bar code confirmation letter and VFS Interview appointment letter.
2. L1 Blanket Visa applicants are required to pay the \$500 as FPD fee via demand draft amounting to Rs.23500/-(at current rate of exchange) favouring “US Embassy, New Delhi” or American Consulate General, Chennai or Kolkata or Hyderabad” as applicable. DDs drawn on co-operative banks are not accepted.
3. Under Public Law 111-230 requires an additional fee of \$2,250 for covered L-1A and L-1B petitions and \$2, 000 for covered H-1B petitions. This fee is in addition to the base processing fee and the existing Fraud Prevention and Detection Fee required for a Petition Nonimmigrant Worker. For more information please visit <http://www.uscis.gov/>
4. The original Notice of Action (Form I-797).
5. If Form I-797 is a blanket petition, copy of Form I-797 and original Form I-129 as well as an original letter from employer that describes your proposed duties.
6. Original letters verifying your employment history and specific work skills.
7. Original degree certificates along with mark sheets.
8. Relevant diplomas or certificates, e.g. computer certification.

Spouse / Dependent Children

1. Current & old Passports, original green visa fee receipt issued by HDFC bank, CEAC Bar code confirmation letter and VFS Interview appointment letter.
2. The original Notice of Action Form I-797 of the Principal Applicant.
3. If Form I-797 is a blanket petition, copy of Form I-797 and original Form I-129 as well as an original letter from employer that describes your proposed duties.
4. Photocopy of the Principal Applicant’s valid visa (if applying separately).
5. Original Marriage Certificate (for spouse) along with your entire wedding photo album.
6. Original Birth Certificate for child.

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VISA RENEWAL:

Applicants scheduled for the appointment under the visa renewal programme must carry the original passport with the previous visa stamp. Photocopies of old visas will not be accepted.

THE STARS AND STRIPES LOUNGE (Applicants scheduled for interview at Mumbai Consulate ONLY)

A comfortable air conditioned waiting facility is available for visa applicants and accompanying people. Please check our VFS website www.vfs-usa.co.in for more information on the services and charges.

UPDATED INFORMATION

The information is subject to change without notice. Please check the VFS website at www.vfs-usa.co.in for latest information before your interview date.

You can also email us

If you belong to Chennai Consular District email us at infouschennai@vfshelpline.com

If you belong to New Delhi Consular District email us at infousdelhi@vfshelpline.com

If you belong to Kolkata Consular District email us at infouskolkata@vfshelpline.com

If you belong to Hyderabad Consular District email us at infoushyderabad@vfshelpline.com

If you belong to Mumbai Consular District email us at infousmumbai@vfshelpline.com

or call against prevailing tariff 0120 – 6611411 for national callers and (+91) 120- 6611411 for international callers

SECURITY MEASURES:

The following are not permitted inside the visa sections:

1. All battery operated or electronic gadgets such as mobile phones, digital diaries, digital watches, pagers, cameras, audio/video compact discs, MP3's, floppies, laptops, cassettes, palmtops or portable music players.
2. All ladies hand bags/purses. Only a small ladies pouch in hand will be permitted.
3. All bags such as travel bags, back packs, briefcases, suitcases, leather, jute or cloth bags and zip folders. Only a plastic bag containing your application-related papers will be permitted.
4. Any food item.
5. Sealed envelopes or packages.
6. Cigarettes / cigars / match boxes / lighters.
7. Any sharp objects such as scissors, pen knives or nail files.
8. Weapons or explosive material of any kind.

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The list provided above is not finite. Other items may be prohibited based on security staff discretion. Due to security concerns, the Embassy/Consulate does not permit interested parties such as friends, relatives or business contacts to accompany nonimmigrant visa applicants to their interviews. However, interpreters are allowed to accompany hearing-impaired applicants.

IF YOU ARE GRANTED A VISA:

1. Ordinarily the passport will be returned to VFS within 72 working hours from the interview date. Delivery time lines depend on place of residence.
2. You can check passport delivery status by logging on to www.vfs-usa.co.in or by sending an SMS message “VISA US (passport number)” to 57333.
3. Counter Passport Collection: you have the OPTION to collect your passport across the counter in the city where your interview was held. Passports may be collected on the day the visa section hands over your passport to VFS. The collection timings are:
 1. Chennai VFS centre – 16:00 to 17:00 hours.
 2. Mumbai VFS centre – 17:00 to 17:30 hours.
 3. New Delhi VFS centre – 16:00 to 17:00 hours.
 4. Kolkata VFS centre – 14:30 to 16:00 hours.
 5. Hyderabad VFS centre – 15:00 to 16:00 hours.
4. Please check the ‘Track Your Passport’ link on our website (www.vfs-usa.co.in) for information on the documents required by you or your representative when collecting the passport from VFS Application Centre.
5. You will need to carry the original and a copy of the fee receipt issued by HDFC Bank and a Government recognized photo ID. Passports not collected across the counter the same evening will automatically be dispatched by courier.

Important to Note: (a) Passport will NOT be delivered across the counter at the U.S Embassy or Consulate. (b) The time taken for a visa section to hand over the passport depends on the circumstances such as work load, intervening holidays etc. Hence, a definite turnaround time cannot be assured.

6. Kindly check the details on your visa before travel.

IF YOU ARE DENIED A VISA:

The Consul will return you your passport after the interview.
