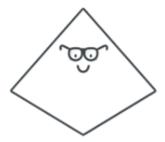


Blue Prism Trial and Learning Edition

We offer two alternative versions of our enterprise product to help you become familiar with Blue Prism and, if you are looking for a more structured approach, start teaching yourself how to use Blue Prism with support from our training labs and Blue Prism University.





Trial

Find out how easy it is to automate your organization's internal processes and discover how Blue Prism can improve efficiency and productivity throughout your business.

What you get...

- · A full installation of Blue Prism.
- A free 30-day license.
- 15 processes to run the operations you want to automate.

Learning Edition

Begin your Robotic Process Automation (RPA) journey with Learning Edition and discover new opportunities by becoming a certified Blue Prism developer through the Blue Prism University.

What you get...

- A feature limited installation of Blue Prism.
- A free 90-day license.
- 5 processes to run the operations you want to automate.

Both editions come with a single Digital Worker so you can run your automated processes against target applications. To support you, we provide free access to our product documentation, training materials, and the Blue Prism community.



Before you start...

Ensure your device meets the minimum requirements

- Intel Processor
- 2GB RAM
- Minimum 10GB free disk space (after install of Operating System and standard software)
- Windows 8.1 (64-bit) or 10 (64-bit)
- .NET Framework 4.7

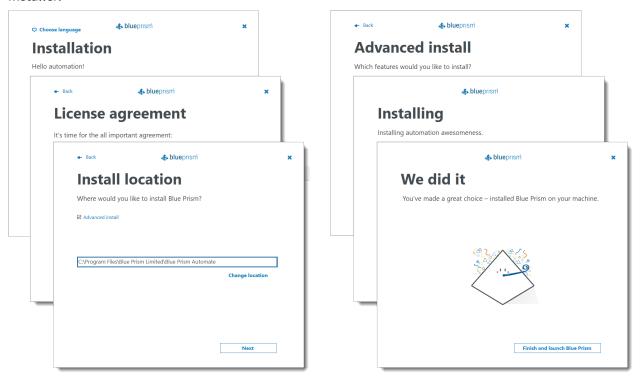
Sign up

When you sign up for a <u>Blue Prism Digital Exchange (DX)</u> account and download the software, we will send you a license file which is required to complete configuration. If you have signed up for an account but are yet to receive your license, check your spam folder. If you need further assistance, contact <u>dxsupport@blueprism.com</u>.



Install

Double-click the installer to begin and follow the instructions to install Blue Prism using the easy to use installer.



As part of the installation process, you are asked which Blue Prism components you want to install. Select the components you require for the processes you want to automate - if in doubt, select them all:

- Microsoft Outlook Automation Enable this option if you want to automate processes that use Outlook.
- Google Sheets Automation Enable this option if you want to automate processes that use Google Sheets.
- Blue Prism Chrome browser extension Enable this option if you want to automate processes that use web pages presented in Chrome.
- Blue Prism Firefox browser extension Enable this option if you want to automate processes that use web pages presented in Firefox.

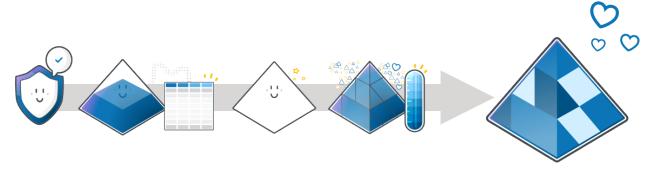
Once installation is complete, launch Blue Prism





Configure and activate

An in-product guide helps you through the simple steps required to set up Blue Prism.



Create an administrator password

An admin account is required to configure and administrate Blue Prism. The username is automatically set as **admin** - enter and confirm your admin password.

Install a local database

Blue Prism requires a database to store processes and logs as well as audit and user information which is automatically created for you.

Sign in

Sign in to Blue Prism with the username **admin** and the password you entered for that account.

Activate Blue Prism

Activation is a two part process...

Upload your license file

When prompted, upload your license file ready for activation - you can also request a new one if required.

Retrieve and enter your validation code

After uploading your license, generate an activation code and follow the instructions to validate your license on the customer portal. You will be issued a validation code to enter which is the final step in the getting started process.

Configuration complete

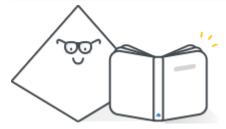
Once fully installed and configured, a short, optional guide displays to help you get familiar with the different areas of the product. Now you're ready to start using Blue Prism.



Learning and support

You can now begin leaning how to use Blue Prism. Start with our training labs or jump straight into our developer training.

| Resource | Location | Recommended for |
|--------------------|----------------------------------|-----------------------|
| Training labs | Blue Prism Digital Exchange (DX) | Trial users |
| Developer training | Blue Prism University | Leaning Edition users |
| Online help | Blue Prism Online Help | All users |



You also have access to a range of user assistance that will help you get up and running and support you as you progress:

- <u>Blue Prism Portal</u> Access our product documentation and support center.
- <u>Blue Prism Community Site</u> Discuss Blue Prism with other users, ask questions, and give feedback. There are separate communities for Trial and Learning Edition.

Evaluation complete

Now you have had a chance to use Blue Prism and see what it can offer your organization, you are now ready to move to the Enterprise edition and use Blue Prism to automate and enhance your internal processes.



Talk to your sales representative about your Enterprise options.



Uninstall



You can simply uninstall Blue Prism using the Windows *Add or remove programs* system settings. To completely remove all Blue Prism components and data from your device, follow the additional steps below.

Open the command line

Run the following commands to stop and remove the local database instance:

- "C:\Program Files\Microsoft SQL Server\140\Tools\Binn\sqllocaldb" stop blueprismlocaldb
- "C:\Program Files\Microsoft SQL Server\140\Tools\Binn\sqllocaldb" delete blueprismlocaldb

Open Windows Explorer

Remove the following configuration folders:

- C:\Users\[username]\AppData\Local\Blue Prism Limited
- C:\Users\[username]\AppData\Roaming\Blue Prism Limited
- C:\Users\[username]\AppData\Local\Microsoft\Microsoft SQL Server Local DB\Instances\BluePrismLocalDB
- C:\ProgramData\Blue Prism Limited

Microsoft SQL Server 2017 LocalDB

SQL Server 2017 LocalDB is installed and set up during the Trial and Learning Edition setup. If this is not used for any other purpose and is no longer required, you can uninstall using the Windows *Add or remove programs*.