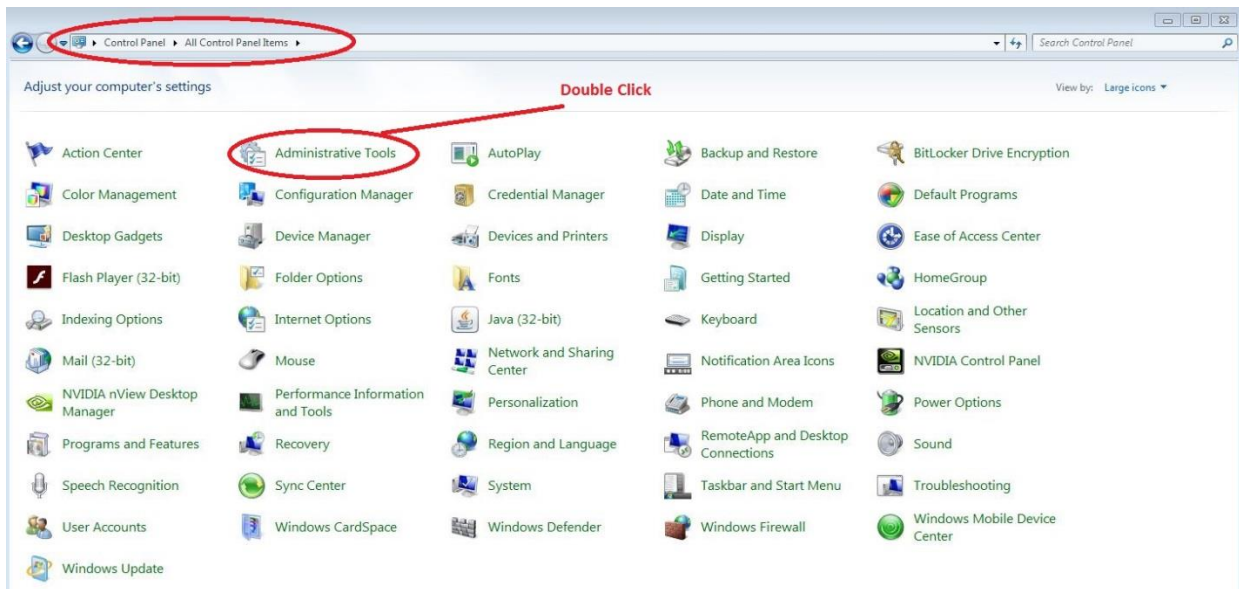


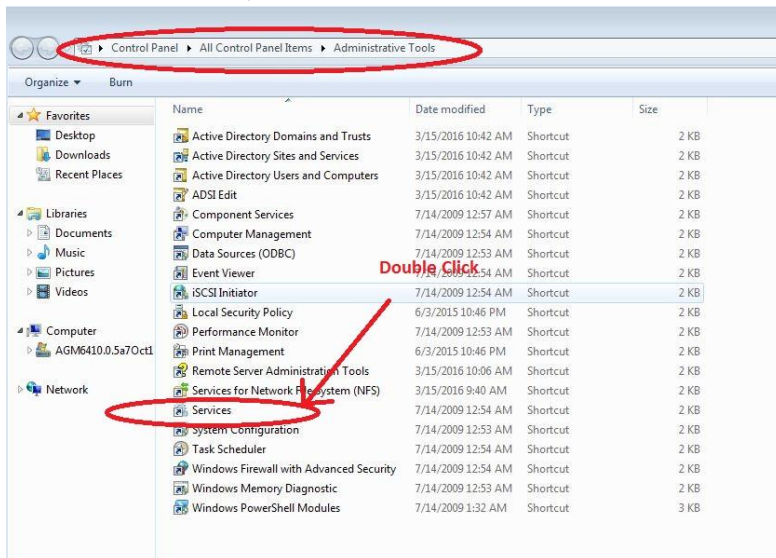
## Instructions to disable the Smart Card Removal Policy

(Computer automatically locking when Smart Card is pulled from your Computer)

