

**Invoice: HKU-HALLFEE-0000095032****Due Date: 16/01/2017****Invoice Date: 21/12/2016****Amount (HKD): 9,049.00**

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**Student ID:** 3035203857  
**Program:** BEng(CompSc)

**Invoice Items**

Term	Item	Amount (HKD)
2016-17 Sem 2	Lodging Fee(2nd inst.)JCSV III	9,049.00
<b>Total :</b>		<b>9,049.00</b>

Bill Type	Bill A/C No. / Payment Reference No. for ATM / PPS / Internet Banking / Jet Payment / BEA Cyberpayment / HSBC Cheque Deposit Machine
03	30352038579999

\*\*\* According to General Regulation G17, students who have not settled their outstanding University fees within 30 days after the due date shall be de-registered and be prohibited from using University facilities and services. To re-instate the student status, students shall have to pay a surcharge of 10% of the outstanding fees, or \$500, whichever is the lesser, and may additionally be required to compensate the University for any loss of interest due to late payment or non-payment of fee. If you have any difficulties in settling the outstanding fees, you must contact the Centre of Development and Resources for Students (CEDARS) BEFORE the due date for assistance. \*\*\*

**Enquiries:****Office****Telephone Hotline****Email Address**

How to make payment & account enquiry	Finance and Enterprises Office (FEO)	2859-2337/2859-2344	feo_student@hku.hk
Query on composition fees charged	Registry (ASE Section)	2859-7082/2241-5261	fees@hku.hk
Need financial assistance/ Government grant & loan	Ctr of Dev & Res for Students (CEDARS)	2859-2301/2859-2305	cedars@hku.hk

## Payment Instructions

### By using bank machines:

#### A) Through Automatic Teller Machine (ATM)

ATM cardholder may settle the invoice through the following types of ATM:

##### a. JETCO ATM with 'JET Payment Service' logo

##### b. HSBC/Hang Seng Bank ATM with 'Bill Payment Service' logo

- Select 'Bill Payment'; 'Education' then 'The University of Hong Kong'.
- Enter the 'bill type' and 'bill account no.' as indicated in the invoice\*\*.
- Key in the settlement amount.
- Please retain the ATM transaction advice as your proof of payment.

#### B) Through HSBC Cheque Deposit Machine (CQM)

1. Draw a **Crossed Cheque** payable to 'The University of Hong Kong' with your Name and University No. (10 digits) written at the back of the cheque.  
(Post-dated cheque is not acceptable)
2. Deposit the cheque at any Cheque Deposit Machine of HSBC
  - Select 'Bill Payment'; 'Education'; 'The University of Hong Kong' and then the appropriate 'Bill Type' of Composition/Continuation Fees, Hall Fees, Loan Fund Repayment or Other Fees.
  - Key in the cheque deposit amount.
  - Enter the 14-digit of 'bill account no.' as indicated in the invoice\*\*.
  - Insert the cheque into cheque insertion slot of the machine.
  - Please retain the transaction advice from CQM as your proof of payment.

[For detailed machine operation procedures, please refer to the label stuck on the CQM.]

### By Telephone/Internet:

#### C) Payment via internet banking

**Please DO NOT use the 'account transfer' function for payment.**

Internet banking user of HSBC Bank, Hang Seng Bank, Bank of East Asia (BEA) or JETCO member banks may visit the following websites and pay via the **bill payment service** on or before the due date:

Banker	Website address	Bill Payment Service
HSBC	www.hsb.com.hk	View and Pay Bills
Hang Seng Bank	www.hangseng.com	View and Pay Bills
JETCO	www.jetco.com.hk	JET Payment
BEA	www.hkbea.com	Bills Payment

- Please select 'The University of Hong Kong' as merchant for payment.
- Enter the 'bill type' and 'bill account no.' as indicated in the invoice\*\*.
- Enter the settlement amount.
- Please print a copy of the bank payment reference number (after confirmation) as your proof of payment.

#### D) Through Payment by Phone Service (PPS)

**(NOT APPLICABLE for 1st year students who have not completed the registration procedures.)**

If you are a registered PPS user, dial 18031(English) or 18033(Cantonese) through a tone phone or visit the website [www.ppshk.com](http://www.ppshk.com) for payment:

- Enter HKU(PPS) merchant code '9111'.
- Enter the 'bill type' as below:
  - '01' Composition Fee
  - '03' Hall Fee
  - '05' Student Loan Repayment
  - '06' Other Fees
- Enter 'bill account no.' as indicated in the invoice\*\*.
- Enter the settlement amount.

