

## ORGANIZATIONAL RISK MANAGEMENT SEMINAR

### THE 06<sup>TH</sup> – 07<sup>TH</sup> OF MAY 2015

### AT THE UMUBANO HOTEL, KIGALI

**Theme: “Transforming Our Organizations Through Risk Management”**

| Day One: Wednesday, 6 <sup>th</sup> May 2015 |   |
|--|---|
| Topic 1                                      | Enterprise Risk Management (ERM): Introduction, Concepts, Definitions, Myths and Truths |
| Topic 2                                      | Enterprise Risk Management (ERM): Methodologies and Approaches                          |
| Topic 3                                      | Enterprise Risk Management (ERM): Framework Development & Broad Objectives              |
| Day Two: Thursday, 7 <sup>th</sup> May 2015  |   |
| Topic 4                                      | Enterprise Risk Management (ERM): Control Activities                                    |
| Topic 5                                      | Enterprise Risk Management (ERM): Monitoring Process                                    |
| Topic 6                                      | Enterprise Risk Management (ERM): Shared Experiences & Challenges                       |

#### Overview

Today’s organizations are striving for change and innovation towards meeting their objectives. To this effect, every member of staff, Senior Management and Board is constantly under pressure on what role they can play to meet the ever increasing and dynamic stakeholder expectations. The objective of this Seminar is to tackle the most important issue that comes to bear with regard to the change, innovation and growth of the organization: **“Risk Management.”** To enable your organization achieve this; we have assembled a host of experienced and qualified speakers coupled with sufficient time for open discussions.

#### Your Investment:

**Rwf 115,000 for Members and Rwf 150,000 for Non – Members Per Delegate (Net of Any Tax).** The fees are inclusive of lunch/tea-breaks; forum materials & certificate. (Cheques are payable to iCPAR: Ecobank, Account number: 110-04413101-72 Rwf A/C and 101-04413102-23 USD A/C; Bank of Kigali A/C: 00040-0335616-29 Rwf. **Cash will not be accepted. Please present your deposit slip to iCPAR team to be issued with a receipt.**

#### Continuous Professional Development (CPD) Hours

Fourteen (14) CPD hours

#### Who should attend?

Members of Board of Directors, Chief Risk Officers, Chief Financial Officers, Risk Professionals, Equity Analysts and other Investment Professionals, Risk Modeling Experts, Chief Internal Audit and their Assistants; Business Ethics Managers; Corporate Governance Managers; Fraud Investigators; Quality Assurance/Compliance; IT Directors, IT Auditors & Staff; Professional Accountants, Accounting Staff; Senior Management Teams; Policy Leaders; Internal and External Auditors; Government and Law Enforcement Accountants; Agents or Inspectors; Economic Crime Investigators; Other Forensic or Law Related Specialists.

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*“Transforming Our Organizations Through Risk Management”*

