

CS 199-128 Group Project Agreement

This agreement will be graded solely on completion, and there are no “wrong” answers. The fill in the blank style of this agreement is to promote early interaction and engagement as well as build accountability. It is solely for the benefit of each individual member and the group as a whole.

Interaction

This group will use the following forms of communication for coordinating purposes:

Medium	Purpose
GroupMe	24 hour group chat
Zoom	Weekly Meetings on Wednesday

Delegation

Delegation of specific tasks to individual group members will be decided by volunteering and group consensus. Specifically, we will delegate based on comfort levels with the goals of the sprint.

Accountability

Group members are expected to complete their part of the project in a timely fashion. Each part of a deliverable *may* have a sub-deadline set by the group to ensure the final project is completed in time. If a group member believes they will not be able to make a deadline, that member should communicate this to the group ASAP, to facilitate rescue *before* the deadline.

Committing 2 instances of any combination of the following behaviors by one member will prompt the other group members to contact the instructor:

- Missing 1 meeting(s)
- Missing a deadline without notice by 24 hours
- Not responding to any medium listed under INTERACTION for 24 hours

Scheduling

This group will set deadlines based on the following time zone: CST. This group will make themselves available for simultaneous/synchronous work and communication at these dates and times: Wednesday, 3 pm . These dates and times are negotiable if conflicts occur.

Below is a rough draft of sub-tasks, who is responsible for completing them, and when it is due:

Task	Member(s) responsible	Due date
Sprint 1	Reference Proposal.md	Refer Proposal
Sprint 2	Reference Proposal.md	Refer Proposal
Sprint 3	Reference Proposal.md	Refer Proposal
Sprint 4	Reference Proposal.md	Refer Proposal

Signatures

A signature on this document reflects that the document has been read in its entirety and the signer agrees to everything contained in this document.

Ferrando Moya

Signature

4/9/21

Date

Abhi Sathya

Signature

4/9/21

Date

Grant Hale

Signature

4/9/21

Date

Gabriel K. Kosmacher

Signature

4/9/21

Date