

## Sara Ashley Boskas

52 Skytop St. Apt. 458 • San Jose, CA 95134 • (214) 632-5615 • a.boskas@yahoo.com

### EDUCATION

**Texas A&M University**, College Station, Texas  
Bachelor of Business Administration in Finance

May 2015

**Southern Methodist University**, Dallas, Texas  
Web Design/Front End Development, Continuing Education Program

December 2017

**Coding Dojo**, San Jose, California  
Coding Bootcamp; Python, Ruby, Rails, MEAN

May 2018

### WORK EXPERIENCE

**Keyzie.com**, Plano, TX

June 2016-Present

*Co-Founder*

- Real Estate Platform streamlining several key aspects of the real estate process to an online process
- Designed and implemented our concept, strategy, scope and timeline, targeting archaic aspects of the real estate industry
- Acquired team of local talent to implement development plan and oversee growth of platform, managing a team of 5 key stakeholders
- Transactions totaled over \$9mm, with 32 deals completed
- Head of development team; oversee development of several company websites
- Managed Ruby on Rails teams, UX for Keyzie.com and sister Real Estate sites: MainStrete.com, theStrete.com

**Granite Point Realty Inc., D.B.A GPR & Associates**, Plano, TX

January 2016-Present

*Co-Founder, Lead Information Officer*

- Head of personnel acquisition, overseeing rapid growth of employees and staff
- Led expansion of operations to every major metropolitan area of Texas, including back-end employee support
- Transaction volume totals over \$29mm
- Managing daily operations of the brokerage, development of staff functions and internal contract management programs
- Created and managed HTML email campaigns and other marketing campaigns for the brokerage; via *MailChimp*
- Licensed Real Estate Agent, registered with National Association of Realtors, Collin County Associations of Realtors
- Creation of company website, agent intranet, company app, and payment gateways, logo/yard sign design

**Ebby Halliday Realtors®**, Frisco TX

August 2015-January 2017

*Realtor®*

- Licensed Real Estate Agent, registered with National Association of Realtors, Collin County Associations of Realtors
- Performed market analysis, all listing/buying contracts writing and negotiations for clients from beginning to the closing table.
- Coordinating coordination between contractors, appraisers, title companies, and other necessary contacts.
- Zillow Premier Agent

**Evap.co LLC**, Frisco, TX

February 2015-January 2017

*Co-Founder*

- Creator of social media application Evap
- Managed the entirety of application development from UI/UX design to upload on the App Store
- Main contact between dev team and the Evap design team and daily functions

**The Walt Disney Company**, Orlando, Florida

September 2014-January 2015

*Disney College Program Sales and Merchandise*

- Sales and Merchandise Internship at the Walt Disney World Resort
- Provided superior guest service in cashier, "merchandising", floor-stocking and heart-of-house roles
- Assisted in various sales roles at the World of Disney and other Disney resort locations

**Lockheed Martin Corporation**, Fort Worth, Texas

June 2014-August 2014

*Financial Analyst Intern*

- Performed role as a Financial Analyst on the F-35 Joint Strike Fighter Program
- Supported Cost Health Metrics clean-up reviews and Rolling Wave Baseline Change Requests (BLCR)
- Assisted in Earned Value Management (EVMS) and shadowed the Change Request processes
- Pulled weekly/monthly actuals of detailed labor and attended weekly/monthly EVMS, EAC and CPR reviews

**Park Properties, LP, D.B.A The Boskas Group**, Frisco, Texas

May 2012-August 2013

*Realtor Assistant Intern*

- Assisted with real estate contracts, organization and client management
- Answered phone calls, assisted with contracts, email and other communication needs
- Assisted in client interactions, scheduling, and other technical support needs for the realtor
- Created advertisements and gathered necessary information
- Skilled in Microsoft Excel and spreadsheets, Microsoft PowerPoint, and Microsoft Access

### SKILLS

*Front End:* Adobe CC, WordPress, HTML5, CSS3, JavaScript, jQuery, UX/UI, RWS, Bootstrap

*Back End:* Git and Github, Python, Ruby, Rails, MEAN, MySQL, PostgreSQL, AJAX, RESTful API

*Other:* Microsoft Office, Google Analytics, basic EVMS, SAP; Amazon AWS, MailChimp

### WEBSITES

[www.gprassociates.com](http://www.gprassociates.com), [portal.gprassociates.com](http://portal.gprassociates.com)

DropBox: [https://www.dropbox.com/sh/lmlvrkaq8jxxixo/AAAXt\\_2T\\_PCmQX9mQqfcNO5ja?dl=0](https://www.dropbox.com/sh/lmlvrkaq8jxxixo/AAAXt_2T_PCmQX9mQqfcNO5ja?dl=0)

Github: <https://github.com/abloskas>

LinkedIn: <https://www.linkedin.com/in/abloskas/>