

Procedure for mapping SharePoint in File Explorer:

Open File Explorer. That's the app with the folder icon:



In File Explorer, navigate to the top level, called "This PC"

Click "Map network drive"

Click "Connect to a Web site that you can use to store your documents and pictures"

A pop-up window will open that says, "Welcome to the Add Network Location Wizard." Click "Next" then click "Next again on "Where do you want to create this network location?"

Type the address into the "Internet or network address" field. For example, in my case, I would enter:
https://usarmywestpoint.sharepoint.com/sites/cls.ch365/Student_Work/

Give the mapping a name. For example, "CH365 SharePoint"

Click "Finish."