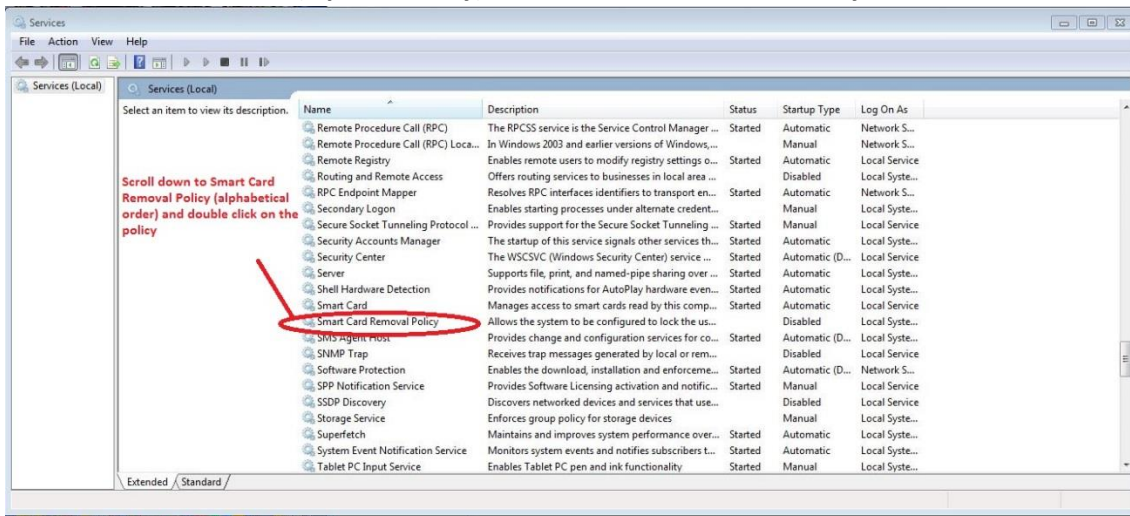
### 1. Go to Control Panel and Double Click on “Administrative Tools”



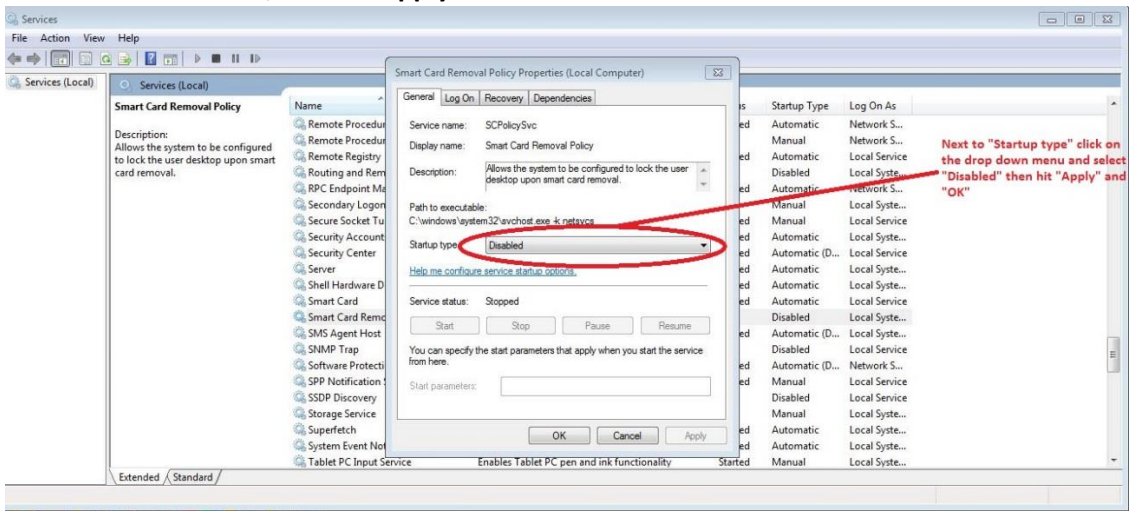
### 2. Within Admin Tools, double click on “Services”



3. In Services, scroll down (alphabetically) to “Smart Card Removal Policy” and double click on it.



4. When the Smart Card Policy window opens up, to the right where it say “Startup type” click on the drop down menu and select “Disabled”, then hit apply and ok.



5. Restart your computer to ensure the policy change takes. You can now remove your CAC without your computer locking up.