

Purpose

Use this form to request a review of the living allowance used in the assessment of your **2025-26 OSAP Application for Full-Time Students**.

You can apply for a review of your living allowance for your study period if one or more of the following situations apply to you:

- You are a single dependent student for OSAP purposes, don't live in your parent's home or in a home owned by them during your 2025-26 study period, and your parents live within 30 km of the school you are attending;
- You are a single independent student for OSAP purposes **and** you live with your parent(s) during your 2025-26 study period **and** you pay them room and board or rent;
- You are single independent or dependent for OSAP purposes **and** you live with your parent(s) during your 2025-26 study period **and** you share living costs with your parent(s) because they are unable to financially cover the family's full living expenses;
- You are a married student for OSAP purposes but you and your spouse don't live together at your primary residence in Ontario during your study period due to the location of your school or your spouse's employment.

Note: Before you complete this form, you must have already submitted a **2025-26 OSAP Application for Full-Time Students**.

Required documents

You must provide documentation to support your review request. See **Section B: Review request details** for the type of documentation you must provide based on the situation that applies to you.

How to submit this form

You can upload your completed form online. Log into the OSAP web site and go to your application to use the "Print or upload documents" button. Or, you can submit your paper copy as follows:

If you're going to a school in Ontario:

Send this completed form and your required document(s) to your school's financial aid office.

If you're going to a school outside of Ontario:

Send this completed form and your required document(s) to: Student Financial Assistance Branch, Ministry of Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, Ontario P7B 6G9.

Deadline

This form and all required documents must be received by your financial aid office or the ministry no later than 40 days before the end of your 2025-26 study period.

Questions?

If you're going to a school in Ontario:

Contact the financial aid office at your school.

If you're going to a school outside of Ontario:

Contact the ministry at: Student Financial Assistance Branch, Ministry of Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, Ontario P7B 6G9.

General inquiry telephone service is available Monday to Friday, 8:30 AM - 4:30 PM (Eastern Time)

- Telephone: 807-343-7260.
- Toll-free in North America: 1-877-OSAP-411 or 1-877-672-7411
- TTY: 1-800-465-3958

1

A horizontal number line with arrows at both ends. It has major tick marks labeled 0, 1, 2, 3, 4, 5, 6, 7, 8, 9, and 10. The number 4 is circled.

A horizontal number line with vertical tick marks at each integer from 0 to 10. The number 5 is circled.

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Section B: Review request details

Indicate the reason for your review request. If your situation is not listed here, contact your financial aid office or the ministry before completing this form. See the section, "Questions?" on page 2 for contact details.

Reason for review (check all that apply)

Reviews for single dependent students:

☐ I am considered a single dependent student for OSAP purposes. During my 2025-26 study period:

- I am not living with my parent(s), even though they live within 30 km of the school I am attending, and
- I am not living in a home or residential building owned by my parents.

☐ I am not living with my parents for my entire study period; or

☐ I am not living with my parents for a portion of my study period

- If you lived (or will live) with your parent(s) for a portion of your study period, please indicate the period you are not living with your parent(s):

From:

Day Month Year

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To:

Day Month Year

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Required documentation:

- For each address you lived at during your 2025-26 study period: please provide a copy of your lease agreement that indicates the address and date you moved to that address;
- If you live in residence during the dates listed above, provide a copy of your residence agreement.

Reviews for single independent students:

☐ I am considered a single independent student for OSAP purposes. During my 2025-26 study period:

- I live with my parent(s), and
- I pay them room and board or rent as a condition of living at home.
- I pay \$ a month to my parents for room and board.

Required documentation:

- Proof of the amount of room and board or rent payments that you made to your parent(s) for your study period showing the financial transfers that occurred between you and your parent(s) for at least two months (for example, bank statements or electronic funds transfers). Receipts will not be accepted as proof. If using bank statements, the statements must show the withdrawals from your bank statement and deposits in your parent's bank statement;
- If using proof of electronic transfers, proof must show the date and amount of the transfers and recipient of the transfers, as well as proof that the transfers were deposited/accepted by your parents, such as an email notification generated by your bank.
- A letter signed and dated by your parent(s) that confirms:
 - you live with them during your 2025-26 study period;
 - when and why this living arrangement began; and
 - the total amount of room and board or rent payments they will collect from you during your 2025-26 study period.

