



Guidelines for enrollment

Submission of enrollment documents: August 12, 2024 until September 30, 2024

Please complete the following formalities required for enrollment before your arrival or if it is foreseeable that you will receive the necessary visa in time:

1. Transfer the semester contribution (for amount and account details see form **Student Registration** on the next page in this document)
2. Take out a health insurance policy that is valid in Germany and have an electronic notification of your insurance coverage by a German statutory health insurance company submitted to TU Dresden (see **Information on health insurance for international students**, which you received with the document **Information on admission** with your letter of admission)
3. Complete and sign the form **Student Registration**
4. Send the form **Student Registration** as a PDF file by e-mail to:
immatrikulation.international@tu-dresden.de
Subject: **enrollment + application number**

Proof of payment of the semester contribution and health insurance do not have to be sent!

Important notes:

- The enrollment period begins on August, 12, 2024. You can complete the formalities and send the form Student Registration before this date. Processing will begin from the above date.
- Please note that it may take a few days after completing points 1. and 2. until we have received the money and the health insurance notification at TU Dresden! It therefore makes sense to take care of these formalities in advance.
- We kindly ask you to refrain from inquiring about the receipt of your documents. When enrollment begins, you will receive a confirmation of receipt and we will contact you if anything is missing!
- In case of **delayed issuance of your visa**, the enrollment documents can still be submitted until **October 15, 2024**. It is generally still possible to arrive in Dresden up to one month after the start of the semester.
- For the planning of your arrival we would like to point out:
Thursday, October 03, is a public holiday in Germany!

After enrollment, you will receive further information regarding the arrival and the start of studies by e-mail.

You can also find information about the offers for starting your studies, the TU Dresden and the city on this page: <https://tu-dresden.de/studienstart>

We look forward to welcoming you soon at the Technische Universität Dresden!
International Students Team



Einzureichen für die Immatrikulation: TU Dresden, International Office
Please hand in for enrollment: TU Dresden, International Office

Hiermit beantrage ich die Immatrikulation für unten genannten Studiengang.
Ich werde die für die Immatrikulation geforderten Unterlagen vorlegen und den Semesterbeitrag unter Angabe meiner Bewerbungsnummer auf das genannte Konto überweisen.

I hereby apply for enrollment in the degree program listed below. I will submit the documents required for enrollment and transfer the semester contribution to the specified account, stating my application number.

Bewerbungsnummer / Application number: |_|_|_|_|_|_|_|_|

Matrikelnummer / Matriculation number: |_|_|_|_|_|_|_|_|

(wenn Sie bereits an der TU Dresden studiert haben / *if you have already studied at TU Dresden*)

1. Angaben zur Person / Personal details

Staatsangehörigkeit/Citizenship: _____

Name/Surname

Vorname/First name

Geburtsort (wie im Pass angegeben) / Place of birth (as stated in passport)

Geburtsdatum / Date of birth |_|_| |_|_| |_|_|_|_|_|
Tag/Day Monat/Month Jahr/Year

2. Angaben zum Studiengang (wie auf dem Zulassungsbescheid angegeben)

Course of Studies (as indicated on your letter of admission)

Abschluss / Degree: _____

☐ Austauschstudium / Exchange studies

Studiengang / Degree programme: _____

3. Semesterbeitrag / Semester Contribution

Von allen Studierenden der TU Dresden muss in jedem Semester ein studentischer Beitrag für das Studentenwerk, die Studierendenschaft und das Semesterticket bezahlt werden.

All regularly enrolled students must pay a nominal semester contribution that covers the "Studentenwerk", the "Studierendenschaft" and the "Semester Ticket".

Information: <https://tu-dresden.de/studium/vor-dem-studium/internationales/informationen-von-a-z>

Bitte überweisen Sie den Semesterbeitrag: 288,10 €

Please transfer the semester contribution: 288,10 €

Empfänger:	TU Dresden
Kreditinstitut:	Commerzbank Dresden
IBAN:	DE25 8504 0000 0800 4004 01
BIC:	COBADEFF850
Verwendungszweck:	BEW00 Bewerbungsnummer Name / Application number, name

Bitte beachten Sie, dass der Semesterbeitrag überwiesen werden muss, eine Barzahlung bei der Bank ist nicht möglich!

Please note that the semester contribution must be transferred, a cash payment at the bank is not possible.

4. Nachweis der Krankenversicherung / Proof of Health Insurance

Zur Versicherungspflicht als Studierende beachten Sie bitte die Hinweise zur Krankenversicherung für internationale Studierende, die Sie mit dem Dokument „Informationen zur Zulassung“ erhalten haben.

Please refer to the information on Health Insurance for International Students that you received with the document "Information on Admission".

5. Studienverlauf in Deutschland / Studies in Germany

Bitte ausfüllen, falls Sie bereits in Deutschland studiert haben (Vorlage der Exmatrikulationsbescheinigung erforderlich).

Please fill in if you have already been a student at a German university (presentation of confirmation of termination of enrollment required).

Semester der Einschreibung / Semester of enrollment: _____

Studiengang / Degree programme: _____

Hochschule / University: _____

6. Erklärungen / Declarations:

1. Ich bestätige die Vollständigkeit und Richtigkeit meiner Angaben.

I confirm that all information given is complete and correct.

2. Ich habe die [Erklärung zur Immatrikulation und die Hinweise zu den Informationspflichten der TU Dresden](#) zur Kenntnis genommen.

I have read the [the Declaration for enrollment and the Information Obligation](#) of TU Dresden.

Ort, Datum/Place, date

Unterschrift/Signature