

ILLIASSOU ISSOUFOU

Abdoul Hayyou

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ABOUT ME

I am a certified freelancer driven by excellence. With a Bachelor's degree in Electro-Mechanics and a BTEC Higher National Diploma, my strong academic foundation aligns with a successful track record on Upwork. Proficient in Hausa, French, English, and basic Zarma, I bring a tech-savvy, multilingual edge to over a decade of experience.

EDUCATION

Bachelor's degree in Electro-Mechanic.

University of Maradi (UDDM) 2021-2022

BTEC Higher National Diploma.

University of Maradi (UDDM) 2018-2021

High School Graduation

CEG2 DAGMANETT 2013- 2015

CSP Bachar Bouzou 2015-2017

CSP FOGASSO 2017-2018

Diploma of Junior Secondary Education (BEPC)

Collège Dirkou 2009-2011

CEG2 DAGMANETT 2011-2013

Certificate of Completion of Primary Education (CFEPD)

Ecole primaire Neuve Mixte /Agadez 2003-2008

PROFESSIONAL EXPERIENCE

- **Freelance 2020 - Present**
(Upwork, LinkedIn)
- **Virtual Assistant Starlogik 2022 - Present**
Niger Carriers Tester
- **Japan Mission Control 2022 - present**
Niger-based Customer Service and General Assistant

HOBBIES

- AI (Artificial Intelligence)
- Islamic Knowledge
- Science
- Technology

LANGUAGE

- Hausa: Native
- French: Fluent
- English: Above Intermediate
- Zarma: Basic

SKILLS

- Critical thinking skills
- Analytical skills
- Problem-solving skills
- Maths (Mathematics)
- Budget creating
- Web Research
- Onsite Research
- Data Analysis
- Market study
- Content Management
- Driving License
- Time Management
- Communication
- Digital Tools Proficiency
- Problem-Solving
- Typing
- Basic SEO
- Social Media Management
- Data Entry
- Data Organization
- Visual Communication
- AI Interaction(Chatgpt, Jasper..)

CERTIFICATIONS

Each of the certificates listed below includes a clickable link, allowing you to easily verify their credibility.

- [Upwork Top rated Freelancer](#)
- [Learning how to learn \(Coursera\)](#)
- [Create and design digital products using Canva \(Coursera\)](#)
- [Create your E-commerce store with Shopify \(Coursera\)](#)
- [Create a Virtual Classroom using Google Slides \(Coursera\)](#)
- [Use Canva to Create Social Media Visuals for Business \(Coursera\)](#)
- [Use WordPress to Create a Blog for your Business \(Coursera\)](#)
- [Digital Marketing of Hubspot \(Hubspot Academy\)](#)
- [Responsive Web Design \(freeCodeCamp\)](#)

- [Create a Budget with Google Sheets \(Coursera\)](#).
- [Creating a Budget with Microsoft Excel \(Coursera\)](#).
- [Writing Powerful Business Reports \(Great Learning\)](#).
- [PRDV002: Professional Writing \(Saylor Academy\)](#).
- [Build a Professional Resume using Canva \(Coursera\)](#).
- [Google Calendar](#)
- [Customer Service Fundamentals](#)
- [Market Research and Consumer Behavior](#)
- [Work Smarter, Not Harder: Time Management for Personal & Professional Productivity](#)

REFERENCES

References available upon request.