

Understanding Document Job Portal Proposal



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Please don't print me, it's bad for the environment

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Purpose of the Document

This document outlines the general scope of your project based on the requirements provided and discussions to date. The main objective at this stage is to ensure that all parties agree upon the general scope, budget and schedule of the project prior to commencing work on a time & materials basis.

Clients are urged to ensure that all details contained within this document are clear and fully meet their requirements before any work commences. Timescales mentioned only cover the scope listed, if these changes, costs and timings will change accordingly.

Once you are happy, we will progress into the next stages. This may include further detailing requirements and functionality or it may go straight into design/development. This will depend on the nature of the project.

Project Objective

The project objective is to develop a website which fulfil all your requirements. This online system allows the users (employee & recruiter) to use the site. The top-level features are to allow the users to browse the system.

Employees can easily find jobs according to their interests & capabilities, they can also apply in their desire company by upload their resume, they can make their resume with the help of resume maker, they can also search for the jobs, designation, etc. They can see popular jobs, jobs in demand, jobs in particular location, etc.

The Recruiter can also login or register into the system with their email id or password.

The system owner (admin) will be able to manage the whole system, adding, updating, deleting users and do other operations using the backend admin panel.

We will have the following modules in our system:

- Employee
- Recruiter
- Admin

Scope of Work

- Website Design
- Website Development
- Admin Backend

Employee End Features

1. Home Screen:

The home screen will have the following:

- ❖ **Jobs-** This will contain the following sections:
 - **Trending Jobs-** This will contains the list of trending jobs categories, like:
 - Work from home jobs
 - Immediate start jobs
 - Manager jobs
 - Finance jobs
 - Warehouse jobs
 - Part time jobs
 - Administrator jobs
 - Graduate jobs, etc.
 - **Search By Sector-** This will contains following search job sectors, like:
 - Technology
 - Engineering
 - Graduates
 - Health
 - Sales
 - Insurance, etc.
 - **Search By location-** This will contain the list of jobs based on the locations, like:
 - Jobs in London

- Jobs in Glasgow
- Jobs in Manchester
- Jobs in Liverpool, etc.

- **Popular Course-** This section will include the list of popular courses, like:

- Jobs by category
- Jobs by skill
- Jobs by location
- Jobs by designation, etc.

- **Find a Job, See All Companies-**

This section will have the list of companies where user can apply for the job.

- **UpSkill with Courses-**

Employee can Browse Skills with Courses in this section.

- **Footer-** The will include the following:

- Logo
- Contact with us (Social media icons- Facebook, Instagram, Twitter, LinkedIn)
- Privacy Policy
- Terms & Conditions
 - Links of pages:
 - o Jobs
 - Contact Us
 - Job Search
 - Browse Jobs
 - Browse Location
 - Popular Search, etc.
 - o Recruiter
 - Recruiter Site
 - Post a Job

- Recruiter Agencies
- Recruiter Advice, etc.
- o Courses
 - Help
 - Contact Us
 - Find a Course
 - View All Subjects
 - Discount, Online, Free Course
 - Career Guide
- o More information
 - About Us
 - Careers

❖ **Courses-** This will contain the following sections:

- **Offers (Banner)**
 - Search Courses With Subject and Qualification
 - Discount Courses
 - Online Courses
 - On Demand Courses
 - University Courses
 - Free Courses
 - Project Management Courses, etc.
 - Advertise a Course
- **Popular With Other Students**
- **Learning On Demand Courses**
- **Courses With Added Extras**
- **Looking For Inspiration**
- **Gain a Certificate**
- **What Do You Want To Learn ?**

Recruiter Panel Features

❖ Recruiting ? (Post a Job)

o Post a Job

- Discover how many candidates are registered in your sector and location:
 - Choose Sector
 - Choose Location

After choosing both the above options, employee can search:

 - Product & Prices
 - New Customer Offers

- Brands You Work With
- Client Success Stories
- Advertising With Your Site
 - Choose
 - Post
 - Manage
 - Start Sharing
- Post a Job

o CV Search

- CV Search Subscriptions- Choose your CV Search access for:
 - No. Of Days
 - Subscription Price
- See New Customer Offers
- Customer Success Stories
- How To Use CV Search
 1. Search and Filter
 2. Preview & View CVs
 3. Contact
 4. Shortlist & Share
 5. Saved Search

- o **Recruiter Advice**

- Featured Articles
- Start Hiring
- Latest Articles
- Stay up-to-date with Recruiter Advice straight to your inbox (with):
 - Email Address
 - Signup
- View All Articles

- o **More**

- **Customer Success-** Discover how top recruiters are successfully using your site for their recruitment needs.
 - Small Medium Enterprises
 - Large Enterprises
 - Recruitment Agencies
 - See All Product & Prices
 - About Your Site
 - Request a Call Back (With: Name, Work Email, Phone Number, Company Size)
- **Recruitment Agencies**
 - Solutions From Recruitment Agencies
 - Request a Call Back
- **Integrate with Us**
 - Discover the Integrate Solution
 - ATS Apply
 - Direct Post
 - Job Wrapping
 - Employee's Email
 - Get Started
 - Your Partners

- **Our Audience**

- Find Candidates with Sector
- Find Candidates with Region

- ❖ **Register CV**

- ❖ **Sign In**

Recruiter and employee both can sign in with their:

- Email
- Password

Or they can do login with their google account as well.

