

# **Joining Report**

# 1. Date of Joining

This is to state that I have joined Mindtree Ltd on \_\_\_\_\_\_\_ (MM-DD-YYYY) on my own volition. Prior to joining Mindtree Ltd, I was working with Fresher and have completed all relieving formalities with my previous employer. To that extent, I am not in dual employment on the day of joining Mindtree Ltd and Mindtree Ltd is not responsible for any unfinished formalities viz., legal, financial, personal or professional which I have with my previous employer, if any.

#### 2. BGC Disclaimer:

At Mindtree, background verification is a joining prerequisite. If it is found that a candidate has falsified their credentials, it would mean summary termination of employment and subsequent reporting of the breach of integrity to a national skill registry formed under the auspices of the Indian IT industry body – NASSCOM. Once a candidate is reported for breach of integrity, the breach is permanently recorded in his/her employment record and the data is visible at the national level for all future employers. I agree to this prerequisite and declare that the given information is correct and to the best of my knowledge.

#### 3. Bank

I hereby agree that my salary and other benefits expressed in cash applicable to me may be credited to my account with ICICI/HDFC/AXIS/CITI/SBI Banks. I also agree that I will not raise any dispute over this in future even if the bank is changed.

## 4. Conduct Procedures

I further declare that I have completely understood the Conduct Procedures and I will follow the same without violating any.

# 5. Date of Birth My date of birth is \_\_\_\_\_ (MM-DD-YYYY) and I shall not raise any dispute before any forum now or in future over this date of birth as declared by me. Proof of date of birth is enclosed.



#### 6. Current Residential Address:

Following is my current residential address:

Gupta Brothers Near Amolwa Station
Pakadi Vishauli
Narkatiaganj
845455
BIHAR
INDIA

I confirm that the address is given above is the latest and I understand that should there be any change of my address I shall intimate the same to the People Function immediately. I also undertake that if any communication is returned undelivered for the reason that the address being wrong or that I am not traceable at the above furnished address it shall be deemed that I have being informed of the contents of the communication and no further communication will be necessary.

## 7. Proprietary Information:

I understand that my service relationship with Mindtree limited creates a relationship of confidence and trust with respect to any information of a confidential or secret nature that may be disclosed to me by Mindtree that relates to the business of Mindtree or to the business of any parent, subsidiary, affiliate, customer or supplier of Mindtree or any other party with whom Mindtree agrees to hold information of such party in confidence (the "**Proprietary Information**"). Such Proprietary Information includes but is not limited to Assigned Inventions, marketing plans, product plans, business strategies, financial information, forecasts, personnel information, customer lists and data and domain names.

## 8. Confidentiality:

At all times, both during my engagement and after its termination, I will keep and hold all such Proprietary Information in strict confidence and trust. I will not use or disclose any Proprietary Information without the prior written consent of Mindtree, except as may be necessary to perform my duties as an employee for Mindtree for the benefit of Mindtree. Upon termination or expiration of my engagement to provide Services for Mindtree, I will promptly deliver to Mindtree all documents and

Company Confidential



materials of any nature pertaining to my work with Mindtree and upon request by Mindtree, will execute a document confirming my agreement to honor my responsibilities contained in this invention Assignment Agreement. In will not take with me or retain any documents or materials or copies thereof containing any Proprietary Information.

# 9. Third party information:

I understand that Mindtree has received and will in future receive from third parties confidential or Proprietary Information (the "Third Party Information") subject to a duty on Mindtree's part to maintain the confidentially of such information and use it only for certain limited purposes. I agree to hold Third Party Information in confidence and not to disclose to anyone (other than personnel who need to know such information in connection with their work for Mindtree) or to use, except in connection with my work for Mindtree. Third Party Information unless expressly authorized in writing by an officer of Mindtree.

#### 10. No Conflict of Interest:

I agree not to disclose to Mindtree, or to bring onto Mindtree's premises, or induce Mindtree to use any confidential information that belongs to anyone other than Mindtree or me. Unless I first obtain the express, prior written consent of Mindtree, I agree not to make use of ant confidential or Proprietary Information of any third party in the course of performing the services, nor include or incorporate any such information with or into any product or work that I create, design, or develop for or on behalf Mindtree in the course of performing the Services.

# 11. Emergency Contact Person

Please indicate whom to contact in case of emergency. Indicate name, relationship with you and telephone number with STD code, E-mail address and telegraphic address.

MANOJ KUMAR	GUPTA
FATHER	9534587211
Gupta Brothers Near Amolwa S	tation Pakadi Vishauli
Narkatiaganj	845455
BIHAR	INDIA

Company Confidential



# 12. Medical History

Please give details of any major ailments that you had in their past/currently suffering						
13. Have you been e	ver prosecuted in	any criminal cou	rt?			
(Yes/ No) if yes, give de	tails.					
No						
14. Declaration						
any consequential omis my application is rejected made by me in this application and the secure institutions from all liabi	sions whatsoever. I ad or my employment polication form. I are any information relations for any damage apployment will be s	agree that Mindtree t terminated because gree to submit to pleading myself and whatsoever for issuabject to service co	Ltd. shall not be of the falsity hysical examinations as monditions as much informations.	true and correct without be liable in any respect, if of answers or omissions nation. I also authorize ase any person, firm or rmation. It is understood hay be stipulated in the a or abroad.		
Abhishek	Kur	nar	Gu	upta		
First Nan	ne	Middle Name		Last Name		
9/2/	2022					
	Joining Date		Signature			

Company Confidential Mindtree Limited