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Reviews for single independent and dependent students:

- ☐ I am considered a single student for OSAP purposes. During my 2025-26 study period:
- I live with my parent(s), and
 - I share living costs with my parent(s) because they are financially unable to cover the family's full living expenses.
 - I pay \$ a month for shared living costs with my parent(s).

For single independent students:

- Including myself, there are many people in my family living in my parent(s) house.

Required documentation:

- Proof that there is an on-going, formal arrangement for the sharing of costs between you and your parent(s), that is not a room and board arrangement. For example, your name is on lease or mortgage, or your name is on other household bills such as power, gas, etc.
- Proof that you're making regular, direct payments for rent or mortgage and/or paying other household costs during your study period. For example, a copy of a bill showing you've paid it from your bank account and not making payments to your parent(s).
 - **Note:** Cellphone bills, data plans, or monthly payments to internet, TV cable and satellite services are not allowable costs for this review. Additionally, car insurance and car payments are not allowable costs for this review.
- A signed and dated letter from your parent(s) explaining your living situation. The letter must be signed in ink. Electronic signatures from parents cannot be accepted.
 - **Note:** for single independent students, your parent(s) must also provide a copy of their 2024 Notice of Assessment showing line 15000.

Reviews for married students:

- ☐ I am considered a married or common-law student for OSAP purposes. I am unable to live with my spouse during my 2025-26 study period due to one of the reasons below:
- ☐ I moved to attend postsecondary studies. Our shared primary residence in Ontario, where my spouse continues to live, is more than 30 km from the school I am attending: or
- ☐ My spouse's employment requires them to live in a community that is more than 30 km from our shared primary residence in Ontario. My spouse's employer is not covering my spouse's living costs.
- **Note:** You might not be considered for this review if you and your spouse lived separately before you began attending full-time postsecondary studies. Married students who do not share a primary residence in Ontario (i.e., their spouse has always resided in another county) are not considered for this review.

Required documentation:

- Lease/Rental Agreement indicating your (or your spouse's) new address.
- If your spouse moved from your shared primary residence in Ontario for employment:
 - Please provide a letter from your spouse indicating that their employment requires them to live away from you during the study period and a letter from their employer confirming the location of employment and that the employer is not covering any living costs. The letter must be signed in ink. Electronic signatures from spouses cannot be accepted.

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Section C: Student declaration

- I have given complete and true information on this form.
- I understand that I am responsible for providing all required supporting documentation as indicated on this form or as directed by my financial aid office or the ministry.
- I understand that if my application is reassessed based on the information I have provided for this review it may affect my eligibility and the type and amount of financial assistance I may receive.
- If I received financial assistance in excess of my entitlement, I will be responsible for the repayment of the amount of excess financial assistance received and I acknowledge that any future amount of financial assistance I am entitled to receive may be reduced by the amount owed.
- I understand that any grants that I receive may be converted into loans if I do not meet the terms and conditions of the Ontario Student Grant in the Ontario Student Grants and Ontario Student Loans Regulation under the *Ministry of Training, Colleges and Universities Act* and the terms and conditions of the Canada Student Grant in the Canada Student Financial Assistance Regulations under the *Canada Student Financial Assistance Act*.
- I understand that I am bound by the Declarations I signed on my 2025-26 OSAP Application for Full-Time Students.

Note: if you are completing this form electronically, use the “Fill & Sign” feature or “Digital ID” in Adobe Reader or your PDF program to add your signature.

Signature of student:

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Date:

Day Month Year

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Your personal information will be used to administer and finance the Ontario Student Assistance Program (OSAP) as set out in the notice of Collection and Use of Personal Information on your OSAP application and in accordance with the consents you signed on your OSAP application. The Ministry of Colleges and Universities administers and finances OSAP under the legal authority set out on your OSAP application. If you have any questions about the collection, use and disclosure of your personal information, contact the Director, Student Financial Assistance Branch, Ministry of Colleges and Universities, PO Box 4500, 189 Red River Road, Thunder Bay, Ontario P7B 6G9; 807-343-7260.