

SHAWEZ KHAN

FLAT #7 BLOCK 3B GALI 30 STREET #2 I-8/1, ISLAMABAD ·

03337575521

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I am very energetic and quick to adapt new environment. I work very well with team and I can perform well under pressure. I seek a challenging environment where I could help in growth of your esteemed organisation

EXPERIENCE

APRIL 24, 2017 – TILL DATE

CONTRACTS ENGINEER, NATIONAL CONSTRUCTION LIMITED

- Site Supervision
- Preparation of Bill of Quantities/ Bid Documents.
- Rate Analysis of Civil works
- Preparation of Pre-qualification Documents.
- Correspondence with the Clients regarding pre-qualification issues.
- Preparation of Progress Reports of the Projects
- Preparation of MPD (Master Planning Document).

OCTOBER 10, 2016 – APRIL 20, 2017

ASSISTANT SITE ENGINEER, SAIFULLAH MUHAMMAD SHAHI

- Site Supervision
- Daily Report Making & Submission
- Drafting of Drawings
- Bill of Quantities Including Verification of Bill, Bar Bending Schedule.

APRIL 01, 2016-OCTOBER 02, 2016

ASSISTANT SITE ENGINEER, CALSONS PVT LTD

- Execution of Work as Per Drawings
- Meeting with Consultants & Client Regarding Progress Reports
- Allocation of Resources As Per Requirements
- Daily Report Submission

EDUCATION

ONGOING
MASTERS IN PROJECT MANAGEMENT, SZABIST

MARCH 2016
BS- CIVIL ENGINEERING, SIR SYED UET KARACHI

SKILLS

- MS PROJECT
- MS OFFICE
- AUTOCAD

PROJECT

BRTS GREEN LINE PROJECT KARACHI

Construction of Bus Rapid Transit system at Karachi including Pavements & Bridges