

10. Marks Distribution for a Course:

(a.) Theory Course

(i) Attendance/Assignment	10%
(ii) In-course exam	30%
(iii) Final exam	60%
Total Marks	100%


(b) Lab Course

(i) Lab attendance	: 10%
(ii) Continuous evaluation	: 40-90%
(iii) Final exam	: 0-60%

(c) Project and Thesis

(i) Defense	: 60%
(ii) Report /Thesis	: 40%

11. Guideline for Attendance Mark

Academic Ordinance for B. Sc. Engineering Degree
Faculty of Engineering and Technology, Sheikh Hasina University 

Attendance (%)	Marks (05)	Marks (10)
90 and above	05	10
85 to 89	04	08
80 to 84	03	06
75 to 79	02	04
60 to 74	01	02
Less than 60	00	00

14. Requirement to Sit for Course Final Exam

(a) Students having 75% or more attendance on average is eligible to appear in the semester final Exam.

(b) Student having average 60-74% attendance will be allowed to sit for the exam with a fine Tk. 500.00 (five hundred) in the University central account. In addition to usual fees a department may include additional fine as per the decision of the Academic Committee.

(c) Student having average attendance below 60% will not be allowed to sit for the semester final Exam but may seek re-admission in the program.

(d) The semester final exam will be arranged centrally by the controller of examination of the Sheikh Hasina University.

(e) The duration of theory course final exams will be as follows:

Credit	Duration of Exam
4 credits course	4 hours
3 credits course	3 hours
2 credits course	2.5 hours

(f) Duration of lab exam will be defined by the respective department.

15. Promotion to the Next Academic Year

A student has to attend courses required for a particular semester, appeared at the annual exams and scored a minimum specified CGPA for promotion to the next year.

Promotion to the next year will be given if a student score minimum CGPA as follows:

Year Description	CGPA
1 st year to 2 nd year	CGPA: 2.00
2 nd year to 3 rd year	CGPA: 2.25
3 rd year to 4 th year	CGPA: 2.50

18. Improvement or Retake Examination

- (a) A student will be allowed a single earliest available chance to clear “F” grade/grades complying with the time requirement for the degree. A student will not be allowed for grade improvement if he or she passes and the final semester result is published.
- (b) A student may sit for improvement exam for courses where grade obtained is less than or equal to “C+” (C plus) and the best grade that a student can be awarded is B+ (B plus). However, if the grade is not improved the previous grade will remain valid.
- (c) Improvement exam for all odd semesters will always be held with immediate next even semester and the same exam committee will conduct the improvement exam (for example, 1st semester improvement exam will be held on immediate 2nd semester, 3rd semester improvement exam will be held on immediate 4th semester, 5th semester improvement exam will be held on immediate 6th semester, 7th semester improvement exam will be held on immediate 8th semester. Improvement exam for all even semesters will always be held with immediate next academic session or batch.
- (d) In case of improvement exam in addition to usual fees a fine will be charged by the department through their Academic Committee.

19. Re-admission and Dropout

- (a) A student may be allowed re-admission for a maximum of two times to complete the B.Sc. Engineering program.
- (b) A student may seek re-admission provided he or she has at least 30% attendance in the previous semester or year.
- (c) A student who is unable to get minimum required CGPA even after taking re-admission twice will be dropped out from the academic program.