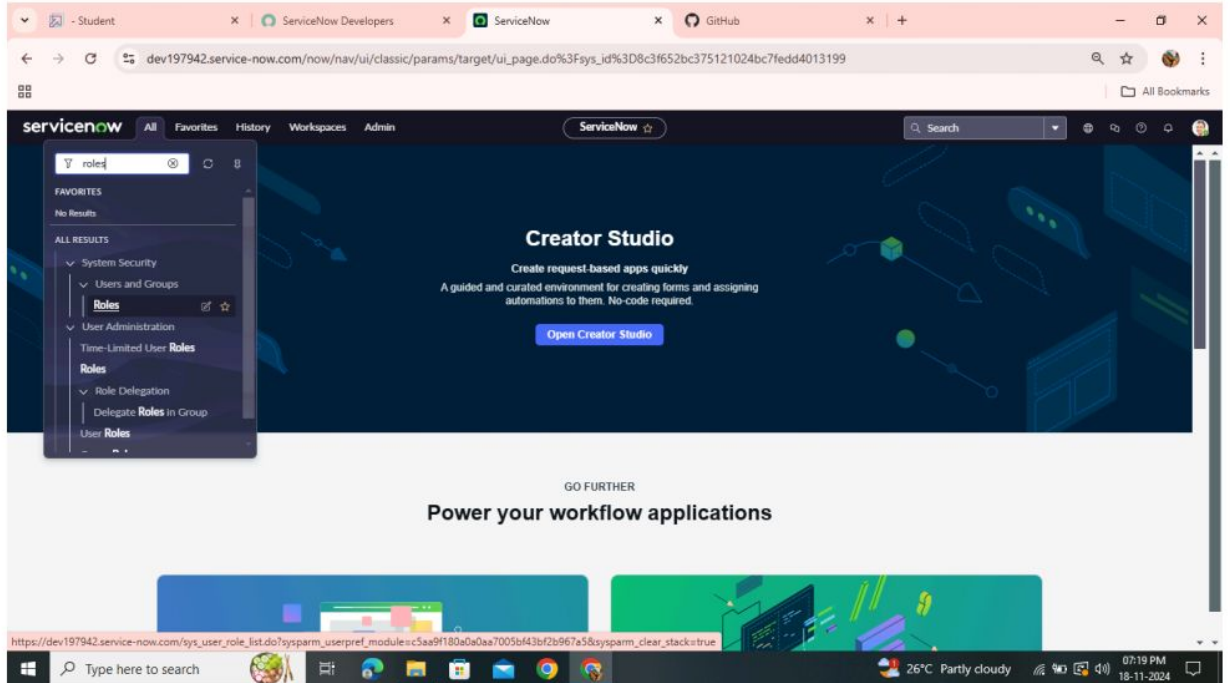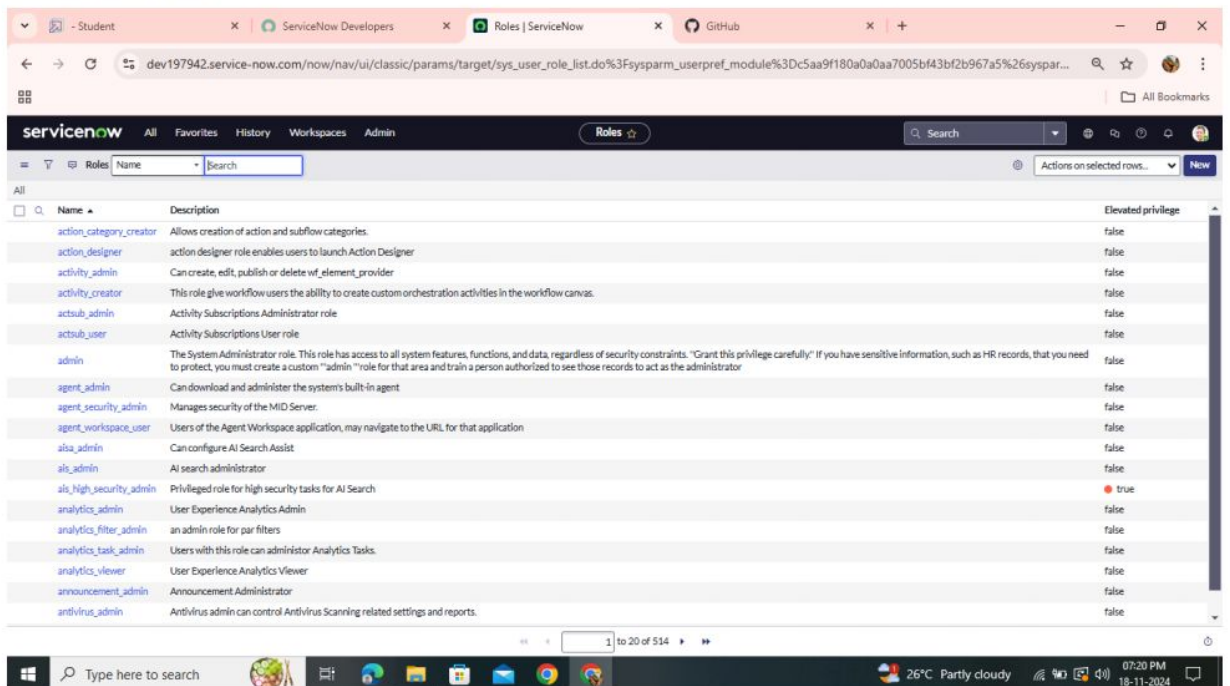# Activity - 3: Create Roles

1. Open service now.
2. Click on All >> search for roles
3. Select roles under system security

4. Click on new

5. Fill the following details to create a new role

6. Click on submit.