**Note** : If in a special case, you cannot use any one of the above-mentioned payment methods with very good reasons, you may make payment through Bank of East Asia (BEA) counter to HKU bank account no. '015-514-40-59222-6' by cash or crossed cheque payable to 'The University of Hong Kong' (as the last resort). After the completion of the payment transaction, please ensure that the 14-digit payment reference printed on the bank pay-in slip is correctly input by the bank teller.

**\*\* Except for Student Loan Repayment, the 14-digit Bill Account No. is equal to your University No. plus a suffix of "9999" as indicated in the invoice.**

## 繳費辦法

### 使用銀行自動服務機:

#### A) 透過「自動櫃員機」交費

提款卡持有者可到以下自動櫃員機繳付賬單:

- a. 貼有「繳費易」標誌之「銀通」自動櫃員機
- b. 貼有「繳費通」標誌之「匯豐」或「恆生」銀行自動櫃員機
  - 請順序選擇收款機構:「繳費」、「專上學院」、「香港大學」。
  - 請輸入賬單所示之賬單類別及賬單戶口號碼\*\*。
  - 請輸入繳費金額。
  - 閣下須保留自動櫃員機之付款收據作為閣下之繳費證明。

#### B) 透過匯豐「入票易」存票機交費

1. 支票須寫明支付「香港大學」並加劃線, **期票將不予接納**。  
請於支票背面寫上閣下之姓名和學生編號(十位數字)。
2. 閣下可透過「匯豐」銀行「入票易」存票機存入劃線支票以繳付賬單。
  - 請順序選擇「繳付賬單」、「教育學府」、「香港大學」及適當的賬單類別,例如學費/延讀費,住宿費,貸款還款或其他賬單。
  - 請輸入支票金額。
  - 請輸入賬單所示之14位數字之賬單戶口號碼作為參考編號\*\*。
  - 請將支票平放入存票機之入票處。
  - 閣下須保留由「入票易」存票機所發出之付款收據作為閣下之繳費證明。  
[詳細入票程序,請參照貼於「入票易」存票機上之標籤。]

### 電話或網上繳費:

#### C) 網上理財交費

**請勿使用轉賬過戶服務繳付賬單。**

匯豐銀行、恒生銀行、東亞銀行或銀通成員銀行之網上銀行用戶可於限期前透過以下各銀行或銀通網址所提供之繳費服務進行繳費:

銀行名稱	網址	繳費服務
匯豐銀行	www.hsb.com.hk	繳付賬單
恒生銀行	www.hangseng.com	繳付賬單
銀通成員銀行	www.jetco.com.hk	繳費易
東亞銀行	www.hkbea.com	賬單繳費

- 請選擇「香港大學」作為收款商戶。
- 請輸入賬單所示之賬單類別及賬單戶口號碼\*\*。
- 請輸入繳費金額。
- 請編印一份已被確認之「網上交易編號」作為閣下之繳費證明。

#### D) 透過「繳費靈」交費

**[此繳費方法不適用於所有未完成註冊程序之新生。]**

若閣下為「繳費靈」登記用戶,可使用音頻電話致電18031(英語)或18033(粵語)或瀏覽「繳費靈」網址:[www.ppshk.com](http://www.ppshk.com) 進行繳費:

- 請輸入香港大學「繳費靈」商戶編號 '9111'。
- 請輸入以下之賬單類別:
  - '01' 學費
  - '03' 住宿費
  - '05' 貸款還款
  - '06' 其他收費
- 請輸入賬單所示之賬單戶口號碼\*\*。
- 請輸入繳費金額。

**注意** : 如閣下有特別原因不能使用以上的繳費辦法,請到東亞銀行各分行之櫃檯服務以現金或支票繳費。賬戶名稱為「香港大學」及賬戶號碼為 '015-514-40-59222-6'。付款後,請核對銀行職員在付款單上所輸入 14 位數字之賬單戶口號碼。

**\*\* 除貸款還款外,賬單所示之賬單戶口號碼一般為學生編號另後加代號 '9999' (共十四位數字)。**