### PROGRAM OUTLINE

**Wednesday, 6<sup>th</sup> May 2015**

| Time                 | Duration    | Topic/Activity   | Facilitator  |
|----------------------|-------------|--|--|
| 8:00 – 9:00          | 1 Hr        | Arrival and registrations  | iCPAR  |
| 9:00 – 9:20          | 20 Min      | <ul style="list-style-type: none"> <li>✓ Opening remarks “<i>Transforming Our Organizations Through Risk Management</i>”</li> <li>✓ Background information about iCPAR</li> <li>✓ Objectives of Workshop</li> </ul>  | iCPAR President                                      |
| 9:20 – 10:20         | 1 Hr        | <b>Introduction, Concepts, Definitions, Myths &amp; Truths</b> <ul style="list-style-type: none"> <li>✓ Why ERM, Why now</li> <li>✓ Introduction to Risk Management</li> <li>✓ Standards on Risk Management ISO 31000 &amp; COSO, - ERM Benefits</li> </ul>  | TBC  |
| 10:20 – 10:40        | 20 Min      | <b>Questions &amp; Answers</b>   |  |
| 10:40 – 11:00        | 20 Min      | <b>Tea Break</b>   | Hotel  |
| 11:00 – 12:45        | 1 Hr 45 Min | <b>The ERM Framework Development</b> <ul style="list-style-type: none"> <li>✓ Best Practices and Challenges</li> </ul> <b>The Risk Universe</b><br><b>Methodologies and Approaches</b> <ul style="list-style-type: none"> <li>✓ Policy and Governance structures</li> <li>✓ Barriers to ERM implementation</li> </ul> <b>The ERM maturity Continuum - Categories of Risk</b> | <b>Jones Kimeu</b><br>Risk, Audit & Financial Expert |
| 12:45 – 13:00        | 15 Min      | <b>Questions &amp; Answers</b>   |  |
| <b>13:00 - 14:00</b> | <b>1 Hr</b> | <b>Lunch break</b>   | <b>Hotel</b>   |
| 14:00 – 15:45        | 1 Hr 45 Min | <b>Broad objectives and ERM</b> <ul style="list-style-type: none"> <li>✓ Objective setting and cascading</li> <li>✓ Establishing the risk appetite and risk</li> </ul>   |  |

| Time                  | Duration | Topic/Activity   | Facilitator |
|-----------------------|----------|--|-------------|
|                       |          | tolerances<br><b>Risk Identification:</b> <i>Methodologies and techniques of identifying risks; Linking risks to set objectives and Risk Analysis -Risks at strategy, business and process levels</i><br><b>Risk Assessment:</b> <i>Tools and Techniques</i><br><b>Risk Mitigation/Response:</b> <i>Evaluate Risk Response options</i> | TBC         |
| 15:45 - 16:30         | 45 Min   | Open Discussion  | Speakers    |
| 16:30 – 17:00         | 30 Min   | Tea Break  | iCPAR       |
| <b>End of day one</b> |          |  |             |

**Thursday, 7<sup>th</sup> May 2015**

| Time                      | Duration    | Topic/Activity   | Facilitator   |
|---------------------------|-------------|--|---|
| 09:00 – 10:30             | 1Hr 30 Min  | <b>Control activities</b> <ul style="list-style-type: none"> <li>✓ Integrate risk responses to Internal controls</li> <li>✓ Incident reporting structure</li> <li>✓ Information and Communication in the ERM process</li> </ul>  | TBC   |
| 10:30 – 10:40             | 10 Min      | <b>Questions &amp; Answers</b>   |   |
| 10:40 – 11:00             | 20 Min      | Tea Break  | iCPAR   |
| 11:00 – 12:15             | 1 Hr 15 Min | <b>Monitoring the ERM process</b> <ul style="list-style-type: none"> <li>✓ Roles and Responsibilities</li> <li>✓ The Board, Audit Committee, Senior Management, Risk Champions &amp; Internal Audit</li> </ul>   | <b>Jones Kimeu</b><br>Risk Management Audit, & Financial expert |
| 12:15 – 13:00             | 45 Min      | Open discussions   | Speakers  |
| 13:00 – 13:00             | 1 Hr        | Lunch Break  | Hotel   |
| 14:00 – 15:30             | 1 Hr 30     | <b>Shared Experiences and Challenges</b> <ul style="list-style-type: none"> <li>✓ Audit Committee experiences in relation to Addressing Fraud Issues</li> <li>✓ Overcoming conflicts of interest, Ethical dilemma and Anti-Corruption Strategies</li> <li>✓ Building and managing relationships with all stakeholders</li> </ul> | TBC   |
| 15:30 – 15:40             | 10 Min      | Question and Answers   |   |
| 15:40 – 16:10             | 30 Min      | Overall Open Discussions & Closing Remarks   | iCPAR   |
| 16:10 – 16:30             | 20 Min      | Tea Break & Networking   | Hotel   |
| <b>End of the Seminar</b> |             |  |   |