

PHOTO

FULL NAME

My Contact

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☎ MOBILE
📍 Rajdwara Road , Rampur (244901)
🌐 <https://rb.gy/tlad5>

Hard Skill

- Microsoft 365 (Adv. Excel & Adv. PowerPoint)
- Data analysis (SQL, Tableau, Power BI, R Programming, SPSS etc.)
- Project Management
- Business Development (Digital Marketing, SEO, Google Ads)

Soft Skill

- Leadership
- Time Management
- Communication
- Team Work

Education Background

- **Master of Business Administration (MBA)**
Dr. A.P.J. Abdul Kalam Technical University
Complete in 2024
- **Bachelor of Business Administration (BBA)**
IFTM University Moradabad
Completed in 2022
- **Intermediate**
U.P. Board
Completed in 2019
- **High School**
U.P. Board
Completed in 2017

Achievements

- 2022 – 2024
 - **Academic Excellence Award** in Master's Degree
 - Published a Research Paper in **ASIA PASIFIC JOURNAL OF MANAGEMENT AND EDUCATION**
- 2019 – 2022
 - **University Gold Medalist** in Bachelor's Degree

About Me

Results-driven MBA student with a focus on finance and marketing, leveraging part-time experience as a mutual fund consultant to develop critical skills in financial analysis, forecasting, and investment management. Seeking to expand career opportunities as a Business Analyst, with a strong foundation in data analytics and currently pursuing a course from Google to sharpen technical skills and stay ahead of industry trends.

Professional Experience

Aditya Birla Sun Life Mutual Fund | Mutual Fund Consultant
(Part Time) Oct 2022 – Present

Key responsibilities:

- Prospecting and acquiring new clients and providing personalized investment advice
- Ensuring compliance and building and maintaining relationships
- Staying up-to-date with industry trends

Internship

Digital Esprit & Hint Radio 90.4 (Hint Media Group.)

SEP 2023 – Present

Key responsibilities:

- Manage social media campaigns for clients, including creating and scheduling content, engaging with followers, and running ads
- Learn about WordPress, SEO, and Google Analytics
- Assist with other digital marketing tasks, such as email marketing and content creation
- Learn about the structure of the radio routine and how to set logs
- Use Sound Forge software to edit and record audio
- Write and record a script for a radio show

Project Work

Association of International Business and Professional Management (AIBPM) | Nausantara Project 2023

Key responsibilities :

- Study fast food consumption patterns: Analyze Malaysian university students' fast food habits.
- Identify factors influencing fast food: Analyze survey and interview data.
- Promote healthier eating habits: Make recommendations based on research.
- Summarize study in research paper: Methodology, results, and conclusions.

Training and Certifications

- **Indian Institute of Management Ahmadabad** – Leadership Skills
- **TCS ION Career Edge** – Young Professional: Tata Consultancy Services ION
- **National Institute of Electronics and Information Technology (N.I.E.L.I.T)** – Course On Computer Concepts
- **Google Digital Unlocked** – The Fundamentals of Digital Marketing
- **Mahindra Pride Classroom** – Employability Skill Development Training Programme:
- **National Institute of Security Market** – NISM Series V–A: Mutual Fund Distributors Certification
- **J.P.Morgan & Chase Company** - Excel Skills Virtual Experience Program



Nitish Sharma

MBA | Financial Analyst

My Contact

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- 📍 123 Anywhere St., Any City
- 🌐 <https://linkedin.com/in/nitish>

Hard Skill

- Financial modeling and reporting
- Data mining and analysis
- Financial accounting
- Business valuation
- Advanced SAS proficiency

Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

Education Background

- **MBA 2022**
Lovely Business School
- **Certificate in Financial Management and Analysis**
Indian Business School
Completed in 2021
- **Pune Business School**
Bachelor of Economics, Major in Finance,
Minor in Data Analytics
Completed in 2017

About Me

Dedicated and detail-oriented Financial Analyst with 3 years of experience. Eager to apply proven-budget maximization skills for Carmen Industries in monitoring, maintaining, and completing client billing and reconciliations. Special interest in achieving the millennial market and helping with retirement and general financial planning.

Professional Experience

Carmen Industries | Financial Analyst
2018 -2020

Key responsibilities:

- Analyze current and past financial data
- Look at recent financial performance and identify trends
- Prepare reports on the above information and communicate the insights of these reports to the broader business
- Consult with the management team to develop long-term commercial plans
- Suggest budgets and improvements based on the above information

Ingoude Company | Junior/Investment Analyst
2017-2018

Key responsibilities:

- Looked at financial performance and identified trends
- Explored various investment opportunities

Timmerman Industries | Financial Analyst Intern
2017-2017

Key responsibilities:

- Analyzed financial data
- Observed financial performance and identified trends
- Prepared reports on the above information and reported the insights.

Achievements

- | | |
|-----------|---|
| 2017-2017 | Reduced the production cost by 20% during internship. |
| 2018-2020 | Managed five projects worth over INR 1 crore in value |