

Abigail Mirot

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EDUCATION

University of Pittsburgh

Bachelor of Arts, Frederick Honors College

Majors: English Literature, [Digital Narrative and Interactive Design](#)

Minor: Information Science

Credits: 69

Dean's List: Fall 2022-Present

Pittsburgh, PA

Expected Graduation Date: April 2026

Overall GPA: 3.87

WORK EXPERIENCE

Office of Event Production

Audio/Visual Technician

Pittsburgh, PA

July-August 2024

- Providing audio/visual support at William Pitt Student Union and O'Hara Student Center, set up and run events, operate A/V equipment for events, greet and assist visitors
- Working knowledge of lighting, sound, stage, and projection equipment

WPTS Radio

Programming Intern

Pittsburgh, PA

December 2023-April 2024

- Intern at Pitt's student-run FM radio station, duties included creation of station playlists, scheduling on-air elements in MusicMaster software, categorization and maintenance of music library
- Voice-tracking of radio shows, production of audio elements, taught best practices in radio industry, developed proficiency with industry-wide software platforms

Ann Taylor LOFT

Sales Associate

Holyoke, MA

May-August 2023

- Assisted multiple customers at once during their shopping experiences, able to operate a POS system
- Folded and restocked product on the floor as needed, unloaded and organized new shipment

Sinai Temple Religious School

Administrative Assistant/Pre-Kindergarten Assistant Teacher/Garden Intern

Springfield, MA

September 2017-August 2022

- Customer service (over the phone and in-person), organization of school-sponsored events, designed and distributed resource materials for students and parents, quick response to multiple tasks at once
- Assumed classroom leadership roles and responsibilities with children ages 3-5 in the last year of employment

ACTIVITIES

Cherry Bomb

Business Manager

University of Pittsburgh

October 2023-Present

- Campus literary magazine publishing undergraduate art and writing biannually, uses Adobe InDesign to do basic drafts of spreads, critique content and aesthetic qualities of the magazine
- In Business Manager role- Propose increased funding in front of the Student Government Board (SGB) every semester, submit funding requests, and control funds for the magazine

Sigma Tau Delta

Club Member

University of Pittsburgh

August 2024-Present

- International English Honors Society connecting English students at Pitt, attends weekly meetings, participates in fundraising efforts, was officially inducted in October 2024

SKILLS

- Proficient in Google Suite, Microsoft Office (Word, Excel, PowerPoint, Outlook), Canva, Adobe Audition and InDesign, basic computer programming skills in Java, HTML, and CSS
- Strong office administration and organizational skills, works well with children, verbal and written communication, team building, conflict resolution, time management, multitasking