- ❖ **Saved Jobs**

2. Update profile Management

The employee will be able to update their profiles from this section. They can update following fields in their profile:

- Name,
- Email,
- Password, etc.

Admin Panel Features

Admin will be handling this section to manage entire system users, features and content.

1. Login:

Admin can log in to their secured panel from where they can manage the Users(employee & Recruiter), features and content. Admin will enter their email address/ username and password to log in.

2. Dashboard:

It would be the first page where the admin will be redirected after they are logged into the panel. This section will display the statistics like:

- ❖ **Analytics of site**

- Total no. of Employee
- Total no. of Recruiter
- Monthly, Yearly Revenue
- Total Earning
- Total Orders

4. User Management: (Employee & Recruiter)

The admin will be able to manage system users from this section. Admin can create, edit, inactive and active their accounts. Admin can view details of each user as well.

5. Pages management:

From this section, admin will manage all the pages in the system like, Home, About us, Contact us, FAQ, Privacy policy, terms & conditions, etc. Admin can perform the following operations on pages:

- Add page
- Edit any page
- Update Any page
- Delete any page
- View any page

10. Admin setting:

- Change password
- Manage general site settings

Technology Specifications

Web development

Component	Technology
CMS/Frame-work	Laravel- php framework
Database	My SQL
Programming Language	PHP
Front-end	Bootstrap

Resource Utilization

S. no.	Profile	Nature of engagement
1	Backend Developer/ App Developer	1 + 1
2	Designer	1
3	Quality Analyst	1
4	Technical Lead	1

Time & Cost Estimate

Total Estimated Cost	Total Estimated Time
INR + GST	

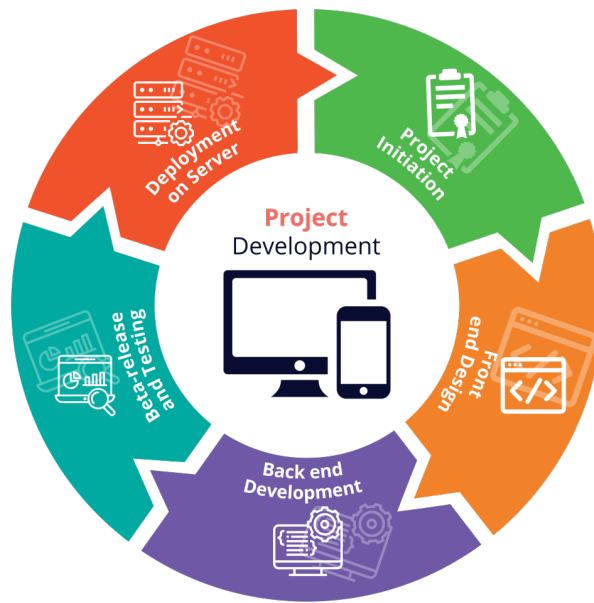
Testing and QA

Following testing procedures will be carried out before the final project hand-over

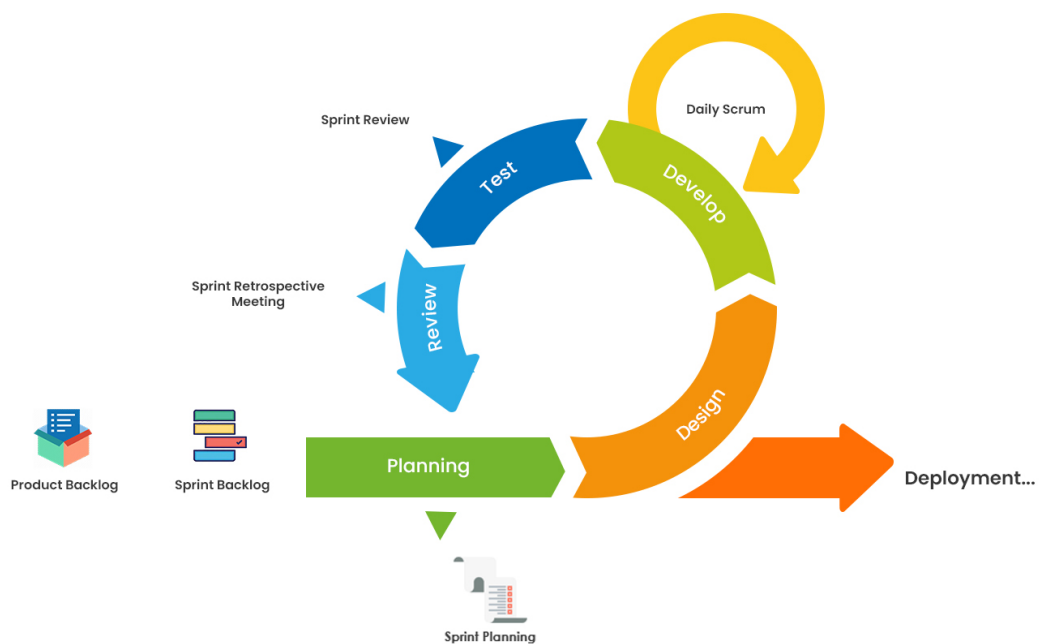
- **UI Testing** – To verify the graphic user interface of solution meets the specifications
- **Functionality Testing** - To check if the solution is working as per the required specifications
- **System Testing**: Testing entire system after all modules have been developed
- **Performance Testing** – To check the performance of the application under different loads and different users

