

Add option in Master for Header/Footer on company level

Receiving No.: Automatically generate this unique no. in system

Created on: Automatically add date & time of creation

## Material Receiving

Date of Receiving: \_\_\_\_\_

Vehicle No.: \_\_\_\_\_

Vehicle Photo: Upload Photo

Invoice No.: \_\_\_\_\_

Invoice Date: \_\_\_\_\_

Invoice Photo: Upload Photo

Any Issues in Invoice: Yes/No

E-way Bill: Yes/No

E-way Bill No.: Only if yes option is selected above

E-way Bill Date: \_\_\_\_\_

E-way Bill Photo: Upload Photo

Material Test Certificate: Yes/No

MTC Date: Only if yes option is selected above

MTC Photo: Upload Photo

Remarks: \_\_\_\_\_

Purchase Order					Receiving		Records	
S.No	Item	Qty	Rate	Amount	Qty	Amount	Total Received	Pending
Auto-populate from PO					To be filled	Auto-Calculate	Include this time's received qty also	Auto-Calculate
1.	.....	.....	.....	.....		.....	.....	.....

Weigh Bridge Measurements: Yes/No

Loaded Vehicle Weight	_____	Unit	Upload Photo
Empty Vehicle Weight	_____	Unit	Upload Photo
Weight of Load	Auto-Calculate	Unit	Upload Photo

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**Photo of Vehicle**

**Photo of Invoice**

**Photo of E-way Bill**

**Photo of Weigh Bridge  
(Loaded Vehicle)**

**Photo of Weigh Bridge  
(Empty Vehicle)**

**Photo of Weigh Bridge Receipt**

**Photo of Material Test Certificate  
(MTC)**