



FOLD HERE

Instructions

UPS Electronic Return Label: View/Print Label

- 1. Ensure that there are no other tracking labels attached to your package.**
- 2. Fold the printed label at the solid line above.** Place the label in a UPS Shipping Pouch. If you do not have a pouch, affix the folded label using clear plastic shipping tape over the entire label. Take care not to cover any seams or closures.
- 3. Collection and Drop-off**
 - Schedule a same day or future day Pickup to have a UPS driver pickup all of your Internet Shipping packages.
 - Take this package to any location of The UPS Store®, UPS Drop Box, UPS Customer Center, UPS Alliances (Office Depot® or Staples®) or Authorized Shipping Outlet near you. Items sent via UPS Returns® Services (including via UPS® Ground) are accepted at Drop Boxes, to find your closest UPS location visit www.ups.com/content/us/en/index.jsx and select Drop Off. [Drop Off Locator](#)

Daily Collection customers:

- Have your shipment(s) ready for the driver as usual.