Project Development Process

1. **Project Initiation**– This is the project planning phase and includes information gathering from the client regarding the project, documenting it, and assigning a team to the project
2. **Front-end Development** - We will send design mock-ups from our side and then take client's feedback to make changes accordingly till design is finalized; we will capture essence of your business and target segment in the design. We will first design the Homescreen and then the inner screens. After pages are complete, we will convert them into live app versions
3. **Back-end Development** - Back-end and functionality of the application with Admin panel will be developed using the chosen technologies. The admin panel will let you control and manage solution and its content
4. **Beta version release & Testing** - Beta version of the application will be released and testing will be done to ensure its bug and error free. We do rigorous testing to make sure the final system is running as it should be



5. **Deployment on Server** - This is the final step of the project development. The application will be developed on NBT servers first. After final testing the website will be ported to the client's server to make the app go live



Milestone-based payment schedule

We follow milestone based payment system; you have to pay certain percentage of the amount in multiple breakdowns after each milestone is completed as per your satisfaction. Milestones are defined below:

Milestone	Schedule	Percentage
Milestone 1	Project kick-off amount so that we can start with project initiation activities	20%
Milestone 2	After UI/Front-end Design is completed	30%
Milestone 3	After beta release of the apps	30%
Milestone 4	After final testing when applications are ready to go live	20%

Post Development Support

NBT will provide 180 days of free bug fixing support for any errors or bugs that might come up during the live user experience in the code that we have developed. We will try to resolve the issues in the minimum turn-around time after client's request. The support time starts after the final delivery of the application to the client.

General Terms & Conditions

- The project amount is inclusive of all taxes
- We work throughout the month except 2nd and 4th Saturdays
- Our team will communicate with you through e-mail/ Skype/ Zoom/ Any other channel of your choice
- Images, content, and logo have to be supplied by the client, if client does not have them then NBT will help in procuring from relevant sources
- The source code will be handed over to the client after the final payment
- This Project Proposal is valid for a period of 30 working days from the date of submission until and unless mutually agreed upon for a further period.

Contact Support

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Development Process

Project Management Tool

NBT will provide free access to our project management and collaboration platform for project planning, communication and tracking.

- Daily updates provided
- Keeps digital track of conversations
- Milestones and tasks for planning
- Maintain task list for deliverables
- E-mail notifications about updates & other activities

Testing

We provide unit testing services for your project as a standard package. Unit testing is completed by the developer during the development cycle. We ensure all the code blocks (paths) in the software are executed at least once and produce the desired results.

Environment

Where possible, NBT provides free of cost hosting during the project for you to test at your convenience. If the project dictates specific environment requirements, a separate estimate will be provided for these.

When the project is finished and signed off, we ask you to choose a hosting provider and deploy the project to live environment.

Deployment

NBT will deploy the complete solution for the project. Code can also be supplied directly to you or any repository account held.

Web based developments will normally be transferred to your own hosting account and put live as required. Mobile applications will be uploaded to the relevant App Store under your developer account.

Improved Quality

- Well-defined processes limit opportunities for error.
- Smart supplier management ensures quality results.
- Strategic people management enables team members to develop skills that will help the organisation succeed.

Decreased Costs and Enhanced Productivity

- Streamlined processes allow teams to integrate and collaborate more efficiently.
- Standardised project management practices reduce redundancy and waste.
- Identifying skill gaps helps break down workflow bottlenecks.

Higher Customer Satisfaction

- Service delivery strategies strengthen weak customer touch points.
- Elective product development instills customer confidence.
- Project management practices help teams meet and manage customer expectations.

Improved On-Time Delivery

- Field-tested project management standards keep work on schedule.
- Clear development processes reduce scope creep and deadline extensions.
- Careful vendor management mitigates supplier delays.