

**5** *Ways*

*to*

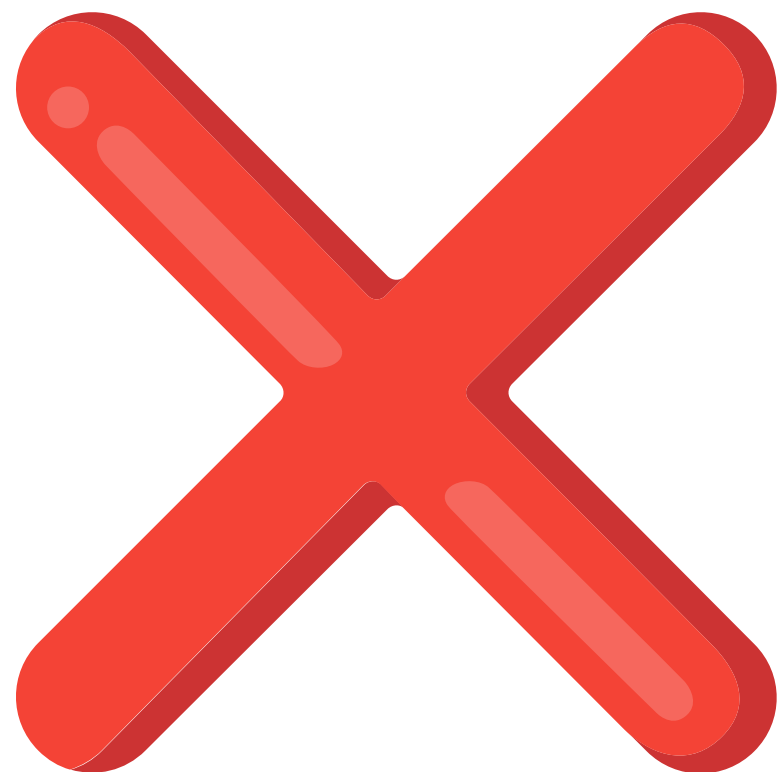
***Answer  
Questions***

*More Effectively*



**1**

Answer  
*Yes or No*



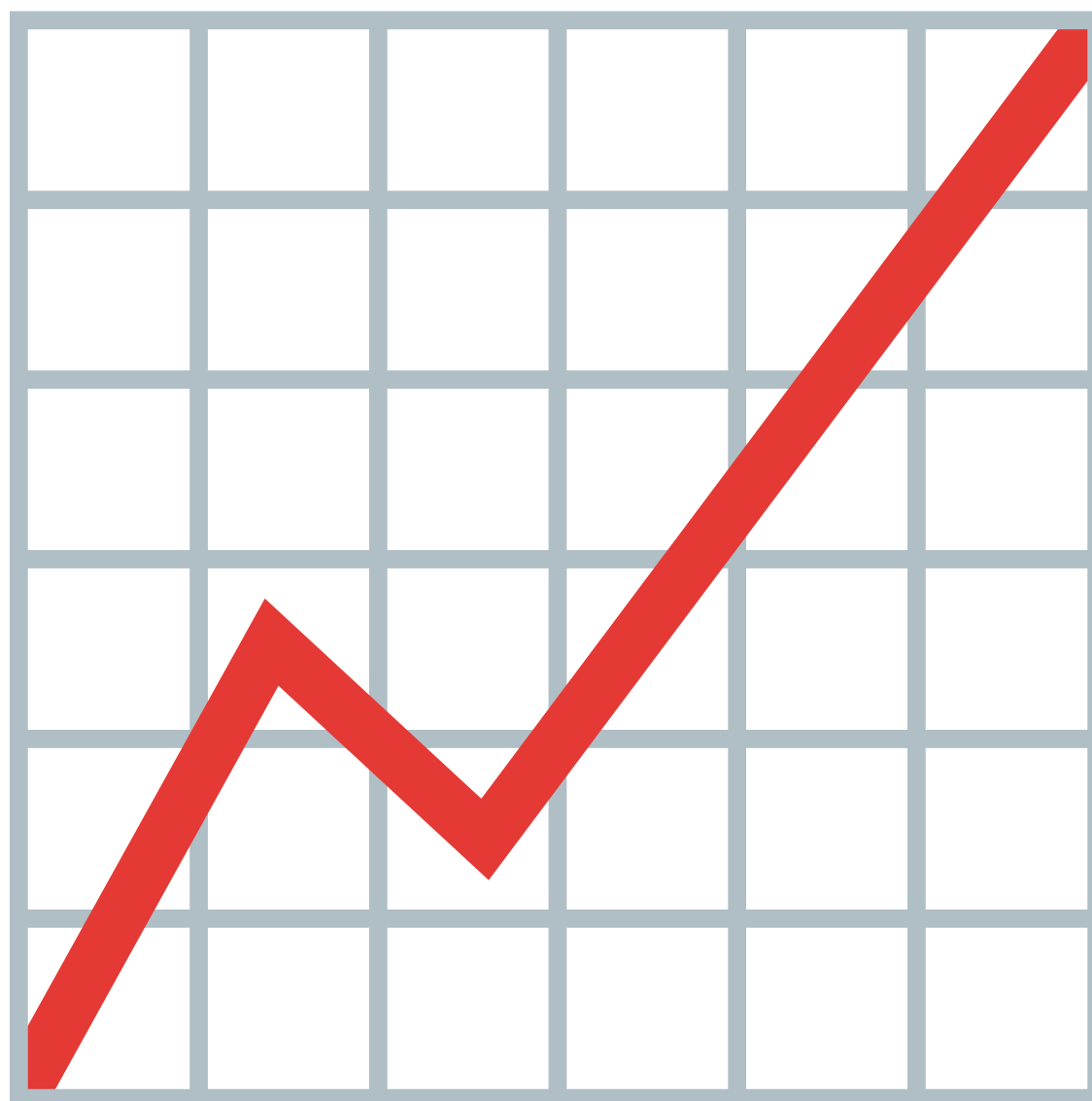
2

Provide  
*a date*



3

Provide  
*a number*



4

List short  
***bullet points***



5

Use the most  
*powerful*  
*three words:*

*I dont know*  
*...but i'll get back to you*

