# Chicago Transit Authority

#### Number

**Effective «eff\_box»**

**Copies to Bus Distribution List**

**Supersedes**

**Activity code «act\_code»**

### Scheduling & Service Planning

**Bus Schedule Bulletin**

,

Garage

This bulletin contains a list of duties that are scheduled to serve regular school arrivals and dismissals during the «pick». On days when **schools are closed**, adjust these duties as indicated on the attached paddles. Refer to the Master School Calendar for exact dates. In addition**, schedule bulletins for special dismissals** may also call for school modification instructions to be followed for a specific duty, time of day, or a particular school.

***School Modification Instructions***

Garage – «pick»

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **School** | **Type** | **Operating Day** | | | | | **Affected Duties** | | | | | |
| **M** | **Tu** | **W** | **Th** | **F** |
| «school» | «type» | «m» | «u» | «w» | «t» | «f» | «a1»**«r1»«h1»** | «a2»**«r2»«h2»** |  |  |  |  |

All schools are Chicago Public Schools (CPS) unless otherwise indicated.

|  |
| --- |
| **BOLD TYPE:** PART-TIME WORK. Adjust pay for any operator working the duty. |
| NORMAL TYPE: PICKED RUN. Adjust pay only if worked by operator who did not pick the run.  NCPS: Non-CPS school. Off days may be different than CPS schools.  **GRAY TYPE** = PART-TIME SCHOOL-ONLY DUTY. Partially hold in on non-school days. |

**Run paddles are attached.**

Some schools are served by different duties on different days of the week, or for AM arrivals and PM dismissals. See the table above for details. On a day when a school is closed, make sure to adjust only those duties that would have normally operated a school trip on that day of the week.

Please contact Theodore Coulson, Senior Manager, Bus Scheduling, at (312) 681-4186 with any immediate concerns regarding the implementation of this bulletin.

C:\Users\AKeller\Desktop\z.png  
 Jacqueline Johnston  
 Director  
 Scheduling