

**DATA
ROOM
PROSEC**



Pre-Seed

The very first stage when you have an idea and are building a basic version (prototype or MVP) of your product.

You're mainly funded by personal savings, friends, or family to prove the idea works.



Company Overview

Provide a clear description of your startup and its vision.

- ☐ Executive Summary
- ☐ Latest Pitch Deck



Company Basics

Gather essential documents to establish your startup.

- ☐ Incorporation Certificate
- ☐ Business Registration Documents



Founding Documents

Include documents on company setup.

- ☐ Articles of Association
- ☐ Company Bylaws

Team Information

Present key team members and their roles.

- Short Bios or Resumes of Key Team Members
- Team Structure, Titles, Responsibilities

Cap Table Basics

Provide an overview of the ownership structure.

- Simple Cap Table (showing founder equity)
- Founder Equity Details (vesting schedules)



Initial Product Information

Describe your product or service offering.

- ☐ Product Demos or MVP (Minimum Viable Product) Details

Early Contracts *(if applicable)*

Include any agreements you've made.

- ☐ Simple contracts,
- ☐ NDAs,
- ☐ Partnership letters.

Market Research

Provide proof of market need.

- ☐ Market Analysis Reports
- ☐ Competitive Analysis
- ☐ Customer Feedback or Testimonials



Early Compliance Info

Show you follow key regulations.

- ☐ Basic Data Protection Practices (e.g., GDPR compliance)
- ☐ Privacy Policy

Basic Financial Projections

Demonstrate your startup's short-term growth, costs and financial plans.

- 12 Month Financial Plan
- 12 Month Revenue Forecasts
- Budget Outline (12-18 months)

Initial Intellectual Property *(if applicable)*

Share any intellectual property that you have.

- ☐ Trademark Applications or Registrations (if applicable)
- ☐ Note: If no IP exists, this category can be excluded.

Tech Overview *(if applicable)*

Outline your technical infrastructure and plans.

- ☐ Basic Tech Stack Overview
- ☐ List of Software and Tools Used

Organize Everything

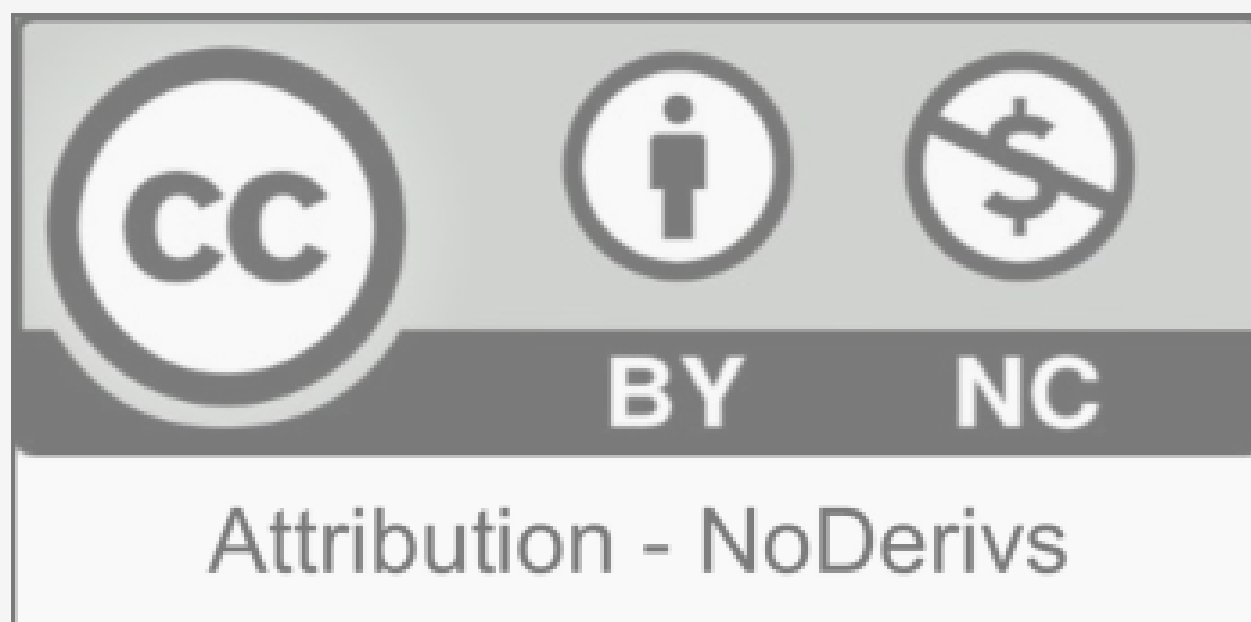
Keep your data room neat and simple.

- Clear Folder Structure (e.g., Financials, Contracts, Team Info)
- Index or Table of Contents for Easy Navigation
- Document Checklist (to ensure completeness)

PLAIN LANG UAGE



2024 / SEPTEMBER



B U R A K B U Y U K D E M I R

